

MEDWAY COUNCIL ON AGING MEETING SEPTEMBER 13, 2016

Mary Lou opened the meeting at 2:00p.m. Those in attendance included: Mary Lou Staples, Chairperson, Vonnie Clark, Vice Chairperson, Judy Lane, Secretary, Mary Anderson, Paul DeSimone, Nanette Glenney, Siri Krishna Khalsa, Grace Rossetti, Charlene Saunders, Frank Saunders and Bill Caton. Staff members present were Courtney Riley, Director of the Senior Center, Kathy Bullock, Crafts' and Daytrip Director and Nancy McCarthy, Center Chef. Kathy Brown and Grace Rossetti were our Housing Representatives.

The minutes of the June 10, 2016 meeting were accepted as amended. There is \$4800 in the general donation fund. Vonnie made the motion to accept; Mary seconded the motion, which passed.

The Secretary's minutes of the August meeting were accepted as read. Frank made the motion which Charlene seconded.

Courtney read the Treasurer's report. We began the month with \$145,000+, the State grant currently contains -\$ 17,900+ and we have \$4900 in general donations. Nanette made the motion to accept which Charlene seconded. We accepted the treasurer's report.

Courtney's Director's report began with a request to move her office from its current location in the back of the Center to a portion of the Card/Bingo room. The office would take up a portion of that room—from the current doorway to between the two windows. The games' closet and crafters' cabinet will be moved. The door to the new office would be where the hall bulletin board is. There would be a window that faces the current front office. This window would contain privacy shades. The Outreach workers would move to Courtney's current office. Their office, because it contains a sink would become an office for outsiders who provide services to the Center; the Nurse, Podiatrist, Veterans' Affairs Officer, etc. The closet in the Crafts' room will be enlarged and open in a more efficient manner than the current closet. Courtney requested we take a vote on the office changes. Vonnie made the motion to accept Courtney's proposal. Frank seconded the motion. It passed unanimously.

The Director's report continued with the information that she is looking to buy a walk-in refrigerator/freezer unit. It will cost about \$20,000 including installation. She needs to get three bids. When the unit is installed, Nancy will have a small office in what is now the kitchen storage area. Courtney met with the staff and volunteers to set up standards of behavior. She has written copies of these standards (as do members of the COA). Flu shots will be given at the Senior Center October 13, 2016 from 9:00 a.m. to 11:00a.m. A quilters' guild will be holding a show at the Center on October 1st and 2nd. It would be nice to have members of the COA present during the show. Paul thinks it would be nice to have people on the Council have badges. Courtney will have badges on lanyards created and leave them in the office for us to wear. The quilt show sounds very interesting. Nanette questioned Courtney about removing the greenhouse. A local garden club wants to assist us in using the greenhouse.. It should be taken down and stored for the winter, if possible. A new nurse has been hired, pending acceptance by the selectmen. She should be starting October 3, 2016 and will be working four hours a week. Vonnie made the motion to accept the Director's report; Mary seconded the motion which passed.

Kathy Bullock gave her crafts and day trips report. The craft class met throughout the summer in the Bingo room. The group did pen and ink watercolor paintings and beautiful hand stitched greeting cards. They also made star pincushions and an assortment of favors for Meals on Wheels. There were a variety of trips this summer including: a scenic cruise along the Connecticut River, the annual Maine lobster bake, a trip to the Edward Kennedy Institute and Castle Island, a New England Aquarium Whale Watch cruise and a trip to Sandwich, MA which included the Cape Cod Canal Museum and the Thornton Burgess Green Briar Nature Center.

Chef Nancy gave us a report about her job. She works five hours a day at the Senior Center three days a week and does much of the shopping on her own time. She does the cooking and cleaning up, inventories, buys and rotates the supplies, sanitizes the kitchen, and makes sure all state rules and regulations concerning food preparation are followed fastidiously. If anyone has a problem with her or what she does she would appreciate that person talking to her about the situation.

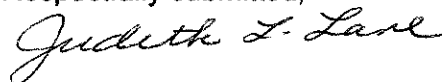
Kathy Brown reports that Kenney Drive is currently full. People have been coming and going all summer long. There was a lovely barbecue there this summer. Grace reports everything is fine at Mahan Circle.

There were two suggestions in the Suggestion Box. One was a thank you to Chef Barbara.

Mary Anderson asked Courtney about getting a connection for the DVR that would allow movies to be shown on the large screen. Courtney will get the part.

Grace made a motion to close the meeting at 3:20 p.m. Vonnie seconded the motion. It passed. MaryLou adjourned the meeting at 3:20 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Judith L. Lane".

Judith L. Lane, Secretary