Meeting Minutes

January 10, 2018

Medway High School (Guidance Area)

**In attendance:**

Parks Commissioners: Paul Mahoney, Sean Murphy, Mike Tudino

Other: Shirley Bliss, Rich Coakley (MYB & MYC), Dave D’ Amico, DPS Director.

Chair Mr. Mahoney called the meeting to order at 6:45PM. Mr. Murphy joined the meeting at 6:50 PM.

Meeting Minutes:

**11-29-2017**: ***A motion was made by Mr. Tudino to approve the minutes of 11-29-2017 meeting as amended, seconded by Mr. Murphy. All were in favor. Motion was approved.***

Discussion:

* ***High School Grass Field Lining-***
* To a question on the fees for out-of-town groups, Ms. Bliss said they do not pay the per player fees.
* Mr. Tudino said the type of lining used for the fields is different for boys and girls teams. The dollar amount for the lining changes based on the fact that the fields will be used by both boys and girls teams.
* Ms. Bliss will reach out to Holliston LAX to find out their intended use of the field based on the times indicated in the schedule.
* Holliston LAX does not pay per player fee. There was discussion whether to charge the group player fee since their field rental ($1000 for 5 weeks) is what the in-town sports groups pay.
* Ms. Bliss will check Mr. Pearl’s inventory of nets. Mr. Tudino said MY LAX donated net set might not have been accounted for in the inventory. He will check with MY LAX if they have any extra nets available.
* ***Grass Field Rental – Hourly Fee-***

***A motion was made by Mr. Murphy to charge $75 per hour to the outside groups towards field rental. Holliston Girls LAX group will be charged $1000 plus $11/player fee, seconded by Mr. Tudino. All were in favor. Motion was approved.***

**Open Discussion**:

**Outstanding balances/invoices**-

* Update of current season schedules (major additions/changes/etc.)-
* Ms. Bliss submitted the outstanding invoices list to the members. Mr. Murphy agreed to talk to Mr. Booth (FC Boston- Scorpions) about the outstanding invoice.
* She submitted the draft Field Rental Permit to the members for their review. Members discussed the language in the permit and brainstormed on the content. The Parks Commission approved the document with the amendments mad at the meeting.
* Ms. Bliss will send the permit –field rental document to Ms. Beth Halal (Board of Health).
* The snow removal policy (draft) was submitted for member’s review. Members were satisfied with the language as presented.
* Ms. Bliss will email the spring 2018 Weekend Tournaments and Special Programs list to the Concession Stand members.
* ***Mr. Coakley***- He reported that Grid Iron presented their budget and said will not pay youth football until February 2018. He said their team bought 80 helmets for the program and would like to use the money towards the purchase of helmets.
* Mr. Mahoney will email Grid Iron to pay any outstanding fees to other youth groups.
* Mr. Tudino asked if Oakland Park usage will be impacted in fall. Response was no.
* Members requested that VFW –Integration into town fields scheduling be added to next Parks Meeting agenda.
* Members requested that Friends of Medway Athletics—Financial Reporting for Calendar Year 2017 be added to the next Parks Meeting agenda.

***A motion was made by Mr. Mahoney to adjourn the meeting at 8:30 PM, seconded by Mr. Murphy. All were in favor.***

Next meeting is on January 31, 2018 at 6:30 PM at Medway Town Hall (Sanford Hall).

Respectfully Submitted by,

Sreelatha Allam