

**Board of Selectmen's Meeting  
July 13, 2018 – 8:00 AM  
Sanford Hall  
155 Village Street**

**Present:** John Foresto, Vice Chair; Richard D’Innocenzo, Clerk; Glenn Trindade, Member.

**Absent:** Dennis Crowley Chair; Maryjane White, Member.

**Staff Present:** Allison Potter, Assistant Town Administrator; Susy Affleck-Childs, Planning and Economic Development Board Coordinator.

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At 8:00 AM Selectman Foresto called the meeting to order and led the Pledge of Allegiance.

**Approval: Beta Group Inc., Contract Amendment - \$6,350**

*The Board reviewed the (1) Memo from Susy Affleck-Childs dated July 11, 2018 and (2) Contract Amendment.*

Ms. Affleck-Childs stated Beta Group Inc. was hired by the Planning Board to do standard project administration for the Exelon project. They have completed fourteen inspections to date of various infrastructure items and have exhausted these funds. Normally, this would be a change order handled by the Town Administrator but since the increase is over the allowable percentage, this contract amendment needed to be approved by the Selectmen.

**Selectman Trindade moved that the Board authorize the Chair or Vice Chair to execute the contract amendment with Beta Group Inc. for construction administration services in the amount of \$6,350. Selectman D’Innocenzo seconded.** Discussion: Selectman D’Innocenzo asked if this is enough to cover the rest of the project. Ms. Affleck-Childs stated that would depend on the ability of Exelon to coordinate the rest of the inspections of the final items on the punch list. **Vote: 3-0-0**

**One-day liquor License Application: Dennis Crowley – Thayer Homestead – 7/24/2018**

*The Board reviewed the Police Chief’s recommendation for Dennis Crowley.*

**Selectman Trindade moved that the Board approve the one-day liquor license as presented subject to the Police Lieutenant’s recommendations and proof of appropriate insurance coverage. Selectman D’Innocenzo seconded. No Discussion. VOTE: 3-0-0.**

**Special Event Permit Application: Medway Police Chase 2018 – 8/25/2018**

*The Board reviewed the (1) E-mail dated July 11, 2018 from Jason Brennan, (2) Medway Police Chase Flyer, and (3) Police Chief’s recommendation*

**Selectman Trindade moved that the Board approve the special event permit application for the Medway Police Chase 2018 as presented subject to the Police Chief’s recommendation and proof of appropriate insurance coverage. Selectman D’Innocenzo seconded. No Discussion. Vote: 3-0-0**

**Appointment Consideration: Zoning Board of Appeals (ABA) (2) – Christina Oster and Gibb Phenegar**  
*There were no materials for the Board to review.*

Selectmen Trindade reported that Eric Arbeene stepped down from the Board and Christina Oster will be moving into his vacant slot as she has been an Associate Member on the Board for an extended period. He stated that Bridgette Kelly did a great job but due to her work and family obligations she found it difficult to attend meetings so she stepped down. Gibb Phenegar will be filling this vacancy for the remainder of her term. Carol Gould thought her term expired this year and was going to step down but will remain to complete her term through June 30, 2019. These appointments needed to be made at this time as the second phase of Glen Brook Way starts to be addressed at next Wednesday's ZBA meeting.

**Selectman Trindade moved that the Board appoint Christine Oster to a full position on the ZBA for a three year term and Gibb Phenegar to replace Bridgette Kelly for the remainder of her term. Selectman D'Innocenzo seconded. No Discussion. Vote: 3-0-0.**

**At 8:13 PM Selectman Trindade moved to adjourn. Selectman Foresto seconded. Vote: 3-0-0.**

Respectfully submitted,  
Liz Langley  
Administrative Assistant  
Town Administrator's Office