



TOWN OF MEDWAY  
WATER & SEWER COMMISSION  
MEDWAY, MASSACHUSETTS

**Commissioners**

Leo O'Rourke, Chair

Francis E. (Ted) Kenney  
Jr., Member

Meeting Minutes

**APPROVED AUGUST 21, 2017**

July 17, 2017

DPS Conference Room  
45B Holliston Street  
Medway MA 02053

**Ted Kenney makes a motion to open the Water/Sewer Commissioners meeting at 5:00 PM. Leo O'Rourke seconded, unanimous vote.**

**Ted Kenney makes a motion to approve the minutes from the 06/19/17 meeting. Leo O'Rourke seconded the motion. Unanimous.**

**Abatement Requests:**

Abatement Request –13 Williamsburg Way - Nanda Gopal Akarapu

The homeowner had a silent leak in a toilet located in the guest bathroom. An abatement was granted for the February bill. The leak crossed over two bills bill cycles. This is a water and sewer account. This portion of the leak represents approximately 1,814cf of lost water. If an abatement were granted the value would be approximately \$221.31. The breakdown is as follows: \$ 122.63 for water and \$98.68 for sewer. Half of the value would be \$ 110.66. The breakdown is \$61.32 for water and \$49.34 for sewer

**Leo O'Rourke made a motion to approve the abatement as written above. Ted Kenney seconded the motion. Unanimous.**

**Directors Report:**

Mr. Smith informed the Commissioners that he attended a demonstration for Aquahawk, which is a software reporting system similar to the Water Smart technology. The costs associated with the software are as follows: Year 1 approximately \$18,000.00, Year 2 \$9,000.00. He is planning to hold a demonstration for the Commissioners in the near future.

Mr. Smith informed the Commissioners that we are still performing leak detection. We continue to bring our unaccounted for water numbers down.

**Open Discussion:**

The Commissioners discussed the fee schedule that was update on May 15, 2017. They specifically discussed the need for the Emergency Final Bill fee of \$80.00 for final bills that are needed within 24 hours of the request.

**Ted Kenney makes a motion to approve the new fee. Leo O'Rourke seconded the motion. Unanimous.**

The next meeting is scheduled for August 21, 2017 at 5PM. The meeting will be held in the DPS Conference Room, 45B Holliston Street, Door 9, Medway, MA.

**Ted Kenney made a motion to adjourn at 5:59 PM. Leo O'Rourke seconded the motion. Unanimous.**

Respectfully submitted

Judi LaPan