LAND SUBDIVISION – FORM C-2

Application for Approval of an OSRD Definitive Plan
Planning & Economic Development Board - Town of Medway, MA

INSTRUCTIONS TO APPLICANT/OWNER

This Application is made pursuant to the Medway Planning Board Subdivision Rules and Regulations and/or the Site Plan Approval Rules and Regulations. Please complete this entire Application. Submit three signed originals of the Application, one copy of the OSRD Definitive Plan to the Town Clerk who will date stamp all three original Applications. Submit two signed original Applications, one copy of the OSRD Definitive Plan and one set of Soil Survey, Percolation and High Groundwater Tests to the Board of Health, which will date stamp the two original Applications. Provide one original Application date stamped by the Town Clerk and Board of Health, 18 copies of the OSRD Definitive Plan, all other required documents and the appropriate Definitive Subdivision Plan Filing Fee and advance of the Plan Review Fee to the Medway Planning & Economic Board.

The Town’s Planning and Engineering Consultants will review the Application and OSRD Definitive Plan. You or your duly authorized Agent/Official Representative will be expected to attend the meetings of the Planning & Economic Development Board at which your Application will be considered to answer any questions and/or submit such additional information as the Board may request. Your absence may result in a delay in its review.

__________________________, 20____

TO: The Planning & Economic Board of the Town of Medway, MA

The undersigned herewith submits this OSRD Definitive Plan application and plan of property located in the Town of Medway and makes application to the Planning & Economic Development Board for approval of such Plan.

OSRD SPECIAL PERMIT INFORMATION

An OSRD Special Permit and Concept Plan were approved by the Medway Planning and Economic Development Board on: ________________________________________________

The Applicant was: ________ ____________________________________________________

Recording information for the OSRD Special Permit and Concept Plan: ____________________

___________________________________________________________________________

_______________________________________________________________________________________________________

OSRD DEFINITIVE PLAN INFORMATION

Title: ______________________________________________________________________

Prepared by: _________________________________________________________________

Of: _______________________________________________________________________

Plan Date: ________________________________
How is the Proposed OSRD Definitive Plan different from the Approved OSRD Concept Plan? Be specific and thorough in your explanation.

PROPERTY INFORMATION

Location Address: __________________________________________________________

The land shown on the plan is shown on Medway Assessor’s Map _____ Parcel # _________   
___________________________________________________________________________

Total Acreage: _______________________________________________________________

General Description of Property: __________________________________________________
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

Medway Zoning District Classification: _____________________________________________

Scenic Road
Does any portion of this property have frontage on a Medway Scenic Road?
_____ Yes _____ No   If yes, please name: ________________________________

Wetlands
Is any portion of the site within a Wetland Resource Area?
_____ Yes _____ No

Groundwater Protection
Is any portion of the site within a Groundwater Protection Overlay District?
_____Yes _____ No

Flood Plain/Wetland Protection District
Is any portion of the site within the Flood Plain/Wetland Protection Overlay District?
_____Yes _____ No

The owner’s title to the land that is the subject matter of this application is derived under deed
from: _______________________________________  to ____________________________
dated ______________________________ and recorded in Norfolk County Registry of Deeds,
Book ____________ Page _____________ or Land Court Certificate of Title Number_________,
Land Court Case Number ____________, registered in the Norfolk County Land Registry District
Volume___________, Page ____________.
DEVELOPMENT INFORMATION

Development Name: __________________________________________________________

Describe how the land will be divided (building parcels, open space parcels, drainage parcels, other) ______________________________________________________________________

___________________________________________________________________________

___________________________________________________________________________

The plan shows the following existing ways that are being proposed as lot frontage:

________________________________ as frontage for lot(s) ___________________________

________________________________ as frontage for lot(s) ___________________________

The plan shows the following proposed new ways that will serve as frontage:

________________________________ as frontage for lot(s) ___________________________

________________________________ as frontage for lot(s) ___________________________

Total Length of Proposed New Roadway(s): _________________________________________

Proposed Street Names: ________________________________________________________

Are the new road(s) proposed to be public or permanent private ways?

_______ Public         _______ Permanent Private Ways

Proposed Utilities:

_______ water       _______ well

_______ sewer       _______ septic

_______ electric    _______ natural gas

_______ cable       _______ phone

Describe the proposed stormwater management/drainage system.
APPLICANT INFORMATION

Applicant’s Name: __________________________________________________________
Applicant’s Address: __________________________________________________________

Name of Primary Contact:  ____________________________________________________
Office Telephone:_____________    Cell Phone: ______________        FAX: _________________
Email address:  __________________________________________________________

Please check here if the Applicant is the equitable owner (purchaser on a purchase and sales agreement.)

PROPERTY OWNER INFORMATION (if not Applicant)

Property Owner Name: _________________________________________________________
Address: ________________________________________________________________

Primary Contact:  __________________________________________________________
Telephone: _________________________  FAX: ______________________________

CONSULTANT INFORMATION

Engineer:
Address: 
Primary Contact: 
Telephone: _____________________________ Fax: ______________________________
Email: 

Surveyor:
Address: 
Primary Contact: 
Telephone: _____________________________ Fax: ______________________________
Email: ______________________________________________________________________

Landscape Architect/Designer: ___________________________________________________

Address: ______________________________________________________________________

Primary Contact: _______________________________________________________________

Telephone: __________________________ Fax: _______________________________

Email: ______________________________________________________________________

SIGNATURES

I hereby certify, under the pains and penalties of perjury, that the information contained in this application is true, accurate and complete to the best of my knowledge and belief. If applicable, I hereby authorize __________________________ to serve as my Agent/Official Representative to represent my interests before the Medway Planning & Economic Development Board with respect to this OSRD Definitive Plan application.

I agree to abide by the Medway Planning Board’s Rules and Regulations for the Review and Approval of Land Subdivisions and/or the Site Plan Rules and Regulations and complete construction of the development in accordance with the Rules and Regulations and the approved OSRD Definitive Plan within three (3) years of the date of plan endorsement.

In submitting this application, I authorize the Planning & Economic Development Board, its staff and agents, to access the property during the plan review process.

_____________________________________________  ____________________
Signature of Property Owner      Date

_____________________________________________  ____________________
Signature of Applicant (if other than Property Owner)   Date

_____________________________________________  ____________________
Signature of Agent/Official Representative    Date

****************************************************************************************************

For office use only:

Date Form C-5 and OSRD Definitive Plan Received by Planning Board: ________________

OSRD Definitive Plan Filing Fee Paid
Amount: ________________  Check # ____________

Advance on Plan Review Fee Paid:
Amount: ________________  Check # ____________

Date Form C-5 & OSRD Definitive Plan
Received by Town Clerk

Date Form C-5 & OSRD Definitive Plan
Received by Board of Health
<table>
<thead>
<tr>
<th>Town Clerk</th>
</tr>
</thead>
<tbody>
<tr>
<td>_____ One (1) signed original OSRD Definitive Plan Application – Form C-5</td>
</tr>
<tr>
<td>_____ One (1) copy of OSRD Definitive Plan – full size</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Board of Health</th>
</tr>
</thead>
<tbody>
<tr>
<td>_____ One (1) signed original OSRD Definitive Plan Application – Form C-5</td>
</tr>
<tr>
<td>_____ One (1) copy of OSRD Definitive Plan – full size</td>
</tr>
<tr>
<td>_____ One (1) copy of Soil Survey, Percolation and High Groundwater Tests prepared in accordance with Section 5.5.10 of the Subdivision Rules and Regulations</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Planning &amp; Economic Development Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>_____ One (1) signed Original OSRD Definitive Plan Application – Form C-5 (Date Stamped by Town Clerk &amp; Board of Health)</td>
</tr>
<tr>
<td>_____ Eighteen (18) Copies of OSRD Definitive Plan prepared in accordance with Section 5.6 and 5.7 of the Subdivision Rules and Regulations (10 full size and 8 reduced size (11” x 17’))</td>
</tr>
<tr>
<td>_____ Electronic version of OSRD Definitive Plan</td>
</tr>
<tr>
<td>_____ Designer’s Certificate – Form D</td>
</tr>
<tr>
<td>_____ Certification of Abutters – Form E</td>
</tr>
<tr>
<td>_____ Document listing all conditions of the OSRD Special Permit with a description of how you have addressed each condition.</td>
</tr>
<tr>
<td>_____ Written Request for Waivers of Subdivision Rules and Regulations or the Site Plan Rules and Regulations with full explanation as to the need for such waivers and justification for why waivers are in the Town’s best interest.</td>
</tr>
<tr>
<td>_____ Two (2) copies of Stormwater Management Analysis prepared in accordance with Section 5.5.9 of the Subdivision Rules and Regulations</td>
</tr>
<tr>
<td>_____ Long Term Operation and Maintenance Plan for drainage and stormwater management facilities.</td>
</tr>
<tr>
<td>_____ Two (2) copies of Soil Survey, Percolation and High Groundwater Tests prepared in accordance with Section 5.5.10 of the Subdivision Rules and Regulations</td>
</tr>
<tr>
<td>_____ Proof of existing or pending ownership of all land within the proposed subdivision</td>
</tr>
<tr>
<td>_____ OSRD Definitive Plan Filing Fee ($2,500 plus $2.50/linear foot of street centerline proposed) – Payable to Town of Medway</td>
</tr>
<tr>
<td>_____ Advance of Plan Review Fee ($2,500) – Payable to Town of Medway</td>
</tr>
</tbody>
</table>

11-14-09