

# Medway School Committee Meeting

## Executive Summary



### School Committee Members

Cindy Sullivan, Chair  
Melissa Greenfield, Vice Chair  
Preston Gales  
Lauren Nassiff  
Kailene Simon

**REVISED**

May 9, 2024

Medway Middle School  
Presentation Room, 45 Holliston Street  
6:00 p.m.

Roll Call and Pledge of Allegiance

Public Comment

Introduction of Assistant Superintendent Paul Peri

Administrative Updates  
Superintendent Report  
Assistant Superintendent Report  
School Committee Advisory Report

Presentations  
Wellness Program Overview  
Dr. Sherman Director of Wellness

Tri-Annual Curriculum, Instruction, and Assessment Update  
Dr. Abrams, Assistant Superintendent  
Ms Lori Stattenfield, Assistant Principal  
Ms Melissa Cecchi, Grade 9-12 ELA Department Head

### Discussion Items

1. First Reading: Non-Union Salary Ranges
2. First Reading: Student Intern Job Description
3. First Reading: Lead Maintenance Technician Job Description
4. First Reading: Memorial Plaque Nominations
5. FY23 End of Year Audit Report
6. Superintendent's Evaluation Process and Timeline
  - a. May 9, Discussion of Process
  - b. May 23, Chair Directs School Committee Members to complete evaluation documents
  - c. June 1, Deadline for School Committee members to get individual summative ratings to the School Committee Chair
  - d. June 6, Summative Evaluation (to be compiled by the chair)
  - e. June 13, Vote to approve Summative Evaluation

7. School Committee Community Engagement
8. Other: *This time is being reserved for topics that the chair did not reasonably anticipate would be discussed.*

#### Action Items

- a. **For Consideration: per Massachusetts General Laws Ch. 71 §59 vests authority for the appointment of Assistant Superintendents with the School Committee upon the recommendation of the Superintendent.**
- b. **For Consideration: To approve and authorize the chair to sign on behalf of the committee, the Side Letter of agreement between the Medway School Committee and the Medway Federation of Teachers Special Education Team Chairs.**
- c. **For Consideration: Approval of Special Education Team Chair Job Description**
- d. **For Consideration: To Authorize the district to execute a contract with Greenwood Industries to replace the Memorial Elementary School roof pending Town Meeting approval on May 13, 2024.**

#### Approval of Minutes

March 21, 2024, Regular Meeting

April 4, 2024, Regular Meeting

#### Consent Agenda

- Warrant
- Budget Transfers
- Grant
  - Constellation to Science, Technology, Engineering and Mathematics at Medway High School and Medway Middle School \$6,000.00
- Donations
  - Medway Gardens to McGovern School 24 Hosta Plants
  - Metro Southwest Trade and Construction Expo to transport MHS students to the Expo \$450.00
  - Mass Hire to Medway High School to purchase VEX Kits for Robotics \$5,889.96
- Approval of Programs of Studies
  - Middle School Program of Studies
  - Elementary School Program of Studies
- Student Activity Revolving Account Request to Close/transfer balance
  - Student Organizations to Angel Account \$606.13
- Middle School Time on Learning Designation
- Preliminary approval Medway 8th grade trip to Canobie Lake Park
- Preliminary approval of high school band trip 2024-2025 to Washington, D.C. in April 2025
- Approval of the 2024-2025 Athletic Handbook

## Chairperson and School Committee Member Updates

### Future Meetings

May 13, 2024, 7:00 p.m. Town Meeting  
May 23, 2024, 6:00 p.m. Regular Meeting  
June 6, 2024, 6:00 p.m. Regular Meeting  
June 13, 2024, **7:00 p.m.** Regular Meeting

### Adjourn

#### *Disclaimer*

The Medway School Committee acknowledges that, from time to time, topics may be brought forward at a posted meeting that the chair did not reasonably anticipate for discussion forty-eight hours before the meeting. The Medway School Committee will make every effort to update the meeting agenda posting so as to give the public an understanding of what will be discussed at its meeting. The Medway School Committee will act in good faith in compliance with the Open Meeting.