

Committee Members

Khalid Abdi, Chair
Liam McDermott, Member
Richard Di Iulio, Member
Mark Schultz, Member
Cassandra McKenzie, Member
Jennifer Kendall, Member



TOWN OF MEDWAY COMMONWEALTH OF MASSACHUSETTS

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ECONOMIC DEVELOPMENT COMMITTEE

Minutes

Thursday, May 26, 2022 at 7:00 p.m.
Virtual Meeting Via Zoom

Members Present (Virtually): Khalid Abdi, Chair, Mark Schultz, Jennifer Kendall, Rich Di Iulio, Cassandra McKenzie, Liam McDermott

Members Absent (Virtually):

Also Present(Virtually):

Barbara J. Saint Andre, Director, Community and Economic Development
Katherine Mitchell, Recording Secretary

Chair Abdi opened the meeting at 7:03 p.m.

Members announced themselves.

New Business

Business Resource Guide: update on project

Ms. Saint Andre stated the Consultant Company's deadline is to finish on Monday. There are two aspects to the project. One is a report from the consultant on the Medway Business Climate. The second aspect is to setup a Business Resource Guide which will be put on the Town's website. Ms. Saint Andre shared an excel spreadsheet draft. Contact information will include email address. The data will include labels that can be searched. The Town's website person suggested that when the Resource Guide is put on the website under the Economic Development Committee, we can make this stand out by making the button a different color and group it with the other information out there. Business Guide (permitting guide) Medway Business Council, etc. The report should be done next week, it will then be turned over to the web staff. Ms. Saint Andre will be able to make any future updates/changes as needed. Mark Schultz asked if there were more resources – Ms. Saint Andre mentioned yes. Medway Business Council provided input. Members are looking forward to the website.

Liam McDermott joined the meeting at 7:12 PM.

Restaurant week recap: April 29th– May 6th

Ms. Saint Andre stated there were more restaurants participating this year and positive feedback was received from the restaurants. Sandy Johnston and Ms. Saint Andre visited the restaurants, they all had

positive remarks and had seen business come in from Restaurant Week. In addition to social media, Ms. Saint Andre put a flyer on the doors or windows of participating restaurants to advertise, as well as placing cards at various locations around town for people to pick up. We are hoping to build upon it and continue for next year.

Initiatives to assist local businesses

Mr. Schultz mentioned seeing a flyer for an event at Community Farm. There will be multiple food trucks and a brew pub. Mr. Schultz suggested speaking with them on the plans behind that. Ms. Saint Andre is planning to reach out to get more information. Mr. Schultz interested to find out what they had to do for planning / how long it took. Medway Community Farm is town property – a portion is leased to Community Farm as a non-profit.

Reports

Update on Cultural Council initiatives and potential EDC involvement – Jennifer Kendall

Ms. Kendall mentioned to look at the library website as there is a lot going on. She discussed various upcoming activities.

Master Plan update – Cassandra McKenzie

Ms. McKenzie stated they are still in Phase 3. The Committee is currently incorporating information received from website and forum in April. Members of the Committee participated in Medway Pride Day. The Committee identified one question, about taxes in Medway, as a survey question for Medway Pride Day. The Committee is meeting in early June to go over the report. Dwindling down on number of activities, focusing on results for each one of the components. They have incorporated feedback into the report. Chair Abdi asked how many people participated in the website feedback – they’ve collected all of the data. Ms. McKenzie stated it was less than 100 people. A lot of people participated when they were invited. Next meeting June 13th is a joint meeting with the Select Board and Planning and Economic Development Board.

Planning and Economic Development Board – Rich Di Iulio

Mr. Di Iulio stated they are near the end of the contract for the consultant assisting the Board with zoning for battery energy storage systems. Ms. Saint Andre has been working on a draft by-law that they will be going over soon. There is a lot of work that has to be done before presenting at November Town Meeting. Mr. Di Iulio also mentioned the Board is reviewing two couple marijuana growing facilities applications, one for an addition and one for opening a new facility. Also a proposed multifamily on Village Street going through permitting now. The Board is also involved in the Master Plan. Members discussed the pending Milford Regional site plan for a new facility next to Walgreen’s. Also, a childcare facility is proposed at Medway Common in the former yoga studio, which will be taking a piece of the parking lot in the front of the building to be an outdoor playground for the children. Some of the stores by the old Yoga place will be moved elsewhere.

Approval of Meeting Minutes – April 21, 2022

On a motion made by Ms. McKenzie, seconded by Mr. McDermott, the Economic Development Committee voted unanimously by roll call vote to approve the April 21, 2022 Meeting Minutes.

Khalid Abdi	Aye
Cassandra McKenzie	Aye
Rich Di Iulio	Aye
Liam McDermott	Aye

Jennifer Kendall Aye
Mark Schultz Aye

Ms. Saint Andre mentioned that on Wednesday June 8th , Town Counsel will present a Seminar on Open Meeting Law and Public Records Law. It will be geared towards committee members and will be on Zoom. Ms. Saint Andre urges members to attend as these are important areas for board members to be familiar with. Medway Town Counsel is putting this on specifically for Medway. It will be recorded and will be available on Medway Cable Access streaming service after June 8th. Ms. Saint Andre stated these types of seminars are very helpful.

Next meeting – Scheduled for June 16, 2022, plan for in-person

On a motion made by Mr. Di Iulio; seconded by Mr. Schultz, the Economic Development Committee voted unanimously by roll call vote to adjourn at 7:43 p.m.

Khalid Abdi Aye
Cassandra McKenzie Aye
Rich Di Iulio Aye
Liam McDermott Aye
Jennifer Kendall Aye
Mark Schultz Aye

Respectfully submitted,

Katherine Mitchell, Recording Secretary

Edited by
Barbara J. Saint Andre, Director
Community and Economic Development