

**Select Board Meeting
June 29, 2022 – 8:30 AM
Sanford Hall
155 Village Street**

Present: Dennis Crowley, Chair; Glenn Trindade, Vice-Chair; Frank Rossi, Clerk; Maryjane White, Member.

Absent: Todd Alessandri, Member.

Staff Present: Michael Boynton, Town Manager; Pete Pelletier, Department of Public Works (DPW) Director; Sandy Johnston, Communications Director.

Other Participants: Deb Rossi, Parks Commission Chair.

At 8:30 PM, Mr. Crowley called the meeting to order, led the Pledge of Allegiance and then reminded all to remember the number 19 signifying the total number of Medway residents lost serving their country.

Public Comments: There were none.

Preliminary Discussion: Flag Policy (No more than 5-minute discussion)

The were no materials for the Board to review.

Mr. Crowley stated he had a brief discussion with legal counsel noting this discussion is very premature as he had some misconceptions. One question is who owns the light poles. Mr. Boynton stated the Town does. Mr. Crowley's other question is if there are any flags flying other than the Pride flag. Mr. Boynton stated at the Police memorial area at Village and Cottage Streets we have flown the blue line flag. Mr. Boynton stated that we fly the following flags: American flag, State flag, Town flag, the six branches of the military, the Prisoner of War flag, and the blue line flag on Village Street. Mr. Crowley thought about having two policies; one for the flags and a second for banners that would be planted in the ground. Mr. Crowley hopes to have a draft policy for the Select Board's review by the July 11th meeting for further discussion. Mr. Boynton stated we have a draft that needs to be reworked. Mr. Rossi asked for confirmation that this will be discussed more in depth at the July 11th Select Board meeting. Mr. Crowley confirmed.

Approval: Common Victualler License – Happy Hatter Diner LLC, 98 Main Street

The Board reviewed the (1) proof of insurance, and (2) sketch of planned premises.

Ms. Langley gave a brief explanation about the need for a Common Victualler license for this location. Mr. Crowley asked for a brief description from Mr. Doran who noted that the fire suppression system permit needed to be re-pulled. Mr. Crowley asked if all approvals will be in place by July 11th. Mr. Doran confirmed.

Mr. Rossi moved that the Board approve a common victualler license for the Happy Hatter Diner to be located at Medway Place conditioned upon associated departmental approvals and payment of the license fee. Mr. Trindade seconded. No Discussion. Vote: 4-0-0.

Mr. Crowley requested that he explain his plans for the diner. Mr. Doran stated his plans as follows: (1) hours will be 5am to 3pm to cater to construction workers noting he may stay open later than 3pm and will open at 6am on Sunday, and (2) the menu will be American-Irish with bangers and mash, pot roast, ice cream cake, homemade Irish soda bread, etc. He has a restaurant in Weymouth, the Mad Hatter run by his wife. He will be in seven days a week.

Approval: Contract with P.J. Albert, Inc. for Asphalt Sidewalk 2022 - \$158,554

The Board reviewed the (1) memo from Pete Pelletier, (2) bid results, and (3) contract.

Mr. Pelletier stated this is for the sidewalk work as part of the road and sidewalk plan. He noted that we have worked with this vendor before, and we need this approved to get the Milford Street sidewalk project completed. Mr. Trindade asked about the location of the island mentioned. Mr. Boynton confirmed it is the area at Milford and Summer Street. Mr. Crowley asked if any trees from Highland Street to Dunkin's are coming down. Mr. Pelletier answered just a few trees. Mr. Crowley asked for the start date of the project. Mr. Pelletier stated as soon as possible. Mr. Crowley asked about when Maple Street will start. Mr. Pelletier stated he has to reach out to the contractor to confirm the start date, as he just returned from vacation. Mr. Trindade asked if we are just replacing the existing sidewalk. Mr. Pelletier confirmed noting it will go down to Delmar Road. Ms. Johnston reported that she is working with Mr. Pelletier to provide information to residents about when they can expect the work to be done in their area; weather impacts are noted. Mr. Rossi asked why the bids are so far apart. Mr. Pelletier stated it is because they are so busy, so some contractors bid high. Mr. Boynton stated that P.J. Albert and Lorusso Corporation are big companies, and the other is small so that may account for the wide range, as well.

Mr. Rossi moved that the Board authorize the Chair to execute the contract with P.J. Albert, Inc. as presented. Mr. Trindade seconded. No Discussion. VOTE: 4-0-0.

Discussion: Proposed Parks Commission Policy for Park Pavilion Usage

There Board reviewed the (1) proposed policy, and (2) Mr. Alessandri's e-mailed comments regarding the proposed policy.

Ms. Rossi stated this policy was created a couple of years ago noting the need to change Board of Selectmen to Select Board, as well as the fact that there are no dumpster and trash cans in place. Mr. Boynton stated that if we start "you bring in trash, you take out trash", then we would like to stay with that. Ms. Rossi stated the other issue is the fee schedule in this is an older one. She noted her preference is hourly rates with the trigger of a minimum of two hours for ten or more people. She stated this is not in the policy that was provided to the Select Board. Mr. Rossi asked if it is first come, first serve now for any size. Ms. Rossi confirmed noting they want to avoid large groups commandeering this area for a long period of time if other events are occurring at Thayer, Choate, and Cassidy Field. Ms. Rossi stated the other issue is monitoring and enforcement of this policy. Mr. Rossi likes the hourly rate but felt the total attendee number needed to increase to a minimum of twenty or more. Mr. Rossi asked if this could be done on-line. Ms. Rossi stated the Parks website already does have Choate and Oakland Park on the website and we would just need to add a button for reservation functionality. Ms. Rossi said a reservation application would be needed fourteen days in advance. Mr. Crowley asked why Ms. Harrington cannot approve that. Ms. Rossi stated that they could allow Ms. Harrington to approve reservations if the date is available. Mr. Rossi said this was created when Choate and Oakland were first renovated. Ms. Rossi said this was created by Mr. Tudino and Ms. Harrington. The Select Board asked what issues this is trying to address. Ms. Rossi stated the trash, and the length of time people use it. If it is a long period, it causes issues for others. Mr. Boynton stated there are two

issues: (1) the trash left at the park, and (2) there have been community type of events and organizational type of events that wanted to use the park, noting a couple of these needed a police detail, hence the need for a policy. Mr. Crowley asked if the new policy asks for insurance. Ms. Rossi stated yes. Ms. White asked what the trigger is to ask for insurance. Ms. Rossi stated the total number of attendees and noted that she will include the potential need for a police detail that they will also need to pay for. There was further discussion about the trigger to send to the Police to determine the need for a detail. Mr. Rossi suggested, in the interest of time, that we come up with a framework with the number of hours and attendees, noting he suggests twenty or more require an hourly fee, as well as two or more hours. Mr. Crowley stated his concern about how far they can go out from the Pavilion. Ms. Rossi noted that it is restricted to the Pavilion noting no bouncy houses or signs are allowed on Town property. The Board agreed that an hourly rate with a trigger of twenty people and more than two hours would require the submission of an application. Mr. Boynton suggested that twenty or more should get permission, but he does not think residents need to pay a permit fee for a family event regardless of size. Non-residents should have to pay for the use of the Pavilion. He suggested a community event be charged \$100/hour. Mr. Rossi stated the Parks Commission needs to come to a consensus before this is brought before the Select Board again. The Board agreed with Mr. Boynton's suggestion. Mr. Boynton stated he does not suggest that the Parks Commission need to approve these if the Pavilion is available for less than twenty attendees. Mr. Crowley stated the need to have posted who has the reservation, that \$100 fee for a community group is too high, and non-profit groups should have a discount. Ms. Rossi stated if they are an officially recognized 501C, they should come before the Parks Commission for approval. There was further discussion about the use of Parks Commission discretion. It was noted that an in-town group, as well as a charity, should get priority, and anyone outside of Town pays. Mr. Pelletier stated the existing trash cans are being removed. Mr. Crowley suggested bigger signs about removing all trash be brought in. Ms. Rossi stated that a Parks Commissioner saw a resident bring their trash from home and try to leave it in the park and was told to take it back to their vehicle. Mr. Crowley asked how often the trash is removed. Mr. Pelletier stated once per day but, on the weekends especially, two to three times per day is needed. Mr. Crowley asked if there is still trash there after the daily pick-up. Mr. Pelletier confirmed. Mr. Crowley and Mr. Rossi felt that most of the trash left is from out of town residents.

At 9:13AM, Mr. Trindade moved to adjourn. Ms. White seconded. No discussion. VOTE: 4-0-0.

Respectfully submitted,
Liz Langley
Executive Assistant
Town Manager's Office