

MINUTES OF NOVEMBER 9, 2022  
REGULAR MEETING OF THE  
MEDWAY HOUSING AUTHORITY

The Medway Housing Authority held a Regular Meeting on Wednesday, November 9, 2022, at the Community Room at Lovering Heights. The following members were in attendance: Carl Rice, Linda Donahue, and Rita Larrabee.

Executive Director Hayley Fetrow, Resident Services Director Patty Der Garabedian and DHCD Resident Services Coordinator Cindy Owens-Nix were in attendance.

Mr. Rice called the regular meeting to order at 12:34 p.m.

Chair Carl Rice asked the members if any changes were to be made in the minutes emailed to them. The minutes of the October 12, 2022 Regular Meeting minutes were approved upon the motion of Mrs. Donahue and seconded Mrs. Larrabee.

Revolving Account – The October 2022 Warrant totaling \$208,109.84 was approved upon the motion of Mrs. Larrabee and seconded by Mrs. Donahue.

Public Comment – There were tenants from Lovering Heights in attendance and comments were shared about the lack of storage space at Lovering Heights.

Resident Services Report – Patty Der Garabedian updated the Board with the Resident Services Report for the month of October for the Federal properties while Cindy Owens-Nix reviewed activity at the DHCD State properties.

Management Report – E.D Fetrow reviewed the current vacancies and discussed the Tenant Accounts Receivables.

Executive Director Report – E.D. Fetrow reviewed the Administration and Maintenance/Capital Items with the Board.

New Business

- a. MHA - Contract for Financial Assistance 4001 - ARPA - Approved upon the motion of Mrs. Donahue and seconded by Mrs. Larrabee.

Notices (available for review) – E.D. Fetrow informed the Board that the current DHCD notices are available for review.

- DHCD PHN 2022-17: Fire Alarm Testing and Maintenance Requirements.

The November 9, 2022, Regular Meeting of the Medway Housing Authority adjourned at 1:29 p.m. upon the motion of Mr. Rice and seconded by Mrs. Larrabee.

Respectfully submitted,

Hayley S. Fetrow  
Executive Director and  
Secretary