

**Select Board Meeting  
August 10, 2022 – 8:00 AM  
Sanford Hall  
155 Village Street**

**Present:** Dennis Crowley, Chair; Glenn Trindade, Vice-Chair; Frank Rossi, Clerk (Remotely); Todd Alessandri, Member; Maryjane White, Member.

**Staff Present:** Michael Boynton, Town Manager; Bridget Graziano, Conservation Agent; Carol Pratt, Finance Director.

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At 8:03 AM, Mr. Crowley called the meeting to order and led the Pledge of Allegiance.

**Public Comments:** There were none.

**Approval: Contract with Beals and Thomas, Inc. for Engineering Services for ADA Accessible Trail and Parking Improvements Design – Not to Exceed \$18,000**

*The Board reviewed the (1) memo from Bridget Graziano, (2) bid results, and (3) contract.*

Ms. Graziano stated the Conservation Commission and Economic Development Committee applied for this grant back in 2021, which was signed by the Select Board in October 2021. She reported that there was an issue with the state's ecologic survey, as they said it has potential to be an archeological site. There was also a potential issue with animal protection relative to the potential for a species of bat. Both matters delayed the project start date. The issue of the potential archeological site added an additional \$40,000 of funding needed due to the need to move the trail. She reported the project funding included Community Preservation Act funds voted at Fall Town Meeting with the rest as in kind. This is the survey contract, which includes a plot plan, engineering of the trail and wetlands platform, and the parking plan. They sent the request for proposals out to four vendors and received two responses, with this one meeting the budgeted amount. Mr. Crowley asked for the total cost of the project. Ms. Graziano stated \$235,000, which includes the Department of Public Works (DPW) labor, as well as her and Ms. Affleck-Childs' time. Mr. Crowley asked if that is removed, what is the total amount that we are spending. Ms. Graziano stated \$18,000 for this contract and \$34,000 for the wetland's platform. Mr. Crowley asked if the funding is enough to complete the project. Ms. Graziano confirmed noting the state provided \$40,000. Mr. Crowley asked if any leftover funds could go to DPW since they are spending a lot in in kind funds. Ms. Graziano stated as long as it matches the 25/75 percent for in kind services. Ms. Pratt stated if any of the \$65,000 of CPA funds was left over, it could be repurposed or left in CPA funds. Mr. Crowley stated he wants funds leftover to reimburse DPW for their in kind services. Ms. Graziano stated the total of all in kind costs planned are \$75,000. Mr. Boynton stated that we will max out all of the state funds and apply any leftover state funds to reduce Town costs. Ms. Graziano explained the plans for the materials to create the trail.

**Mr. Trindade moved that the Board approve the contract with Beals and Thomas, Inc. in an amount not to exceed \$18,000 as presented. Mr. Alessandri seconded. No discussion. It was voted by roll call. Alessandri aye; Crowley aye; Rossi aye; Trindade aye; White aye. VOTE: 5-0-0.**

**At 8:15 AM, Mr. Trindade moved that the Board enter into executive session for reason exemption 6: to consider the purchase, exchange, taking, lease, or value of real property if such discussion may**

**have a detrimental effect on the negotiating position of the governmental body and the Chair so declares [Main St, Central Business District], Ms. White seconded. No discussion. It was voted by roll call: Alessandri aye; Crowley aye; Rossi aye; Trindade aye; White aye; VOTE: 5-0-0. Mr. Trindade amended the motion to include with no intention of returning to open session upon conclusion of the executive session. Ms. White seconded. No discussion. It was voted by roll call: Alessandri aye; Crowley aye; Rossi aye; Trindade aye; White aye; VOTE: 5-0-0.**

Respectfully submitted,  
Liz Langley  
Executive Assistant  
Town Manager's Office