

Evaluation of Parks, Fields and Recreational Areas Committee Meeting

December 12, 2013

Medway High School Guidance Office

Medway, MA

Minutes:

The meeting was called to order at 7:32 pm.

Attendance:

Richard D’Innocenzo, Mark Diebus, Mike Francis, Ross Rackliff, Rob Pearl, Robert Reagan, Tom Holder

The first presentation and interview was held with the group and SMRT. Paul Stevens, Andrew Johnston, and Dick Webb presented on behalf of SMRT. Paul provided a brief description of SMRT and the qualifications of each of the individuals. He also discussed staff availability and the fact that the proposed project would receive the attention of SMRT’s most senior people.

Dick sited the Canterbury school as an example of their recent work. Drainage issues and other construction details were discussed. The group briefly discussed winter month scheduling. Dick sited the Westminster School, Hopkins School, and Nantucket as additional examples of their work. Nantucket’s was very similar to the Medway project in that it was a municipal. Ross mentioned that this is a stepped process and part of a larger Master Plan.

Andrew Johnston discussed stormwater management and stated that the biggest stormwater risks were during the construction phase. Mike Francis asked about SMRT’s experience with local constituents such as Conservation Committee, Open Space, Board of Health, residents etc., and overall environmental impact of projects. Andrew answered that SMRT has significant experience and that communication with local authorities and constituents is key to a successful project. From permitting to pre-application meetings with stakeholders, education is key, according to Dick. Andrew mentioned that scheduling is a critical element, and that defining wetlands is the most pressing issue at this time due to coming weather constraints. SMRT has a technician lined up to define wetlands this coming Friday. Dick mentioned that the project costs may be impacted by when the project proceeds and the availability of qualified installers. Minimum qualifications of bidders were discussed.

SMRT summarized its presentation and thanked the group for its time and consideration.

Tetra Tech’s presentation started at 8:55 pm. Dave Pellegri, Brian Marchetti, Sean Reardon, and Dan Busman represented Tetra Tech.

Dave provided introductions and qualifications to the group. Dave, Sean and Brian are located in Framingham, Dan is in Ithaca. Dave will be in charge of public outreach.

Sean provided a description of the approach, TT's knowledge and experience of individuals, and the firm. Understanding that this is an engineering project and not really a field project is important in quantifying the risks, amount of ledge, etc.

The group discussed the difference between school and town fields. The group then discussed optimal orientation of all fields proposed at the site. The grade and elevation changes were discussed briefly. Flood plains and mitigation was briefly discussed. ADA costs and requirements were discussed.

Brian provided a phased timeline approach.

The committee asked TT questions related to the number of projects they can handle, their view of the overall plan, and the site.

After TT's departure, the group briefly discussed the two presentations and plan for tomorrow's meeting.

The meeting adjourned at 10:20 pm.