

**Town of Medway**  
**Board of Park & Recreation Commissioners**  
**155 Village Street**  
**Medway, Massachusetts 02053**  
**(508) 533-3275      508-321-4985 (Fax)**

Mike Tudino      Debi Rossi      Sean Murphy

**APPROVED ON 09-25-2019**

Meeting Minutes  
May 29, 2019  
Medway Senior Center

**In attendance:**

Park Commissioners: Debi Rossi, Mike Tudino, Sean Murphy  
Other: Julie Harrington, Peter Pelletier (Medway DPW), Allison Dempsey (Farmer's Market Rep.), Susan Robinson (Farmer's Market Rep.), Barbara Bonnie Gervais, Christian Claude Gervais (Snowball Stand)

Meeting was called to order by the Chair, Mr. Tudino at 6:30PM.

**Public Comments-**

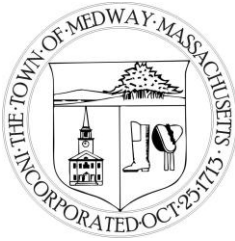
None.

**Meeting Minutes:**

**None.**

**Farmer's Market at Choate-**

- Ms. Dempsey introduced herself and the program to the members. She co-manages the farmer's market with Ms. Robinson. The market will operate every Thursday (June 20<sup>th</sup> – September 19<sup>th</sup>) between 4:00-7:00 PM with 8-10 vendors.
- Vendors are expected to complete their setup by 3:45 PM with all vehicles moved and parked in appropriate parking areas. They are expected to keep the stalls open until 7:00PM.
- Signs will be ready soon for distribution and will be put up around town. Both reps. requested VFW if some of the signs could be put up on their property.
- Members talked about having the fliers in Choate and other parks. Ms. Robinson said the signs were taken down by the building inspector in the past. Mr. Pelletier said the signs are usually taken down if they are not approved by the building department. Mr. Tudino suggested informing the town department(s) about the fliers. If there's objection to display on the town property, then they will be returned to the owner(s).
- He also suggested reaching out to someone in the town office to check on the guidelines for this effort. Ms. Harrington will email Ms. Potter and find out about the town guidelines for putting the signs up around town. Mr. Pelletier agreed to create awareness of signage to his staff.
- Ms. Dempsey said the program received support from the Friends of Medway and others in town.



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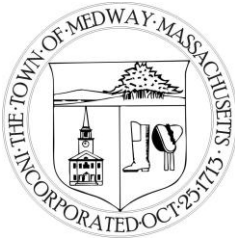
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- There was discussion on using the pavilion for farmer's market. Ms. Dempsey said the size would be insufficient for her program but would be adequate for pop-up market that is scheduled to be operate on Saturdays.
- There was a question on putting stakes in the ground for securing the tents. Mr. Pelletier said caution should be used to not damage the irrigation system in the ground. He agreed to look into it more.

**Snowball Stand at Choate-**

- Ms. Gervais and her son Christian Gervais attended the meeting to discuss this item. Christian distributed the latest version of the work plan/ status update to the members.
- VFW will be used as the commissary for his business. It's been approved by them. Permit is pending inspection of the trailer. He said it should be completed by the end of this week. He is awaiting health inspector's approval. On the question of the frequency of inspections he said the commissary will be inspected at regular intervals but the approval for trailer will be a one-time thing.
- Trailer will run on a generator; it has a small footprint of 6'x7' with 55 decibel noise level. There will be a 10 gallons' water tank in the trailer for hand washing. Water for the ice will be brought from the commissary.
- Christian requested a dedicated spot for the snowball stand. He said he is flexible with the location in the park.
- There was discussion on the proposed menu items for the business. They are mostly packaged items including bottled water.
- The liability insurance is still pending at this time. Members liked the business idea and said it's similar to food truck business.
- Mr. Tudino talked about other town events happening at Choate throughout the year. He asked Christian if he is open to shifting the trailer to another location if there's a conflict. Christian said he is willing to relocate if need arises. He requested a permit that would allow him to operate in various parks in Medway in case he has to move due to a conflict.
- His goal is to open the trailer for business on June 15<sup>th</sup>. Ms. Gervais said Christian spoke to the selectman about his business proposal and requested that the item be added to the selectman's Monday meeting agenda.
- At this time, he is looking for Parks Commission's approval to operate the snowball stand at Choate on a daily basis. There was discussion on handling if competing business requests similar to the snowball stand.
- To a question on his plans to operate his business at other places, Christian said he is looking into other options to run the stand in Wrentham Outlets and private events.



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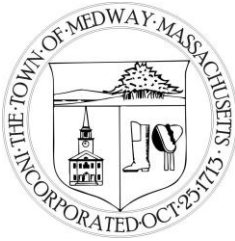
- Mr. Tudino talked about operating the trailer in the farmer's market if agreed by both parties. If required, he should be willing to not run the stand on Thursdays or move to a different spot. Christian reiterated that he will be flexible with the operation of the stand.
- Christian indicated his desire to donate 5% profits to Parks Commission. Members said that might not be a possibility. Ms. Rossi however said the Commission should look into the option of imposing a permit fee. On the same lines, there was discussion on donating 5% profits to Friends of Medway.
- ***A motion was made by Mr. Tudino to issue a preliminary approval of the business once the following actions have taken place:***
  - 1. Final communication on the best location for the trailer***
  - 2. Confirmation from DPS on the location of the trailer***
  - 3. Check with Friends of Choate and Board of Selectman and get their approval***
  - 4. Have conversation with Farmer's Market Reps, Ms. Dempsey and Ms. Robinson to look into the logistics.***
  - 5. Draft the language and issue parks permit with location identified***
  - 6. Proposed business dates (mid-June- Early-September) is approved pending DPS and selectman approval***
  - 7. Receive Board of Health permits, seconded by Mr. Murphy. All were in favor.***
- Ms. Harrington will issue the permit once the actions described in the motion above have taken place and/or determined.

**Peace Garden Update-**

- Ms. Harrington provided an update from Ms. Wright on the Peace Garden. She is waiting for engineering plans for the garden. A meeting with Mr. Boynton will be scheduled after his return to office.

**Trees at Cassidy-**

- Mr. Pelletier provided an update on this agenda item. The gypsy moth issue started last year and another one is developing this year. He received three quotes and the lowest two estimates are around \$8000 for two applications along the perimeter of the field. Among the two types of chemicals used, time wise, one should be applied before hatching and the other after. Both chemicals (sprays) will contaminate ground water and kill aquatic invertebrates. This was confirmed by the CONCOM agent, Bridget. The third quote is around \$18000 and all organic chemicals will be used.
- He said the compliant came from baseball groups/ parents. Members were not receptive to the idea and commented that it's a matter of inconvenience rather than a



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need to protect the trees or town property. They said the town has already spent around \$400K on the lights in the fields.

- Based on the chemical composition of the applications, CONCOM input, and overall cost of applications, members did not approve the request.

**Fence at Cassidy-**

- The quote came in at \$60 a part. Members were ok with the price.

**Summer Schedules-**

- Ms. Harrington said everything is good.

**Amendment to Field Rental Policies and procedures-**

- Mr. Tudino read a portion of the rental policies and procedures document that required edit(s).
- Camps and Clinics that fall within the state requirements of what is a camp will have to be licensed through the Medway Board of Health. In the above sentence, *replace "... what is the camp..." with "... what is defined as a camp..."*.
- Please find the link to the State Department of Public Health. In the above sentence, *replace "State Department of Public Health" with "Massachusetts State Department of Public Health"*.
- ***A motion was made by Mr. Tudino to approve the language for the field rental policies and procedures with the changes described above, seconded by Ms. Rossi. All were in favor.***

**Field Schedules-**

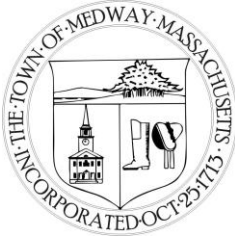
- Ms. Harrington said she has not received any fall schedule requests to-date.. Mr. Tudino suggested sending a blast email to all groups as a reminder. She said there are no requests for fall tournaments yet.

**Field Storage Solution-**

- Mr. Tudino suggested buying a shed to provide storage to youth soccer group. Mr. Trindade at an earlier meeting suggested using the space behind the basketball court. Members said there isn't enough space in that area and that it's a slope than flat.

**Director's update-**

- Ms. Harrington requested members to visit Middle School to check on her programs/ classes on Saturday, June 15th as she is unavailable that day. The classes run between 9:00-11:30AM in the middle school. Members agreed to help her.



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- Mr. Pelletier asked members thoughts on next steps for VFW. Mr. Tudino said based on conversations with EFRAC, he is ok to leave the field as-is.
- Discussion included:
  1. A softball field with smaller diamonds
  2. Developing into something similar to Lamson field
  3. A smaller grass rectangle field
  4. A rectangle field without diamond
- Discussion included installing lights as well. The cost to convert it into a softball field without lights will be around 150K.

**Open Discussion:**

***A motion was made by Mr. Tudino to adjourn the meeting at 8:00 pm, seconded by Ms. Rossi. All were in favor.***

***GO BRUINS!!!!!!!!!!***

Next meeting is on June 26, 2019 at 6:30 PM. Location TBD.

Respectfully Submitted by,  
Sreelatha Allam