

**Select Board Meeting
March 15, 2021 – 7:00 PM
Sanford Hall
155 Village Street**

Present: Glenn Trindade, Chair; Maryjane White, Vice-Chair; Richard D’Innocenzo, Clerk; Dennis Crowley, Member; John Foresto, Member.

Staff Present: Michael Boynton, Town Manager; Allison Potter, Assistant Town Manager; Carol Pratt, Finance Director; Barbara Saint Andre, Director, Community and Economic Development; Barry Smith, Water Superintendent; Susy Affleck-Childs, Planning and Economic Development Coordinator; Sandy Johnston, Communications Director.

Participated Remotely: Dave D’Amico, DPW Director; Peter Pelletier, DPW Deputy Director; Doug Havens, Affordable Housing Coordinator.

Others Participated Remotely: Norfolk County Sheriff Patrick McDermott; OSJL Spirits, LLC: Lisa Adelman, Attorney; Jennifer Cole, Manager; Lawrence Ellsworth, Chair, Democratic Town Committee; Michael Fahey, Board of Registrars Candidate; Jacqueline Johnson, Affordable Housing Committee Candidate; Joanne Williams, Trail Club; Helen Gordon, Owner’s Project Manager (OPM) Water Treatment Facility; Jennifer Reddington, Melanson; Todd Alessandri, Finance Committee Chair; Andy Rodenhiser, Planning and Economic Development Board (PEDB) Chair.

At 7:00 PM, Mr. Trindade called the meeting to order and led the Pledge of Allegiance.

Public Comments: There were none.

Introduction: Sheriff Patrick McDermott

There were no materials for the Board’s review.

Sheriff McDermott explained his background and experience. He was on Quincy City Council for six years, attended law school in the late 1990s, and has been an attorney for the past twenty years. He was the Registrar of Probate for Norfolk County for the last eighteen years. He stated the mission of his office is to serve as a public safety resource. He explained his community outreach as a proactive approach for residents to feel safe and prevent the poor choices made that lead to incarceration. He reported the reopening of programming in Braintree, noting most of their programming is centered in eastern Norfolk County and he would like to expand this to the rest of the county. They focus on at risk populations and hope to restart the taskforce for mental health issues, expand senior communication programs including newsletters and the R U OK Program which recently saved a third life since he took office, a 99 year old Quincy resident. This program is a daily call to participants and if they do not respond they will go to their home to investigate and notify family. They are looking to expand this to include multiple languages. He reviewed other programs available including the Yellow Dot Program which indicates that medical information is available in the glovebox of their car. He reviewed current issues, COVID, etc. that his office can assist with to help residents feel safe. He lastly stated that he would like to partner with Medway to ensure the needs of the community are met.

**Public Hearing (7PM): New Application for Wine and Malt Package Store License – OSJL Spirits, LLC
114 Main Street**

The Board reviewed the (1) application for a new wine and malt package store license, and (2) liquor license quota.

Mr. Foresto moved that the Board open the public hearing on the wine and malt license application of OSJL Spirits LLC. Mr. D’Innocenzo seconded. No discussion. VOTE: 5-0-0.

Attorney Adelman stated she is corporate counsel for OSJL Spirits LLC and this license is for the sale of beer and wine at the Ocean State Job Lot (OSJL) with an intended sales/display area of 168 square feet and a stock area of 85 square feet with sales corresponding with the store hours of Monday through Saturday from 9am-8pm and Sunday alcohol will not be sold between 9am and 10am. She stated the product is unique and similar to the overall theory of the OSJL as the wine and beer will be closeout purchases and products specifically made for OSJL. The product will be stored and displayed in pallets with no coolers. All store employees will be over the age of 18 and any employees under the age of 21 will not be allowed to stock or work a register where beer and wine will be sold. She noted that all employees selling alcohol will be trained for 30-45 days noting the company has a strict no tolerance alcohol policy, any employees selling to those under age 21 are terminated. Their policy also includes ID checks of all purchasers. She noted the manager of record will be Jennifer Cole who has retail experience and has worked with OSJL since 2013. She will be at the store at least 50 hours per week, will be trained for alcohol sales, and has been provided Medway’s alcohol policy. Mr. Crowley asked if the Town Manager’s office was provided with all the required documentation. This was confirmed. He asked if they are renting space from the parent company. Ms. Adelman explained OSJL Spirits is affiliated with the parent company and is subleasing the space from the OSJL. Mr. Crowley asked for clarification on where the alcohol will be stored, the specific limits of the liability insurance, and if the parent company would be willing to be the licensee. Ms. Adelman will prepare and provide this information to the Select Board prior to their next meeting. Mr. Trindade asked for public comments at this time. Ms. Johnston asked if there are other stores in the area that also sell alcohol. Ms. Adelman stated if approved, this would be their eighth alcohol license and noted the locations of the seven other stores. Mr. Fahey commented on this type of corporate arrangement stating this is a trend happening and is a way to shield the parent company of any negative effects. He stated that the parent company should be held liable and not be shielded in this manner.

Mr. Foresto moved to close the public hearing on this alcohol license application. Mr. D’Innocenzo seconded. No discussion. VOTE: 5-0-0.

Mr. Crowley recommended postponement of a vote on this license until the information requested from Ms. Adelman is provided. The Select Board agreed. Mr. Foresto asked what the next steps would be if the Select Board does not approve this license stating his concern about the total number of alcohol licenses already approved at that area of town. It was noted that if the Board denies the license, the applicant may appeal to the State Alcoholic Beverages Control Commission. Mr. Trindade requested this be added to their next agenda on April 5th for a Select Board vote.

Approval of Minutes: March 1 and March 6, 2021

The Board reviewed the draft minutes of March 1 and March 6, 2021.

Mr. Foresto moved that the Board approve the minutes of March 1, 2021. Ms. White seconded. No discussion. VOTE: 5-0-0.

Mr. Foresto moved that the Board approve the minutes of March 6, 2021. Ms. White seconded. No discussion. VOTE: 5-0-0.

Appointment Considerations:

- **Board of Registrars (2): Judith Lane (Reappointment), Michael Fahey (Appointment)**
- **Affordable Housing Committee – Jacqueline Johnson**

The Board reviewed the (1) e-mail recommending Michael Fahey, (2) letter of interest from Jacqueline Johnson.

Mr. Fahey stated he has been a twenty-three-year resident of Medway and has been active for the past four years on the Democratic Town Committee doing a lot of campaigning. He is a strong believer in voting rights and access and anything that can be done to improve voting confidence and turnout. Ms. White commended Mr. Fahey's expertise. Mr. Crowley asked what the Board of Registrars does. Ms. White stated they help register voters, assist at all elections, assist with voter registration drives, and certify nomination and petition papers. Mr. Ellsworth spoke on behalf of both Ms. Lane and Mr. Fahey and commended their efforts noting the Democratic Town Committee fully supported both candidates.

Mr. Foresto moved that the Board reappoint Judith Lane and appoint Michael Fahey to the Board of Registrars for a term expiring on March 31, 2024. Mr. D'Innocenzo seconded. No discussion. VOTE: 5-0-0.

Ms. Johnson explained her interest and background as a twenty-two-year resident of Medway since the age of thirteen, noted that her sister was able to purchase a home in Medway due to Affordable Housing, and has been a two-year volunteer at the Medway homeless shelter.

Mr. Foresto moved that the Board appoint Jacqueline Johnson to the Affordable Housing Committee for a term expiring on June 30, 2023. Mr. D'Innocenzo seconded. No discussion. VOTE: 5-0-0.

Approval: Trail Bridge Names and Festival Date

There were no materials for the Board's review.

Ms. Williams presented the list of names that have been decided for ten of the eleven bridges, the significance of these specific names, their location, as well as the events that will be planned at nine of the eleven bridges during the festival. There is still one bridge that has yet to be named in honor of area Native Americans. Mr. Crowley asked how large the signs will be. Ms. Williams stated they will be similar to those on the Holliston trail at 24 by 36 or 18 by 24 inches noting they have not decided on the materials nor final design. Mr. Crowley asked if this funding is part of the free cash allocation at Town Meeting of \$13,500 and if these funds will be sufficient. Ms. Williams confirmed. She reported the proposed festival dates of September 25th and 26th from 2-5pm noting the preference of two afternoons to allow those involved in sports and volunteers the flexibility to both attend as well as volunteer. Mr. Boynton stated he does not anticipate any issue with the plan for these activities. Mr. Crowley asked if these signs need to go before Design Review Committee (DRC). Mr. Boynton stated they are small enough to not have to go before the DRC.

Ms. White moved that the Board approve the trail bridge names and festival dates as discussed. Mr. D'Innocenzo seconded. No discussion. VOTE: 5-0-0.

Discussion/Vote: Water & Sewer Fees

The Board reviewed the revised proposed water and sewer fees.

Mr. Smith noted the highlighted changes to the fees from the prior fee schedule presentation to the Board. He noted these changes are to keep up with increased costs and include the changes requested by the Board at the prior meeting. Ms. White asked if the hooking up to sewer fee of \$4,000 is the only cost to a resident. Mr. Smith stated this is the Town fee, but the homeowner would also have a contractor to assist with the connection that would be an additional cost to the homeowner. Mr. Smith stated that this fee is in the middle relative to the surrounding towns. Mr. Smith reported the fees were unanimously approved by the Water and Sewer Advisory Board.

Mr. Foresto moved that the Board approve the water and sewer fees as presented. Dr. D’Innocenzo seconded. No discussion. VOTE: 5-0-0.

Discussion: Sewer Inflow and Infiltration (I&I) Update

The were no materials for the Board to reviewed.

Mr. Smith showed three specific videos of actual camera footage in sewer lines in various locations. Mr. Crowley stated the importance for the residents to see this technology. Mr. Smith noted there are three meters to monitor I&I and showed a break in an eight-inch sewer pipe with ground water flowing into the sewer pipe noting that this water then goes to the Charles River Pollution Control District (CRPCD) for treatment increasing Town costs. He also showed a location where eight feet of pipe was broken by whoever placed the cable wires, as well as an additional location of ground water flowing around a sewer pipe all of which flows into the sewer and eventually to CRPCD. Mr. Boynton reported that water main leaks have also been located. Mr. Smith explained how these broken pipes are fixed. Mr. Boynton stated that we anticipate 180-200 gallons per day (gpd) per household to flow through to the CRPCD so if we are much higher than that then we know we have issues to address. This is also compared to the weather as, if we had a lot of rain, this number could increase due to groundwater amounts. Ms. White asked what drove us to check the sewer pipes. Mr. Smith reported that a few years ago fifteen meters were installed showing potential issues, so we are looking at those areas identified as potentially having issues on a daily basis utilizing this technology. Mr. Crowley noted that the cost of the camera was \$102,000. Mr. Smith stated this will pay for itself with addressing the costs related to I&I. Mr. D’Amico noted moving forward this technology will also be used for stormwater.

Approval: Contract with Clean Harbors for Household Hazardous Waste Day – Not to Exceed \$13,000

The Board reviewed the (1) memo from Dave D’Amico and (2) contract.

Mr. Foresto moved that the Board approve the contract with Clean Harbors for Household Hazardous Waste Day in an amount not to exceed \$13,000 as presented. Ms. White seconded. No discussion. VOTE: 5-0-0.

Mr. Trindade stated the date is May 15, 2021.

Approval: Contract with Wright-Pierce for Designer Services for the New Water Treatment Facility – Not to Exceed \$913,300—Need from Pete

The Board reviewed the (1) memo from Dave D’Amico, and (2) the contract.

Mr. Boynton stated we have successfully completed negotiations for the design and permitting phase of the water treatment plant. We are hoping for vendor selection for construction by late winter or early spring. He noted that the original appropriation of \$2.3 million for all of the water infrastructure improvement projects will no longer be sufficient so we will be delaying the satellite well installation at Village Street and will need to go back to Town Meeting to appropriate funds for that project. He

thanked Environmental Partners, Helen Gordon, as well as the committee for their efforts. Mr. Foresto stated the committee voted unanimously in support of the contract.

Dr. D’Innocenzo moved that the Board approve the contract with Wright-Pierce for designer services for the new water treatment facility in an amount not to exceed \$913,300 as presented. Ms. White seconded. No discussion. VOTE: 5-0-0.

Approval: Contract with JM Goldson LLC for Master Planning Consulting Services - \$144,900

The Board reviewed the (1) memo from Barbara Saint Andre, and (2) the contract.

Mr. Trindade explained the importance of the effort for the Master Plan, referring to the current issue in Holliston. Ms. Saint Andre stated this is for the new Master Plan for the Town which includes zoning, planning, water, sewer, culture, recreation, etc. noting that Town Meeting has provided funding for the past three years for this effort. She reported there were four respondents to the Request for Proposals (RFP) evaluated by the team with JM Goldson receiving the highest ranking noting all four price proposals were very close. Mr. Foresto asked if we have previously used this vendor. Ms. Saint Andre confirmed. Mr. Crowley asked how this is being funded. Mr. Boynton stated the funds were already appropriated at Town Meeting. Mr. Crowley asked why we need to include the amount of funding we have for a project in the RFP. Ms. Saint Andre stated we want to ensure they do not come in over that budget as many communities spend more on a Master Plan than we had budgeted. Therefore, the respondents will fit their proposal to the budgeted amount. Mr. Boynton stated when the RFP is put in the State Central Register the project cost must be provided. Ms. Affleck-Childs noted that our past experience with this vendor was very positive.

Mr. Foresto moved that the Board approve the contract with JM Goldson LLC for master planning consulting services in the amount of \$144,900 as presented. Mr. D’Innocenzo seconded. VOTE: 5-0-0.

Presentation: Fiscal Year (FY) 2020 Financial Statements – Melanson

The Board reviewed the Fiscal Year 2020 financial statements.

Ms. Reddington stated the Town had a clean opinion which is the best that can be received from an audit noting the narrative overview has information for bond rating calls. Mr. Crowley asked if the Government Accounting Standards Board (GASB) changes will impact finances. Ms. Reddington stated they only impact reporting. She directed the Board to page 12 of the FY 2020 financial statement noting the decrease again in Other Post-Employment Benefits (OPEB) liability this time by \$9 million and the yearly funding of OPEB at \$300,000, which resulted in a discount that increased from 4.75% to 6.5%. She noted that the Town has funded Norfolk County Retirement at 58%. She directed the Board to the General Fund column on page 14, which includes the stabilization accounts noting the cash increased, the positive level of the unassigned fund balance, and the positive operating results from the budget. She stated the unassigned fund balance is the start of the free cash amount and bonding agencies like this number at 5-10% and the Government Finance Officers Association (GFOA) like it at 8-16% noting the Town is at 18.3%. She noted that last year the Town was at \$2.1 million free cash and is at \$4.1 million this year. Mr. Crowley asked what threshold the bonding companies look at for funding of the general stabilization fund. Mr. Trindade explained the strategy regarding the creation of additional stabilization accounts as well as creating bonding capacity in our debt budget going forward. He asked how this is looked at by the bonding agency and if it is important to keep a certain threshold in the general stabilization account as well as additional stable accounts. Ms. Reddington stated that if the funds are put in stabilization funds for capital purchases that would be included in the committed balance, so you would still be within the percentages of 5-10% in the general stabilization fund which is

the threshold the bonding agencies want. Mr. Trindade asked about the impact with the bonding agencies when cash is taken out of stabilization accounts. Ms. Reddington stated if you keep the unassigned fund balance and general stabilization fund in the range of 5-10% it would not have a negative impact to take funds from those stabilization funds designated for capital purchases in the committed balance. Ms. Reddington referred the Board page 44 which breaks down the stabilization funds on page 14 in more detail. She stated if funds are moved out of the unassigned fund balance to other stabilization funds, as long as that fund remains between 5-10%, there would be no impact on bonding. Ms. Pratt reminded all that we spend the free cash every year. Ms. Reddington referred the Board to page 71, which reflected that last year \$4 million was spent and the Town had \$2 million in free cash. This year the Town starts at \$4 million in free cash. She cautioned the Board to be cognizant about reallocation of free cash, as it is not a given every year. Mr. Crowley stated his desire to fund the capital reserve stabilization fund at a higher level as long as we remain at the 10% bonding agency threshold in the general stabilization account. There was further discussion about the amount to keep in general stabilization with the goal of keeping it at 10% versus the capital stabilization fund. Mr. Trindade asked if there were any areas for improvement identified. Ms. Reddington stated the Town is in a very strong position, with an AAA rating, is not using free cash for the operating budget, and there were only minor things discussed about the upcoming GASB reporting items. Mr. Crowley requested approval to contact Ms. Reddington directly about his additional questions. This was approved. Mr. Boynton noted that the current positive financial state of the Town does not happen by accident but with good planning of the financial team, his office, and the Select Board noting the Board has laid out solid financial management practices. We have major decisions over the next five years relative to capital requirements and as we look at new revenue, we need to build up the debt budget over the next couple of years to address these needs. Ms. Reddington thanked the entire financial staff especially with the challenge of doing it remotely. Mr. Trindade asked if Todd Alessandri had any comments or questions. He stated, as a former auditor, it was important to recognize the solid financial standing of the Town and commended Ms. Pratt. He noted that we should solidify the financial strategy going forward.

Discussion/Vote Recommendations: May 10, 2021 Annual Town Meeting Warrant - Planning Board and Zoning Articles

The Board reviewed the (1) memo from Susy Affleck-Childs, (2) May 10, 2021 Annual Town Meeting warrant articles 21 to 30, and (3) maps related to Article 25 - Amend Zoning Bylaws: Re-zoning to Energy Resources.

Mr. Trindade asked if any of these articles were causing any controversy. Ms. Affleck-Childs stated Article 25 is probably the most controversial noting this rezones nine properties over twenty-eight acres. Most is the property of NSTAR, and there is a party interested in building a battery storage facility. She noted the public hearing has started. Mr. Boynton stated Able Grid has acquired interest in two parcels in that area and is interested in a battery storage facility noting Christina Wolf of Able Grid was present via zoom to answer any questions. He stated Ms. Wolf proposed this use and the staff felt rezoning was an appropriate route. Ms. Wolf reviewed the proposed plan with the caveat of deferring to the zoning process showing the specific parcels they have under option to purchase: Chris's Auto and the Allen's property, then showed a proposed layout noting that the Allen's property is mostly not developable due to wetlands. The proposal included adding landscaping to shield the look of the facility from Milford Street. The Chris's Auto property site would be used for an augmented facility to address the eventuality of degrading batteries. She showed a draft of what the building could potentially look like on the existing parcel which would utilize 2.8 acres of the existing 8 acres. Mr. Trindade asked how many facilities Able Grid has currently. Ms. Wolf stated three, two in Texas and one in California as well as thirty under development with two more located in Massachusetts, in Billerica and Wareham. She

noted they are located mainly in locations interested in renewable power as these facilities will be needed to store that energy. Mr. Trindade noted California has the strictest regulations and there are no emissions or fuel storage at these facilities. Ms. Wolfe stated generally there are zero environmental impacts noting all the projects in California were deemed to have no environmental impact. She stated once a provider is selected, they work with municipalities for training, etc. Mr. Trindade asked for confirmation that the greatest building height would be 26 feet. Ms. Wolf confirmed as they would need to stack due to the available lot size. Mr. Trindade asked for the distance from the building to the homes on Little Tree and Fisher Streets and then from Milford Street. Ms. Wolf stated 145 feet to fence line and another 150 feet to the property line for Little Tree and Fisher Streets and 30 feet for Milford Street. Mr. Trindade asked about noise impact. Ms. Wolf stated there will be some noise from the cooling equipment and they would be willing to measure that. Mr. Foresto asked about the impact on the Fire Department. Mr. Boynton stated training would be required and potentially additional supplies and the Town would work with Able Grid via a Host Community Agreement (HCA) to address these needs. Mr. Crowley asked what the plans are for the two parcels they have under option; one is residential and the other is commercial. Ms. Wolf stated they would remove both the residential and the commercial buildings. They would not own the other residential property close to the site and will protect and buffer the home. Mr. Crowley asked if the HCA tax impact is known. Mr. Boynton stated we would want an HCA and are exploring a Payment in Lieu of Taxes (PILOT) which is being explored by Town Counsel and he anticipated the tax impact would be at seven figures. Mr. Trindade noted this location was selected as they can get to the grid for connectivity. Ms. Wolf stated they are unable to get existing electricity companies to lease land close to a substation so they must go the private route. Mr. Foresto asked what the abutters are saying. Ms. Affleck-Childs stated they are trying to understand the impacts and Ms. Wolf will be attending the next public hearing to address their concerns. Mr. Trindade asked for confirmation that the facility will be taking baseline power overnight and as needed peak energy can be released back to the grid. Ms. Wolf confirmed. Mr. Trindade noted the need of these facilities to improve the global warming situation. Mr. Crowley asked if they have gone to auction and received a price for what it can be sold at. Ms. Wolf confirmed stating they won the capacity contract. Mr. Crowley noted this rezoning will be decided at Town Meeting as a warrant article from the Planning Board. Mr. Trindade asked how many employees are needed at the facility. Ms. Wolfe stated zero. Mr. Rodenhiser noted there will also be no demand on water and sewer. He asked if there will be a generator to handle the HVAC. Ms. Wolf stated no. Mr. Crowley asked if they are in competition with Exelon. Ms. Wolf confirmed. Mr. Crowley asked for confirmation that if there is a power grid issue that they will pull energy from Able first as they will be cheaper than Exelon. Ms. Wolf confirmed they are 20% of the cost of capacity compared to Exelon.

ARTICLE 21: (Amend Zoning Bylaws: Central Business District)

Ms. Affleck-Childs stated this is a major rewrite undertaken with the assistance from the contract with Brovitz and includes an update to the schedule of uses, as well as public hearing feedback redefined.

ARTICLE 22: (Amend Zoning Bylaws: Site Plan Review)

Ms. Affleck-Childs stated this is modifying activities subject to the administrative site review including the creation of a new streamlined process. Mr. Crowley referenced page 26 regarding outdoor placement of cargo containers of 50 square feet or more and if this would include a shed. Ms. Affleck-Childs stated this is only for commercial/industrial/multifamily, multifamily meaning three or more, noting staff review for a shed has a two to three-day turnaround.

ARTICLE 23: (Amend Zoning Bylaws: Solar Electric Installations)

Ms. Saint Andre stated this establishes what type of solar facilities would be allowed in the Town including rooftop and small facilities noting anything large ground mounted would need special approval. It encourages locations in parking lots and fields not cutting down areas covered by trees.

ARTICLE 24: (Amend Zoning Bylaws: Flood Plain)

Ms. Affleck-Childs stated this is required by the State every so many years.

ARTICLE 25: (Amend Zoning Bylaws: Re-zoning to Energy Resources)

This was previously discussed.

ARTICLE 26: (Amend Zoning Bylaws: Nonconforming Structures)

Ms. Affleck-Childs stated this extends protection to existing nonconforming structures on properties in addition to the house.

ARTICLE 27: (Amend Zoning Bylaws: New Section – Cottage Zoning)

Ms. Affleck-Childs stated this came out of work done with the Metropolitan Area Planning Council (MAPC) looking at ways to develop more accessible housing. This would be a cluster of small homes around shared space. Ms. White asked how much land one development would encompass. Ms. Affleck-Childs stated that would depend but at a minimum two acres noting any existing historical property within the site would need to be incorporated into the development. Mr. Crowley asked what the advantage of this type of development would be. Ms. Affleck-Childs stated the more modest size home would cost less. Ms. White asked if we are already addressing this. Ms. Affleck-Childs stated no. Mr. Foresto stated this is similar to a 40B development. Mr. Crowley asked who brought this topic to the attention of the PEDB. Ms. Affleck-Childs stated she did from the Southwest Area Planning subregion meetings of the MAPC. Mr. Crowley asked if the PEDB has voted on this. Ms. Affleck-Childs stated no. Mr. Rodenhiser stated he hopes the Board would support this as it is important to support a diversity of housing. Mr. Crowley asked if a study was completed to evaluate price range. Ms. Affleck-Childs stated most have been done in the pacific southwest.

ARTICLE 28: (Amend Zoning Bylaws: Sign Bylaw)

Ms. Affleck-Childs stated this allows digital advertising signage for electronic vehicle charging stations in certain zoning districts by special permit from the PEDB.

ARTICLE 29: (Amend Zoning Bylaws: Accessory Family Dwelling Units)

Ms. Affleck-Childs stated this includes changes to have smaller single dwelling units attached.

ARTICLE 30: (Amend Zoning Bylaws: Housekeeping)

Ms. Affleck-Childs stated this includes refinements of definitions and clarifications in the table on dimensional regulations.

Discussion/Vote: Facilities Planning Committee Charge and Composition

The Board reviewed the draft committee charge and composition.

Mr. Boynton stated it is mission critical to proceed to the next phase of implementation of the facility study. He reviewed the proposed committee composition. Mr. Crowley stated his concern that there is not a lot of construction experience included and his preference for two citizens at large. Mr. Boynton stated that the goal is to prioritize the projects based on community policy setting regarding facility needs so he does not recommend the participants be required to have construction experience. Mr. Trindade reported that a post-mortem on DPW facility project is planned so we will be able to learn how

to institutionalize the lessons learned. Mr. Foresto stated there is a different set of skills for prioritizing this work.

Ms. White moved that the Board create the Facilities Planning Committee per the terms of the Committee Mission Statement, Committee Charge, and Committee Composition plan presented. Dr. D’Innocenzo seconded. No discussion. VOTE: 5-0-0.

Discussion/Vote: Tri-County Vocational High School Elementary and Secondary Education Emergency Relief Program (ESSER II) Funding for Fiscal Year 2022

The Board reviewed the letter from the Tri-County Vocational High School business manager.

Mr. Boynton stated this is a new COVID relief impact and, because of the ESSER program, we can take these funds and reduce the overall Tri-County appropriation for next year. Tri-County has already included this in their assessment to the Town.

Mr. Foresto moved that the Town utilize \$15,777 of the ESSER II grant funds to reduce Tri-County’s FY22 assessment to the Town. Dr. D’Innocenzo seconded. No discussion. VOTE: 5-0-0.

Action Items from Previous Meeting

The Board reviewed the (1) action items dated March 1, 2021, and (2) February status report of Water Treatment Facility Project.

Unaccounted for water loss status report: Mr. Crowley requested the CRPCD water usage be reported at the same time. The Board agreed.

Town Manager’s Report

There were no items for the Board to review.

COVID Update:

- Vaccine Update– Mr. Boynton stated we were notified that communities can provide vaccines for homebound residents, however, we have not received any doses to date. The plan is to have the Fire Department staff work with the Board of Health to address the fifty residents identified by the Council on Aging. He reported that the Medway Housing Authority had their vaccine clinic last week and commended the efforts of Ms. Fetrow’s staff, the Board of Health, and the Council on Aging.
- He reported that the Health Agent is working on the usage of Thayer based on the different definitions and interpretations of the restrictions and this should have a positive impact on facility usage.
- American Recovery Program (ARP) Funding - Mr. Boynton stated there has been no disbursement of these funds at this time noting the State will need additional direction from the Federal government. It would seem there will be \$1.3 million directly appropriated to the Town and it does not look like it can be used as revenue replacement. He noted that county government has been provided with funds as well that may be available for disbursement to towns and will provide the Board with more information as it is known. Mr. Crowley asked about the status of the CARES Act funding. Mr. Boynton stated the full available amount was billed out to the State and we are awaiting a response. Mr. Crowley asked if the additional \$1.3 million will cover the rest of the COVID related expenses. Mr. Boynton confirmed noting that Ms. Pratt has been extremely diligent in submitting appropriate funding reimbursement requests.

Snow & Ice Update: Mr. Boynton stated we have spent \$489,785 as of March 7th and are \$13,888 over budget with three to four weeks remaining. He has allocated \$270,000 to address any budget overages. However, there was a fire alarm activation at the library this morning that showed we will need to utilize some of the funds to address the fire suppression system.

Library Sprinkler system: Mr. Boynton stated the library sprinkler system requires replacement and that we have received quotes between \$50-55,000.

Town Manager Out of the Office: Mr. Boynton stated he has nothing scheduled.

NEXT Regular Selectmen's Meeting – Monday, April 5, 2021.

Select Board Reports

There were no items for the Board to review.

Mr. Foresto reported the vendor selection for the Water Treatment Facility was made at their meeting last Saturday noting that New Hampshire has moved forward with providing funding for addressing perfluoroalkyl and polyfluoroalkyl substances (PFAS) and Massachusetts is looking into this as well. He reported that Medfield is also building a plant equal to the size of ours and bids are due in two weeks so we will have insight into costs. He reported that our Owner's Project Manager (OPM) is the designer for Medfield.

Mr. Crowley asked if Mr. Trindade has spoken to Mr. Cerel regarding the Community Preservation Committee (CPC) funding of the pickleball court project. Mr. Trindade noted that the CPC is meeting the same day and time as the next Select Board meeting. The Board decided that Mr. Trindade and Dr. D'Innocenzo will attend the portion of the CPC meeting to address this funding.

At 9:54 PM, Ms. White moved to adjourn. Dr. D'Innocenzo seconded. VOTE: 5-0-0.

Respectfully submitted,
Liz Langley
Executive Assistant
Town Manager's Office