



TOWN OF MEDWAY

COMMONWEALTH OF MASSACHUSETTS

Medway Town Hall
155 Village Street – Medway, MA 02053



Medway Cultural Council

medwayculturalcouncil@gmail.com

MINUTES

Tuesday October 18, 2022 @ 7:00 pm.

Members Present: Stuthi Balaji, Crystal Buckley, Cyndy Ellis, Phil Giangarra, Gail Hachenburg (via zoom), Amna Saeed-Kothe, Hazel Warnick, Jordan Warnick, Karyl Wong

Members Absent: Becky Atwood, Celeste Falcone, Judith Moffatt, Amy Rochford, Valerie Shinas

Recording Secretary: Michelle Woodall

Mrs. Hachenburg called the Meeting to order at 7:05 pm.

1. Approval of minutes

- Minutes for September 20, 2022 were corrected and then accepted by 8 members and 1 member abstained.
- Minutes for September 29, 2022 were accepted and one member abstained.

2. Officers Reports

Treasurer's Report: Hazel Warnick reported that although we were able to provide grants for many programs, there were many requests for programs and grants that we were unable to fund due to less money given by the Mass Cultural Council and the Town of Medway.

The money for the painting of the Mural at Choate Park has been paid.

Hazel and Gail are waiting until December to talk to Mr. Boynton regarding electrical boxes. In terms of financing the signal boxes, Hazel Warnick reported that currently we

have \$1,466.00 in donations and that the MACC allows each Council to take 20% from the Grant fund for administrative and other programs. Please refer to the Treasurer's report for specific details.

3. **Mass Cultural Council Grants to Groups/ Library Request to Change Name of Event.**

- There are still five outstanding grantees from 2021 and 2022 that have not been completed. Karyl Wong has reached out to John from Community Arts and he relayed that he submitted the paperwork last week.
- Diane Busa has requested in writing to change the name of the library grant and the date the event will take place. The Council voted unanimously to approve the change.
- Karyl will let Diane Busa know that her request was approved.

Gail Hachenburg relayed that she has created a document with details about each grant for the members to review prior to the grant review meeting. Items on the document that are color coded indicate that the grantee does not have a venue, date or are located a far distance from Medway. Gail suggested that members review the MCC panel book when the MACC notifies us that it is ready.

In addition, Gail spoke with the representative from the Community Farm to let her know that the grant they submitted may not meet the MACC requirements.

4. **Social media update and spotlight:** This item will be delayed and discussed at a future meeting due to the absence of members on that committee.

5. **Signal Boxes:**

- Crystal Buckley relayed that there are 3 submissions thus far. Crystal suggested widening the scope of advertising for artists to paint the boxes. Our advertising language needs to be clear and concise to avoid conflict of themes for each signal box.
- It was suggested that Crystal contact Amy Rochford about advertising and other issues regarding the boxes since Amy had done extensive research and outreach to other towns in MetroWest.

6. **MEDCCT T-Shirts:**

- Jordan Warnick contacted a local company to make T-shirts with our logo, however the T-shirts would be too expensive, running along the lines of \$40.00 to

\$50.00 due to the four color process of the logo. Since council members are interested in having T-shirts made, Jordan will research other options.

7. **Cultural Council Survey:** Cyndy Ellis related to the council that revisions on the survey are in the works, however she is sending it out to the members for a test run. Comments/ suggestions are welcome.

8. Coffee House:

- Angelica Crosby spoke about the possibility of sponsoring a coffee house fundraiser for the Medway Cultural Council at The Willows Retirement Community. It was suggested that high school students could showcase their artistic and musical talents.
- The fundraiser will have a \$20.00 admission cover. This topic will be put on the agenda for the December meeting.

9. Planning Economic Development Board:

- Gail Hachenburg relayed Amy Rochford's concerns regarding having a member of the Council on the ED Board. It appeared that the ED Board did not know that the MCC was asked to place a representative on their board.
- Amy attended the last meeting and felt that it is not necessary to have a CC representative on that board. Gail will follow up on this issue.

10. Other Business:

- Stuhi Balaji reported that all is going well with the planning of the Diwali celebration.
- Phil Giangarra offered the use of lights that he has as well as offered to help set them up for the celebration.
- Gail reported that Amy and Barry from Cable Access offered to send a staff member to videotape the event.

Adjournment:

Gail Hachenburg made a motion to adjourn the meeting and Hazel Warnick seconded the motion. **Vote: 9-0-0**

Meeting was adjourned at 8:17 pm.

Respectfully submitted by
Michelle Woodall



Town of Medway

Remote Participation Request

I, GAIL HACHENBURG (print name), hereby request to participate remotely at the meeting of the Medway Cultural Council (Board/Committee/Commission) to be held on October 18, 2022 (date). I certify to the Chair that my absence is the result of one or more of the following factors which make my physical presence unreasonably difficult:

- ☒ (1) Personal Illness or Disability ☐ (2) A Family or Other Emergency
☐ (3) Military Service ☐ (4) Geographic Distance (Employment / Board Business)

Explanation: Medication from medical procedure

During the meeting, I will be at the following location:

16 Waterview Dr., Medway, MA
Address

508-277-1353
Phone Number

Gail Hachenburg
Signature of Member

10/18/2022
Date

Please sign and return to Chair

Request received by JORDAN WARRICK
Chair (please print)

10/18/22
Date

Method of Participation Zoom (e.g. speakerphone)

Request Approved ☒ Request Denied* ☐

Jordan Warrick
Signature of Chair

10/18/22
Date

Signed form to be appended to the meeting minutes.
*All Denied Requests are Final and Not Appealable.