



Town of Medway
DESIGN REVIEW COMMITTEE
155 Village Street
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Annual Report of the Design Review Committee - 2019

I am pleased to report that the Design Review Committee (DRC) reviewed nine sign proposals this year, many of which incorporated recommended changes and produced very effective signs.

- Hogan Tire, 85 Main Street
- Spencer Technologies, 10 Trotter Drive
- Medway Community Farm, 50 Winthrop Street
- Health Spa, 74 Main Street (Gould's Plaza)
- Loyal Companions, 67 Main Street
- Medway Community Church administrative offices and parking, 9 and 11 Slocumb Place
- Bright Start Pre-School, 11 Awl Street
- Medway Animal Hospital, 66 West Street
- D & M Auto Parts (CarQuest), 72 Main Street (formerly occupied by Advance Auto)

The DRC reviewed eight site plans which generally included several meetings during the informal, pre-application phase of site planning and during the public hearing process with the permitting authority. We provided review letters to the Planning and Economic Development Board and the Zoning Board of Appeals as requested and participated in the public hearings where applicable.

- Medway DPW Building, 46 Broad Street
- Milway Auto Site Plan, 50 Alder Street Site Plan
- Evergreen Village Multifamily Housing Special Permit and Site Plan, 22 Evergreen Street
- Update on Glen Brook Way - MetroWest Development Collaborative
- Pre-application discussion with Patrick and Michael Larkin for 21 High Street
- William Wallace Village multi-family development special permit and site plan, 274 Village Street
- R.P. Marzilli & Co site plan, 21 Trotter Drive
- 20 Broad Street Multi-Family development special permit and site plan

The DRC participated in discussions with Community and Economic Development Director Barbara Saint Andre regarding the Main Street light poles banner project and DRC member Dan Connolly served on the task force for this project as the DRC's representative.

Conservation Commission chairman David Travalini met with the DRC to discuss native plant species and best policies for promoting their usage. He offered online resources that the DRC can provide to applicants as recommended a species list.

We were pleased to welcome Alex Siekierski during 2019 as a newly appointed DRC member. Continuing members include Rachel Wolff Lander, Dan Connolly, Jess Chabot, Thomas Gay, Rachel Walsh, and Matthew Buckley. The DRC continues to seek a member representing the Medway Business Council.

Looking forward to 2020, the DRC intends to:

- Return to the process of reviewing the current Sign Regulations in the Zoning Bylaw so its provisions align more closely with the established *Design Guidelines* and effectively serve the community.
- Work to incorporate *Design Guidelines* for the new Oak Grove zoning district.
- Provide more updated information on the committee's page on the Town's website.
- Continue providing design review of all signage applications to ensure they align with the *Design Guidelines*.
- Continue providing site plan application review to ensure that commercial and multi-family development proposals align with the *Design Guidelines*.

The commitment of the DRC is to assist in shaping what can be the very best built environment for Medway. Each member is motivated to employ their skills in all related aspects of the town both private and public. We continue to reach out and be available to each and every Town board and committee to involve the DRC where possible and to utilize our specific skill sets. The DRC attempts to encourage design that is attractive, inviting, harmonious with its surroundings, and enhances the visual experience of the community. I believe we have been successful in 2019.

Respectfully submitted,

A handwritten signature in black ink, reading "Matthew J. Buckley". The signature is fluid and cursive, with the first name "Matthew" and last name "Buckley" clearly legible.

Matthew Buckley, Chairman