



TOWN OF MEDWAY

COMMONWEALTH OF MASSACHUSETTS

Medway Town Hall
155 Village Street – Medway, MA 02053



Medway Cultural Council

medwayculturalcouncil@gmail.com

August 26, 2022

MINUTES

Thursday, August 16, 2022 @ 7:00 p.m.

Members Present: Becky Atwood (via Zoom), Crystal Buckley, Phil Giangarra, Gail Hachenburg, Amna Saeed-Kothe, Hazel Warnick, Jordan Warnick, Karyl Wong, Angelica Crosby (7:25pm)

Members Absent: Stuthi Balaji, Cyndy Ellis, Celeste Falcone, Judith Moffatt, Amy Rochford, Valerie Shinas

Meeting Started at 7:04 pm

1. **Approval of Minutes:** Motion to accept minutes of July 19 by Hazel Warnick, seconded by Crystal Buckley. Motion is unanimous to approve minutes
2. **Officer's reports:**
Hazel Warnick (Treasurer's Report) – Treasurer's Report- Hazel Warnick. Town did not do Reconciliation for July due to the new Fiscal Year. Motion to accept by Phil Giangarra, seconded by Gail Hachenburg. Motion is unanimous to accept the Treasurer's Report
3. **Voting on new member:** Stuthi Balaji applied to MedCC for membership. After discussion a motion to accept new member was made by Gail Hachenburg, seconded by Hazel Warnick. Motion was unanimous to accept Stuthi Balaji as a new member
4. **Grant Schedule Review:** Gail Hachenburg and Jordan Warnick presented a schedule -
Aug 31: update MedCC local guidelines and priorities
Sept 1 - Oct 17: online applications open
Oct 17: deadline to complete first/second page financials (Hazel)
Jan 17: Annual Report to be filed

Process for grants: Meeting in early December to accept and reject grantees, notify grant rejections, rejections may appeal, then email acceptance letters after appeals deadline.

5. **Mass Cultural Pandemic Recovery Grant Programs** - Gail Hachenburg and Jordan Warnick reviewed the upcoming grant programs to be offered to MA organizations and individuals. Jordan will contact individuals and organizations notifying them of the opportunity to obtain up to \$75,000 (organization) and up to \$5,000 (individuals). Among those to be contacted are Medway Historical Society, Medway Library, Erin McCarthy, Tim Rice and our members.
6. **'21 and '22 Grantee Update (including scheduling)** - Karyl Wong reported that
 - Family programs have been well attended in general (e.g., Elijah T. Grasshopper and Ms. Moffat's Pixie Festival)
 - Diane Edgecomb's Summer Reading Event at Choate Park had about 5 family groups. It was a hot day and the Splash Pad was popular
 - Nature In Your Neighborhood (Audubon) was lightly attended
 - Fran Hart's Beatles held at the Willows was entirely attended by Willows residents.
 - Jellyfish Pastel Painting had 18 people on Zoom (in the past it was 35 in person)
 - SE Community Band at the Senior Center was attended by about 30 seniors
 - Chainsaws, Cheeseburgers & Rock 'n Roll for the incoming HS freshman will be held on Wednesday, August 24 at 12:30 pm
 - The PanNeubean Steel was at the Medway Middle School
 - Hedy Lamar - numbers not available
 - Pending: 2021 grants for Trudi Watercolors, Paint and Sip and 9/15 Highwaymen at the library.
 - Survey results (from Pixi Festival) - Cyndy and Gail reviewed the results of the new survey taken at Pixie Festival: 34 respondents, grandparents, parents, and teens. 91% want festivals, concerts and plays. Look to Community Kangaroo for children's programming ideas.
 - Next meeting to brainstorm ideas: big multicultural music festival, poetry slam multigenerational, coffee house
 - Art auction at the Willows is on hold for now as Nancy Andrade has left
7. **Social Media Update and responsibilities:** At present the following responsibilities exist:
 - Facebook (<https://www.facebook.com/townofmedwayculturalcouncil>) – Admin: Jordan, Crystal (latter replaces Becky); editors: Celeste, Judy, Angelica, Karyl
 - Town webpage (<https://www.townofmedway.org/cultural-council>) – Amna, Gail and Jordan
 - Town Email (Medcc@townofmedway.org) – Jordan (who answers or forwards to appropriate party)

- Council Gmail (medwayculturalcouncil@gmail.com) – Jordan (who answers or forwards to appropriate party)
- Square Space (<https://www.squarespace.com>) – Valerie

8. **Update on Signal Boxes**

- Crystal Buckley met with Rich Eustis and Dennis Crowley. The result of the meeting is that MedCC will be responsible for painting 6 boxes and the Historical Commission (HC) will cover 6 boxes. Crystal requested that if the HC gets approval, they would share notes with MedCC and Todd Alessandri, but HC has not responded. It was Agreed: The HC boxes will be in the Rabbit Hill district; MedCC will likely have the boxes at Berkshire Hathaway, Restaurant 45, the Senior Center and other locations along Route 109. Appropriate imaging and historical considerations will be discussed at the August 25th meeting. MedCC will put out a call for 6 artists and 2 alternates which will be vetted by the committee, then to Rich Eustis and Dennis Crowley before presentation to the Select Board.
- Some suggestions for the next MedCC meeting: Ishmael Coffee, NAIP representation of nature and caring for the land and modern art.
- Financing: Canvas local businesses for support. Call for Art by Sept 1 to start by the spring. Cost of box: \$100 materials, artists \$500-1000.
- Gail Hachenburg proposed a call for artists and a meeting to discuss funding with Todd.
- Gail and Hazel will approach the town for funding for the Signal Boxes

8. **Master Plan Update** - Becky Atwood: no presentation for committees. Becky reiterated there is a Last Call for all committees to provide input for Master Plan. Input received so far include Outdoor Exercise Equipment for adults at the park, pop up space for small businesses with adjacent gathering spot (e.g., Ashland-microbrew, food)

9. **Review of Pixie Festival** – None (Judith absent)

10. **Choate Park Murals Update**

- Gail Hachenburg reported that the Cultural Council will be contributing \$500 towards the Choate Park mural, the Parks and Recreation Committee will be contributing another \$500, and the Town's Select Board will be contributing the remainder. The Cultural Council will provide Mike Cannistraro with a check and he will handle the logistics.
- Gail made a motion to use the Town's funds for the Cultural Council's contribution – accepted unanimously.

11. **Planning Economic Development Board** - Gail Hachenburg

- To be added

12. **Bridges Festival** – The Trail Club asked if MedCC would like to host a booth at the Bridges Festival on 9/24/22 from 2-5 pm (rain date 9/25). Gail will email members if interested to host a table with a possible children's craft, Signal Box information and our Community Interest Survey in future grants/programs
13. **IDEA Committee Presentation and Survey Reminder** - Gail reminded members to take the IDEA survey
14. **Other Business**
 - Jordan Warnick – will contact members about listing their Individual responsibilities on the Council
 - The Co-Chairs (Gail and Jordan) will solicit agenda items from the council
 - The Secretary (Amna) will post the agenda (PDF) by Thursday preceding the next Tuesday meeting and also send it to the members. If a holiday intercedes, an additional 24 hours must be added to ensure that the upcoming meeting meets town requirements.
 - The recording secretary (appointed by the Town) will send transcribed minutes to the co-chairs for preliminary review (not approval) and then to the membership for review and approval at the next meeting. [NOTE: barring the appointment of a new recording secretary, whomever records the minutes will forward the minutes to the co-chairs prior to distribution]. After the minutes are corrected/approved at a meeting, they will then be posted by the Secretary to the Town MedCC webpage as a PDF and forwarded to Todd Allesandri, the Select Board liaison.
 - All members are encouraged to note your term length on the Town website, let us know if there is a correction needed. If you are an officer or have other responsibility it is requested that you train your replacement during your last year of appointment.
15. **Topics for future meeting agendas include:**
 - priorities for '23/'23 grant cycle
 - strategies
 - allocation of town/donation funding

16. **Adjourned at 8:45 p.m.**

The listed agenda items are those that are reasonably anticipated by the Chair to be discussed at the meeting. Not all the listed items may in fact be discussed. The order of items may be adjusted. The Council may address and consider other matters not specified to the extent permitted by law.

Future Medway Cultural Council Meetings

Cole Room, Medway Library

First and Third Tuesdays of the month @ 7:00 p.m. *

2022	2023	
Sept 6		
Sept 20	Jan 3	Apr 18
Oct 6 (tentative, Thurs)*	Jan 17	May 2
Oct 18	Feb 7	May 16
Nov 1	Feb 21	Jun 6
Nov 15	Mar 7	Jun 20
Dec 6	Mar 21	
Dec 20	Apr 4	

*To be determined