Town of Medway
Board of Park & Recreation Commissioners
155 Village Street
Medway, Massachusetts 02053
(508) 533-3275 508-321-4985 (Fax)

Paul S. Mahoney Sean Murphy Mike Tudino

Meeting Minutes
May 31, 2017
Medway High School

In attendance:

Park Commissioners: Paul Mahoney, Sean Murphy, Mike Tudino
Other: David D'Amico, Shirley Bliss

Mr. Mahoney called the meeting to order at 6:33 pm.
Mr. Murphy left the meeting around 6:45 PM.

A motion was made by Mr. Murphy to appoint Mr. Mahoney as the Chair for Parks Committee, seconded by Mr. Tudino. All were in favor.

Mr. Tudino was appointed by the Chair to represent Parks Committee at EPFRAC meetings.

- **Snow Removal procedures for next winter-**

  RAD Sports who built the fields are currently signed up for $1850 package for the maintenance of the fields. Members asked if the package covers all the fields in Medway. There was some general discussion on the condition of the North field. After the March snow storm, north field repairs were estimated at $20,000. Discussion ensued on the extent of usage and maintenance of the fields in town. Mr. D'Amico indicated that snow removal for all fields for the entire winter season will be expensive. He stated that town could clear the snow on the fields when the snow totals are less than 5-6 in. It was discussed that snow removal at the fields after January should be prioritized based on the need. Not all fields will be cleared at every storm event. If a team is scheduled to use a field during any major storm events, they will be asked to pay for the snow removal expenses. Members asked for town staff schedule for the maintenance of the fields. Mr. D'Amico agreed to get more information to the Commissioners on staff schedules. Discussion included hiring a seasonal employee to do this work between March and September.

- **Per player fee for Medway groups on turf-** This item was tabled until more information becomes available.

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Open Discussion-

1. Mr. Murphy talked about scheduling a meeting with the youth groups to discuss advertising at the fields in town. Members discussed the validity period for the signs. It will likely be a yearly package. Discussion also included the type and nature of signs. One of the member stated that the Commission was approached by Bolts to advertise club soccer signs. It was discussed that fall scheduling, signage/ advertising, field fees, per player fees, turf rentals will be on the agenda for the next meeting. There was brief discussion on town's plans to enhance Choate Park with many added features and the proposal to revitalize the tennis courts at middle school. To a question by Mr. Tudino on repairing the track at middle school, Mr. Murphy stated that Commission has allocated $19,000 towards the repairs.
2. Members discussed making the payment to Mr. Lyle Core towards the purchase of bags for the goals at Oakland Park.
3. Action Item-
    - Call VFW to explore the possibility to use their field for Flag Football starting this fall.
4. There was a general discussion on the town's general funds. General funds are used for expenses incurred for school custodians, janitor, repair/ maintenance of baseball diamonds, treatment of the fields, etc. Members asked if there is a deficit in the turf (grass) account related to maintenance is lower. Mr. D'Amico responded that it runs into a deficit (even with zero balance) by the end of the fall season but has a re-bounce in spring.
5. Field Maintenance Accounts: The amount in the grass capital is $31,700 approximately. Additional $5K will be added. Grass maintenance account is currently at $10K surplus. To a question by the Chair on the level of expenditure for grass maintenance, Mr. D'Amico responded that with the existing level of maintenance it could be estimated at $50K approximately.
6. Mr. Mahoney asked Mr. D' Amico provide information on the expenses involved in maintaining the baseball field at middle school.
7. Mr. Mahoney stated that the Commission should come up with a list of improvements that the Committee would like to see happen in the next 5 years.
8. Members discussed re-visiting Gale Report and solicit inputs from youth groups. It was discussed that it should be on the agenda for the next meeting.
9. Mr. Tudino asked if the Commission has installed AED's at any of the fields (Oakland, Cassidy, Idyl brook fields). He stated that Commission should consider procuring and providing them at these facilities. He also informed the Commission that he is not part of Medway Youth Lacrosse board.

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A motion was made by Mr. Mahoney to adjourn the meeting at 8:00 PM, seconded by Mr. Tudino. All were in favor.

Next meeting is on June 28, 2017 at 6:30 PM at Medway High School.

Respectfully Submitted by,
Sreelatha Allam