



Medway Cultural Council
155 Village Street
Medway, MA 02053



Cultural Council Meeting was held at the Medway Public Library, Medway Ma.

Date: August 22, 2018. Meeting called to order at 7:10 PM

Attendees: Carla Cataldo, Gail Hachenburg, Karyl Wong, Melissa Kelley, Winnie Nayak,

Minutes from June and July subcommittee:

* Approved June meeting minutes.

Carla met with the Board of Selectman and resolved the issue of getting our minutes posted. July subcommittee notes were unavailable.

***Action Item:** Carla will send meeting notes from the July subcommittee meeting for the members of the Council to review.

*** Treasurer's Report:**

Melissa reviewed the reconciliations. Only 3 Grantee's have submitted their bills and the others are outstanding. The budget is \$4,700.00. The Three Grantee's have been paid. Grant money remaining to be paid out is \$4,162.00. The current balance is 4, 422.00

*** Action item:** Karyl will contact specific grantees to follow-up.

*** Project M Fundraiser:**

Melissa ordered the "M" pieces, which costs \$113.48 with tax for 50 items. Melissa drafted letter to send out to businesses and organizations detailing the "M" fundraiser. The members decided on an early November deadline to submit the decorated "M" pieces. All participants will receive a raffle ticket to be entered into a random drawing in Mid November, for the grand prize of a Sundae Bar for 10 people, valued at \$60.00, donated by T.C. Scoops. Payment is requested upon delivery/receipt of the "M" pieces.

***Action Item:**

Melissa will draft a letter containing the details of the fundraiser for the CC members to preview. CC members will assist with e-mail contacts. Gail will send a thank-you note to T.C. Scoops.

*** Review of Priorities for upcoming grant round:**

The CC members decided to keep the guidelines the same as last year's guidelines.

*** Updates:**

a. Next grant round:

The members discussed ideas on ways to encourage amateur artists to apply for grants. Also discussed were ways to diversify, reach out and educate people about the Cultural Council.

***Action item:** The CC will advertise the next grant rounds on the Friends of Medway Face book page, Cultural Council Website, and the Country Gazette. Winnie will contact Margery Monahan, the director of Medway Continuing Education to inquire if we can advertise in Medway Continuing Education brochure.

Carla will inquire if the Cultural Council can be listed on the Medway Cultural Inventory list.

b. Planning Board Meeting & Economic Development Board in September.

Carla relayed that the Planning Board will be doing their 10-year plan.

***Action item:**

Carla will ask them to incorporate the Cultural Council into the plan.

c. Town website updating:

Carla relayed that the Town website has been updated.

d. Logo:

Gail relayed that she is in contact with a local artist who may be interested in creating a logo for the CC.

***Action item:** Gail will meet with this local artist to discuss the logo.

e. Cable TV interview:

CC members will participate in an interview.

***Action item:** Carla will let CC members know when the interview is scheduled.

6. NEA Our town grants for 2019.

The Arts cultural and Design and the NEA are interested in two projects: There are matching grants. Melissa suggested building a structure for multi purposes. Carla suggested that we could work together and that we would be the arts header and the Town could be our partner.

- **Action item:** Carla will look into the above and ask for funding for next year.

7. Fall Calendar dates:

The following CC meeting dates were approved: October 4, 2018, November 1, 2018 and December 6, 2018.

Respectfully submitted,
Gail Hachenburg

