



TOWN OF MEDWAY



COMMONWEALTH OF MASSACHUSETTS

Medway Town Hall

155 Village Street – Medway, MA 02053

Medway Cultural Council

medwayculturalcouncil@gmail.com

MINUTES

Tuesday, January 2, 2024 @ 7:00 pm
Medway Public Library, Cole Room

Members Attended: Cyndy Ellis, Phil Giangarra, Judith Moffatt, Jyoti Ranjan (via Zoom), Valerie Shinas (via Zoom) Jordan Warnick, Hazel Warnick

Members Absent: Becky Atwood, Stuthi Balaji, Angelica Crosby, Amna Saeed-Kothe

Community Members Present: Gail Hachenberg

Recording Secretary: Marianne Boynton

Mr. Warnick called the meeting to order at 7:08 pm. The meeting was in person and via Zoom with 7 members (5 in person and 2 via Zoom).

1) Approval of Minutes from November 21, 2023

Ms. Warnick made a motion to approve the meeting minutes from November 21, 2023, with no corrections. Ms. Moffatt seconded the motion. Approved in a unanimous vote, 7-0.

2) Officer's Reports - Treasurer's Report - Hazel Warnick

Ms. Warnick sent the Treasurer's Report via email prior to the meeting. Ms. Warnick noted as the end of the calendar year, there are Town Funds (fiscal year '24) remaining (\$2,462) and just \$66.63 remaining in State Funds (calendar year '23). Just about all of the festival funds were used with \$56.09 remaining.

Ms. Ellis made a motion to approve the Treasurer's report and Mr. Giangarra seconded the motion. Approved unanimous vote, 7-0.

3) Chair's Report, Jordan Warnick

- a. **Student Member Program** – Palak Yadav is a junior at Mass Academy in Worcester. Mr. Warnick submitted the paperwork to the Select Board to have her approved as a student member, but there wasn't anything in her credentials that indicated that she is a resident of Medway as no address was in her documents. The Select Board also requested parental permission because it is not a school function. Ms. Yadav provided all the needed documents. Mr. Warnick will go with her to the Select Board meeting on January 16 to get approval. Ms. Ranjan will attend too.
- b. **Utility Boxes** – Mr. Warnick has not heard back from either Parks & Recreation or DPW about whether they have sealed the electrical boxes. There is a bench being stored at the DPW that is supposed to go near the mural at Choate Park. Mr. Warnick is planning to go to DPW to ask about it.
- c. **Medway Porchfest** – Mr. Warnick noted that he hasn't heard back from the 2 gentlemen who presented the idea at a previous meeting. He did attend an event in another neighbourhood and one of the musicians was interested in Medway's event.
- d. **Annual Report** – Mr. Warnick had to write and submit an annual report to Mass Cultural council via Smart Simple. He will distribute a copy to council members.

Mr. Warnick received a request for a new member, and is working on it. Mr. Warnick requested that Ms. Shinas and Ms. Buckley (Face Book) publicize on social media a call for new members.

A request arrived from the secretary of the Town of Medway Finance Committee to meet with Mr. Warnick. It will be at the March Finance Committee meeting. He will bring 20 years of funding, all annual reports and Treasury Reports.

4. Secretary's Report, Amna Sayeed-Kothe

Ms. Saeed-Kothe was not in attendance.

5. Members Reports and Responsibilities

- a. **Becky Atwood** (with Gail Hachenburg) – sculpture
Ms. Hachenburg noted that she and Ms. Atwood have been working with Erin McCarthy (artist). Erin has a colleague who is a grant writer who agreed to help write the grants. After many calls and emails, they found a few options for grants to apply for. A member of the Library Board of Trustees is helping as well. Ms

McCarthy reported that the original female model had left and that she had just gotten a small grant (\$1,000) that will be used for the girl model who replaced the original one.

Ms. Hachenburg reported that she spoke with Ms. Atwood this morning (i.e., 1/2/24) concerning the disposition of donated funds. The suggestion is to use \$10,000 of the \$20,000 donation funds to give to Ms McCarthy to use for the Library Sculpture. The remaining \$10,000 of the donation funds will be saved for the 'turtle' sculpture in or near Choate Park, and that it would be worked on after the library sculpture is complete. The expected cost of the Library Sculpture project is \$32,000. Medway Cultural Council has given \$6,000 over last 2 fiscal years and will use \$3,030 from current funds, \$10,000 from donation funds leaving a balance of \$23,000. The project is expected to take 2 years, so there is time to find other funding.

Ms. Moffatt made a motion to approve the provide \$10,000 of the \$20,000 donation funds to Erin McCarthy for the Medway Library sculpture. Ms. Ellis seconded the motion. Approved in a unanimous vote, 7-0.

b. **Stuthi Balaji - High Tea fundraiser**

Mr. Warnick and Ms. Balaji are working on a list of former grantees. Ms. Moffatt is working on collecting tea cups to give as a favor at the event.

c. **Angelica Crosby – Community Farm, Middle School Painting**

Ms. Crosby was not in attendance.

e. **Cyndy Ellis (with Karyl Wong) – LCC Grants and upcoming deadlines**

Mr. Warnick noted that we are hearing from those applicants who were not approved. On January 17, approved grantees must be notified, including what has been awarded and any conditions of the awards.

f. **Phil Giangarra – Zoom bill**

Mr. Giangarra provided Ms. Warnick with his credit card statement with the Zoom charges. Mr. Warnick has changed the billing on the account.

g. **Judith Moffatt (with Stuthi Balaji) – Pixie Festival funding**

Ms. Moffatt reported that she is going to apply for Mass Cultural Council Festival Funding; it must be in by March. If they don't get that, they will apply for an internal grant, via town funding. The new town funds will be available July 1 and the event is not until the end of July, so can use town funding if Festival Funds

don't come through. She is making plans that will depend on how much funding they get.

h. **Jyoti Ranjan** – Community Science, STARS residency.

Ms. Ranjan reported that they did not get approved for a Stars Residency grant from Mass Cultural Council. She will continue to work on the project plans and apply again in the future.

i. **Valerie Shinas** – Social Media, Artist Spotlight, Community Newsletter, Facebook

Ms. Shinas and Ms. Moffatt have 1 artist spotlight in the queue, Tina from TC Scoops. They have a video that they need to update based on her new location. Ms. Moffatt wants to use Facebook to request donations of teacups.

14. Other Business

Due to the fact that Mr. Warnick and Palak Yadav are meeting with the Select Board at 7:00 pm on January 16, he asked if the next meeting can start at 7:30. All agreed.

Adjourn

Mr. Warnick made a motion to adjourn at 7:53. Ms. Warnick seconded the motion. Approved in a unanimous vote, 7-0.

Upcoming Meeting Dates:

2024: Jan 16 (NOTE at 7:30), Feb 6 and 20, March 5 and 19, April 2 and 16, May 7 and 21, June 4 and 18