



Town of Medway  
**DESIGN REVIEW COMMITTEE**  
155 Village Street, Medway MA 02053  
(508) 533-3291

*Matthew Buckley, Chair*  
*Rachel Walsh, Vice-Chair*  
*Tom Gay, Member*  
*Jessica Chabot, Member*  
*Dan Connolly, Member*  
*Alex Siekierski, Member*  
*Rachel Wolff Lander, Member*

**DRC Meeting Minutes: May 18, 2020**  
Remote Meeting

**Call to Order:** – With a quorum present, this remote meeting was called to order by Chair Mr. Buckley at 7:01 p.m.

**Attendees:**

	02/03/2020	03/02/2020	03/30/2020	04/06/2020	05/18/20
Matthew Buckley	X	X	X	X	X
Rich Di Iulio	-	-	-	-	-
Jessica Chabot	X	X	X	X	X
Tom Gay	ABSENT WITH NOTICE	X	X	X	X
Rachel Walsh	X	ABSENT WITH NOTICE	X	ABSENT WITH NOTICE	ABSENT WITH NOTICE
Dan Connolly	ABSENT WITH NOTICE	ABSENT WITH NOTICE	X	ABSENT WITH NOTICE	ABSENT WITH NOTICE
Rachel Wolf Lander	X	X	ABSENT WITH NOTICE	X	X
Alex Siekierski	X	X	ABSENT WITH NOTICE	ABSENT WITH NOTICE	ABSENT WITH NOTICE

Also Present:

- Sreelatha Allam, Recording Secretary
- Michael Wolfson, Meander Studio and Jennifer Van Campen, MetroWest Collaborative Development
- Susy Affleck-Childs, Planning and Economic Development Coordinator

**Meeting Minutes**

***03-30-2020: A motion was made by Mr. Buckley to approve the minutes of the 03/30/2020 DRC meeting as presented, seconded by Ms. Chabot.***

***Roll Call Vote:***

***Matt Buckley- Aye***

***Jessica Chabot- Aye***

***Tom Gay- Aye***

***Rachel Wolf Lander- Aye***

***The motion passed.***

***04-06-2020: A motion was made by Ms. Chabot to approve the minutes of the 04/06/2020 DRC meeting as amended, seconded by Mr. Gay.***

***Roll Call Vote:***

***Matt Buckley- Aye***

***Jessica Chabot- Aye***

***Tom Gay- Aye***

***Rachel Wolf Lander- Aye***

***The motion passed.***

**Glen Brook Way-Phase1:**

Ms. Jennifer Van Campen provided an update on the project. It has received state and federal funding and construction is expected to begin in July. Building elevations and design remain the same as they were presented last August. Design changes were made based on the input from DRC and CONCOM. The highlights were discussed.

- Site amenities, parking, planting plan remain similar to what was discussed earlier.
- Fire Department pavement will be made permeable and will be included in phase2. Reinforced soil with grass on top was rejected by the department.
- Temporary berms on the sides will be provided. They will be moved by about 10' based on CONCOMs feedback and will be included in phase2.
- Slight changes to building E were made.

The individuals living onsite will relocate by the end of the month.

The project will be reviewed by ZBA for further approvals.

DRC Members commended the Glen Brook project team for being receptive and professional to the committee's input. Recommendations will be provided to ZBA accordingly.

**Reports**

- William Wallace and Evergreen projects have been approved but the construction is on hold due to COVID-19.
- Lot of projects presented to PEDB have been tabled and new projects are waiting for discussions to begin.
- Medway town meeting is scheduled for June 1<sup>st</sup>, 2020. NOTE – Actual date is June 8, 2020.

**Adjournment**

***With no further business before this committee, a motion was made by Mr. Buckley, seconded by Ms. Chabot to adjourn the meeting. The motion was unanimously approved.***

The meeting was adjourned at 7:40 p.m.

Respectfully Submitted,

Sreelatha Allam