

**October 3, 2021 Master Plan Community Forum Sub-Committee Meeting
Monday, August 23, 2021 at 1 pm via ZOOM**

Sub-Committee Members Present: Debi Rossi
 Faina Shapiro
 Sarah Raposa

Others Present: MP Committee member Becky Atwood representing the Medway Cultural Council
 Consultants Jenn Goldson and Jamie Shalvey
 Town staff Susy Affleck-Childs and Sandy Johnston

The group convened at 1:01 p.m. The members of the subcommittee introduced themselves.

Jamie Shalvey and Jenn Goldson facilitated the discussion.

Ms. Shalvey summarized the items to be covered in the meeting – food, entertainment, kids events, volunteers, give-aways. Susy Affleck-Childs noted that meeting minutes also needed to be reviewed.

A motion was made by Sarah Raposa, seconded by Debi Rossi to approve the minutes of the August 9, 2021 meeting of the October 3, 2021 Master Plan Community Forum Sub-Committee. By roll call vote of Sarah Raposa and Debi Rossi, the motion was approved.

Sarah Raposa reported on food trucks. TC Scoops ice cream is not available on October 3. The lobster truck by Cousins is available; they are considering it and Sarah will be back in touch with them. If they are not, she will proceed down the list of other food trucks to see if they are interested.

Debi Rossi stated that she had not connected with the MPS band people. However, she has a contact with someone who was involved in band at MHS and she will be reaching out to that individual.

Jenn Goldson offered to use her music contacts in the area, notably the Millis Berfield Band.

The group discussed the flyer for the event and agreed it needs to include information whether there will be music, entertainment, food, and kids activities. The group also agreed it would be fine to have multiple performers.

Faina Shapiro reported on entertainment. She has been in touch with the cheer groups. They are interested in attending but don't know their competition schedule yet and won't know for about a month. Faina talked with Audry, the librarian at Medway Public Library. They are not available on that date, but she did provide a list of suitable kids' books which Faina has checked out and will read with her son. She offered to be the reader at the forum. Jenn suggested that the reading sessions could be run while she is doing the presentations in the auditorium. Faina reported that Andrey suggested MHS National Honor Society students as possible volunteers. Faina also noted that she had discussed the event with Medway Business Council Julie Dennehy who suggested the possibility of having a MBC job fair during our event. Jenn will be in touch with Julie to discuss.

Sarah Raposa reported that she had met with Becky Atwood and Gail Hechtenberg of the Cultural Council to brainstorm ideas for involving artists. They gave her names of 3 artists who might be good candidates to approach to see if they would attend and paint outside (plein air). Sarah has been in touch with one artist who cannot participate; she will pursue the others.

NOTE – Becky Atwood joined the meeting at 1:20 pm.

Faina Shapiro suggested we have a temporary tattoo station for kids. She feels it would be fun and popular. Jenn asked her to provide web sites for tattoo supplies.

Discussion followed on the number of volunteers needed. It was agreed to have 5-6 volunteers, for 2 hour shifts. Jenn indicated she thought the guidance office area would be good for the kids activities; the music and food would be outside.

Discussion then followed on the idea of organizing some sort of give-aways as incentives for people to attend the forum. A suggestion was offered (WHO??) to have a basket of Medway products/gift cards. That was well received. Sarah said she would prefer to go buy four \$25 gift cards vs. asking businesses to donate. Debi said she would be OK to approach some businesses. The following were identified:

Debi Rossi	All Washed Up, Medway Garden, Micky Cassidy's Molly's Apothecary
Faina Shapiro	Medway Café and OrangeTheory
Susy Affleck-Childs	Will talk to Jack Wolfe who had offered to purchase a gift card at Restaurant 45
Sarah Raposa	Rocky's Hardware and Medway Nutrition
Sandy Johnston	Chat Noir, B.luxe, and the Dog Wash

Sarah Raposa departed the meeting at 1:45 pm.

All agreed to communicate with Jamie Shalvey re: the status of gift cards.

Jenn noted that they would be working on a flyer for the event. It was agreed to not specify all the gift card donors on the flyer; that can be handled in the social media postings by Sandy.

The sub-committee decided to reconvene in two weeks on Wednesday, September 8, 2021 at 1 p.m. via ZOOM.

A motion to adjourn was made by Debi Rossi, seconded by Faina Shapiro. Debi Rossi and Faina Shapiro voted AYE by roll call vote. The meeting was adjourned at 1:47 p.m.

Prepared by,

Susan Affleck-Childs
Planning and Economic Development Coordinator