



TOWN OF MEDWAY
DEPARTMENT OF PUBLIC WORKS
MEDWAY, MASSACHUSETTS 02053

DAVID D'AMICO
DIRECTOR

PETER PELLETIER
DEPUTY DIRECTOR

DATE: August 14, 2019
TO: All Private Contractors for Snow Removal
FROM: David D'Amico
SUBJECT: PRIVATE CONTRACTOR SNOW PLOWING~WINTER SEASON 2019-2020

The Town of Medway is seeking snow plow contractors for the coming winter season. If you are interested, all information and related documentation will be handled by e-mail, fax, or by appointment. Attached you will find a list of requirements, a Vehicle Inspection Form, and a 2019-2020 Snow Plow Rate Sheet. Rates are tied to MassDOT values. The fuel adjustment clause remains in effect with a base set at \$2.348/gal.

If you are interested in contracting with the Town of Medway for snow removal this winter, you must submit to our office the following documentation no later than October 3, 2019.

- a list of all vehicles including registration numbers, make, model and plow size that you plan to make available to the Town.
- a copy of your license and a copy of any potential additional driver's licenses.
- a copy of registrations for all listed vehicles
- insurance certificates **and** the endorsements dated for the upcoming season naming the Town of Medway as an additional insured.
- W-9 form.

You may submit documentation by e-mail to Kelly Millette kmillette@townofmedway.org, by fax to (508) 321-4985, or in person at our offices at 45B Holliston Street- Door 9 during normal business hours.

ALL DOCUMENTATION IS REQUIRED BY October 3, 2019. Late submissions will be considered non-responsive and be cause for denial and/or will be charged a 15% deduction from the first storm's billing. Please get your documentation in on time. **Companies providing paperwork AND having their vehicle inspections completed on time are eligible for a \$100.00 bonus per vehicle. You will only receive the bonus if all documentation is complete and submitted on or before the October 3rd deadline AND vehicles are inspected by October 15th.**

Inspection of all vehicles is required in advance of plowing for the Town of Medway. A Vehicle Inspection Form is enclosed here for your reference. Vehicles must be scheduled for inspection through Mr. Rick Nickerson, Fleet Maintenance Supervisor located at the Highway Facility on Broad Street. Mr. Nickerson can be reached at rnickerson@townofmedway.org or by phone at (774) 292-1759. Inspections may be scheduled beginning immediately. When scheduling, Rick requires a minimum of 24

HIGHWAY – WATER – SEWER – FLEET – PARKS – FACILITIES – SOLID WASTE

hours' notice. Please do not show up without an appointment. The Town of Medway reserves the right to reject any equipment and/or driver if it feels it would be in the Town's best interest to do so.

Drivers and/or vehicles reporting for storm duty that are not inspected and/or documented are not eligible to work and will be dismissed without pay. **No assignments will be held for undocumented vehicles or drivers after October 15, 2019.**

Similar to last year:

1. The TOWN will furnish a route map for streets to be plowed. Each route will have an assigned leader. Drivers are expected to stay in contact with the leader and remain with the leader at all times unless otherwise directed by the route leader. Drivers and/or vehicles that are "missing in action" by failing to communicate with their route leader or the Snow Boss for over half an hour will be considered out of service. Equipment that is damaged and unable to remain in service will also be removed from paid status.
2. The Contractor will be liable to clean up and remove any and all fluids, debris, spills, etc, that result from any breakdowns or repair work. If a release or spill is a reportable condition to the Department of Environmental Protection (DEP), the Contractor is required to notify DEP and perform any necessary remediation to satisfy all applicable state and federal regulations, at the Contractor's sole expense.
3. If we experienced a damage claim, the person will be referred to you and your insurance company for resolution if we are able to verify the claim.

Please contact Kelly Millette if you have any questions or concerns. We look forward to working with you this season.

Remember - Documentation due 10/03/19; Inspections due 10/15/2019.

Sincerely,



David D'Amico
DPW Director

**TOWN OF MEDWAY
DEPARTMENT OF PUBLIC SERVICES**

**MAXIMUM HOURLY RENTAL RATES FOR HIRED EQUIPMENT USED FOR
SNOW AND ICE CONTROL OPERATIONS - OPERATOR AND FUEL INCLUDED IN ALL RATES**

PLOWING CATEGORY

	<u>Owner/Operator</u>	
	With Comp	W/O Comp
TRUCK DRIVER ONLY		\$26.75
A. TRUCK – Pickup 4X4, min. 3/4 Ton 8' plow, or 6 wheeler, 2X6, min. 1 Ton 9' plow, power angle equipped.	\$83.00	\$79.00
B. TRUCK - Pickup 4X4, min.1 Ton, Small 6 Wheel, 4x6, >10,000 GVW, or 6 Wheel, 2X6, >16,000 GVW, 9' power angle equipped	\$96.00	\$92.00
C. TRUCK.- Large Six Wheeler, >26,000 GVW equipped with plow – min. 10' length, CDL Class B Required	\$114.00	\$110.00
D. Truck – Large Six Wheeler, <26,000 GVW Equipped with Plow – min. 10' length, Non CDL Required	\$101.00	\$87.00
E. TRUCK - Ten Wheeler or Tri-Axle, equipped with plow - minimum 10' length and mold board over 3'	\$136.00	\$132.00
F. SKID STEER	\$100.00	\$96.00
G. BACK-HOE – 2X4 -Min. 8' length plow	\$77.00	\$73.00
H. BACK-HOE – 4X4 -Min. 8' length plow	\$112.00	\$108.00
I. LOADER 2-4 CU YD	\$145.00	\$141.00
J. LOADER Over 4 CU YD	\$160.00	\$156.00
K. HAULING - TRAILER DUMP- Minimum 25 YD	\$102.00	\$98.00
L. HAULING – 10 Wheel Dump	\$88.00	\$84.00
M. HAULING – Tri-Axle Dump	\$94.00	\$90.00
N. SPREADER-PLOW COMBINATION – Class C with 6-10 Cu. Yds sander	\$147.00	\$143.00
O. SPREADER-PLOW COMBINATION – Class D 6-10 Cu. Yds with Automated Synchronization	\$174.00	\$170.00
Accessories – To Be Paid for Only When Used During Operations Approved by Medway DPS		
1. Category B six wheel truck equipped with 10 foot power angle plow	\$5.50	
2. Category C equipped with 11' plow.	\$6.50	

Fuel adjustment based on EIA's avg. monthly East Coast NE PADD1A diesel price for the previous month.

Base set at \$3.065/gal. Differential paid based on previous month average price when price exceeds this amount at the rate of 5.5 gal/hr for Class A&B trucks and 6.75 gal/hr for all others.

CONDITIONS COVERING COMPENSATION

- Compensated time shall begin when the equipment, fully loaded with fuel, arrives at a designated work site.
Town of Medway reserves the right to withdraw an assignment if equipment arrives later than 30 minutes upon being called in to a designated work site.
- All hired equipment shall be utilized and compensated for a minimum of three hours. When the work period exceeds three hours, the equipment shall be paid for the actual time period worked.
- Equipment shall be required to show a one-half hour paid break after 7-1/2 hours worked. The maximum chargeable time is not to exceed 22-1/2 hours per calendar day.
- An allowance of up to 60 minutes will be made to accommodate hired equipment vendors whose equipment has broken down and are making a good faith effort to effect repair. Should the equipment prove beyond immediate repair, it will be removed from service after 60 minutes.
- Safety lighting on all hired equipment must conform to Town of Medway requirements.
- The Town of Medway reserves the right to reject any equipment and/or driver if it feels it would be in the Town's best interest to do so.

- All operators must be available by phone, or 2-way radio at all times. Failure to reply to the Town's messages/calls within 30 minutes will result in the equipment being removed from service.
- A half-ton or 150/1500 model typically falls under an 8,500-pound GVWR. A three-quarter-ton or 250/2500 model ranges between 8,500 and 9,990 pounds. A one-ton or 350/3500 truck is likely to be 9,900 pounds or more. Again, these are not official standards set down by a regulatory or engineering body. They're just a reflection of today's truck market. Ten years from now, the numbers may change and probably confuse even more new-truck buyers.

Snow Contractors

Company Name:

Address:

Phone #

Email

Phone #

Vehicle:

Drivers:

**SNOW PLOWING
PRIVATE CONTRACTORS
INFORMATION & INSPECTION**

All vehicles offered to the Town of Medway for snow plowing operations by private contractors will be subject to inspection performed by the Town Mechanic, or his designee.

COMPANY NAME	<hr/>
DRIVERS NAME	<hr/>
DRIVERS CONTACT #	<hr/>
FID # OR SS#	<hr/>
COPY OF REGISTRATION	<hr/>
COPY OF LICENSE	<hr/>
WORKER COMP.	<hr/>
COPY OF INS.	<hr/>
TRUCK #	<hr/>
LICENSE PLATE	<hr/>
STATE INSPECTION	<hr/>
BACK UP ALARM	<hr/>
DUMP ALARM	<hr/>
FLASHING LIGHTS	<hr/>
TRUCK YR MK MODEL	<hr/>
PLOW SIZE, FIXED OR POWER ANGLE	<hr/>
TRUCK RATE	<hr/>
OWNER SIGN ACCEPTS RATE	<hr/>
INSPECTED BY & DATE	<hr/>