



TOWN OF MEDWAY  
WATER & SEWER COMMISSION  
MEDWAY, MASSACHUSETTS

**Commissioners**

Leo O'Rourke, Chair  
Francis E. (Ted) Kenney Jr.,  
Member  
Barry Zide, Member

**Meeting Minutes**

**APPROVED 4/23/18**

April 9, 2018  
DPS Conference Room  
45B Holliston Street  
Medway MA 02053

**In attendance:** DPS Deputy Director Barry Smith, Commissioner Ted Kenney, Commissioner Leo O'Rourke, Commissioner Barry Zide, Finance Director Carol Pratt, Administrative Assistant Julie Sampson and Robert Walsh for Rising Sun Lodge 99.

Chairman O'Rourke called the Water & Sewer Commissioners meeting to order at 5:00 PM.

**Abatement Request – 169 Main Street – Robert Walsh, Chairman of Trustees for Rising Sun Lodge 99**

This is a water & sewer commercial account. The owner had silent leaks in toilets. Principal users of the building are 10 Girl Scout Troops. The owner is requesting an abatement due to the financial hardship this high bill creates and the fact that he did not realize he had a leak until he received the high bill. Once he received the February bill with such high consumption he called and we discussed that something was leaking. He fixed the flappers and fill valves. The leak appears to have started in November 2017. The November 2017 bill he was billed for 2,760cf. And the most current February bill he was billed for 5,933cf. If an abatement were granted the value of the February 2018 bill would be approximately **\$440.35**. The breakdown is as follows: \$ 244.63 for water and \$195.72 for sewer. Half of the value would equal **\$ 220.18** or \$122.32 for water and \$97.86 for sewer.

**Commissioner Zide made a motion to approve the abatement as written above. All in favor - Unanimous**

**FY19 Indirect Cost Agreement Discussion with Finance Director Carol Pratt-**

Carol Pratt presented the Indirect Cost Agreement for fiscal year 2019 to the commissioners. The agreement breaks down salary allocation, benefits and budgets allocated to the Enterprise Fund. The Enterprise Fund covers the salary and benefits for water, sewer, ambulance and solid waste.

**After review of the Indirect Cost Agreement, all in favor - Unanimous**

Commissioner Kenney makes a motion to approve the minutes from the 03/19/18 meeting. Commissioner Zide seconded the motion. Unanimous

**Water System Sustainability Options**

Commissioners all agreed upon the direction from the last meeting, but would like to meet with Greg Eldridge from Haley and Ward at a later date to discuss overall costs for residents.

**Directors Report:**

Deputy Director Smith informed the Commissioners that the Oakland Street Well cleaning was completed on 03/20/18. During the cleaning it was determined that a new 18" casing and screen would need to be installed due to rot. He informed the commissioners that these issues will be addressed and will have everything back online by end of April or early May.

He also informed the Commissioners that Hydrant Flushing began in Zone 1 on 4/08/18 and will be completed prior to the beginning of the DEP mandated Water Ban on May 1st.

**Open Discussion: None**

The next meeting is scheduled for April 23, 2018 at 5PM. The meeting will be held in the DPS Conference Room, 45B Holliston Street, Door 9, Medway, MA. There is also a meeting scheduled for May 7, 2018.

**Commissioner Zide made a motion to adjourn at 5:58 PM. Commissioner Kenney seconded the motion. Unanimous**

Respectfully submitted,  
Julie Sampson