



TOWN OF MEDWAY
COMMONWEALTH OF MASSACHUSETTS
MASTER PLAN COMMITTEE

Medway Town Hall
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Monday, January 24, 2022 @ 6:30 p.m.
Remote Meeting via Zoom

Master Plan Committee (MPC) Members Present: Becky Atwood, Carey Bergeron, Jessica Chabot, Susan Dietrich, Ellen Hillery, Siri Krishna Khalsa, Tara Kripowicz, Denise Legee, Cassandra McKenzie, Linda Reynolds, Debi Rossi, Jack Wolfe (exited meeting at 8:00 PM).

Members Absent with Notice: Eric Arbeene, Sarah Raposa

Master Plan Committee Staff: Susy Affleck-Childs, Planning and Economic Development Coordinator; Barbara Saint Andre, Director of Community and Economic Development; Jeanette Galliardt, Recording Secretary.

Others Present: Maryjane White and Glenn Trindade, Select Board; Eric Hove, Co-Director of Strategic Initiatives, Metropolitan Area Planning Council (MAPC); Tim Harris, Facility Review Committee; Consultant Jenn Goldson, Managing Director, JM Goldson, LLC.; Kristin Salera and Julie Dennehy, Medway Business Council; Charlie Myers.

Call to Order

At 6:34 PM Ms. Chabot conducted a roll call of Master Plan Committee members present and called the meeting to order. The following thirteen members were present as noted via roll call: Rebecca Atwood, Carey Bergeron, Jess Chabot, Susan Dietrich, John Foresto, Ellen Hillery, Siri Krishna Khalsa, Tara Kripowicz, Denise Legee, Cassandra McKenzie, Linda Reynolds, Debi Rossi, and Jack Wolfe. Mr. Wolfe announced he would need to exit the meeting at 8:00 PM. This meeting was held entirely via Zoom (remote access); therefore, any votes taken will be by roll call in accordance with the Town's Remote Participation policy.

Meeting Protocol

Ms. Chabot asked that everyone remain muted unless they indicate they wish to speak. She will look for their

Master Plan Committee members and affiliated groups

Jessica Chabot, Planning & Economic Development Board – Chair
Debi Rossi, Board of Parks Commissioners – Vice Chair

Eric Arbeene, At-Large Member | Becky Atwood, Cultural Council | Carey Bergeron, Energy & Sustainability Committee
Susan Dietrich, School Committee | John Foresto, Select Board | Ellen Hillery, Finance Committee | Siri Krishna Khalsa, Council on Aging
Tara Kripowicz, Conservation Commission | Denise Legee, Open Space Committee | Cassandra McKenzie, Economic Development Committee
Sarah Raposa, At-Large Member | Linda Reynolds, Lions Club | Kristen Salera, Medway Business Council | Jack Wolfe, Affordable Housing Trust & Committee

electronic hand signals and call on people to speak. Members of the public may put their questions into the Chat function.

MetroCommon 2050 – Presentation and discussion of new Boston metropolitan area regional plan by the Metropolitan Area Planning Council – Eric Hove, Co-Director of Strategic Initiatives

Presentation available at following link: <https://www.mapc.org/get-involved/metrocommon-2050/>

Present: Eric Hove, Co-Director of Strategic Initiatives, Metropolitan Area Planning Council (MAPC)

Mr. Hove briefly introduced himself, noting that the MAPC had just completed a new regional plan. He indicated he had reviewed Medway's DRAFT Vision and Goals. He presented information on the MAPC region which is comprised of 101 cities and towns divided into 8 subregions, with over 3 million residents. Continuing with the PowerPoint presentation, he explained the Council's mission, noting that its regional plan directs their work. Each community sends a representative to serve on the Council. He identified key components of the MAPC Technical Assistance Program (TAP) noting that much work had been done in Public Health during the current pandemic.

Next Mr. Hove moved on to the MetroCommon 2050 Plan, Aims and Aspirations of this program, Content Goals, Top 20 Local Planning Priorities (based on plans from 47 municipalities), Top 5 Local Planning Priorities by subregion (also based on a representative sample) and lastly, the Top 5 Local Planning Priorities by Community Type (also a representative sample). As with any good intentions, the unexpected creates havoc; in this case, the pandemic, political turmoil and racial reckoning, all of which have influenced the Plan's recommendations.

Climate Change and subsequent adaptation and mitigation are an important component of the Plan, with three identified goals followed by recommendations for each. Other areas identified by goals and subsequent recommendations include Dynamic & Representative Government, Equity of Wealth & Health, Homes for Everyone: The Vision, and Inclusive Growth & Mobility.

Mr. Hove concluded by sharing the group's current work. He added that they are hoping to have an in-person launch/event of the new regional plan this spring and in the process of developing tools to measure progress toward accomplishing these goals

Presentation and discussion concluded at 7:00 PM

Presentation and discussion of Medway Town Facilities Report with representatives of the Medway Facility Review Committee

Presentation available at the following link:

<https://www.townofmedway.org/sites/g/files/vyhif866/f/uploads/bos-workshop-presentation-for-website.pdf>

Present: Tim Harris, Facilities Review Committee; Glenn Trindade, Select Board and Facilities Review Committee

Mr. Harris introduced himself as a long-time employee in the engineering and construction fields. He explained the work of the Committee as assessing all the municipal buildings to determine their current and future use to the community. This requires a visit to all the buildings and any staff housed there in order to learn more about how each building is used. The findings will be discussed over several working meetings utilizing established criteria. Mr. Trindade added that their work involves assessing potential projects that should have been completed over a decade ago which fuels discussion around future use. He spoke briefly about budgeting for projects that have been deferred for so long. How do we prioritize the necessary projects? Mr. Harris emphasized that the staff interviews are very important for that discussion. After the interviews are finished, the evaluation forms will be completed and the group will move forward with the working meetings to assess all the findings. Discussion followed.

Discussion concluded at 7:29 PM. Ms. Chabot theorized that another meeting with Committee representatives would be welcomed when the Master Plan Committee has completed Phase III of its work.

Review work plan for Phase III including discussion on Focus Groups

Present: Jenn Goldson, JM Goldson, LLC.

Utilizing PowerPoint slides (**See attached**), Ms. Goldson officially “launched” Phase III and identified the important dates, adding that Phase III will continue through May. Focus groups will be an important part of this Phase as well as renewed community engagement. This week she will meet with the other consultants to brainstorm to develop the best practices options for the Committee to consider. The Committee will review and whittle down the list to what it believes is the best approach. This list will be reviewed numerous times by town officials, the community and municipal staff. Data will be presented to the Select Board as well as the Planning and Economic Development Board at a joint meeting at the end of Phase III sometime in May.

Next, Ms. Goldson reviewed how the focus groups will be set up for Phase III. In preparation for the four focus group meetings, strategies and other information will be shared with the groups several days before they meet. She described how the groups will go through the data in smaller groups, discussing prioritization of strategy ideas and other tasks. The small groups will come back together into the large group to share what each small group supported or those they dismissed. She noted that the full group discussion can be recorded and the recordings posted on the website. The small breakout groups will not be recorded. Discussion followed. Ms. Goldson reiterated that she and her staff will be working with the focus groups and that MP Committee members will help facilitate the breakout groups.

Further updates on Phase II Report – Vision and Goals

Ms. Goldson noted that there are two versions of this report, one a redline version and the other a revised version after the redlines have been incorporated. These changes were based on the comments made at the December committee meeting. At this time, she reviewed the redline changes incorporated into the text. Discussion followed.

Discussion concluded at 8:05 PM.

Review of Meeting Minutes – January 10, 2022 Master Plan Committee meeting

Draft minutes from January 10, 2022 were reviewed and two minor amendments were noted by Ms. Atwood.

After discussion, **Ms. Reynolds made a motion to approve the minutes of January 10, 2022, as amended; Ms. Dietrich seconded. No discussion. ROLL CALL VOTE: 12-0-0 (Atwood, aye; Bergeron, aye; Chabot, aye; Dietrich, aye; Foresto, aye; Hillery, aye; Khalsa, aye; Kripowicz, aye; Legee, aye; McKenzie, aye; Reynolds, aye; Rossi, aye).**

Review of Correspondence

The following correspondence was received: (1) Letter, dated December 13, 2021, from MPC member Alex Siekierski citing resignation from committee and (2) Email, dated January 10, 2022, from member Faina Shapiro citing resignation from committee. See Attached.

Ms. Affleck-Childs spoke briefly about the two resignations from the committee; those letters were shared with the committee. The Medway Business Council and the Design Review Committee will need to submit names of persons to represent their respective groups, and those individuals will be proposed to the Planning and Economic Development Board for approval. At this time, the Medway Business Council has submitted the name of Kristen Salera for its representative.

Public Comments

No members of the public were in the meeting at this time.

Topics for future meetings

None other than those already expressed during discussions.

Other business as may come before the Committee

None. It was noted that comments from the CHAT function of the Zoom meeting will be **attached** to these minutes.

Adjourn

At 8:13 PM Ms. Dietrich made a motion to adjourn; Ms. Rossi seconded. No discussion. ROLL CALL VOTE: 12-0-0 (Atwood, aye; Bergeron, aye; Chabot, aye; Dietrich, aye; Foresto, aye; Hillery, aye; Khalsa, aye; Kripowicz, aye; Legee, aye; McKenzie, aye; Reynolds, aye; Rossi, aye).

*Respectfully submitted,
Jeanette Galliardt
Recording Secretary*

*Reviewed and edited by,
Susan E. Affleck-Childs
Planning and Economic Development Coordinator*