



Town of Medway  
**DESIGN REVIEW COMMITTEE**  
155 Village Street  
Medway MA 02053  
508-533-3291  
[drc@townofmedway.org](mailto:drc@townofmedway.org)

December 10, 2021

Ms. Amy Smith-Mattie  
International Union of Operating Engineers  
16 Trotter Drive  
Medway, MA 02053

Dear Ms. Smith-Mattie,

Thank you for submitting the proposed signage for the International Union of Operating Engineers to the Medway Design Review Committee (DRC) for review. The information was filed with the Town on November 11<sup>th</sup>, 2021 by Justin Barclay of Signarama in Framingham.

Pursuant to the Medway *Zoning Bylaw*, SECTION 7.2 Sign Regulations, this communication serves as the DRC's review letter regarding the proposed free-standing monument sign for the International Union of Operating Engineers facility at 16 Trotter Drive. Please be advised that this letter does NOT constitute approval of a sign permit. You must still apply for and secure a sign permit from the Medway Building Department prior to sign installation. Do not install the sign before obtaining the required permit.

On Monday, December 6<sup>th</sup>, 2021, the DRC met with your sign fabricator, Justin Barclay of Signarama, to review the proposed monument sign for the International Union of Operating Engineers. You have proposed the following as represented in the sign design prepared by Signarama. (**See Attached**).

- **Monument sign** – Single sided free standing business replacement sign measuring 39.75" H x 114.25" W, an aluminum panel with laser cut lettering and emblem. The proposed sign will be mounted on the existing masonry base. Total sign surface area is 31.54 sq. ft. The height will be 70" above the ground. Landscaping is not currently shown. No lighting will be included.

It was indicated that the sign is basically identical to the existing sign which is showing signs of wear and fading. The DRC agreed that the proposed sign is attractive and appropriate to International Union of Operating Engineers business. The Committee offers the following comments/recommendations regarding the proposed sign:

- The masonry base appears to have peeling paint and is in need of repairs. Masonry repairs should be performed and the existing masonry should be washed/painted.

#### Design Review Committee Members

Matthew Buckley, Member & Chair  
Dan Connolly, Member

Tom Gay, PEDB Representative

Janine Clifford, Member  
Rachel Walsh, Member

- There is currently no landscaping shown at the sign's base. The Zoning Bylaw requires that landscaping be installed around the base of a free-standing sign, 3' in all directions. This should be undertaken in the spring of 2022.

Justin Barclay indicated that you would consider these suggestions and move ahead. Please contact the Medway Planning and Economic Development office at 508-533-3291 if you would like to schedule another appointment with the DRC.

The DRC's goal is to enhance the identification value of business signs in Medway. We seek to help Medway businesses and organizations develop their signs as long-term investments, designed for sound readability with appropriate graphics and materials in a manner that suits budgetary constraints and enhances our community's appearance and appeal.

Thank you for your time. We are pleased to see such an attractive sign going up at this site.

Sincerely,



Matthew J. Buckley  
Chair

cc: Jack Mee, Medway Building Commissioner  
Rindo Barese, Medway Building Department  
Ericka Robertson, Medway Building Department  
Kelly O'Brien, Medway Building Department  
Justin Barclay, Signarama – Framingham

**JOB #:** 64623

**PROJECT TYPE:** ROAD SIGN

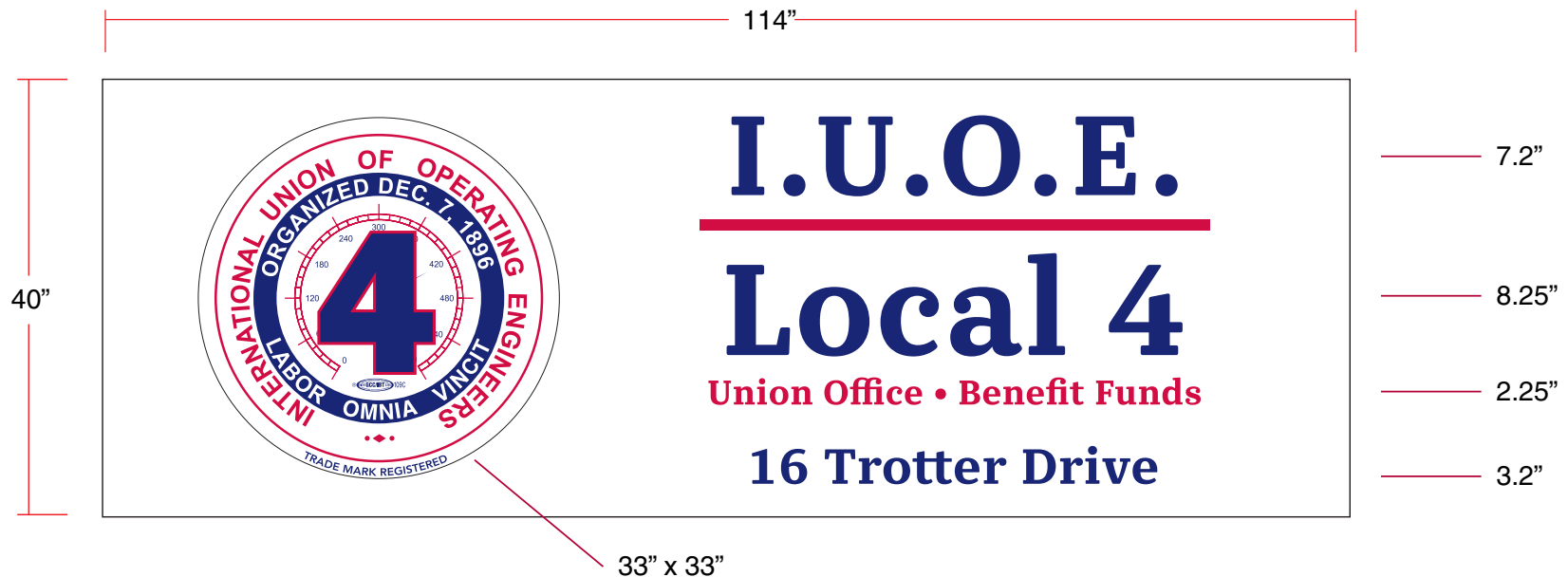
**REVISION DATE:** 6.25.21

**QUANTITY:** 1

**PROOF DATE:** 6.25.21

**REVISION #:** 1

40" H x 114" W .080 Aluminum sign face, with 3/4" Laser cut acrylic dimensional letters, and a 1 3/4" D Carved emblem, per the approved sign face.



**PLEASE NOTE: PRICING INCLUDES UP TO TWO (2) REVISION CYCLES; AN ADDITIONAL COST MAY BE APPLIED FOR EXTRA DESIGN TIME.**

These plans are the exclusive property of Sign\*A\*Rama and are the result of the original work of its employees. Their sole purpose is for client consideration as to whether or not to purchase the proposed plans or to purchase from Sign\*A\*Rama, a sign manufactured according to these plans. Distribution or exhibition of these plans to anyone other than employees of your company, or use of these plans to construct a sign similar to the one embodied herein, is expressly forbidden. In the event that such exhibition occurs, Sign\*A\*Rama expects to be reimbursed for time and effort entailed in creating these plans.

**IMPORTANT: SUPERIMPOSED PHOTOS ARE NOT TO BE VIEWED AS 100% ACCURATE DEPICTIONS, THEY ARE SIMPLY A ROUGH REPRESENTATION OF SIGN PLACEMENT.**

**Signarama**  
The way to grow your business.

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