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|  | Town of Medway  **Capital Improvement Planning Committee**  155 Village Street, Medway MA 02053  **(508) 533-3264 ● FAX: (508) 321-4988** |  | *John Foresto, Chairman*  *Glenn Trindade, Vice-Chairman*  *Dennis Crowley, Clerk*  *Andrew Espinosa, Member*  *Richard D’Innocenzo, Member* |

Meeting Minutes: January 28, 2020

Medway Senior Center

**Call to Order:** – With a quorum, this meeting was called to order by Committee Vice Chair, Ms. Malcolm at 7:06 PM.

**Committee Attendees:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Member Name** | **01/07/20** | **01/14/20** | **01/28/20** |  |  |
| Leonard Mitchell | - | - | - |  |  |
| Tracy Malcolm | X | X | X |  |  |
| Sarah Raposa | X | X | X |  |  |
| Amanda DelConte | X | Absent with Notice | X |  |  |
| Brett Fagan | X | X | X |  |  |

**Meeting Minutes:**

**None.**

**CIP Projects Rankings –**

* Members reassessed the CIPC projects list for FY2021. The following are the rankings assigned by CIPC members at the meeting today:
* DPW’s request for Roads & Sidewalks ($750,000) was ranked #1
* Treasurer’s request for Munis Payroll Software ($25,640) was ranked#2
* Fire department’s request -Replace A-3 ($351,750) was ranked #3
* School’s request for HVAC BMS Upgrade ($90,000) was ranked#4
* DPW’s request for Flail Mower/Tractor ($133,000) was ranked #5.
* School’s request for Roof Preventative Maintenance ($25,000) was ranked#6. It moved from rank#15 in the earlier meeting to #6
* School’s request for HS Outdoor Running Track Drainage Repair ($50,000) was ranked# 7. It moved from rank#12 to #7.
* Fire department’s request for inflatable boat ($50,000) was ranked#8
* School’s request for roof schematic design ($40,000) was ranked# 9
* Police department’s request for Police Cruiser Radios/ Radar recording counter ($11,226) was ranked#10. It moved from rank#11 to #10.
* Technology Equipment: 350 Chromebooks request ($110,000) was ranked#11. It moved from rank #13 to #11.
* Technology Equipment: 75 - Desktops/Laptops ($60,000) was ranked #12. After some discussion, members agreed to move it from #14 to #12.
* DPW’s request for New Econovan ($30,000) was ranked #13. Members after some discussion agreed to move it from rank#18 to #13
* Library’s request for Crosswalks ($20,000) was ranked #14. It moved from rank#19 assigned at the earlier meeting to rank# 14.
* DPW’s request for Sewer Camera System ($85,000) was ranked #15. It was assigned #20 at the previous meeting.
* DPW’s request for Various Storm Water improvements ($93,662) was ranked # 16. At the earlier CIPC meeting it was ranked#4.
* Library’s request for Handicap Ramp Railing ($12,000) request was ranked#17. It was ranked #7 at the earlier CIPC meeting.
* Middle School Auditorium Lighting ($20,000) was ranked# 18
* Paint McGovern School Pods ($40,000) was ranked#19. It moved from rank#17 to #19.
* Members agreed on the rankings/ recommendations assigned to the projects list. Ms. Malcolm will attend the BOS meeting next week to present the projects list/ rankings.

**FINCOM UPDATE***-*

None.

**Schedule:**

* Next CIPC meeting will be on February 18th at 7:00 PM at Medway Senior Center.

**Adjournment:**

* With no further business before this committee, motion was made by Ms. Delconte to adjourn the meeting at 8:45 PM; motion was seconded by Mr. Fagan. All were in favor.

Respectfully Submitted,

Sreelatha Allam