



TOWN OF MEDWAY

COMMONWEALTH OF MASSACHUSETTS

Medway Town Hall
155 Village Street – Medway, MA 02053

Medway Cultural Council

medwayculturalcouncil@gmail.com

April 28, 2022

MINUTES

Tuesday, April 19, 2022 @ 7:00 – 9:00 p.m.

Medway Middle School Presentation Room

Members Present: Rebecca Atwood, Crystal Buckley, Angelica Crosby, Cyndy Ellis, Celeste Falcone, Phil Giangarra, Gail Hachenburg, Amna Saeed-Kothe, Valerie Shinas (via Zoom) Hazel Warnick, Jordan Warnick, Karyl Wong

Members Absent: Judy Moffat and Amy Rochford

Meeting started at 7:07 pm

1. **Approval of Minutes** from March 22, 2022 – accepted with one correction.
2. **Introduction of two potential new members** - Laura Rymer and Deborah Kreisler-Francis were invited. Ms. Kreisler-Francis was on vacation; Ms. Rymer was invited but did not respond.
3. **Welcome to new members** - Amna Saeed-Kothe, Crystal Buckley and Cyndy Ellis were approved by the Select Board and sworn in by the Town Clerk. They were welcomed.
4. **Officer's reports** –
 - a. **Jordan Warnick** (Vice Chair) - reported that the Recording Secretary had resigned due to full time employment. A request was made for a volunteer on this committee for the evening to which Karyl Wong responded positively.
 - b. **Hazel Warnick** (Treasurer's Report) – reported that Town Funds of \$2240.56 remained and must be used by end of FY '22 ending June 30, 2022; donations of \$4004.59 may be rolled over; State funds \$9447.13 of FY 2021 (4 grantees 2021 due to COVID delays) and FY2022 will be used by 12/31/2022.

5. **Fulfillment of financial obligations to grantees** (e.g., Erin McCarthy) - Gail Hachenburg (Vice Chair) reported that Erin McCarthy has met with the Library Board of Trustees and has received approval for the theme.
6. **Medway Cultural Council Grant Application FY'22** - Jordan Warnick: The first application for local funding by MedCC via our website was made by Angelica Crosby on behalf of Medway's First Annual Juneteenth Celebration). The application was previously sent to all members for review. It will be held at the Community Farm on 6/17/2022 with performers (vocalist, guitarists) and include a Beer Garden, food trucks, and Art installation. A request of \$1800 for cost of inviting Tara Murphy and 5+ drummers from No. Africa. A motion made to fund \$1800 for the grant from our town funds. Motion carried by 11 of 12 with A. Crosby recusing herself.
7. **Addition of Budget Line** – Jordan Warnick requested a budget line of \$250 from the MCC administrative grant allowance as a line item for the cost of ink and paper relating to printing of council business. A motion was made to create a budget line item of \$250 for expenses relating to the printing of council business. Motion carried by 11 of 12 with J. Warnick recusal.
8. **Discussion on capping the number of members at 15/16** - Gail Hachenburg: stated that the state allows up to 22 members/council. However, many councils have less. MedCC has grown from 5 members to 13 members. We can still have volunteers for projects that are not voting members. Motion was made to cap the number of members to 15. Motion carried 12 of 12.
9. **Election of Corresponding Secretary** - Jordan Warnick indicated that since the MaCC requires us to have a secretary in addition to the other officers, we need to elect someone who will serve limited duties regarding the retention of, dissemination of and posting of council business (see also item 8). This person will not record the council meetings. Any member interested in serving should make their interest known.
10. **Problems with posting of MedCC Agendas and Minutes** - Jordan Warnick: There have been problems with the posting of the agenda and minutes on the Town website likely due to changes in the webpage and renaming of the council from Medway Cultural Council to Cultural Council. MedCC Agenda and Minutes are missing back to Sept 2021 and those that appear there lack dates 'up front' to dissociate them. These are required to be posted on the town website. We are tracking down the missing materials.
11. **Update on Choate Park murals; meeting with P&R, etc.** - Gail Hachenburg and/or Mike Cannistraro – Gail noted that there will be a meeting next

Wednesday, April 27 with Parks & Recreation and the artist, Mike Cannistraro about the Peace Garden mural. One person has expressed concern about the vibrant colors and would like a high school student to be the artist. It was noted that colors will soon fade with outdoor exposure and correct outdoor materials must be utilized in the artwork to ensure durability. The MedCC will not be funding the entire project and no request has been made at this time for them to do so.

12. **Update on '22 grantees and '21 rollovers** - Grant Liaison, Karyl Wong: Karyl sent the Google updated Excel spreadsheet to members. No changes. Events have not been close to capacity attendance, possibly due to COVID, not reaching through publicity or disinterest, except for children's events. Mass Audubon talk at the library had about 8 people, Jellyfish pastel had 13 out of 25+ avail and today's Beatle presentation had about 16 from the Willows with 3 from the community. This information could be helpful as we plan for next year's grants.
13. **Update on Social Media sites** – Valeria Shinas: Valerie noted that the new Facebook and MedCC website is about 6 weeks old and traffic is up with views and interactions. Newspapers have not been a timely way to publicize events and the Gazette will be no longer printing in a few weeks. Publicity should go through the Medway/Millis free paper. Also printing flyers for distribution to Choate, Oakland, the Senior Center, and Library would be effective. Angelica has offered to distribute and will also set up Sign-Up-Genius for members to attend MedCC events and hand out flyers. Crystal has offered to maintain the sandwich board. Valerie and Celeste will continue to produce Canvas, which are sourced from our grantee applications on the Mass Cultural Council panel book.
14. **Notification of events** - Use of Sandwich Board, Pocket Inserts, (\$ approval), Print vs. Social Media announcements, and “flyers and distribution” (Jordan Warnick *et al.*)
15. **Medway Master Plan** – Becky Atwood presented a PowerPoint of the stages of work done on the Medway Master Plan and indicated the way through the interactive website <https://bit.ly/MedwayEngage> where we can express our agreement/disagreement with each part. The Council unanimously ranked an importance of 5/5 for an intergenerational community center(s) for learning, arts, performance with a swimming pool. Becky also stated that the 10-year plan must consider updates to the Water Treatment Plant, modernizing IT at the schools and town spaces, a new town hall, police and fire station.
16. **Medway Pride Day** - Gail Hachenburg indicated that we have been asked to have a presence at Medway Pride Day in May. In the past, although well-attended, people were not aware of the Cultural Council's mission and activities. It was decided we could best boost our presence by improving our website and FB pages. Angelica will see if we could place our sandwich board with another table.

17. **Spring Photo Contest – Jordan** Warnick: Jordan noted that there were no photos submitted yet. Tim Rice will be the judge. We will update publicity to emphasize beginners and novices with phone cameras and can extend the contest dates if needed. It was decided to make the contest annually rather than semi-annually.
18. **Representation on NIAP committee** – Gail Hachenburg noted that Angelica Crosby is the MedCC representative. Valerie has applied to be a member-at-Large. Jordan will reach out to Liz Langley to see if support letters are being accepted.
19. **Update on signal boxes** - Crystal Buckley and Amy Rochford have been working to develop a detailed, thoughtful, and solid PowerPoint to present to the Select Board after the town meeting.
20. **Location of future meetings and dates** - Jordan Warnick presented a schedule for the future council meetings through June 2023 (attached).
21. **Auction** – discussion postponed

Adjourn at 8:57 pm

The listed agenda items are those that are reasonably anticipated by the Chair to be discussed at the meeting. Not all the listed items may in fact be discussed. The order of items may be adjusted. The Council may address and consider other matters not specified to the extent permitted by law.

Future Medway Cultural Council Meetings

Meetings generally on 1st and 3rd Tuesdays @ 7:00 p.m. with exceptions (see below)

2022	
May 3	Cole Room, Medway Library
May 24*	Middle School, Presentation Room (4 th Tuesday)
Jun 14**	Middle School, Presentation Room (2 nd Tuesday)
Jun 21	Cole Room, Medway Library
July 19	Cole Room, Medway Library
Aug 2	Cole Room, Medway Library
Aug 16	Cole Room, Medway Library
Sept 6	Cole Room, Medway Library
Sept 20	Cole Room, Medway Library
Oct 11*	TBD (2 nd Tuesday)
Oct 25	TBD (4 th Tuesday)

Nov 1	Cole Room, Medway Library
Nov 15	Cole Room, Medway Library
Dec 6	Cole Room, Medway Library
Dec 20	Cole Room, Medway Library
2023	
Jan 3	Cole Room, Medway Library
Jan 17	Cole Room, Medway Library
Feb 7	Cole Room, Medway Library
Feb 21	Cole Room, Medway Library
Mar 7	Cole Room, Medway Library
Mar 21	Cole Room, Medway Library
Apr 4	Cole Room, Medway Library
Apr 18	Cole Room, Medway Library
May 2	Cole Room, Medway Library
May 16	Cole Room, Medway Library
Jun 6	Cole Room, Medway Library
Jun 20	Cole Room, Medway Library

* Town Election on May 17 and no rooms available at Middle School or Library; moved to 24th -

** No rooms available at Middle School or Library Jun 7; moved to 14th at Middle School

*** No Meeting Oct 4 - Yom Kippur; meetings moved to Oct 11 and 25, site TBD