

**Medway Redevelopment Authority
Wednesday, February 6, 2018 at 6:30 pm
Town Administrator's Conference Room
Medway Town Hall Street
155 Village
Medway, MA 02053**

Members	Andy Rodenhiser	Rori Stumpf	Michael Griffin	Doug Downing	Paul Yorkis
Attendance	X	X	Remote Participation	X	X

ALSO PRESENT:

Mackenzie Leahy, Administrative Assistant

The Chairman called the meeting of the Medway Redevelopment Authority to order at 6:35 pm

The Chairman opened the meeting at 6:32 pm.

The Chairman informed all that member Griffin will be participating remotely.

There were no public comments.

On-Call Services:

The Chairman communicated to the MRA that immediate on call services are needed for the Town Administrator, Susy Affleck-Childs and Mackenzie Leahy.

On a vote by Doug Downing and seconded by Mike Griffin, the MRA voted unanimously to draft an agreement for services with BSC for on call services.

Roll Call Vote

Mike Griffin	aye
Doug Downing	aye
Rori Stumpf	aye
Paul Yorkis	aye
Andy Rodenhiser	aye

Rori Stumpf aye

The Medway Redevelopment Authority discussed at their last meeting that the BSC on call services be capped at \$2,000.00. Member Griffin explains that with the various items which need follow-up, the cap of \$2,000 should be increased to a cap of \$5,000.00. Member Yorkis would like to keep the cap at \$2,000.00.

On a motion made by Mike Griffin and seconded by Doug Downing, the Medway Redevelopment Authority voted to approve \$5,000 for the cap agreement for BSC. (Member Yorkis opposed. (Vote passes 4 to 1).

Roll Call Vote

Mike Griffin	aye
Doug Downing	aye
Rori Stumpf	aye
Paul Yorkis	nay
Andy Rodenhiser	aye
Rori Stumpf	aye

The Chairman was also informed the MRA that there is a PNS on property which is part of the Urban Renewal Plan. There has been information that this parcel will be an ANR application. The plan would allow for four lots and the road would go through parts of the Urban Renewal Plan. The broken off portion of the property is where the possible playground was going to go. The MRA would like to be able to work with the owner to discuss their plan and see how they could work together.

The MRA were informed that the Town Administrator is currently in the process of trying to get a Director for the Planning and Economic Development Committee.

Request For Proposal:

The MRA discussed the Request for Proposal for the Urban Renewal Plan. Mackenzie communicated that she has reached out to MAPC. The representative from the Cecile Group who did the town design review guidelines is currently part of the MAPC staff. Mackenzie will continue for follow-up with them. Member Yorkis also suggested to reach out to Consultant Carlucci to see if he is familiar with consultants who have done form based zoning.

The RFP will be mailed to the invitees and posted to a variety of sites and then to APA, the form based code institute.

On a vote by Paul Yorkis and seconded by Rori Stumpf, the MRA voted unanimously to have an RFP sent out for rezoning of the URP area.

Roll Call Vote

Mike Griffin	aye
Doug Downing	aye
Rori Stumpf	aye
Paul Yorkis	aye
Andy Rodenhiser	aye
Rori Stumpf	aye

The MRA voted to have an RFP sent out for re-zoning of the URP area preferably with a deadline by Friday, February 23, 2018. Send out the RFP as soon as possible. The RFP could be reviewed on Thursday, February 27, 2018. Makenzie will set up a meeting.

The MRA was informed that the Cad Files can be accessed.

Member Griffin left the meeting at 7:10 pm.

There was discussion that the vision of the plan be continued and the town does not want to lose opportunities for commercial manufacturing in the area and also work force housing.

The Chairman read an email about an interested party who is interested in developing this area. The MRA needs to come up with a plan on working with this potential developer. The MRA also needs to figure out the steps which should be taken regarding possibly purchasing the land etc. Member Yorkis responded that we need to get clear titles as soon as possible, he volunteered to reach out to DHCD. It was suggested that a representative be invited to our next meeting.

Minutes:

January 30, 2018:

On a motion made by Paul Yorkis and seconded by Rori Stumpf, the Medway Redevelopment Authority voted unanimously to accept the minutes from January 30, 2018.

Other Business:

The MRA would like a meeting to be set up for executive session with town counsel to discuss potential acquisition of land.

The MRA would like to have more space be purchased for drop box since the administrative staff is researching form based code and there is currently not more space available.

This is not free, it is about \$20.00 a month.

The MRA was informed that Mr. Kenney has submitted an ANR for the Mele property. This application will be in from of the PEDB at their next meeting. The MRA would not want to see this area split up, so it would be beneficial to have a meeting with the representatives.

The MRA discussed setting up an executive session to discuss the steps in taking properties and the next steps moving forward. This could be a conference call with members.

Future Meeting:

- Tuesday, February 27, at 6:30 pm.

Adjourn:

On a motion made by Doug Downing and seconded by Rori Stumpf, the Medway Redevelopment Authority voted unanimously to adjourn the meeting at 7:31 pm.

Respectfully Submitted,

Amy Sutherland

Meeting Secretary

Approved February 27, 2018