

## MEDWAY SCENIC ROAD WORK PERMIT APPLICATION – Part 1

Medway Planning and Economic Development Board  
155 Village Street, Medway, MA 02053  
508-533-3291

This application for a Scenic Road Work Permit is made pursuant to the Planning Board's *Rules and Regulations for Review and Issuance of Scenic Road Work Permits* (adopted July 16, 2002). Please refer to the *Rules and Regulations* for specific definitions of all *italicized* words included in this application.

Date: \_\_\_\_\_

1. Applicant/Location Information:

Location/Address on Scenic Road: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Primary Contact: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email address: \_\_\_\_\_

2. Describe the *repair, maintenance, paving or reconstruction* work you wish to do in the Town's *right-of-way* on the above noted Scenic Road: \_\_\_\_\_

3A. Is there a *stone wall(s)* in the Town's *right-of-way* of the Scenic Road where you propose to undertake some *repair, maintenance or reconstruction* work? **You must contact the Medway Department of Public Works at 45 Holliston Street (Medway Middle School - Door #9) to answer this question. A representative of the DPW must visit the site to answer Questions 3A and 3B and sign below. You may contact the DPW at 508-533-3275.**

\_\_\_\_\_ YES - If YES, please answer 3B      \_\_\_\_\_ NO - If NO, skip 3B and go to 4A

\_\_\_\_\_  
Signature of Medway DPW Representative

\_\_\_\_\_  
Date

3B. If you answered YES to item 3A, does the proposed work to *repair, maintain, reconstruct or pave* in the Town's *right-of-way* of the Medway Scenic Road involve the *tearing down or destruction of a stone wall or any portion thereof*?      \_\_\_\_\_ YES      \_\_\_\_\_ NO

4A. Are there any *tree(s)* located within the Town's *right-of-way* of the Scenic Road? **You must contact Medway Tree Warden Steve Carew to visit the site and answer Questions 4A and 4B and sign below. You may reach him at 508-533-3275.**

\_\_\_\_\_ YES - If YES, please answer 4B      \_\_\_\_\_ NO - If NO, skip 4B and go to 5

\_\_\_\_\_  
Signature of Medway Tree Warden

\_\_\_\_\_  
Date

4B. If you answered YES to item 4A, does the proposed work to *repair, maintain, reconstruct or pave* in the Town's *right-of-way* of the Medway Scenic Road involve the *cutting or removal of a tree(s)*?      \_\_\_\_\_ YES      \_\_\_\_\_ NO

5A. If item 3B OR 4B was answered YES, a Scenic Road public hearing and Work Permit are required. You must complete the remainder of this application and submit to the Planning and Economic Development office at Medway Town Hall, 155 Village Street.

5B. If you answered NO to both questions 3B AND 4B, a Scenic Road public hearing and Work Permit are NOT required. You do NOT need to complete the rest of this application. Please sign below and file this application with the Medway Planning and Economic Development office. No further action is needed on your part.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

## **MEDWAY SCENIC ROAD WORK PERMIT APPLICATION – Part 2**

Medway Planning and Economic Development Board  
155 Village Street, Medway, MA 02053  
508-533-3291

***If you answered YES to Question 3B or 4B, a Scenic Road Public Hearing and Work Permit are required. Please complete the rest of this application. Prepare the following items as attachments. Sign below and file this application with all required supplemental materials with the Medway Planning and Economic Development Board, 155 Village Street, Medway, MA 02053. Submit the original application and 2 copies of each item A – E noted below along with a pdf of all documents, plans and drawings.***

\_\_\_\_\_ A) Written description and plans/drawings showing the location of the proposed *disturbance area* (where work is proposed involving the *cutting or removal of trees* or the *tearing down or destruction of stone walls*), the location of *trees* and *stone walls*, the boundaries of the Town's *right-of-way*, and your plan for reconstructing, modifying or adding a *stone wall*.

\_\_\_\_\_ B) Written statement explaining the purpose and need to *cut or remove tree(s)* or *tear down or destroy stone walls, or portions thereof*.

\_\_\_\_\_ C) Written statement outlining alternatives, proposed compensatory actions (*such as the planting of replacement trees or the reconstruction of stone walls*) and mitigation measures (payment in lieu of new tree planting) to the proposed *cutting or removal of tree(s)* or the *tearing down or destruction of stone walls*.

\_\_\_\_\_ D) Photographs of all *stone walls and trees* within and adjacent to the proposed *disturbance area*.

\_\_\_\_\_ E) Any other explanatory material that you believe may be useful to the Planning and Economic Development Board in evaluating your project.

\_\_\_\_\_ F) A list of *abutters*, certified by the Board of Assessors. (For purposes of Scenic Roads, *abutters* are defined as owners of land immediately adjacent to and directly opposite from the proposed *disturbance area* land on any public or private street or way.)

\_\_\_\_\_ G) Scenic Road Permit Application Fee - \$150.00 plus \$25 per tree to be removed if the project involves a *tree(s)* and \$150 if the project involves a *stone wall(s)*; (*Please make check payable to the Town of Medway.*)

*I hereby submit this application for a Scenic Road Work Permit to the Medway Planning and Economic Development Board. I acknowledge that I have read the Rules and Regulations for Review and Issuance of Scenic Road Work Permits (adopted July 16, 2002). I understand that, in addition to the Scenic Road Work Permit Application Fee, I am responsible for the additional expense of advertising the public hearing as specified in the Rules and Regulations. If my project involves a stone wall, I will post notice of the public hearing at least seven (7) days before by temporarily affixing a ribbon or other flagging material to the stone wall such that it is visible from the road. If my project involves a tree(s), I understand the Tree Warden will post a notice directly on the tree(s) at least seven (7) days before the public hearing. I will abide by the decision of the Medway Planning and Economic Development Board regarding restoration and/or compensatory measures as described in the Rules and Regulations. I understand that I may be fined if I violate these Rules and Regulations.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

*Updated - December 17, 2019*