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**TOWN OF MEDWAY**  
**COMMONWEALTH OF MASSACHUSETTS**

**WATER FACILITY BUILDING COMMITTEE**

**APPROVED 7/13/23**

May 11, 2023

In attendance via Microsoft Teams:

Tim Harris- Committee Chair  
Ted Kenney- Committee Member  
Barry Zide- Committee Member  
Helen Gordon – Environmental Partners  
Robert Williamson – Environmental Partners  
Keith Black – Environmental Partners  
James Cray – Wright-Pierce  
Barry Smith – Medway DPW-Water & Sewer  
Michael Boynton - Medway Town Manager  
Michelle Dowley – Medway DPW -Recording Secretary

Agenda:

- Public Comments
- Project Updates
- Administrative Review

Tim Harris called the meeting to order at 7:05 pm with Roll Call requesting all attendees to state their name and position.

**Public Comments**

- No public attendees were present.

**Project Updates**

- James Cray started the meeting with project updates stating that things are progressing nicely.
- Walls are going up and it is starting to look like a building now.

- A lot of the site piping has been done and pressure tested; new raw water main installed and duct bank 2 has been brought down to the existing well site. It has also been backfilled.
- Started process wing first and then will move over to the operations area then the garage.
- Vertical turbine pumps have been delivered along with four vessels that will be installed this week.
- Tim Harris asked if the walls are fully grouted; Jim responded that there is reinforcement, they are fully grouted and are reinforced well.
- Progressing with the conduit and underpinning area that was discussed last meeting.
- Tim Harris and Ted Kenney mentioned a potential trench safety issue with the slope and to have them keep an eye on it.
- Going forward the focus is the masonry work to progress to the operations area and garage as well as the roof.
- Should be able to fully enclose the building by the fall as they are somewhat ahead of the schedule with Masonry.
- Tim Harris asked for an updated schedule for the meeting tonight.
- Jim said with all the pieces to the schedule it's a challenge to present in this forum.
- Tim Harris requested a summary of the schedule for the meetings with the current projected progress with the approved baseline progress.
- Jim Cray responded that they are about a month ahead of schedule now and it has been a challenge to get something more simplified to present.
- Eaton has delayed shipment of main switch gear from 65 weeks to 80 weeks and the claim from Griffin for extra time has been denied.
- Denial letter sent on 5/11/23 to Griffin.
- Tim Harris has asked for a recovery schedule to recover the time.
- Two to three months of testing is needed so they need to install by December to get the plant up and running on time.
- Jim updated the committee on PCO's two that were sent from the last meeting have been approved. Totals on PCO's that have yet to be approved will be much lower.
- Paving PCO Wright-Pierce does not see as warranted.
- The PCO's that the team has recommended is on the agenda for the Select Board on 5/15/23.
- Payment Requisitions are on track and April's will be submitted this week.
- Contingency is in the green as of now by about \$17,000.
- Quality Control is going well the under-pinning work is coming out great and they are following the design.
- Tim Harris asked to go back and have them look at the trench and excavation for a safety standpoint.
- Safety compliance officers are on site weekly to ensure safety.
- Tim Harris asked Michael Boynton about the grants for the project and where we stand.
- Michael Boynton answered that Carol Pratt (Finance Director/Town Accountant) is on top of this part of the project.
- RFI's have been steady and there haven't been any delay in responses.
- In submittal process all the major items have been released; exterior colors have been released working on interior colors and pre-finished items.

- Submittals and RFI's being resolved day to day right now.

### **Administrative Review**

- Barry Zide asked what other hardware we have on order with Eaton that could cause potential delays.
- Jim said that there is another item on order with Eaton.
- Tim Harris has asked for a delivery schedule from Walsh; Jim said they go through this every month and lead times and procurement are a big monthly item to make sure they are on schedule.
- Michael asked if there would be a delay in commercial transformers from Eversource.
- Robert answered that these are more readily available.
- Tim asked that Walsh be prepared with the commercial transformers and to have these on order and ready to go.
- Jim will follow up to make sure the transformers are on track.
- Michael Boynton mentioned that with the approval of the Select Board they posted the position for Treatment Facility Operator. They are seeking someone with a T-2 License.
- Ted Kenney worked on the posting for this new position and is working with Jessica Sinclair (Human Resources) to post it on The Town of Medway's website.
- Michael added that there is a \$2500 sign on bonus.

The next meeting is scheduled for June 15<sup>th</sup>, 2023.

Motion to Adjourn requested by Tim Harris

Motion Carried; Meeting adjourned at 7:57 pm.