

MEDWAY COMMUNITY PRESERVATION COMMITTEE

155 Village Street
Medway, Massachusetts 02053

Mark Cerel, Chairman, Citizen-at-Large
Tom Emero, Citizen-at-Large
James Wieler, Citizen-at-Large
Matthew Hayes, Member Planning and Economic Development Board
Gene Liscombe, Member Historical Commission
Deb Rossi, Member Parks Commissioners
Alison Slack, Member Affordable Housing Committee
Dave Travalini, Member, Conservation Committee
Tina Wright, Member, Open Space Committee
Ellen Hillery, Finance Committee Liaison

**Meeting Minutes: February 3, 2020 7:30pm
Medway High School Library**

Call to Order:

With a quorum being met, the meeting was called to order by Chairman Cerel at 7:34pm

Committee Members Present:

Mark Cerel, Chairman; Deb Rossi, Member Parks Commissioners; Alison Slack, Member Affordable Housing Committee; Gene Liscombe, Matthew Hayes, Member Planning and Economic Development Board, Dave Travalini, Conservation Committee, Tina Wright

Others present: FinCom Liaison, Ellen Hillery; Recording Secretary, Katherine Mitchell

Committee Members Absent:

Jim Wieler, Tom Emero, Citizen-at-Large

Summary of Conflict & Interest- Mark instructed committee members to complete, sign, and forward to him.

Distribution- supplemental amount of money given to CPA – 20 million for 2nd distribution

Medway picked up an additional \$115,459

Total distribution – \$278,623 – 32.3%

Next year – 75% match

Committee members continued to review outstanding, proposed, and potential CPA-funded projects and land acquisitions; 2020 ATM Articles involving CPA funding:

Description	2020 Budget	2020 Actual	2020 Encumbrances	2020 Available
519A18 JACOB IDE HISTORICAL ST	20,000.00	0.00	0.00	20,000.00
1118A2 LINK TRAIL	88,982.94	75,850.00	0.00	13,132.94
1118A3 TRAIL IDENTIFICATION	7,026.77	0.00	0.00	7,026.77
1118A4 EVERGREEN NTL REGISTRY	13,000.00	2,110.00	8,440.00	2,450.00
1117A9 158 MAIN STREET	4,087.15	0.00	0.00	4,087.15
517A21 RECREA/OPEN SP UPDATE	4,764.17	0.00	0.00	4,764.17

516A18 WOODSIDE AH UNIT	100,000.00	0.00	0.00	100,000.00
516A20 DOCUMENT PRESERVATION	2,616.00	0.00	0.00	2,616.00
616A2 PARK IMPROVEMENTS DESIGN	11,939.05	0.00	0.00	11,939.05
515 A20 AMPHITHEATRE DESIGN	4,421.45	0.00	0.00	4,421.45
512A15 HISTORICAL MARKERS	3,512.98	0.00	0.00	3,512.98
EVERGREEN CEMETERY	6,150.00	0.00	0.00	6,150.00

Discussion took place regarding above items. Mark questioned if anyone had anything else on listed items.

Carol Pratt, Finance Director shared the various accounts still open (list above). Carol stated two that could be closed: 158 Main Street Acquisition & Funds earmarked to reimburse the affordable housing (going back to reserve account).

Recreation Open Space Update- \$5,000 – Still ongoing, not finalized. *Matthew Hayes*

May 2016- Article 20 Document Preservation – \$2,600- Mark questioned whether or not this was designated for a specific project? *Gene will look into specific project. No outstanding work.*

June 2016 Park Improvements Design - \$12,000. Landscape Architect- Early Design Phase. Construction has not yet begun. *Per Deb Rossi- Move to reserves.*

Amphitheatre Design - \$4,400 – Still using funds to make handicap accessible.

Historical Markers- \$3,500 granite benches. Still ongoing.

Evergreen cemetery- \$6,100 National Register work. *Gene stated this was ongoing.*

CPC Meeting Schedule: Annual Public Meeting scheduled for March, Mark questioned if any member have conflicts in the schedule. Next Meeting scheduled for March 2nd.

Mark stated Town Meeting Warrant is already open and questioned if anyone has any separate projects their committees are pushing articles on where they are looking for CPC funding.

Outstanding projects:

Preliminary Historical Structure analysis – Ide House on Main Street. If the Ide House will be used for any type of public use, the house needs structural work. Historical Society is currently unable to take this on. Plan B- find compatible uses. Still in discussion. A thorough analysis is being worked on to provide guidance. Once finalized, it will be a public document on cost of repairs.

No takers on RFP on Cutler Street- unsure of status. Been in touch with realtors to reach out to different groups. Safe Harbor for another couple years. 10% to remain stable. Housing Production Plan – show increase and improvements.

Main Street Project- Glenbrook Way. 40B occupants. Purpose- Towns were zoning out traditional multi-family housing.

Allison Potter- Assistant TA reached out to Mark to see if the Committee was interested in giving her authority to approve bills for payment. Alison and Deb questioned whether they would receive a notification of bills paid on their behalf or if a set amount would be flagged.

On a motion made by Alison Slack; seconded by Dave Travalini, the Community Preservation Committee voted unanimously to authorize Allison Potter to review and approve bills to be paid by the Committee.

Bills to be paid- \$2,875 coalition bill is due.

On a motion made by Deb Rossi; seconded by Matthew Hayes, the Community Preservation Committee voted unanimously to pay the \$2,875 coalition bill.

Approval of Minutes: Mark will review and write up minutes from October 7th meeting. Mark will look into the minutes from November, a one-time recording secretary assisted. There was not a CPC Meeting in December. Defer approving January meetings until the March meeting.

Next Meeting: Scheduled for Monday, March 2, 2020.

On a motion made by Matthew Hayes; seconded by Deb Rossi, the Community Preservation Committee voted unanimously to adjourn at 8:30pm.

Respectively submitted,

Katherine Mitchell, Recording Secretary