

Committee Members
Crystal Buckley
Dawn Budde
Lindsey Colelli
Susan Dietrich
Daniel Kerls
Zoe Rheault
Alan White



Medway Town Hall
155 Village Street
Medway, MA 02053
Telephone (508) 533-3264
Fax (508) 321-4988

TOWN OF MEDWAY
COMMONWEALTH OF MASSACHUSETTS

INCLUSION, DIVERSITY, AND EQUITY ADVISORY COMMITTEE

Inclusion, Diversity, and Equity Advisory Committee Meeting

September 11, 2023

Medway Public Library

26 High Street

Agenda

7:00 PM

- Call to order – meeting was called to order at 7:00 pm by Dan Kerls.
- Members present: Crystal Buckley, Dawn Budde, Lindsey Colelli, Susan Dietrich, Daniel Kerls, Zoe Rheault, Alan White.
- Members absent: none.
- Public Comments – none.

Other Business

1. Introduction of new members – Dan Kerls introduced himself and all other members gave brief introductions of themselves.
2. Election of Chair, Vice-Chair – Dawn Budde nominated as Chair, no other nominees, no discussion. Moved by Susan Dietrich, seconded by Crystal Buckley, approved 7-0. Zoe Rheault nominated as Vice-Chair, no other nominees, no discussion. Moved by Susan Dietrich, seconded by Crystal Buckley, approved 7-0.
3. Discussion of Open Meeting Law – Susan Dietrich reviewed the Open Meeting Law guidelines from the MA Attorney General website: [Open Meeting Law Guide - MA Attorney General](#).
4. Review of original charter and goals set forth by Select Board – Susan reviewed the original and updated charter from the Select Board, and Dan provided context on the work of the original IDEA Committee (focus groups, surveys, forums, etc.). Alan White asked whether there would be liaisons to the IDEA Committee, and Dan and Susan advised that the Town is open to providing a contact, as are the schools. Susan to follow up on this. Crystal Buckley asked about the membership on the committee and how many members would there be when Dan's and Susan's terms end in June 2024. Dan explained that two new members will be selected and that all terms are staggered so no more than 3 people may change at any one time on the committee.
5. Review of website recommendations - Dan and Susan walked through the final recommendations to the Select Board (the presentation on the Town website), and provided

a recap of the conversation at the May 1, 2023 Select Board meeting. IDEA Committee's primary focus at present is the Town of Medway website and seeking ways to improve it for accessibility (language, organization of information, etc.). Alan asked about which towns had good websites – group discussed that it would be helpful to research this. Alan also suggested a chat bot feature where someone could ask a question on the website and be directed to the answer (opportunities with improved technology?).

6. Discussion on Prioritization of Initiatives – Dan mentioned that there were a number of topics that came up over the course of the focus group and survey process that could be priority areas. Opportunity for brainstorming where this committee will focus. Group discussed LGBTQ+ issues at the high school, possibility of translation devices/resources to be available at Open House or in classrooms, how people in Medway can feel excluded (different race, disability status, etc.), identifying thought leaders within different segments of the Medway community, refugee situation in MA and whether we might be able to ask the state for assistance, possible creation of a resource/checklist to help with planning community events, and a general agreement that the Town is moving in positive direction with more diverse events (ex: Juneteenth, Diwali). Crystal reminded the group that everything costs money and so much of the work being done is by volunteers.

Group agreed that the current focus should be a review of the Town website. For next meeting, members will look at the websites of other towns to identify features we like and will come prepared to next meeting to debrief and discuss. Group agreed that investigating a translate widget is a priority.

7. Future Meeting Schedule – members agreed to meet on the first Monday of the month at 7:00 pm in the library. Next meeting will be 10/2/23.

At 8:31 pm., Crystal moved to adjourn the meeting, seconded by Dawn, approved 7-0. Meeting adjourned.