
TOWN OF MEDWAY

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ASSISTANT SUPERINTENDENT
Water & Sewer
Department of Public Works

The Town of Medway seeks a full-time, forty (40) hour per week, Water and Sewer Assistant Superintendent for the Department of Public Works. Under the general supervision of the Water & Sewer Superintendent, the candidate is responsible for assisting the Superintendent in the administration of the Water and Sewer Division's staff and programs pertaining to the construction, maintenance, and operation of the Town's Water and Sewer systems. The candidate will assist the Superintendent in managing water-main maintenance, sewer inspection program, division vehicles, overseeing division payroll, and Meter Replacement Program. Responsibilities will also include assisting the Superintendent in the day-to-day operations, completion of projects timely and within budget, and regulatory reports.

Minimum Qualifications: 5-7 years paid experience in the water-sewer profession, ability to construct or maintain water and sewer systems using engineered design plans and specifications, licensed to operate a motor vehicle as provided under MGL 90 Section 8, current MA Grade D2-T1, and must continue to maintain same, read and interpret engineering plans and specifications, related computer software experience.

Please send your cover letter and resume to Human Resources Coordinator at jsinclair@townofmedway.org

Salary: Grade 10 \$29.95/hour – \$39.38/hour

Date of Posting: November 28, 2022

Closing Date: December 8, 2022

TO BE POSTED AT: Town Hall, Fire Station I and II, Library, Highway, Water, DPW Office, Police Station