



TOWN OF MEDWAY
WATER & SEWER COMMISSION
MEDWAY, MASSACHUSETTS

Commissioners

Leo O'Rourke, Vice Chair
Steven Burke, Member
Michael Callahan, Member

Meeting Minutes

APPROVED 10/24/19

September 9, 2019

Medway Middle School
45 Holliston Street, Door # 9
Medway MA 02053

In attendance: Leo O'Rourke, Acting Chairperson
Michael Callahan, Commissioner
Steven Burke, Commissioner

Also in attendance: Dave D'Amico DPW Director, Barry Smith Water & Sewer Superintendent, and Kelly Millette Administrative Assistant and stand in Recording Secretary

Acting Chairman O'Rourke called the Water & Sewer Commissioners meeting to order at 6:31 P.M.

Commissioner Callahan made a motion to approve the minutes from the 08/05/19 meeting. Commissioner O'Rourke seconded the motion. The motion carried unanimously.

Abatement Requests

5 Florence Circle

This is a water and sewer account: Mr. Nowak had repairs made to the pool. He is requesting a sewer abatement for the water he used. When I informed him that we do not entertain pool top off abatement requests or pool fills during the Water Ban he stated that he filled the majority of the pool with a trucking company bringing in 3 tankers full of water. He requested the Commissioners hear his request as he received a sewer only abatement years ago and he feels he did the right thing by trucking in the majority of the water. He used a hose to fill the final foot and used 749cf of water to accomplish this. (Start read 7/24/19 @ 7:30AM 83811 - end read 07/25/19 @7:30AM is 84560) He is requesting a sewer only abatement for the 749cf of water that did

not enter the sewer system. If we deducted this from his billed consumption it would bring him below the sewer minimum charge of \$42.01. Therefor the abatement request is for \$50.35.

Commissioner Callahan made a motion to abate all sewer charges as the water did not enter the sewer system. Commissioner O'Rourke seconded the motion. The motion carries unanimously.

21 Summer Hill Road

This is a sewer only account. The Pratt's have well water. The applicant planted a new lawn and did not realize that the way the house was plumbed all outside usage was metered and charged for sewer. They are requesting a sewer abatement for the water that did not enter the sewer system. There were 7,113 cf of water used this bill cycle. I deducted the average of the same like periods of 1,653cf. This leave 5,460 cf of water used to establish the new lawn that that did not enter the sewer system. The breakdown is as follows: 1,847cf @ \$9.82(tier 2) = \$ 181.38 + 3,613cf @ \$13.17(tier 3) = \$475.83 for a total of \$657.21 that could be abated.

Commissioner O'Rourke stated he wants to be sure residents were advised they need to re-plumb their outdoor spigots going forward as further abatements will not be approved. Commissioner Callahan made a motion to abate all sewer charges as the water did not enter the sewer system. Commissioner O'Rourke seconded the motion. The motion carries unanimously.

19 Meadow Road

This a water and sewer account. Mr. Misuak is 89 years old and came in to discuss his higher than normal water and sewer bill. It was determined that he was using his power washer to keep busy over the summer. He was not aware that this was not allowed during the Water Ban. There were 2,033 cf of water used this bill cycle. I deducted the average of the same like periods of 1535cf. This leave 498 cf of water used that did not enter the sewer system. The breakdown is as follows: 498cf @ \$9.07(tier 1) = \$ 45.16 for a total of \$45.16 that could be abated.

Commissioner Callahan made a motion to abate all sewer charges as the water did not enter the sewer system. Commissioner O'Rourke seconded the motion. The motion carries unanimously.

Sewer Moratorium Discussion

Director D'Amico stated he has spoken to Town Administrator Michael Boynton and for now keep the process as is. Commissioner O'Rourke would like the moratorium sent to all of them for their review and they will discuss more in depth at next meeting.

Update to Water & Sewer Rules & Regulations

Water Superintendent Mr. Smith stated that the regulations need to have the verbiage changed for Department of Public Services to Department of Public Works throughout the document.

Commissioner Callahan made a motion to change all verbiage in document from Services to Works. Commissioner Burke seconded the motion. The motion carries unanimously.

Directors Report:

Director D'Amico Informed the Commissioner's that the Aquahawk software is still in progress. Currently working with Sensus to configure everything correctly. We had originally thought this would be an easy project, however several issues have come up in regards to how the data is viewed. Sensus believes if we upgrade to the 4.0 version it will alleviate further issues.

Director D'Amico advised that after closing out FY19 numbers that we ended with good news. We projected budget at \$2,827,000 and spend \$2,664,000. Bad news was that our projected revenue was \$2,865,000 and we only collected \$2,649,000. Director D'Amico is working with Treasury and Accounting to determine where the loss came from. All signs are pointing to accounts in collection. Commissioner O'Rourke stated he would like a quarterly report from Carol Pratt and Joanne Russo advising on the delinquency numbers going forward.

Superintendent Smith informed the Commissioners that The Village Street Water Main project is well under way and moving at a much faster pace. Superintendent Smith advised there has only been one change order submitted which was for credits for temporary water sources. He advised that the department has been working on finding the leak on Wellington and he believes it will be rectified by the end of the week.

Superintendent Smith also informed the Commissioners that fall hydrant flushing will take place the week of October 7th and 14th. He stated they will probably start with Zone 5, however the plan has not been set in stone yet.

Reorganization of the Board

Commissioner O'Rourke nominates Commissioner Callahan to take on Chairperson position. Commissioner Burke second the motion. The motion carried unanimously. Commissioner Callahan nominates Commissioner O'Rourke to take on the Vice Chairperson position. Commissioner Burke seconded the motion. The motion carried unanimously.

The next meeting is scheduled for Monday September 30, 2019 at 6:30 PM. The meeting will be held in the DPW Conference Room, 45B Holliston Street, Door 9, Medway MA.

Commissioner Callahan made a motion to adjourn at 7:45 PM. Commissioner O'Rourke seconded the motion. The motion carried unanimously.

Respectfully submitted,
Kelly Millette