



# TOWN OF MEDWAY COMMONWEALTH OF MASSACHUSETTS

Medway Town Hall  
155 Village Street – Medway, MA 02053



## Medway Cultural Council

[medwayculturalcouncil@gmail.com](mailto:medwayculturalcouncil@gmail.com)

### January 18, 2022 meeting

#### **Members present:**

Gail Hachenburg, Jordan Warnick, Hazel Warnick, Karyl Wong, Rebecca Atwood, Valerie Shinas, Angelica Crosby, Amy Rochford

#### **Members absent:**

Phil Giangarra, Kim Blenkhorn, Judith Moffatt, Celeste Falcone

#### **Non-Members present:**

Michelle Cahoon, recording secretary

#### **Zoom Link:**

<https://us02web.zoom.us/j/81289747289?pwd=VmhlbUVVaEVldWRHdEZPUjB2Sms5QT>

**09 Meeting called to order at 7:05 pm by Gail Hachenburg**

#### **Agenda Item 1: Minutes**

No minutes to review

#### **Agenda item 2: Officer's Report: Treasurer's Report, (Hazel), Co-Chair's Report**

Ms. Warnick shared the Officer's Report to all MCC members prior to the meeting. Ms. Warnick completed the MCC financial report, \$10,360.00 was awarded in the grant approval process.

### **Agenda Item 3: Second Stage formerly known as COASST-Second Act Inc/substance use disorder (Hazel)**

Ms. Warnick shared that she had met with Ryan Sherman and a representative from Second Stage to finalize event details. The performance will take place on February 16 and is open to high school and middle school students/families. **Action Items:** Ms. Shinas will post the event of Friends of Medway. Ms. Warnick will talk to Mr. Sherman about publicity.

### **Agenda Item 4: Grant Liaison Report (Karyl Wong): update (contact and duties, list of instructions to grantee, paperwork, schedule.**

Letters are being created to send to those individuals/groups of individuals who received grant money. The letters are to include dates, location of events and amount of money awarded. Ms. Wong's signature will be on each letter. **Action Item: Mr. Warnick will mail the letters from the Council's email account with W-9 included.**

A checklist for events was created by Ms. Hachenburg and Dr. Warnick this year so that Ms. Wong can track the events. **Action Item:** Ms. Wong to work on getting dates of events filled in.

### **Agenda Item 5: Utility Box Amy Rochford**

Ms. Rochford has been drumming up support for this project within the community, reporting that she has received positive feedback from those she has spoken with. Approval will be determined at the next town Select Board Meeting. Ms. Rochford has networked with Select Board member, Glenn Trindade, and observed his opinion to be favorable for the project. Ms. Rochford asked for support from members who can be at the meeting to speak during public comment. The next Select Board meeting is Monday, February 7th at 7 p.m.

### **Agenda Item 6: WordPress**

Ms. Shinas will be the primary person responsible for WordPress as Ms. Blenkhorn is pursuing other projects. Ms. Shinas recommended to the members that the MCC use SquareSpace rather than Word press. Square space is \$18 monthly. SquareSpace is less complex to maintain and has a template for arts based content. SquareSpace also allows for billing. Ms. Shinas stated that it would be easy to migrate content from WordPress to SquareSpace.

**Mr. Warnick made a motion for the MCC to move from WordPress to SquareSpace with Ms. Shinas overseeing the process. Ms. Warnick seconded the motion. The motion passed with a 6-0 vote.**

**Action Items: Ms. Shinas will reach out to Mrs. Warnick to discuss the billing piece. Ms. Hachenburg will speak to Ms. Blenkhorn to gather information on upcoming artist spotlights.**

#### **Agenda Item 7: Artist Auction update**

Ms. Blenkhorn has stepped down from assisting with the Artist Auction to pursue other projects. Ms. Hachenburg and Ms. Moffatt are the lead point persons on the auction. Ms. Hachenburg solicited help from other members. Ms. Rochford and Ms. Crosby expressed potential interest.

#### **Agenda Item 8: Master Plan Update**

Ms. Atwood shared a Master Plan Update with members. The process is halfway completed. The “visions and goals” have been published and are available for community members to read. Next step is to begin outlining action steps towards goals. Focus groups are being created for this step.

#### **Agenda Item 9: Artist Spotlight**

No updates. Ms. Hachenburg to talk with Ms. Blenkhorn.

#### **Agenda Item 10: Upcoming Projects**

Ms. Atwood shared an idea she has been thinking about which would include inviting community members to artistically create walking sticks (pole sticks) to leave at various trails around town. Community members, while out enjoying the natural spaces that town has to offer, could use a stick and then leave a stick for someone else to use. A facebook page could be created to showcase sticks that have been made and people’s experience engaging with this project.

#### **Agenda Item 11: Other business as may come before the Committee**

Ms. Wong shared that food trucks are being booked now for the year 2022 festivals. It was suggested that she reach out to Ms. Moffatt, who is planning the Plxie Festival. Ms Crosby shared updates on racial justice initiatives that she and her husband are leading within the town as well as the barriers they are experiencing. Currently working with the Select Board on funding for a Juneteenth Celebration.

**Adjourn:**

**Future Meetings:**

**Feb 1 and 15**

**Mar 1 and 15**

**Apr 5 and 19**

**May 3 and 24 - (May 17th is the Town Election)**

**Jun 14 and 21 - (June 7 was already booked by Superintenden**