



**Town of Medway  
Economic Development Committee Minutes  
May 16, 2019  
Medway Town Hall  
155 Village Street  
Medway, MA 02053**

**MEMBERS PRESENT:**

Keith Peden, Chair, Deanna Kaiser Doughty, Vice Chair, Rich Di Iulio, Jennifer Kendall and Zach Knowlton

**MEMBERS ABSENT:**

Paul Yorkis, Anthony Varrichione

**ALSO PRESENT:**

Barbara J. Saint Andre, Director, Community and Economic Development  
Wendy Harrington, Recording Secretary

Chairman Peden opened the meeting at 7:02 pm

**New Business:** None

**Development Handbook-Deanna Kaiser Doughty**

A new version with the Welcome to Medway letter included was presented and reviewed. Deanna will provide edits to Sandy Johnston. Overall she feels the letter is very welcoming and struck the right tone. All previous edits have been incorporated, fact checking needs to be finished up and missing items filled in with a few sections needing to be reworked. It was agreed Michael Boynton, Board of Selectman Chairman, and Chairman Peden, Chair of EDC will sign the letter.

Once EDC has finished edits (goal by 7/1/19) the EDC (through Chairman Peden) will submit to Michael Boynton, Board of Selectmen and Medway Business Council for review and input.

**Oak Grove Zoning Task Force**

Barbara Saint Andre explained the process is just about complete. The next meeting is on May 23, 2019 and final edits to the proposed zoning bylaw will be made. There will be a Community Forum on June 10, 2019 at Thayer House where the Task Force will meet and present the proposed bylaw to residents. Approximately 200 neighbors have received notification by mail. The Task Force will meet with other Town boards for input and will compile feedback and prepare to present at Fall Town Meeting.

**Business Community- Keith Peden**

Chairman Peden has attended 2 meetings of the Medway Business Council. These have been educational meetings that can help local businesses, building secure websites etc.

### **Use of economic data- Zach Knowlton**

Paul Yorkis and Anthony Varrichione were going to send along input, but the three have not connected yet. Zach will follow-up via email with them. Zach is still working on following up with Framingham State. He should have an update for the next meeting.

### **Cultural - Jennifer Kendall**

Art week was last week. The Cultural Council will meet soon to talk about the next steps. Jennifer felt it was a good first run and they will strategize for the next one. Jennifer reviewed the events that were held and the attendance.

### **Route 109 Completion Celebration- Keith Peden**

Chairman Peden has met with Michael Boynton and Dennis Crowley a few times to develop ideas for the Route109 Completion Celebration. The EDC reviewed the presented Proposed Plan Fact Sheet.

Deanna Kaiser Doughty will draft an invite letter to be sent to local and state officials and will forward to Chairman Peden for review. Chairman Peden would like to present this letter to Michael Boynton and Dennis Crowley the first week in June.

The list of tasks at hand was reviewed with members.

A discussion took place on the interest of holding a children's fair. Members offered ideas that could be incorporated. Jennifer Kendall and Deanna Kaiser Doughty will try to come up with lower cost make and take cultural ideas. Jennifer will discuss this event with the Cultural Council at their next meeting.

Advertising the event through social media will be taken care of by Sandy Johnston and should begin mid-July.

Other ideas/thoughts presented:

- Touch a truck
- Tim Rice will be asked to photograph-Deanna
- Food trucks- Zach will work on this
- Lawn games in large sizes for adults and kids to enjoy
- Local businesses will be invited to attend as well

Barbara Saint Andre relayed a message for Paul Yorkis (who was unable to attend). Paul would like to make sure everyone is included when thanking guests at the ceremony.

### **Minutes Approval April 18, 2019**

**On a motion made by Deanna Kaiser Doughty; and seconded by Rich Di Iulio, the Economic Development Committee voted unanimously to approve the April 18, 2019 minutes as presented. All ayes**

### **Next meeting 6/20/19**

**On a motion made by Rich Di Iulio; and seconded by Deanna Kaiser Doughty, the Economic Development Committee voted unanimously to adjourn at 7:53 pm. All ayes.**

Respectfully submitted,

Wendy Harrington, Recording Secretary

Edited by: Barbara J. Saint Andre

### **List of Documents Reviewed at the Meeting**

1. Medway Business Guide draft
2. Route 109-Celebration of Completion Proposed Plan Fact Sheet