

**Board of Selectmen's Meeting
June 18, 2018 – 7:00 PM
Sanford Hall
155 Village Street**

Present: Dennis Crowley Chair; John Foresto, Vice Chair; Richard D'Innocenzo (7:02), Clerk; Glenn Trindade, Member; Maryjane White, Member.

Staff Present: Michael Boynton, Town Administrator; Allison Potter, Asst. Town Administrator; Carol Pratt, Finance Director; Joanne Russo, Treasurer/Collector; Barbara Saint André, Director of Community and Economic Development; Beth Hallal, Health Agent; Dave D'Amico, Director, Department of Public Services; Margaret Perkins, Library Director.

Others Present: Steve Venincasa, Manager, Millstone Builders; Darci Schofield, Metropolitan Area Planning Council (MAPC) Consultant.

At 7:00 PM Selectman Crowley called the meeting to order and led the Pledge of Allegiance.

Public Comments: None

Approval of Minutes: May 31st and June 4, 2018

The Board reviewed the draft Minutes of May 31st, and June 4, 2018.

Selectman Trindade moved that the Board approve the minutes of May 31, 2018. Selectman Foresto seconded. No Discussion. VOTE: 4-0-0.

Selectman Trindade moved that the Board approve the minutes of June 4, 2018. Selectman Foresto seconded. Discussion: Selectman Crowley asked to validate the statement that the Town is responsible until we go out to RFP for maintenance of the Ide House. Town Administrator Boynton confirmed stating once we are leasing the property, it would depend on the use. He provided as an example if the roof leaked or the boiler went, the Town would be responsible for repairs and maintenance. Selectman Crowley noted that the Thayer House and Medway Community Farm have been self-sufficient to date. Mr. Boynton reported that Assistant Town Administrator Potter is working on the RFP noting this scenario is different from the Thayer Homestead and Medway Community Farm. **VOTE: 5-0-0.**

Appointment Consideration: Evaluation of Parks, Fields, and Recreational Areas Committee (EPFRAC) Youth Sports Representative (1) – Lyle Core, Jim Daly and John Farrell

The Board reviewed the e-mails of interest from the from each candidate (1) E-mail dated May 31, 2018 from Lyle Core, (2) E-mail dated May 24, 2018 from Jim Daly, and (3) E-mail dated May 24, 2018 from John Farrell.

Selectman Crowley asked the following: (1) how many EPFRAC members there are now, (2) if we are intending to extend the scope of the committee, as his understanding was this was started just to address the Parks Improvements Project, and (3) if the committee will be disbanded once these projects are completed. Selectmen D'Innocenzo stated they are down three members, reminded the Board that the committee was created not just for the current Parks Improvements Project, and that the Parks

Improvements Project was a part of the committee's recommendations following their evaluation of Parks, Fields and Recreational Areas. Selectman White asked who filled this role prior to EPFRAC. Selectman Trindade stated not one cohesive group noting more work was still needed and with many representatives across the impacted areas, he would like to see the committee continue. Selectman Foresto stated his agreement that the committee should continue, noting it provides the groups represented an avenue to address issues and come to consensus before they reach the Board. Selectman D'Innocenzo stated the scope of the committee has continued to grow and would like the committee to have the opportunity to address the other items their initial assessment and recommendations identified not currently being addressed. Selectman White stated her agreement on the need for the committee to continue. Selectman Crowley requested that Town Administrator's Office review the documentation of the current committee related to the ability to make it a permanent committee. He would like to make a motion at the next Selectmen's meeting to make EPFRAC a permanent ongoing committee.

Mr. Core reviewed his background as being a resident of 5 Short Street for thirteen and one half years, a member of the Soccer Board over eight years, where he was the equipment and field director, and noted his attendance at the Parks Commission meetings and his experience working with the other groups coordinating sharing of the fields. He reported they run into available space issues especially in the fall when there is less sunlight. He stated he has a flexible work schedule noting he works across from Choate Park. Selectman Crowley asked what the one major problem he would address would be. Mr. Core stated lit grass playing space.

Mr. Daly reviewed his background as being a resident of 6 Island Road for eleven years with two sons, ages eight and five. He has been on the Medway Youth Baseball Board and Flag Football Board for one year and coached flag football, baseball and youth soccer. His coaching experience has helped him develop working relationships with other Town sports organizations noting he wants to make sure all sports are taken into consideration. Selectman Foresto asked how he became aware of the vacancy and, if he was not appointed to this position, would he be willing to volunteer in another capacity. Mr. Daly stated he was made aware of the vacancy via an e-mail from Rick Luzietti of Medway Youth Baseball and he would be willing to consider other volunteering opportunities. Selectman Crowley asked what his number one item to be addressed would be. Mr. Daly stated lit fields.

Mr. Farrell was not available at the meeting. Selectman Crowley requested the Town Administrator's Office reach out to Mr. Farrell for a meeting with Selectman D'Innocenzo and Town Administrator Boynton.

Selectman Crowley stated the appointment will be made at the next Selectmen's meeting and thanked the candidates for their interest.

Discussion/Vote: Millstone Village: Acceptance of Walking Trail Easement

The Board reviewed the (1) Letter to Michael Boynton from Steven Venincasa noting his authority to provide the Town of Medway with the easement, (2) Letter dated April 30, 2018 from D'Agostine, Levine, Parra & Netburn, P.C. Documenting the Authority of Millstone Builders, LLC to Grant a Trail Easement, (3) Memo of Support dated June 11, 2018 from Bridget Graziano to the Conservation Commission, (4) Conservation Trail Easement Document and (5) Conservation Trail Easement plan.

Town Administrator Boynton explained this is an eight foot wide trail easement running south to north on the Millstone property and noted the Conservation Commission (ConCom) accepted the easement at

its meeting last Thursday. He is requesting the Board accept the easement for passive and active recreation. Selectman Crowley requested Selectman Trindade lead the explanation and discussion. Selectman Trindade explained, by showing the specifics on the plan document, where the walking trail location was on the Millstone property noting it would allow the David Hoag trail to extend to Lovering Street avoiding the long standing issue of access across the wetlands. He stated he worked with the Trail Club and Mr. Venincasa to avoid the wetlands and acquire an easement to facilitate the connection of the trail to Lovering Street. He reviewed the two options to accept the easement: (1) via Town Meeting or (2) ConCom acceptance of the easement to be under ConCom jurisdiction and Selectmen acceptance of the easement. He stated Mr. Venincasa is also asking to increase the Affordable Housing Unit price at Millstone. Selectman White asked if the easement is predicated on the Affordable Housing Unit increase. Selectmen Crowley stated no, that the acceptance of the easement is not predicated upon the Affordable Housing Unit increase. Selectman Crowley asked if the plan as documented was acceptable to Ms. Saint Andre. She confirmed it was acceptable.

Selectman Foresto moved that the Board of Selectmen approve the Conservation Commission's acceptance of the gift of a trail easement from Millstone Builders, LLC, on and across a portion of the property located at 129R Lovering Street (Millstone Village) for conservation and passive recreation purposes. Selectman Trindade seconded. No Discussion. Vote: 5-0-0

Discussion/Vote: Millstone Village: Request to Increase Affordable Housing Unit Price at Millstone

The Board reviewed the (1) Letter to Michael Boynton from Steven Venincasa requesting Affordable Housing Unit price increase, (2) Amendment to the LIP Agreement, (3) October 11, 2017 Letter to Chair of Selectmen from the Affordable Housing Trust and Committee, and (4) Excerpts of Selectmen's Meeting Minutes from April 2, 2018 and July 6, 2015.

Selectman Trindade reminded the Board of their prior discussions on this topic. Mr. Venincasa has requested to increase the price by \$20,000 to \$204,000. Selectman Trindade discussed increasing the price to \$190,000. It was noted that both the Affordable Housing Committee and Trust were against this price increase. Selectman Trindade stated his recommendation that the Board increase the per unit price to \$190,000 for the remaining five units.

Selectman Trindade moved that the Board of Selectmen approve an amendment to the Regulatory Agreement between the Town, Millstone Builders, LLC and the Department of Housing and Community Development to provide for an increase in the selling price of the remaining five affordable units of the Millstone Village housing development on Winthrop Street to \$190,000 per unit, provided that the Trail Easement approved by the Board has been fully executed and recorded at the Norfolk County Registry of Deeds; and further to authorize the Chair to execute all documents necessary to reflect the Board's vote, such documents to be first approved by Town Counsel.

Selectman Foresto seconded. Discussion: Selectman White stated her wish that Mr. Venincasa would donate the easement to the Town as the people paying for this by increasing the price of the Affordable Units to \$190,000 leaves out those people the Affordable Units were intended for. She further stated she did not believe that the Affordable Housing Trust understood the price could be increased. She asked who has control of the easement once construction is completed. Selectmen Trindade noted it would be the Homeowners' Association, which would then make the acquisition of the easement very complicated. Selectman Foresto stated another view of this subject is that the Town has been working on these trails since he moved here and this is our opportunity to get through Lovering Street and it would be a great, long term benefit to the Town. Selectman Trindade echoed Selectman Foresto's comments. Selectman White confirmed the quality of the trail, asking if there is a price on the

easement that the Town could pay for out of Community Preservation funds. Selectman Crowley noted that we have been working on this for months recognizing both the Affordable Housing Trust and Selectman White have valid points. He noted the state set the upper limit on the pricing and the Board is not giving that upper limit. He also stated it will cost the Town zero dollars to get the trail route out to Lovering Street that could otherwise cost well over \$100,000. He summarized that this is the shortest, easiest, no cost opportunity to connect the Trail system and the unit price requested is within the Affordable Housing cost guidelines set by the state. **Vote: 4-1-0 (White opposed)**

Barbara Saint Andre reported all documents were complete relative to the easement. Town Administrator Boynton requested she ensure the numbers are completed on the new agreement. Selectman Crowley asked Mr. Venincasa if he has ever gone to a Town to market the Affordable Units or to a private company and if he is aware of anyone who has utilized a Town for marking these units. Mr. Venincasa stated he uses a private company with experience marketing these types of units and has no knowledge of a Town opting to market these units. He reported the marketing cost at 5% per unit. Selectman Crowley asked who sets the condo fee for these units, the state or the builder. Mr. Venincasa stated he sets the fee and it is far less than the true cost noting the Affordable Unit fee is \$100 and the non-Affordable Unit fee is \$325.

Report of the Library Board of Trustees

The Board reviewed the (1) Memo dated June 13, 2018 from Margaret Perkins, and (2) Photos of Library Equipment.

Ms. Perkins stated she is the Library Director and a resident of Medway. She reported the Library has had more funds for books and materials than in the past and is looking forward to hiring a half-time Maker Space coordinator whose role would include finding speakers for these programs. She detailed the popularity of the Maker Space with well over 200 attendees last month noting the most popular program as the weekly robotic program for 11-15 year olds that began last fall where they learn C++, how to solder, and other skills. The volunteer running the program is a teacher and not a resident of Medway. She reported that Medway Cable Access provided a poster size printer that has been used by many students for school projects along with a \$10,000 Grant from CommCan for youth programming which has funded much of the Maker Space usage. The summer lunch program funded by many generous donations from Town business will be increased to 3 times per week, Tuesday through Thursday with story time before and STEM programming after. They also have implemented the "Read to a Dog" program through Therapy Dog International where a child reads to dog for 15 minutes, which has been shown to improve reading and be more effective than reading to an adult. Ms. Perkins reported their needs as (1) a part-time outreach worker to bring books to homebound, farmer's market, and school utilizing the electrical vehicle applied for by the Town and (2) for chairs at \$5,000-\$6,000. Town Administrator Boynton reported we still have not heard about the grant for the two electric vehicles, one of which would be for the Library. Selectman Crowley asked if they went to Capital Improvement Planning Committee (CIPC) to request funds for the chairs. Ms. Perkins confirmed this request was presented. Selectman Crowley directed Ms. Perkins back to the CIPC and if they will not fund this request then to forward this to the Town Administrator. Selectman Trindade asked what the long-term capital needs are as the School is looking at modernizing their libraries. Ms. Perkins reported she is on that committee and the Maker Space is part of that planning along with other activities. Selectman Foresto reminded all that the library roof is being replaced along with a new furnace, new air handlers, and other items. He suggested the Board members tour the Maker Space and, if possible, during the robotics programming. Selectman Crowley asked if they are looking for volunteers. Ms. Perkins confirmed that they were for the Maker Space.

Approval: Contract with Tetra Tech for Engineering and Consulting Services

The Board reviewed the (1) Memo dated June 5, 2018 from Andy Rodenhiser and (2) contract extension.

Selectman Trindade moved that the Board authorize the Chair to execute the contract extension with Tetra Tech for engineering and consulting services as presented. Selectman Foresto seconded.

Discussion. Town Administrator Boynton stated that Tetra Tech has done a nice job on the many Town projects including working with Salmon and the Charles River Pollution Control District and made note of the letter of recommendation from the Planning and Economic Development Board (PEDB) Chair for a two year extension. Selectman Crowley requested that Assistant Town Administrator Potter inform the chair of the PEDB regarding the Board's approvals relative to Millstone as they were waiting on the results before moving forward on their approval of the Millstone parking areas. **Vote: 5-0-0.**

Approval of Contract with Salmon Home Care, LLC for Public Health Nursing Services - \$14,150

The Board reviewed the (1) Memo Dated June 18, 2018 from Beth Hallal, and (2) contract.

Town Administrator Boynton explained this contract is for annual public health nursing services. Health Agent Hallal noted their price did not increase this year nor last year.

Selectman Trindade moved that the Board authorize the Chair to execute the contract with Salmon Home Care, LLC for Public Health Nursing services in the amount of \$14,150. Selectman D'Innocenzo seconded. Discussion: Selectman Crowley asked if these services could be provided through the Council on Aging. Mr. Boynton stated this is the actual public health piece for infectious disease control. Ms. Hallal stated they do the flu shots and blood pressure clinics with the Council on Aging. **VOTE: 5-0-0.**

Discussion/Vote: Other Post Employment Benefits (OPEB) Trust Investment Policy and Consideration of Investment Advisory Committee

The Board reviewed the OPEB Trust Investment Policy.

Town Administrator Boynton discussed his conversation with the Chair about this policy and ultimately whose decision it is to make the investment decision. Selectman Crowley asked for highlights of the changes in the document. Selectman Foresto asked if this has to be a Town by-law. Mr. Boynton stated it did not need to be a by-law and referenced Section C naming the Treasurer as Custodian and the Finance Director as an ex-officio member and Section D that the Treasurer, included per state law, along with the Investment Advisory Committee (IAC) make yearly recommendations to the Selectmen. He noted this is what our audit team has been looking for the Town to complete related to OPEB. Mr. Boynton noted the IAC would additionally look at any Town long-term trust investments. He referenced the final page noting a yearly review requirement. Finance Director Pratt reported she is also working on a Trust Investment Policy for the Stabilization funds that would be managed through the IAC. Selectman Crowley confirmed his acceptance of a yearly report but also requested the Board be provided quarterly statements so they can look at how the investment is doing. Selectman Foresto asked if there are any specific funds municipalities can use. Ms. Pratt stated no noting the companies they met with provided low, moderate and high risk options. Selectman Crowley reported that at the Regional Selectmen's meeting on June 7th, Medfield reported a 12% return for their OPEB and suggested Ms. Pratt contact them regarding what funds they are using. Selectman Crowley asked how quickly we can obtain the citizen at large candidates to move this process along. Mr. Boynton spoke with the Finance Committee Chair asking for his participation and assistance on the search for other potential

candidates noting the Board of Selectmen makes these appointments. Selectman Crowley requested to be able to appoint these members at the next Selectmen's meeting on July 9th.

Selectman Foresto moved that the Board approve the OPEB Trust Investment Policy as presented with the changes as presented by the Town Administrator. Selectman D'Innocenzo seconded. No Discussion. Vote: 5-0-0.

Selectman Trindade moved that the Board of Selectmen establish an Investment Advisory Committee to consist of three members. One member shall be the Treasurer/Collector, and the remaining two members shall be registered voters of the Town who can demonstrate work experience in the investment field. This committee shall also include the Finance Director as an ex-officio non-voting member. The purpose of the committee shall be to provide advice, guidance and input to the Finance Department on matters of investment strategies for trust and stabilization funds. The Board of Selectmen shall appoint these members, each for a three year term. Whenever a vacancy occurs on the Committee, it shall be filled by the appointing authority. Any person appointed to fill a vacancy shall hold office for the unexpired term of the person succeeded. Selectman White seconded. No Discussion. Vote: 5-0-0.

Authorization to Borrow \$3,310,000 (Bond Anticipation Note: Land Acquisition \$510,000 and Parks/Recreation \$2,800,000)

The Board reviewed the (1) Memo Dated June 12, 2018 from Joanne Russo, (2) Bid Results, and (3) Century Bank Bond Anticipation Note.

Finance Director Pratt explained the plan needs to be in place before June 30th in order to fund the Parks Improvements Project with the intent to turn this into a permanent borrowing in the fall. In the fall, the plan is to permanently borrow this along with the \$1.1 million that we have been turning over as a BAN each year for three years for the design of the DPS facility and also adding the boilers for \$700,000 that was approved at the March Special Town Meeting for a total of \$4.7 million. This will be brought before the Board in the fall.

Selectmen Trindade moved that the Board authorize the execution of the \$3,310,000 Bond Anticipation Note issued by Century Bank at the interest rate of 2.05% and dated June 26, 2018. Selectman D'Innocenzo seconded. Discussion: Selectman Crowley asked the purpose of these amounts. Ms. Pratt stated the \$510,000 is for the first payment for the VFW and the \$2,800,000 is for the Parks Improvements Projects. Selectman Crowley asked: (1) why not permanently bond now, (2) what is the risk of waiting until the fall, (3) and what the rates are. Ms. Pratt stated we are still waiting for the \$350,000 grant funding from the state for the Parks project noting a very low risk to wait with the permanent funding rates approaching 4% and she is not anticipating any rate increase. She is waiting for those projects approved at Annual Town Meeting in order to incorporate all into one borrowing around September 15th. **Vote: 5-0-0.**

Public Hearing: Hazard Mitigation Plan – Metropolitan Area Planning Council (MAPC)

The Board reviewed the PowerPoint presentation from the MAPC.

Present: MAPC Consultant: Darci Schofield

Ms. Schofield provided the Board with an updated version of the PowerPoint she had prepared for this meeting, reporting an updated draft plan will be available by the end of the week and made available for

two weeks for public comment. Once the comments are collected, they will confer with the local steering committee and then provide the plan to the Massachusetts Emergence Management Association (MEMA), incorporate any changes requested by MEMA, and then provide the plan to the Federal Emergence Management Association (FEMA). Once approved by FEMA, the plan will be presented to the Board to vote to officially adopt the plan. Ms. Schofield reminded all that this plan enables the Town to leverage local efforts with federal opportunities for funding. She then reviewed the specific changes from the last report to the Board noting nine facilities at a 1% annual flood chance which includes dams and bridges, one of which is in the flood plain (Milford Street). Further discussion on the changes from the last report were reviewed noting our geologic hazards are low and include hurricanes up to 100mph and snow amounts of 36-48 inches annually. Existing mitigation measures were reviewed for the purpose of updating the Town's mitigation strategies. The proposed plan will incorporate strategies to address the impact of climate change. Ms. Schofield noted once the approved plan is accepted, the importance of the following: (1) to stay on top of the plan, (2) to designate a local team for plan integration into the existing infrastructure, (3) to identify other funding resources, (4) to schedule a mid-term plan review, (5) to begin to prepare a plan update in year four and (6) to complete the plan update in year five. Selectman Trinidad asked who was on the Steering Committee. Ms. Potter stated the committee is made up of herself, Health Agent, Beth Hallal, DPS Director, Dave D'Amico, Fire Chief Lynch, Police Chief Tingley, PEDB Coordinator Affleck-Childs, and Conservation Agent Graziano. Selectman Crowley asked if public hearings have been held and the number of residents in attendance. Ms. Schofield reported this is the second public hearing tonight and there has been no attendance by the public. Selectman Crowley asked if the Town does not have this plan then we are not eligible for FEMA grants. Ms. Schofield stated that is not correct but this plan opens doors for other grants that would otherwise be unavailable. Selectman Crowley asked what the cost was to develop this plan. The Town received a FEMA grant that the Town matched at \$5,000. Selectman Crowley asked for further information about the dam restoration plan. Ms. Schofield did not have the details at this time noting that having these action plans does not mean they have to complete all of the activities, but will allow the Town access to grant funds if funding is available for these action items. It was noted that all dams are looked at bi-yearly by the Massachusetts Office of Dam Safety. It was noted most of the dams in Town are privately owned and the onus is on the owners to ensure they are inspected.

Discussion: Senior Walking Trail at Oakland Park

There were no materials for the Board to review.

Selectman Crowley stated he was in discussion with D.J. Chagnon today regarding the trail and stated the revised bid was received this afternoon. Mr. Boynton stated it was \$57,115 and that Mr. Chagnon would like to push back a bit on some of the numbers noting that this request was beyond the initial scope of the project and some of those numbers are at the discretion of the contractor. Selectman Crowley asked if it would be possible to go out to bid to obtain better pricing. He also asked if it would be appropriate to go to the contractor stating that we have \$45,000 available to do it and will put it out to bid if the contractor cannot do it for that amount. Mr. Boynton stated we could try. Selectman Trindade stated if we are uncomfortable with the number, the trail can be put in at any time and we do not lose anything if we put it out to bid. Mr. Boynton stated the one advantage to moving forward now is that the location is already disturbed. Selectman Crowley asked if there is available funding to complete this. Mr. Boynton stated that this is a \$2.8 million dollar project including the \$350,000 in state funding and a portion of the state funding could be used to supplement the cost of this trail. Selectman Crowley asked what if the state funding does not come in. Mr. Boynton suggested setting a top end number noting he would rather have the money in the bank but is agreeable to moving forward if the direction of the Board is to allocate the \$45,000. If there is any hesitation, they can delay until the

state funding is received. It was noted there is only a 5% contingency built into the project. Selectman Crowley requested that Mr. Boynton push back at \$45,000 and see the results.

Discussion/Vote: Oakland Park Playground Naming

There were no materials for the Board to review.

Selectman Trindade referred to the handout he provided to the Board noting he has been working with Dick Parrella and Barbara Ohanian and the name that they all agreed on was the Paul J. DeSimone Camp Sunshine Playground. The thought is to have a plaque noting Mr. Parrella is working on the verbiage. A mock-up will be presented to the Board. Selectman Trindade needs to discuss the appropriate location with CBA as he was unable to determine from the plans where signage will be located. He reviewed the potential costs including the unveiling plans suggesting the ceremony be the final weekend in September or the first weekend in October. Town Administrator Boynton stated he will see if he can find the \$1,150 in the current budget before the close of the Fiscal Year. Selectman Trindade stated he is willing to raise the funds if they cannot be found. Selectman Crowley would like to see the mock-up and location. Selectman Trindade stated he will be meeting with CBA for recommendations.

Live Entertainment Application: Medway Community Farm – September 8, 2018

The Board reviewed the (1) Live Entertainment Application and (2) Police Chief's recommendation.

Selectman Trindade moved that the Board approve Medway Community Farm's live entertainment application for its event to be held on September 8, 2018 subject to the Police Chief's recommendation and proof of appropriate insurance coverage. Selectman D'Innocenzo seconded. No Discussion. VOTE: 5-0-0.

One-day liquor License Applications

The Board reviewed the Police Chief's recommendations for Christine Phenegar, Katherine Powers, Mayra Santiago, Doueihi ElDoueihi, Donna O'Connor, Ann Lim & Daniel Fields, Elizabeth Shepard and the Medway Community Farm.

Selectman Trindade moved that the Board approve the one-day liquor licenses as presented subject to the Police Chief's recommendations and proof of appropriate insurance coverage. Selectman Foresto seconded. No Discussion. VOTE: 5-0-0.

Discussion: Board of Selectmen Summer Schedule

The Board reviewed the Draft FY19 Meeting Schedule.

Town Administrator Boynton suggested the Board meet the second Monday in July and August. Selectman D'Innocenzo stated he would be unavailable on July 9th. August 13th would work for all. It was noted that if anything pressing arose additional meetings would be scheduled as needed. Selectman Crowley requested Outlook invites be sent to the Board and these dates posted to the Town website along with the posting of the need for volunteers for the Maker Space and the IAC citizens at large volunteer positions.

Action Items from Previous Meeting

There was no discussion on this agenda item.

Town Administrator's Report

There were no items for the Board to review.

Choate & Oakland Update – Change Orders Status: Town Administrator Boynton reported the numbers are consistent, with one change order for Choate for an additional \$12,000 for electrical service to the building and because DPS completed the work on the next change order we have a credit of \$11,000 and we have a potential credit of \$1,100 for drainage if we don't need to have fill brought back in. He stated we are on top of the project working closely with D.J. Chagnon reviewing all issues and potential changes and challenges including the increase in profile due to the infiltration system and the related site impact. Mr. Boynton reported relative to Oakland, he has spoken with Jack Lopes of Eversource regarding the power situation confirming that it needs to be a 3 phase power system due to the irrigation system and some of the lighting noting this may result in a charge from Eversource but he is working on minimizing this with Mr. Lopes. Mr. Boynton asked if the Board is comfortable allowing him to sign change orders without have to present these to Board so as not to hold up project work. Selectman Crowley after discussion with Mr. Boynton recommended allowing his approval of change orders not to exceed \$20,000.

Selectman Crowley made a motion that the Board authorize the Town Administrative to execute change orders not to exceed the amount of \$20,000 individually for the Choate, Oakland, and Middle School projects. Selectman Trindade seconded. Discussion: Selectman Crowley requested that Mr. Boynton notify the Board via e-mail should any change orders be required. **Vote: 5-0-0.**

Selectman D'Innocenzo requested an explanation of the impact of the increase in profile to accommodate the infiltration for stormwater management. Mr. Boynton stated there will be no impact to the play area, back parking lot, or accessible walkways. The sloped driveway will have a bigger slope. He is waiting on what this new plan looks like and will send that to the Board once it is received. Selectman D'Innocenzo noted that the Oakland project is two weeks behind and asked if the electrical issue will result in further project delays. Mr. Boynton stated that Eversource needs to change the configuration along with installing larger equipment than was initially required. Selectman D'Innocenzo asked for confirmation that no wiring will be over the playground. Mr. Boynton confirmed. Selectman Trindade asked if the configuration allows for future lighting. Mr. D'Amico will ask Mr. Chagnon about this item. Selectman Crowley asked Mr. D'Amico to request that Mr. Chagnon have the parking lot completed by September to accommodate the start of the soccer season. It was noted that Mr. Tudino was planning to make accommodations for this project. Selectman Trindade will follow up with the Soccer Board. Selectman D'Innocenzo asked for the start date of the Middle School Tennis Courts. Mr. D'Amico stated next Monday once school is out of session. Selectman Trindade asked if the project progression is being documented with photos. Mr. Boynton stated the Director of Communications will be documenting this progress. Selectman Crowley noted the reason for the increase in profile at Choate was due to the height of the groundwater table and discussed the need to remove the fill. He stated the project manager should have tested the water table prior to the removal of the fill and wants to ensure the Town will not be charged to bring the fill back in to address this increase in profile. Mr. Boynton reported that Mr. Chagnon is pushing back on this issue as well.

Road Projects Update – 6-Year Plan: Town Administrator Boynton reported the roads identified for completion for Fiscal Year 2018 are completed noting a small surplus of funding carrying over. He reported we are currently working on bids for year one of the six year road plan that has been posted to the Town website. Selectman Crowley asked if we fulfilled our Fiscal Year 2018 obligation and were we a little under budget. Mr. Boynton confirmed. Selectman Crowley asked what the process is for the

paving of each of the roads in the plan moving forward and if each needs to go out to bid. Mr. D'Amico stated our standard paving contract was extended for one year and previously voted on by the Board noting the pricing stayed the same for Fiscal Year 2019. Selectman Crowley asked if Mr. D'Amico used the same pricing for 2019 as for 2018. Mr. D'Amico confirmed noting that the one variable would be if the cost for liquid asphalt goes up, then the costs will go up. Selectman Crowley asked if that occurs, then we may not be able to complete all the roads planned for 2019. Mr. Boynton stated that would primarily impact the chip seal plans. Selectman Crowley asked when the Fiscal Year 2019 work will begin. Mr. D'Amico stated late July but needs to confirm.

Recycling Changes – DPS Director Update: Town Administrator Boynton asked DPS Director D'Amico to review the changes noting these are state mandated changes. Mr. D'Amico stated we are seeing the impact since China, who took in 80% of recyclables, stopped importing recyclables due to high contamination levels. The state came up with a new recyclable list last week and he has been trying to contact Waste Management to determine if they are following the new state mandate. DPS will need to re-mail the curbside recycling information once this is determined. He reported changes will continue to occur. Mr. Boynton stated Waste Management was very strict about the allowable recyclables they were picking up and the Town has been trying to use social media to inform residents. Selectman Trindade suggested posting a video on Facebook once the information is confirmed. Mr. Boynton stated we will create a final cohesive list and make this information available. Selectman Trindade stated we should be prepared for a price increase. Mr. Boynton stated since more will need to go into the yellow bags, the costs will increase. Selectman Foresto pointed out this is not within the Town's control.

Municipal Aggregation Update: Town Administrator Boynton reported updated pricing was received and Public Power does not want to honor their original bid. He noted we are back to the drawing board and he asked the Energy Committee to revisit this at their Wednesday night meeting to determine if we should go back out to bid or relook at our strategy. Selectman Foresto noted the solar contract for the Town at 10.5 cents is still a good contract and was the right decision. Mr. Boynton stated we are starting to see pass through costs on capacity charges so until that levels off the prices will increase noting pricing is at 12.5/kwh.

Water Department Changes – Superintendent Search Underway: Town Administrator Boynton reported working with Deputy Director Smith along with Weston & Sampson for immediate assistance as the current Superintendent stepped back to the role of Operator and another Operator took a job in Foxboro. Human Resource Coordinator Bird, Ms. Potter and Mr. D'Amico are working on replacing these positions.

INDEPENDENCE DAY HOLIDAY – JULY 4 – TOWN OFFICES CLOSED: Town Administrator Boynton reported Town Hall offices will be closing at 12:30pm on July 3rd and wished all a healthy and safe July 4th.

Town Administrator Out of Office:

- Tuesday, June 19 – Friday, June 22 – Vacation
- Tuesday, July 3 – Vacation

NEXT Regular Selectmen's Meeting – July 9, 2018

Selectmen's Reports

There were no items for the Board to review.

Selectman Crowley asked Mr. D'Amico for a status on minimizing the dust at the entrances to Idyllbrook. Mr. D'Amico stated the Partridge end is partially done and the other entrance is two-three weeks away from completion as they are using the grindings from the Parks Projects. Selectman Crowley asked Selectman Trindade for an update on the lighting at Cassidy Field for the opening of Little League. Selectman Trindade stated the work is not yet completed as the contractor ran into an issue with equipment noting the lights are complete on the three fields but the cut over still needs to occur on one of the three fields. Selectman Crowley requested an update on Gray Squirrel. Mr. Boynton reminded the Board that the court date was postponed at the request of both parties noting the court matter is solely related to the wetlands issue. The work was completed but we are waiting on the as builts and the final sign-offs from the engineer and contractor. The status on the issue relative to the operation of equipment is that the Building Inspector has been in contact with abutters and they are trying to resolve the issues. This may end up as separate court action if this continues without resolution. Selectman Crowley requested that this be added to the Selectmen's action items with a status update in one month. Selectman Crowley reported about his conversation with Barbara Saint Andre and Mr. Bendetson's attorney and then with Mr. Bendetson of the Medway Plaza. Mr. Bendetson has requested postponement of the meeting with the Board for an additional six-eight weeks as the plan that was previously presented was deemed not feasible and they are developing an entirely new plan. Selectman Crowley stated he requested Mr. Bendetson not reach out to Matt Buckley until this new plan is completed. Selectman Crowley requested that this also be added to the Selectmen's action items. Selectman Trindade requested that the Board discuss this location becoming one of redevelopment at a future meeting. Selectman Trindade stated that he was informed by Mr. Tudino that someone did donuts on the Idyllbrook field over the winter and, although no damage was done, he is requesting we look into some type of fencing for security and preventing this from reoccurring. Selectman Crowley requested that this be added to the action item list. Mr. D'Amico stated that he has requested Amorello to take any boulders found in the Route 109 project and place them there for this purpose.

At 9:07 PM Selectman Trindade moved to adjourn. Selectman Foresto seconded. Vote: 5-0-0.

Respectfully submitted,
Liz Langley
Administrative Assistant
Town Administrator's Office