

Karen Nowicki, Chair
Sarah Raposa, Vice Chair
Darren LaForest, Member
Keith Goddard, Member
Emre Guzelsu, Member



**CAPITAL IMPROVEMENT PLANNING
COMMITTEE (CIPC)**
Town of Medway
155 Village Street, Medway MA 02053
Tel: (508) 533-3264

Minutes: Thursday, November 9, 2023 at 7:00 PM
Town Hall
First Floor Conference Room

Committee Members Present: Karen Nowicki, Sarah Raposa, Keith Goddard, Darren LaForest

Committee Members Absent: Emre Guzelsu

Community Members Present:

Robert O'Neill, Medway Police Sergeant
Hannah Furno, Communications Director
Michael Fasolino, Deputy Fire Chief
Craig Vinton, Deputy Fire Chief
Bill Kingsbury, Chief of Medway Police Department
Jeffrey Lynch, Chief of Medway Fire Department

1. Call to Order:
Ms. Nowicki called the meeting to order at 7:04
2. Citizen comment - none
3. FY2025 Capital Planning Plan (review and prioritize requests and status of funded projects)

Keith Goddard is the CIPC liaison for both the police and fire departments. He met with both police and fire representatives and toured both stations.

Police Department Requests—

1) ECW (Electronic Control Weapon) Replacement is their first priority. Chief Kingsbury noted that the Department has signed a 5-year contract with the vendor, this is the 2nd year. These are used between impact weapons and handguns. The presence of the ECW will often result in the end of resistance due reputation and experience. They were able to provide training for an officer and eliminate a \$6,000 training fee. They are looking to fund year 2 of the contract. The new ECW are superior to ones they have now. Ms. Nowicki noted that we started funding in 2023 (for FY24).

2) Emergency Communication Equipment is second priority. Sargeant O'Neill stated that they have 3 cruiser radios and 2 portables. In the past, they have replaced radios every 7-10 years. A few years ago, they broke it up to replace them every few years to spread out the costs. They have 18 cars total in the fleet.

3) Red Dot Optics – Chief Kingsbury noted that these are laser sites for the hand guns. Red dot

makes targeting a lot easier and better and improvement in liability for rounds. They must account for every round fired; this tool will help with targeting to avoid misses. This would be used for both training and on the job.

4) LSF Cameras with Comm Boxes & Mounting Brackets – Chief Kingsbury explained that they currently have 2 cameras which are leased and are looking to replace with 8 (giving leased ones back). The LSF cameras read license plates in real time and provide historical information. They can be used for live cases and link to other towns using this technology. They can get real time alerts. These also help with ongoing cases as they can match plates and zero-in on suspects. These enable them to get immediate information to communicate with officers. These would be an upgrade from the cameras at intersections which cannot read license plates.

5) Mobile Operations Trailer – Sergeant O'Neill explained that they are looking to replace their 2 current trailers with one new one. The trailers are used to move ATVs, UTV and motorcycles. The current ones are showing their age, they are not weather tight, and they have rot and rust. They have 3 motorcycles, 1 ATV, 1 UTV and 1 dirt bike. The new trailer can fit and move all vehicles, now have to make 2 trips when taking them to NH to be serviced. The new unit will have a workbench and they will be able to charge equipment and it also has seating.

Dispatch Radio Console – The console is housed in in the Police Department but operated by Medway Police & Fire Communications which is a separate department.

Sergeant O'Neill noted that the \$456,000 quote is incorrect. They talked to Motorola and the new quote is \$330,000, although 10% should be added since it would be purchased next year. The existing equipment is nearing the end of life. They've had it since 2009 and it can no longer be supported since it's over 14 years old. The price includes replacement of the existing consoles and upgrades. They will keep the 3 current dispatch stations and add 1 to the Fire Department and also add a 5th portable console, that can be used anywhere with internet connection since it is a laptop set up. The new consoles can control lights, doors, etc. from all locations. Mr. Laforest asked about how long it should last, and Sergeant O'Neill responded that they were told up to 15 years. Chief Kingsbury noted that there are 2 repeaters in town. The new console would enable them to see what is working and what's not. All equipment can be moved to a new station and it's expandable. Chief Kingsbury said that they were informed that in the next 1-2 years, the current 911 recording software will no longer be able to record, and the new 911 recording equipment would be included in the new console system.

6) Facility Security Upgrade: Rear Lot Security Fencing – Chief Kingsbury said that there are security issues. While they could potentially bring the new fencing with them to a new building, this is a lower priority due to a potential relocation of the building.

7) Replace Windows & Doors at Police Station – Sergeant O'Neill noted that the current ones are old and need to be upgraded to improve the heating & cooling efficiency. This is a lower priority due to a potential relocation of the building.

Fire Department

1) Chief Lynch noted that they need to replace ambulance 2 and the expense will come out of the ambulance fund. It takes between 2 to 2.5 years to get a new ambulance built. They are planning to order Ambulance 1 on Monday. Then need to replace Ambulance 2 sooner because 35% of their calls are now simultaneous and the 2nd ambulance is used more often. They have had to move up the replacement time to 4 yrs due to this increased usage. Ms. Raposa confirmed that they cannot place the order for a new ambulance without the approval of Town Meeting.

1a) Office Buildout. Chief Lynch had a conversation with Mr. Boynton and he told them that they cannot move forward with the buildout at this time due to the new Medway Block building and its possible use as a public safety building. Chief Lynch said they need 2 more offices and a new bunk room. Their number of calls is growing, they need personnel and don't have space to put them.

2) Replace Car 10 (previously car 4). This is their spare car, it is primarily used for going to classes or as a backup when other cars are being serviced. It's a 2012 Ford Expedition and has 120,000 miles on it. While it is safe and kept up, it sees a lot of idling time which is like adding more mileage.

3) Hydraulic Extrication tools - Deputy Fasolino explained that their current tools are over 12 years old. They have 1 set of hydraulic tools, and 2 sets are edraulics (batteries). The tools and batteries are at end of life and the cost of batteries are expensive. The current technology is more advanced. The new ones will be battery operated, quicker to deploy and there are no hoses. They are more lightweight and more ergonomic.

4) Replace Windows and door at Station 1 - They have been asking for many years, but if the station is potentially being moved, it might not be worth the expenditure.

Mr. Laforest asked for clarification that the number 1 priority is to replace Car 10 since Ambulance 2 is already funded and the repurposed office is on hold. Chief Lynch explained the funding for Ambulance 1 and Ambulance 2.

The trucks being ordered now cost about \$1,000,000. Ms. Raposa asked what is done with old ambulances and Chief Lynch said some have been traded in and other can be repurposed for other towns spare vehicles. She noted that there is no special account for fire trucks, they are funded through free cash.

4. Minutes for Approval

Mr. Laforest Made a motion to approve the meeting minutes of November 2. Ms. Raposa seconded the motion. Approved in a 4-0 vote.

The next meeting is November 13th at the high school from 6:00-7:00 focusing on DPW requests. There is a map to Room 114 in the packet that was emailed.

Future Meetings:

- Nov 30 – Schools & IT
- Dec 7 – Town Manager.

Members discussed the process of ranking requests.

Ms. Raposa made a motion to adjourn at 8:14, Ms. Nowicki seconded the motion. Approved in a unanimous vote, 4-0.