



Town of Medway

Capital Improvement Planning Committee
155 Village Street, Medway MA 02053
(508) 533-3264 • FAX: (508) 321-4988

Meeting Minutes: January 18, 2022
Location: Senior Center

Call to Order: – With a quorum, this meeting was called to order by Committee Chair, Mr. Mitchell at 6:31 pm.

Member Name
Leonard Mitchell, Chair
Sarah Raposa
Karen Nowicki
Brett Fagan
<i>Vacant</i>

Committee Attendees:

Committee to go over initial project rankings – The Committee reviewed and discussed each request based on individual rankings and merged rankings.

Finalize project rankings if time permits – See attached for list totaling \$2,299,916.00 out of a total request for \$3,760,404. 32 out of 52 projects are proposed for funding.

Set a meeting date to present CIPC recommendations to the Select Board – set for 3/7/22

Adjournment:

Motion was made by Ms. Raposa to adjourn the meeting, seconded by Mr. Fagan.

Roll Call Vote:

Lenny Mitchell- Aye

Karen Nowicki- Aye

Sarah Raposa- Aye

Brett Fagan - Aye

The motion passed.

The meeting was adjourned at 7:17 pm

Respectfully Submitted,
Sarah Raposa

CIPC Rankings - Jan 2022

CIPC Ranking	CIPC Free Cash	Project #	Description	FY23 Project Quote
1	\$750,000	2217	Roads & Sidewalks	\$750,000
2	\$19,000	2338	Firearms	\$18,519
3	\$75,000	2229	Technology Equipment	\$75,000
4	\$25,000	2230	Infrastructure Equipment	\$50,000
5	\$230,000	1716	REPLACE 2001 MACK RD690S (216-TRUCK 6)	\$230,000
6	\$62,551	2340	New command vehicle	\$62,551
7	\$130,000	2112	Memorial Exterior Site Drainage	\$110,000
8	\$20,000	2333	Building Ventilation	\$20,000
9	\$25,000	2231	Security Systems	\$25,000
10	\$60,000	2306	Replace 513- 1994 Ford F-350 Utility 4x4	\$60,000
11	\$60,000	2353	McGovern: Replace sidewalks	\$60,000
12	\$59,000	1726	REPLACE 2011 FORD F250 (313)	\$59,000
13	\$60,000	2351	Memorial: Paint first floor classrooms	\$80,000
14	\$50,000	2355	Burke: Replace sidewalks	\$50,000
15	\$25,000	2121	McGovern: Office AC installation	\$25,000
16	\$24,000	2201	Baseline Doc for Conserv Land&Restrictions w/	\$24,000
17	\$35,000	2343	Projection	\$50,000
18	\$15,000	2336	Tech Serv Counter	\$15,000
19	\$150,000	2145	Replace 605 Johnston VAC Sweeper (227)	\$331,000
20	\$13,365	2302	Skid Mounted 2 Ton Hot Box	\$13,365
21	\$30,000	2348	High School: Replace downspouts	\$30,000
22	\$65,000	2350	Memorial: Replace 10 classroom floor tile	\$65,000
23	\$30,000	2301	John Deer Gator	\$30,000
24	\$50,000	2113	Memorial Flooring replacement carpet/vct	\$50,000
25	\$36,000	2122	High School: Paint Classrooms/Offices 1st Fl.	\$120,000
26	\$25,000	2130	Replace HS acid neutralizer tank	\$25,000
27	\$60,000	2138	Memorial: Replace window glazing	\$60,000
28	\$10,000	2354	McGovern: Install 2 basketball hoops	\$10,000
29	\$26,000	2168	Replace 344 Kubota 1750 Lawn Tractor	\$26,000
30	\$20,000	2328	Fire Station 1 HVAC Units	\$20,000
31	\$30,000	2347	Public Address [PA] Systems	\$30,000

Balance to be funded by Sewer Retained Earnings

CIPC Ranking	CIPC Free Cash	Project #	Description	FY23 Project Quote
32	\$30,000	2154	Exterior doors	\$30,000
33	\$0	2105	Replace Windows and Doors at Police Station	\$90,000
34	\$0	2235	REPLACE VILLAGE WELL GENERATOR	\$40,000
35	\$0	1426c	SEWER INFLOW & INFILTRATION REPAIRS	\$75,000
36	\$0	2330	Electronic Sign at Police Station	\$82,288
37	\$0	2342	Town Hall Carpet Replacement	\$45,000
38	\$0	2352	Memorial: Purchase & install basketball hoops	\$35,000
39	\$0	2339	Forcible Entry Prop	\$7,500
40	\$0	2125	High School: Repair AC Elev/Elec Rms	\$30,000
41	\$0	2129	Burke Replace Classroom Floor Tiles	\$90,000
42	\$0	2349	Memorial: Replace hardscape/create	\$60,000
43	\$0	2329	Fire Station 1- Build out storage area and 2	\$35,000
44	\$0	2212	Repair park lot curb includ handi access near	\$30,000
45	\$0	2331	Entrance Double door replacement for Dinning	\$37,630
46	\$0	2211	Replace roofing on flat part of roof	\$31,000
47	\$0	2205	Various DPW Building	\$50,000
48	\$0	1936	SOLAR PANELS - LIBRARY ROOF	\$40,000
49	\$0	2346	Government Transaparency Initiative	\$75,000
50	\$0	1928	REDESIGN MILFORD & TROTTER	\$150,000
51	\$0	2341	Replace Brush 2 - Squad 5 Reassigned	\$62,551
52	\$0	2026	REPLACE WINDOWS AND DOORS AT STATION	\$90,000

Funded projects total: \$2,299,916.00

Total \$2,299,916.00

Total \$3,760,404

\$2,300,000 Available Free Cash for Capital Projects

Capital Plan FY24-FY27

Project #	Description	Total Cost	Dept.	FY24	FY25	FY26	FY27
2337	Recreation Van	\$50,000	Parks & Rec	\$50,000.00			
2334	YA area lighting	\$2,000	Library	\$2,000.00			
2335	Land purchase	\$1	Library	\$0.00	\$1.00		
2357	High School: Replace chiller	\$275,000	School	\$275,000.00			
2360	District: Replace 2014 F250 truck	\$60,000	School	\$0.00			\$60,000.00
2356	Memorial: Exterior masonry pointing / repair	\$250,000	School	\$250,000.00			
2358	Middle: Add cooling to classrooms/aud./gyms	\$1,000,000	School	\$0.00	\$1,000,000.00		
2359	Memorial: Add cooling to classrooms/aud./gyms	\$1,000,000	School	\$0.00		\$1,000,000.00	
1632	GENERAL PLAYGROUND REPAIRS	\$50,000	DPW	\$0.00	\$25,000.00	\$25,000.00	\$0.00
1933	MAKERSPACE CEILING INSULATION	\$10,000	Library	\$0.00	\$0.00	\$10,000.00	\$0.00
1934	MAKERSPACE VENTILATION	\$15,000	Library	\$0.00	\$0.00	\$15,000.00	\$0.00
1937	SHELVING	\$10,000	Library	\$0.00	\$10,000.00	\$0.00	\$0.00
2009	BALLISTIC VESTS	\$27,196	Police	\$27,196.00	\$0.00	\$0.00	\$0.00
2010	TASER REPLACEMENT	\$43,890	Police	\$39,406.00	\$0.00	\$0.00	\$0.00
2025	REPLACE CAR 4	\$65,000	Fire	\$0.00	\$65,000.00	\$0.00	\$0.00
2029	HIGH SCHOOL AUDITORIUM LIGHTING	\$110,000	IT	\$0.00	\$0.00	\$0.00	
2108	Replace Engine 2	\$750,000	Fire	\$0.00	\$750,000.00	\$0.00	\$0.00
2110	Replace A1	\$375,000	Fire	\$0.00	\$0.00	\$375,000.00	\$0.00
2118	Memorial Library Upgrade	\$125,000	School	\$0.00	\$125,000.00	\$0.00	\$0.00
2124	McGovern: Renovate student bathrooms	\$275,000	School	\$0.00	\$0.00	\$275,000.00	\$0.00
2127	Burke Replace Windows/Doors	\$1,200,000	School	\$0.00	\$1,200,000.00	\$0.00	\$0.00
2132	Replace intrusion alarm, McGovern	\$30,000	School	\$0.00	\$0.00	\$30,000.00	\$0.00
2133	Replace intrusion alarm, Memorial	\$35,000	School	\$0.00	\$0.00	\$35,000.00	\$0.00
2135	Replace McGovern roof	\$1,200,000	SCHOOL	\$0.00	\$0.00	\$0.00	\$1,200,000.00
2137	Memorial Replace Roof Membrane	\$1,300,000	School	\$1,300,000.00	\$0.00	\$0.00	\$0.00
2149	New Large Dump Truck	\$165,000	DPW	\$165,000.00	\$0.00	\$0.00	\$0.00
2159	High School Backfield Lights	\$600,000	Parks & Rec	\$0.00	\$600,000.00	\$0.00	\$0.00
2161	Re-grade Idylbrook	\$400,000	Parks & Rec	\$400,000.00	\$0.00	\$0.00	\$0.00
2163	Rebuild VFW field	\$400,000	Parks & Rec	\$0.00	\$0.00	\$400,000.00	\$0.00
2164	High School Track	\$500,000	Parks & Rec	\$0.00	\$500,000.00	\$0.00	\$0.00
2165	High School Turf Field (1)	\$800,000	Parks & Rec	\$0.00	\$800,000.00	\$0.00	\$0.00
2204	Various Storm Water improvements	\$800,000	DPW	\$200,000.00	\$200,000.00	\$200,000.00	\$200,000.00
2209	Replace 417 (2013 F550)	\$75,000	DPW	\$75,000.00	\$0.00	\$0.00	\$0.00
2213	Replace Flagstone Front Entr/concrete rear stairs	\$30,000	Library	\$30,000.00	\$0.00	\$0.00	\$0.00
2214	Repainting Stone Walls & Emergency Door Stairs	\$10,000	Library	\$0.00	\$10,000.00	\$0.00	\$0.00
2220	Replace 233 Wacker Front Loader w/ Skid Steer	\$115,000	DPW	\$115,000.00	\$0.00	\$0.00	\$0.00

Project #	Description	Total Cost	Dept.	FY24	FY25	FY26	FY27
2221	Replace 347 Wing Mower 2013	\$75,000	DPW	\$75,000.00	\$0.00	\$0.00	\$0.00
2222	High School Turf Fields (2)	\$1,600,000	Parks & Rec	\$0.00	\$0.00	\$1,600,000.00	\$0.00
2224	McGovern Café/ Auditorium AC install	\$400,000	SCHOOL	\$0.00	\$0.00	\$0.00	\$400,000.00
2228	McGovern Roof Schematic Design	\$50,000	SCHOOL	\$0.00	\$0.00	\$50,000.00	\$0.00
2236	REHAB LOVERING WATER TANK	\$1,400,000	DPW	\$1,400,000.00	\$0.00	\$0.00	\$0.00
2304	Replace 501- 2014 Ford Focus	\$35,000	DPW- Bldng Maint	\$0.00	\$0.00	\$0.00	\$35,000.00
2305	Replace 511- 2009 Ford Econoline	\$40,000	DPW- Bldng Maint	\$40,000.00	\$0.00	\$0.00	\$0.00
2307	Replace 210- 2014 International	\$200,000	DPW- Hwy	\$0.00	\$0.00	\$200,000.00	\$0.00
2308	Replace 211- 2016 Ford F-350 4x4	\$60,000	DPW- Hwy	\$0.00	\$0.00	\$0.00	\$60,000.00
2309	Replace 212- 2016 International	\$200,000	DPW- Hwy	\$0.00	\$0.00	\$0.00	\$200,000.00
2310	Replace 215- 2005 International	\$180,000	DPW- Hwy	\$0.00	\$180,000.00	\$0.00	\$0.00
2311	Replace 221- 2016 Ford F-350	\$65,000	DPW- Hwy	\$0.00	\$0.00	\$0.00	\$65,000.00
2312	Replace 263- 2014 Holder	\$240,000	DPW- Hwy	\$0.00	\$240,000.00	\$0.00	\$0.00
2313	Replace 320- 2012 Backhoe	\$135,000	DPW- Hwy	\$135,000.00	\$0.00	\$0.00	\$0.00
2314	Replace 302- 2015 Ford F-350 4x4	\$60,000	DPW- Parks	\$0.00	\$0.00	\$60,000.00	\$0.00
2315	Replace 311- 2001 International	\$65,000	DPW- Parks	\$65,000.00	\$0.00	\$0.00	\$0.00
2316	Replace 314- 2014 Ford F-350 4x4	\$60,000	DPW- Parks	\$0.00	\$0.00	\$0.00	\$60,000.00
2317	Replace 341- 2016 Kubota Tractor	\$80,000	DPW- Parks	\$0.00	\$0.00	\$0.00	\$80,000.00
2318	Replace 342- 2013 Kubota Tractor	\$62,000	DPW- Parks	\$62,000.00	\$0.00	\$0.00	\$0.00
2319	Replace 345- 2014 Smithco Tractor	\$68,000	DPW- Parks	\$68,000.00	\$0.00	\$0.00	\$0.00
2320	Replace 348- 2012 Wright Mower	\$10,000	DPW- Parks	\$10,000.00	\$0.00	\$0.00	\$0.00
2321	Replace 413- 2012 Ford F-350	\$65,000	DPW- W&S	\$0.00	\$65,000.00	\$0.00	\$0.00
2322	Replace 416- 2011 Freightliner	\$200,000	DPW- W&S	\$200,000.00	\$0.00	\$0.00	\$0.00
2323	Replace 418- 2012 Ford F-250	\$60,000	DPW- W&S	\$0.00	\$60,000.00	\$0.00	\$0.00
2324	Replace 713- 2015 Ford Escape	\$40,000	DPW- Admin	\$0.00	\$0.00	\$0.00	\$40,000.00
2325	Various Bridge Improvements	\$150,000	DPW- Hwy	\$150,000.00	\$0.00	\$0.00	\$0.00
2326	Guard Rail Mower Attachment for John Deere	\$40,000	DPW- Hwy	\$0.00	\$0.00	\$40,000.00	\$0.00
2327	Demolish Middle School Apex Ropes Course	\$15,000	DPW- Parks	\$15,000.00	\$0.00	\$0.00	\$0.00
2332	Full bathroom renovation (male & female)	\$105,000	Council on Aging	\$105,000.00	\$0.00	\$0.00	\$0.00
2344	Common Area Projection Systems (Large Format)	\$105,000	IT	\$0.00	\$0.00	\$0.00	\$0.00
2345	Town Wide Telecommunication Systems	\$150,000	IT	\$150,000.00	\$0.00	\$0.00	\$0.00

From MB

CERTIFIED FREE CASH FY'2022	\$7,234,082.00
FALL TOWN MEETING ARTICLES EXPENDITURES	\$286,100.00
BESS Study - \$100,000	
Voting Machines - \$25,000	
Fields Stabilization - \$93,100	
Baseball Fencing - \$25,000	
Redgate Acquisition - \$11,000	
Security Cameras - \$31,000	
 PROPOSED FY'2023 FREE CASH CARRY FORWARD	 \$200,000.00
POSSIBLE FY'20221 SNOW & ICE CHARGES	\$250,000.00
POSSIBLE SPRING '22 ATM/STM ARTICLES	\$100,000.00
Municipal Facility Planning (Capital) Stabilization	\$3,800,000.00
 General Stabilization Addition	 \$200,000.00
 FY'2022 CAPITAL BUDGET & SPRING TOWN MEETING	 \$2,300,000.00
 TOTAL FREE CASH USAGE & CARRY-FORWARD	 \$7,136,100.00
 FREE CASH BALANCE	 \$97,982.00

<i>Balances</i>	
Water	\$ 1,183,437.00
Sewer	\$ 780,546.00
Solid Waste	\$ 1,357,408.00
Sewer I&I	\$ 213,334.00
Parks Revolving	\$ 148,315.85