

**Board of Selectmen's Meeting
May 30, 2017 -- 7:00 PM
Sanford Hall, Town Hall
155 Village Street**

Present: Glenn Trindade, Chair; Maryjane White, Vice Chair; Dennis Crowley, Member; John Foresto, Member.

Absent: Richard D'Innocenzo

Staff Present: Allison Potter, Assistant Town Administrator; Chief Lynch, Fire Department; Joanne Russo, Treasurer/Collector

At 7:00 PM Chairman Trindade called the meeting to order and led the Pledge of Allegiance.

Reorganization of the Board

No backup material provided.

Selectman Foresto nominated Maryjane White to serve as Chair to the Board of Selectmen. Selectman Crowley Seconded. No discussion. VOTE: 4-0-0.

Chairman Trindade nominated Richard D'Innocenzo to serve as Vice-Chair to the Board of Selectmen. Selectman Crowley seconded. No Discussion. VOTE: 4-0-0

Selectman Foresto nominated Dennis Crowley to serve as Clerk to the Board of Selectmen. Chairman Trindade seconded. No Discussion. VOTE: 4-0-0

Public Comments: Mrs. Mary O'Leary commended Chairman White for a well done speech at the Memorial Day Ceremony.

Presentation of Rossetti Square History:

The Board and audience viewed a PowerPoint of photos while listening to the presenters tell the story of Mr. and Mrs. Rossetti's history in the Town.

Presentation given by Kyle Stapleton, 2 Willowcrest Way and Emanuel Uzoegbu, 14 Gray Squirrel Circle. Both juniors at Medway High School.

After the completion of the presentation, Mr. Stapleton and Mr. Uzoegbu presented Mrs. Rossetti with a bouquet of flowers. Selectman Crowley commended the pair on their presentation. Chairman White read a proclamation prepared for Mrs. Rossetti. Resident Nancy McCarthy came forward and read a letter she had prepared for Mrs. Rossetti and then presented her with a painting of Rossetti's Restaurant. Chairman White thanked the students who presented, Mrs. Rojee and Marcia Lombardo for their efforts in helping make this presentation possible. Mrs. Grace Rossetti spoke and thanked the Board of Selectmen, the students and school for the beautiful presentation. Paul Desimone stood up and stated that there will be a plaque mounted at the Memorial School in honor of Mr. and Mrs. Rossetti. Chairman White reminded

Grace Rossetti of the planned memorial plaque to be mounted on the common of the intersection of Holliston and Main Street once the Route 109 project is complete.

Presentation of Tax Sale/Auction – Tallage Investment Company:

Presentation given by Bill Cowin of Tallage, LLC & Joanne Russo, Treasurer/Collector. The Board reviewed a memo prepared by Mrs. Russo, as well as a timeline and auction process from Tallage.

Ms. Russo stated that the idea of using Tallage's services had been discussed a few meetings ago and that the Town currently has several properties that have gone into tax lean totaling 2.7 Million. Mr. Cowin gave a detailed description of how the Town can benefit from their services informing the Board that Tallage has successfully provided said services to many surrounding Towns and Cities. Selectman Trindade and Selectman Foresto asked how Tallage profits from this process. Mr. Corwin stated the profit comes from the interest. Selectman Crowley asked to be walked through the process once again asking for a list of properties that would be turned over to Tallage. Mr. Cowin stated that currently the Town does not own any of the properties that are currently under tax lean. The Town would be selling or signing over the tax liens to the highest bidder. The highest bidder now becomes the party responsible for collecting the fees owed on the property, and the Town benefits by getting paid from the bid sale. Selectman Crowley asked Ms. Russo how many properties totaled up to the 2.7 million? Ms. Russo stated 125 properties. Selectman Crowley also asked if any analysis has been done to determine how much of this total is interest and penalties. Ms. Russo has this research. Mr. Cowin continued to provide examples of the process to the Board. Selectman Trindade stated he is fully in favor of this process and mentioned that there should be an aggressive approach to beginning the process. Selectman Crowley asked if there were other companies offering this type of service and if they needed to be certified through the State. Mr. Cowin stated there was no mandatory certification or license requirements; the only requirement is to be a registered business or in their case an LLC. The Board thanked Mr. Cowin. Selectman Foresto questioned if contact had been made to other Towns' who have utilized these services. Mrs. Russo had spoken with Holliston Medfield and Millis. Millis stated they were very pleased with the outcome. The Board also requested Ms. Russo to e-mail the list of the proposed properties including total dollar amounts.

Review/Approve Other Post-Employment Benefits Declaration of Trust

The Board reviewed the following information: 1) Memo from Joanne Russo, Treasurer/Collector, 2) Draft OPEB Declaration of Trust.

Present: Joanne Russo, Treasurer/Collector

Selectman Foresto asked for explanation of OPEB. Ms. Russo stated OPEB was started back in 2011 where a money market account was setup where funds have grown. This amendment, gives the Treasurer more opportunity to invest the funds. The amendment was adopted at Town Meeting. Ms. Russo answered questions regarding who would decide which trust to invest in and if the Board should be included in this decision. The amendment allows Ms. Russo to set up and manage the trust. This is also considered best practice by the Massachusetts Department of Revenue. Selectman Crowley stated his concern that the oversight on the investments and actions of the trustee are totally in control of trust without any oversight. Selectman Trindade, stated that Ms. Russo as the Trustee would be held accountable by the Town Administrator, Michael Boynton who is responsible of putting the right person in the position as Treasurer and Trustee to this fund. Mrs. Russo stated being Town Treasurer allows her to act as custodian to every single account and that these decisions already fall within her job title. Selectman Crowley stated his concern about Ms. Russo's sole accountability for fund investment decisions. Selectman Foresto would like the Board of Selectmen to be included in the oversight of decisions of where and amount of risk to take when investing funds. Selectman Trindade stated that this already happens based on current standard operating procedures. Selectman Crowley stated his concerns

later in time when current Board is no longer here that Ms. Russo will be the only one to have control over fund investment decisions. Chairman White asked if Chapter 32B names that the Treasurer as trust manager. Ms. Russo confirmed this in affirmative. Selectman Trindade reminded all that this already was approved through the Finance Committee and Town Meeting. Selectman Crowley asked if there is already a defined process to move the \$500,000 from the money market into the trust. Ms. Russo stated the fund is called OPEB Trust at one of the banks and the Treasurer would wire the funds from the money market to the where the funds have been determined to be placed. Selectman Trindade still feels the Board should move forward. Selectman Crowley asked if there is legally is a specific process on how to move from money market to trust since for example, money cannot be moved from one department to another within the Town budget. Assistant Town Administrator Potter stated that by approving the declaration tonight will just allow the process to move forward. All agreed that Michael Boynton would have oversight with Ms. Russo to for decision making on where to move funds and that the Board would be involved in this process.

Selectman Trindade moved that the Board vote to accept and sign the OPEB declaration of trust as approved by vote at the Annual Town Meeting, May 8, 2017, under Article 15 pursuant to the provisions of MGL Chapter 32B, Section 20. Selectman Foresto Seconded. 4-0-0 Vote.

Grant expenditure authorization – Rt. 109 Project fire alarm replacement - \$25,385.47

The Board viewed the following information: 1) Grant Authorization Form 2) DOT Contract

Present: Chief Lynch

Selectman Foresto asked if this is in the Town budget. Selectman Crowley stated this is part of the contract. All the Board is doing is authorizing the expenditure of the funds. Brief discussion ensued regarding the funding for this project. Selectman Crowley informed the Board that these funds were approved 2 years ago and it is a part of the route 109 project contract to spend the allowance money that was put into the project bid. The amount was given to the State to put into the bid document. Town Account Pratt requested the approval in this format for account tracking purposes of contract expenditures. Selectman Crowley asked Assistant Town Administrator Potter to inform the Town Accountant of the need to invoice the contractor for this in the bid.

Selectman Trindade moved that the Board authorize the expenditure of the Route 109 Project Fire Alarm funds to relocate and replace fire alarm wire to new poles along route 109, and to replace wire, supports, hooks, junction boxes, street boxes, and tie-ins of multiple master boxes, in an amount not to exceed \$25,385.47. Selectman Foresto seconded. 4-0-0 vote.

Approval – Lease/Purchase of Breathing Apparatus - \$250,828.00

The Board viewed the following documents: 1) Memo from Chief Lynch 2) Price proposal 3) Portion of COMMCAN Agreement

Present: Chief Lynch

Selectman Crowley asked for confirmation of funding. Assistant Town Administrator Allison Potter confirmed that COMMCAN's agreement covers a majority of the purchase. There was a brief discussion regarding the cost of the lease payments vs. what was provided in the motion. Selectman Crowley stated based on lease agreement, total cost is actually \$265,440, therefore the amount in the motion needs to be adjusted. Assistant Town Administrator Potter stated that Town Accountant Pratt requested the approval in this format for account tracking purposes of contract expenditures. Selectman Foresto moved to amend the motion to reflect the full cost with interest, \$ 270,000.

Selectman Foresto moved that the Board approve the agreement for the lease/purchase of self-contained breathing apparatus' for the Fire Department as approved by vote of the Annual Town Meeting May 8, 2017 under Article 13, in an amount not to exceed \$250,828, subject to review and approval by the Town Accountant and Town Counsel. Selectman Trindade seconded. 4-0-0 vote.

Selectman Foresto moved to that the Board approve the agreement for the lease/purchase of self-contained breathing apparatus' for the fire Department as approved by the Annual Town Meeting May 8, 2017 under Article 13, not to exceed the amount of \$270,000. Selectman Trindade seconded. 4-0-0 vote.

Discussion – Waiving Banner Display Fee for Non-Profit Organizations

Selectman Trindade stated he is in favor of this. Selectman Foresto stated just Medway based non-profits. Discussion ensued regarding the definition of being a Medway based organization. Selectman Crowley asked for definition of non-profits. Selectman Trindade stated must be 501c incorporated in Medway. Confusion was for example, the Medway Lions use the corporate 501c not based in Medway. Selectman Crowley suggested using the same language as used for Thayer Homestead Rentals. Selectman Trindade asked to have research done into defining the term Medway based and prepare language to be discussed at the next meeting.

Selectman Trindade moved that the Board vote to waive the banner fee for any 5013c incorporated in the Town of Medway. Selectman Crowley seconded. Motion was rescinded and will be held until next meeting.

Vote- Charter Review Committee Designation

Dennis recommended appointing Mr. John Robinson who wrote the Charter for appointment, saying he is willing to step up and be the representative to the Board of Selectmen. Selectman Foresto asked for the specific composition of the Charter Review Committee. Board of Selectmen, School Committee, Library Trustee, Finance Committee and the Town Moderator shall each designate one member to this committee. Selectman Crowley asked if the other groups have appointed members. Assistant Town Administrator Potter stated no but the School Superintendent planned after meeting on June 1st. Selectman Crowley requested that Assistant Town Administrator Potter request all groups to complete their appointments. Assistant Town Administrator Potter stated she has requested all groups to complete their appointments to this committee.

Selectman Foresto moved that the Board appoint John “Jack” Robinson to be the appointed member from the Selectman to the Charter Review Committee. Selectman Trindade seconded. 4-0-0 Vote.

Authorization of Chairman to sign Public Statement of Reasons for Granting Verizon Cable Renewal License

The Board reviewed the following documents- 1) Draft Correspondence from Town Counsel 2) Draft correspondence to the department of telecommunications & cable.

Selectman Foresto stated this is to notify the state they may proceed to obtain their franchise fees. The contract was already approved.

Selectman Foresto moved that the Board authorize the Chairman to execute the cable renewal license report. Selectman Trindade seconded. 4-0-0 Vote.

Authorization to Sign Warrants in Absence of Selectman Designees Dennis Crowley (Primary) and John Foresto (Backup)

Selectman Crowley moved that the Board authorize Glenn Trindade, in the absence of Selectman Crowley and Selectman Foresto, to sign the warrants. Selectman Trindade seconded. 4-0-0 Vote.

Assignment of Board Liaison Designations.

The Board reviewed the following documents 1) FY17 Liaison Designations

Selectman Crowley requested Water and Sewer Commission Liaison. Chairman White requested Housing Authority Liaison. Assistant Town Administrator Potter stated she has a request from Susan Affleck-Childs for a Liaison designation for the Open Space and Recreation Plan Update Taskforce

Selectman Crowley moved that the Board appoint Selectman Trindade to the Open Space and Recreation Plan Update Taskforce as the liaison representing the Board of Selectmen. Selectman Trindade seconded. 4-0-0 Vote.

Selectman Trindade moved that the Board approve the list of liaison positions for Fiscal Year 2018 as amended with changes. Selectman Foresto seconded. 4-0-0 Vote

Special Event Permit – Bikes Not Bombs Ride – June 4, 2017

Selectman Trindade moved that the Board approve the Bikes Not Bombs ride to be held on June 4, 2017, subject to Police Chief's recommendations. Selectman Foresto seconded. 4-0-0 vote.

Approval of One-day Liquor License Requests

Assistant Town Administrator stated that the ABCC approved the liquor license transfer for Liquor World.

Selectman Foresto moved that the Board approve one day liquor licenses for Rochelle Pouliot, Patty Comtois, Michelle McCarthy, Sarah Bouchia and Debra Smith for events to be held at the Thayer Homestead on June 25, July 8, July 9, August 5 and August 6 2017subject to Police Chief's recommendations and proof of appropriate insurance coverage. Selectman Trindade seconded. 4-0-0 vote.

Action Items from Previous Meeting

Postponed until Town Administrator Boynton is available.

Approval of Minutes

Postponed until Jeanette Galliardt is available for Selectman Crowley's questions.

Town Administrator's Report

Town Administrator Boynton requested that Assistant Town Administrator Potter inform the Board that due to an increased number of calls since Easter, the Fire Department will need to request \$25,000 from the Finance Committee Reserve Fund in June when they meet. Selectman Crowley requested reason for funding request. Assistant Town Administrator Potter stated due to overtime costs.

Selectman's Report

Selectman Crowley stated "Great job on the Memorial Committee for putting together on a wonderful event". Selectman Trindade thanked the Chair of the Board Selectman for not putting everyone to sleep with her speech stating it was very well done. All others agreed.

Selectman Trindade moved that the Board enter into Executive Session – under Exemption 6: to consider purchase, exchange, lease or value of real property if the chair declares that an open meeting may have detrimental effect on the negotiating position of the public body. The Board will not return to public session (158 Main Street)