MINUTES OF MAY 8, 2019

REGULAR MEETING OF THE

MEDWAY HOUSING AUTHORITY

The Medway Housing Authority held its Regular Meeting on Wednesday, May 8, 2019 at the Lovering Heights Community Room, Medway, Massachusetts

at 12:30 p.m. The following members were in attendance: Mr. Rice, Mrs. Larrabee,

Mr. Coyle and Mr. Ferrari. Executive Director Hayley Fetrow and Assistant Director Sheila Souza were also in attendance.

Chairman Rice called the meeting to order and asked the members if there were any changes in the minutes that were mailed to them. There being no changes, the minutes of the April 10, 2019 Regular Meeting were approved upon

the motion of Mrs. Larrabee and seconded by Mr. Coyle.

Bills

Revolving Account – Forty-Eight (48) Vendors Payable checks, eight (8) MRVP Landlord Payables checks and two (2) Payroll Period Withdrawals in the amount of $19,666.36 for a grand total of $147,817.83 were approved upon the

motion of Mrs. Larrabee and seconded by Mr. Coyle. A listing of these payments is attached.

Old Business

1. Affordable Housing – Mr. Ferrari brought the Board up to date on

Affordable Housing.

1. Vacancies – Maintenance is working on 204 Mahan Circle. Next month

118 Maple Lane will be renovated.

At this time Linda Donahue of 14 Colonial Road arrived at the Meeting.

Executive Director Report – E.D. Fetrow reviewed the Administration, April

2019 Financial Statements, Tenants Accounts Receivable, Maintenance and Capital Items with the Board.

New Business

1. 2019 HUD 5 Year Capital Fund Plan – E.D. Fetrow reviewed the

Annual Plan with the Board. Upon the motion of Mrs. Larrabee and seconded by Mr. Coyle, the Capital Fund Program – Five Year Action Plan was unanimously approved upon the motion of Mrs. Larrabee and seconded by Mr. Coyle.

1. HUD Published Income Limits – E.D. Fetrow gave the Board Members

a copy of the fiscal year 19 HUD Income Limits. The HUD Income Limits are also used for the Massachusetts Rental Voucher Program.

1. DHCD Quarterly Financial Statements – The Board acknowledged

receiving a copy of the reports for the quarter ending 12/31/18.

1. Other

Notices – E.D. Fetrow informed the Board that she had copies of the public

notices for this month available for review.

At this time Mrs. Donahue excused herself from the Meeting.

The June Annual Meeting of the Medway Housing Authority will be held on June 12, 2019 at the Management Office at 12:30 p.m.

The May 8, 2019 Regular Meeting of the Medway Housing Authority adjourned at 1:22 p.m. upon the motion of Mrs. Larrabee and seconded by

Mr. Coyle.

Respectfully submitted,

Hayley S. Fetrow

Executive Director and

Secretary