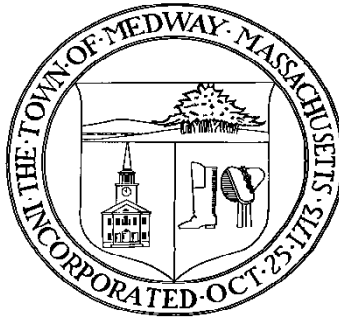


**THE THREE HUNDRETH
ANNUAL TOWN REPORT
OF THE RECEIPTS AND EXPENDITURES
FOR THE FISCAL YEAR ENDING JUNE 30, 2012
AND
REPORTS OF THE TOWN OFFICERS,
RECORDS OF TOWN MEETINGS,
MARRIAGES, DEATHS, AND OTHER STATISTICS
FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2012
OF THE**



**TOWN OF MEDWAY,
MASSACHUSETTS**

IN MEMORIAM

Diane Piacentini
Feb. 2, 1938-March 15, 2012

Robert Horowitz
Dec. 22, 1929-March 17, 2012

Edward Reardon
March 3, 1925-May 18, 2012

Fred Tingley
Dec. 10, 1932-Dec. 12, 2012

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IMPORTANT TELEPHONE NUMBERS

PUBLIC SAFETY

Emergency Number	911
Police Department Business Line	(508) 533-3212
Police Department Dispatch Fax	(508) 533-9044
Fire Department Business & Inspections Line	(508) 533-3213
Fire Department Station I	(508) 533-3211
Fire Department Station II/Dispatch	(508) 533-3209
Fire Department Fax	(508) 533-3254
Highway Facility	(508) 533-3221
Highway Facility Fax	(508) 533-3289

TOWN HALL OFFICES

Direct Line

Fax

Administrative offices

Town Administrator/Selectmen	(508) 533-3264	(508) 533-3281
Human Resources	(508) 533-3294	(508) 321-4940
Town Clerk	(508) 533-3204	(508) 533-3287 (508) 321-4989

Financial offices

Accountant	(508) 533-3202	(508) 533-3201
Assessors	(508) 533-3203	(508) 321-4981 (508) 321-4979
Treasurer/Collector	(508) 533-3205	(508) 533-3207

Public Services

Animal Control	(508) 533-3251	(508) 321-4993
Health Department	(508) 533-3206	(508) 533-3276
Department of Public Services	(508) 533-3275 (508) 533-3208	(508) 321-4985
Building Department/ Zoning Enforcement	(508) 533-3253	(508) 533-3252
Planning & Economic Development Department	(508) 533-3291	(508) 533-3287
Conservation Commission	(508) 533-3292	(508) 321-4984

IMPORTANT TELEPHONE NUMBERS

COMMUNITY SERVICE

	<u>Direct Line</u>	<u>Fax</u>
Tree Warden	(508) 533-3275	(508) 321-4985
Senior Center	(508) 533-3210	(508) 533-0386
Housing Authority	(508) 533-2434	(508) 533-3402
Veterans Agent	(508) 881-0100 Ext.673	

LIBRARY

(508) 533-3217	(508) 533-3219
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SCHOOL DEPARTMENT

Superintendent's Office	(508) 533-3222	(508) 533-3226
Operations and Finance	(508) 533-3222	(508) 533-3226
High School Office	(508) 533-3227	(508) 533-3246
Special Education Office	(508) 533-3222	(508) 533-3259
Athletic Director	(508) 533-3227 Ext.5120	(508) 533-3246
Cafeteria Director	(508) 533-3227 Ext.5126	N/A
Middle School Office	(508) 533-3230	(508) 533-3257
John D. McGovern Elementary	(508) 533-3243	(508) 533-3263
Francis J. Burke Elementary	(508) 533-3242	(508) 533-3261
Memorial School	(508) 533-3266	(508) 533-3274
Community Education	(508) 533-3222 Ext.3185/3186	

<u>ELECTED OFFICERS</u>		
<u>NAME</u>		<u>TERM</u>
<u>SELECTMEN</u>		
Dennis Crowley		2015
Richard D'Innocenzo		2015
Andrew Espinosa		2013
John Foresto		2013
Glenn Trindade		2014
<u>MODERATOR</u>		
Mark Cerel		2013
<u>TOWN CLERK</u>		
Maryjane White		2015
<u>BOARD OF HEALTH</u>		
John A. Mill III		2015
Michael Heavey		2014
Kathleen McCarthy (res)		2013
<u>SCHOOL COMMITTEE</u>		
Carole Bernstein		2014
Diane Borgatti		2013
Dawn Rice Norton		2015
Debora Trindade, Chair		2013
Cynthia Sullivan		2014
<u>PARK COMMISSION</u>		
Robert I. Reagan		2015
Sean Murphy		2013
Ross Rackliff		2014
<u>LIBRARY TRUSTEES</u>		
Carol Brown		2013
Diane Burkhardt		2015
Edward Duggan		2015
William L. Roberts		2013
Christopher Monahan		2014
Wendy Rowe		2014

<u>WATER/SEWER COMMISSION</u>		
Peter Gluckler		2013
Cranston Rogers		2015
Robert Wilson		2014
<u>HOUSING AUTHORITY</u>		
Helen O'Donnell		2015
Robert D. Ferrari (state appointee)		2015
Michael Matondi		2016
Mary O'Leary		2013
Alison Slack		2014
<u>PLANNING BOARD</u>		
Thomas Gay		2015
Andy Rodenhiser, Chair		2014
Cranston Rogers		2013
Karyl Spiller-Walsh		2013
Robert Tucker		2014

APPOINTED TOWN OFFICIALS

OFFICIAL	POSITION	TERM EXPIRES
Suzanne Kennedy	Town Administrator	6/30/14
Paul Trufant	Fire Chief	6/30/12
Allen Tingley	Police Chief	N/A
Thomas Holder	DPS Director	N/A
Barbara Saint Andre	Town Counsel	6/30/14
Marc Terry	Labor Counsel	N/A
Vacant	Special Counsel (TA Appoints)	N/A
Carol Pratt	Town Accountant	N/A
Melanie Phillips	Finance Director/Treasurer-Collector	N/A
E. Susan Ellis	Human Resources Director	N/A
Richard Boucher	IT Director	N/A
William Naser	Assessor	N/A
Jeff Trust	Emergency Management Director (BOS Appoints)	N/A
John Emidy	Inspector of Buildings/Zoning Enforcement Officer	N/A
Susan Affleck-Childs	Planning Coordinator	N/A
Missy Dziczek	Council on Aging Director	N/A
Stephanie Bacon	Health Agent	N/A
Karon Skinner-Catrone	Conservation Agent	N/A
J. Douglas Havens	Community Housing Coordinator	N/A
Earl Vater	Local Building Inspector	
Paul Cohelo	Local Building Inspector	N/A
Robert Coakley	Plumbing/Gas Inspector	N/A
Scott Guyette	Wiring Inspector	N/A
Jeffrey Hovey	Associate Wiring Inspector	N/A
Eugene Reckert	Associate Wiring Inspector	N/A
Robert Heavey	Plumbing Inspector/Associate Gas Inspector	N/A
Jeffrey Harris	Associate Plumbing Inspector/Assoc. Gas Inspector	N/A
Gerard Smolinsky	Associate Plumbing Inspector/Assoc. Gas Inspector	N/A
Michael Clancy	Sealer of Weights and Measures	N/A
Allen Tingley	Fence Viewer	N/A
Rolf Briggs	Tree Warden/Moth Agent (BOS Appoints)	7/24/14
Linda Reynolds	Representative to Tri-County Vocational School	6/30/13
John Givner	Veterans Agent	N/A
Cranston Rogers	Rep. to Metropolitan Area Planning Council	6/30/12
John Foresto	Selectmen's Rep. to Norfolk County Advisory Bd	6/30/12
Dennis Crowley	Selectmen's Rep. to SWAP Committee	6/30/12
Richard D'Innocenzo	Selectmen's Rep. to MBTA Advisory Board	6/30/12
Andrew Espinosa	Selectmen's Rep. to Tri-County Vocational School	6/30/12
Richard D'Innocenzo	Selectmen's Rep. to GATRA	6/30/12
Paul Yorkis	Representative to SWAP, Citizen-at-Large	6/30/12
Chan Rogers	Representative to SWAP, Planning Board	6/30/13
Douglas Downing	Rep. to Charles River Pollution Control District	6/30/15
Paul DeSimone	Rep. to Charles River Pollution Control District	6/30/14
Vacant	Parking Clerk	N/A

APPOINTED TOWN OFFICIALS

OFFICIAL	POSITION	TERM EXPIRES
Affordable Housing Committee		
Susy Affleck-Childs	Planning and Econ. Devlt. Board Rep.	6/30/13
Andrew Boysen		6/30/12
Ralph Caton	Housing Authority Representative	6/30/12
Richard Ferrari		6/30/14
Marcia Kramarz		6/30/13
Theresa O'Brien		6/30/14
Alison Slack		6/30/13
Affordable Housing Trust Committee		
Susy Affleck-Childs	Planning and Econ. Devlt. Board Rep.	6/30/13
Ralph Caton		6/30/12
James Gillingham		6/30/12
Michael Heineman		6/30/14
Ann Sherry		6/30/14
Board of Assessors		
Peter Manning	Chair	6/30/15
William Oldmixon		6/30/14
Vacancy	Principal Assessor	N/A
Will Naser		
Board of Registrars		
Barbara Horowitz	Town Clerk	6/30/13
Christine Lorenzen (R)		6/30/14
Florence Mucci (D)		6/30/15
Maryjane White		N/A
By Law Committee		
Barbara Saint Andre	Town Counsel	
Vacancy		
Vacancy		
Vacancy		

Capital Improvement Program Committee

Thomas Anderson	Chair	6/30/16
Richard Briggs		6/30/13
James Gillingham		6/30/15
Michelle Reed		6/30/16
Peter Sigrist		6/30/13
Chan Rogers	Planning and Econ. Devlt. Board Rep.	6/30/13

Cemetery Commission

Bruce Hamblin	Citizen-At-Large	6/30/13
Jeanne Johnson		6/30/13
Marian Pierre-Louis		6/30/13

Community Preservation Committee

Shirley Bliss	Secretary, Non-voting	N/A
Mark Cerel	Citizen-At-Large, Chair	6/30/13
David Kaeli	Citizen-At_Large	6/30/15
Ken McKay	ConCom Representative	6/30/14
Robert Pomponio	Historical Commission Representative	6/30/13
Robert Tucker	Planning and Econ. Devlt. Board Rep.	6/30/13
Vacancy		

Conservation Commission

Anthony Biocchi		6/30/13
Ken McKay		6/30/14
Glenn Murphy		6/30/13
David Travalini	Chair	6/30/15
Robert Tucker	Planning and Econ. Devlt. Board Rep.	6/30/13

Constables

Gary Eklund		6/30/13
William Pride		6/30/13
Paul Trufant		6/30/13
Gordon White		6/30/13
Paul Yorkis		6/30/14

Council on Aging

Mary Anderson		6/30/15
Vonnie Clark		6/30/15
Nanette Glenney		6/30/14
Sri Krishna Khalsa		6/30/14
Judy Lane		6/30/13
Chan Rogers		6/30/15

Grace Rossetti		6/30/13
Charlene Saunders		6/30/14
Mary Lou Staples	Chair	6/30/14
Fred Tingley		6/30/13
John Wooster		6/30/13

Design Review Committee (Planning Board Appoints)

Matthew Buckley	Chair	6/30/14
Julie Fallon		6/30/13
Bruce Hamblin	Associate Member	6/30/13
Dan Hooper		6/30/12
Karyl Spiller-Walsh	Planning and Econ. Devlt. Board Rep.	6/30/13
Rachel Walsh		6/30/14
Mary Weafer	Recording Secretary, Non-voting	N/A

Economic Development Committee (Planning Board Appoints)

Ken Bancewicz		6/30/14
James Byrnes		6/30/13
Ray Himmel	Chair	6/30/14
Hassan Husain		6/30/12
Andy Rodenhiser	Planning and Econ. Devlt. Board Rep.	6/30/13
Kent Scott		6/30/12
Ann Sherry	Vice Chair	6/30/13
Paul Yorkis		6/30/14

Educational Fund Committee

Heidi Anderson		6/30/13
Joanne Bruce		6/30/14
Marion Cole		6/30/12
Lou-Ellen Maiorana		6/30/12
Melinda Peden		6/30/14

Finance Committee

Jeanette Galliardt	Secretary, Non-voting	N/A
Christine Devine		6/30/14
Kevin Dickie		6/30/13
Martin Dietrich		6/30/12
Neil Kennedy		6/30/14
Christopher Lagan		6/30/13
Jeffrey O'Neill		6/30/14
Anthony Pacholec		6/30/12
Andy Rodenhiser	Planning and Econ. Devlt. Board Rep.	6/30/13
Frank Rossi		6/30/15
James Sheehan		6/30/13

Historical Commission

Susy Affleck-Childs	Planning and Econ. Devlt. Board Rep.	6/30/13
Donna Hainey		6/30/13
Grace Hoag		6/30/15
Jeanne Johnson		6/30/13
Marian Pierre-Louis		6/30/14
Robert Pomponio	Chair	6/30/13
Paul Russell		6/30/14
Mark Wilcox		6/30/15

Insurance Advisory Committee

Ruth Allen	N/A
Catherine Fitzgerald	N/A
William Giordano	N/A
Paul McLaughlin	N/A
Michael Reagan	N/A
Matt Anzivino	N/A

Medway 300 Committee

Carole Bernstein	6/30/13
Dennis Crowley	6/30/13
John Foresto	6/30/13
John Kennedy	6/30/13
Steven Richardson	6/30/13
Jack Robinson	6/30/13
Karyl Spiller-Walsh	6/30/13
Mark Wilcox	6/30/13

Medway Christmas Parade Committee

Scott Guyette	6/30/14
Richard Parrella	6/30/14
Allen Tingley	6/30/14

Medway Community Farm Liaison Committee

Phyllis Cerel	N/A
Dennis Crowley	N/A
David Kaeli	N/A
Patrick McHallam	N/A
Susan Rorke	N/A
Robert Tucker	Planning and Econ. Devlt. Board Rep. 6/30/13

Medway Cultural Council

Susan Chase	6/30/14
Anne Codman	6/30/12
Sandra Dobday	6/30/14
Michael Finnegan	6/30/13
Cynthia McLaughlin	6/30/13
Audrey Ritter	6/30/14

Medway Pride Day Committee

Jodi Kairit	6/30/13
Brenda Wenzell	6/30/12
Vacancy	
Vacancy	

Medway School Building Committee

Dennis Crowley	N/A
Larry Ellsworth	N/A
Andrew Espinosa	N/A
Judith Evans	N/A
Suzanne Kennedy	N/A
Larry Muench	N/A
Armand Pires	N/A
Carol Pratt	N/A
Debora Trindade	N/A
Cindy Sullivan	N/A
Dave Verdolino	N/A
Tina Wright	N/A

Memorial Committee

Peter Ciolek	6/30/13
Douglas Downing	6/30/13
Richard Keogh	N/A
John Larney	6/30/13
Michael Matondi	6/30/13
Richard Parrella	6/30/13
Robert Saleski	6/30/13
Allen Tingley	6/30/13
Paul Trufant	6/30/13

Honorary Member

Open Space Committee (Planning Board Appoints)

Michael Francis	6/30/13
Bruce Hamblin	6/30/12
Patrick McHallam	6/30/13
Paul Marble	6/30/13
Glenn Murphy	6/30/12

James Sullivan		6/30/12
Karyl Spiller-Walsh	Planning Board Representative	6/30/13
James Wickis		6/30/12
Tina Wright		6/30/13

Route 109 Committee

Pamela Benjamin		6/30/13
Matthew Buckley		6/30/13
David D'Amico		6/30/13
Dan Hooper		6/30/13
Andy Rodenhiser		6/30/13
Cranston Rogers	Planning and Econ. Devlt. Board Rep.	6/30/13
Ann Sherry		6/30/13
Paul Yorkis		6/30/13
Andrew Espinosa	Board of Selectmen Representative	6/30/13

Street Naming Committee

Susy Affleck-Childs	Planning and Econ. Devlt. Board Rep.	6/30/13
Will Naser	Assessor	N/A
Judith Notturmo		N/A
Edward Reardon		N/A
Charlene Saunders		N/A
Paul Trufant		N/A

Storm Water Management Control Authority (BOS Appoints)

David D'Amico		N/A
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Thayer Property Development Committee

Marl Cerel	Community Preservation Com. Rep.	6/30/13
John Foresto	Board of Selectmen Rep.	6/30/13
Dan Hooper	Citizen-At-Large	6/30/13
Marcia Kramarz	Citizen-At-Large	6/30/13
Sean Murphy	Parks Commission Rep.	6/30/13
Robert Pomponio	Historical Commission Rep.	6/30/13
Mark Wilcox	Historical Commission Rep.	6/30/13
Karyl Spiller-Walsh	Planning & Econ. Development Bd. Rep.	6/30/13

Town-Wide Energy Committee

Diane Borgatti		6/30/13
David Brownell		6/30/16
Peter Cooper		6/30/16
Frank Faist		6/30/12

Beth McDonald		6/30/12
Charles Myers		6/30/14
Shelley Wieler		6/30/14
Robert Tucker	Planning & Econ. Development Bd Rep.	6/30/13

Town-Wide Facility Management Committee

Jeffrey Devolder		6/30/12
Robert Ferrari		6/30/12
Peter Manning		6/30/12
Lawrence Muench		6/30/12
Robert Parrella		6/30/12
Jack Robinson		6/30/12
Thomas Gay	Planning and Econ. Devlt. Board Rep.	6/30/13

Zoning Board of Appeals

Anthony Biocchi		6/30/14
David Cole		6/30/14
Arlene Doherty		6/30/14
Carol Gould	Associate Member	6/30/13
Joseph Musmanno	Chair	6/30/13
Andy Rodenhiser	Planning and Econ. Devlt. Board Rep.	6/30/13

FIRE DEPARTMENT

Fire Chief
Jeffrey P. Lynch

Deputy Chief
Allen Tingley

Assistant Chief
James Smith

Administrative Secretary
Christina Maglio

Station One

Michael Fasolino-Captain
Robert O'Neill-Lieutenant
EMT
Peter Trufant-Lieutenant

Station Two

Joseph MacDougall-Captain
EMT
Michael Leland-Lieutenant

Emergency Medical Services

Matthew Anzivino-Coordinator
Alan Cornoni-Assistant Coordinator
Vacancy- Training Coordinator

Firefighters

Michael Bourbeau
John Cooper
James Galligan
Joseph Lynch
Ron Mullen
Michael Power
William Scherer
Byron Vinton
Jason Vinton

Firefighters/EMTs

Matthew Anzivino
Brian Tracy
Craig Vinton
Thomas Irwin
David Leavenworth
John Meincke
Walter Steeves
Alan Weiner
Timothy Raftery
Kevin Vinton
Steven Brody

EMTs

Michael Heavey
Mary Ann Paturzo
John Reardon

MEDWAY POLICE DEPARTMENT

CHIEF OF POLICE

Allen M. Tingley

LIEUTENANT

William K. Boultenhouse

SERGEANTS

William H. Kingsbury

David J. McSweeney
Jason P. Brennan

Jeffrey W. Watson

POLICE OFFICERS

Donald P. Grimes
Joseph R. MacDougall
Richard L. Simard, II
John N. Rojee
John Meincke

David W.J. McRoberts
Matthew D. Reardon
Stephen F. Mitchell
Derek P. Harrington
Ryan Ober

John P. McLaughlin
Robert E. O'Neill, Jr.
Paul T. McLaughlin
Peter Fasolino

SECRETARY

POLICE & FIRE COMMUNICATIONS DISPATCHERS

William Freitas
William White

David Leavenworth
Thomas Godino

Anthony Nigro
Kate Hickey

PERMANENT INTERMITTENT POLICE OFFICERS

William Freitas

Thomas Hamano

SPECIAL POLICE OFFICERS

David Duncan (Photographer)
Frederick Paulette
David Lambirth
Richard Malo
Kevin Brennan

Gordon Crosby (VFW)
Charlene Tingley
Barbara Trufant
Gerald Tracy

Cheryl Goodspeed
Robert Rojee
Michael Heavey
James Boyan

SCHOOL TRAFFIC CROSSING GUARDS

Cheryl Goodspeed
Judi LaPan

Deborah Lavalle

Gale Wilcox
Barbara Trufant

MATRONS

Charlene Tingley
Judi LaPan

Barbara Trufant
Gale Wilcox

Cheryl Goodspeed
Kate Hickey

TOWN EMPLOYEES

Selectmen/Town Administrator's Office

Suzanne K. Kennedy, Town Administrator
Allison Potter, Assistant to the Town Administrator
Karen Kisty, Operations Manager

Human Resources Department

Eileen F. Ellis, Human Resources Director
Paige Eppolito, Human Resources Coordinator

Town Clerk's Office

Maryjane White, Town Clerk
Charlene Tingley, Assistant Town Clerk

Department of Public Services

Thomas Holder, Director
David D'Amico, Deputy Director
Sarah Pawluczzonek, Operations Manager
Judi LaPan, Program Administrator
Robert McGee, Project Manager
James Smith, Jr., Highway Superintendent
John Tucker, Highway Asst. Superintendent
Fred Sibley, Operations Manager, Environmental Services
John Piccone, Principal Fleet Technician
Rick Nickerson, Fleet Technician
David Malmberg, Heavy Equipment Operator
William Scherer, Heavy Equipment Operator
Sean Casey, Heavy Equipment Operator
Tim Abberton, Supervisor
William Donahue, Water/Sewer Superintendent
Gerald Ouillette Asst. Water/Sewer Superintendent
Jeffrey Roach, Water Systems Operator
Jason Beksha, Heavy Equipment Operator
Mark Leonardo, Water Systems Operator
Paul Morris, Water Systems Operator

Building Maintenance

Jonathan Power
Kent Shorette
Clarence Gay

Recycling Center-Landfill

Anthony Malmberg, Laborer
Bradley Pellegini, Laborer

Treasurer/Collector's Office

Melanie Phillips, Treasurer/Collector
Joanne Russo, Assistant Treasurer/Collector
Paige Eppolito, Assistant Treasurer
Marie Shutt, Assistant Collector

Accounting Department

Carol Pratt, Town Accountant
Pam Champagne, Assistant Town Accountant
Joanna Komola, Accounting Assistant

Information Services

Richard Boucher, Director
Sean Peplinski, Network Engineer

Building Department

John Emidy, Building Commissioner
Fran Hutton Lee, Administrative Assistant
Scott Guyette, Chief Wiring Inspector
Jeff Hovey, Asst. Wiring Inspector
Eugene Rechert, Asst. Wiring Inspector
James Coakley, Chief Gas & Plumbing Inspector
Gerald Smolinsky, Asst. Gas & Plumbing Inspector
Jeff Harris, Asst. Gas & Plumbing Inspector
Mike Clancy, Sealer of Weights and Measures
Earl Vater, Asst. Building Inspector
Paul Coehlo, Asst. Building Inspector

Animal Control Office

Brenda Hamelin, Animal Control Officer

Planning & Economic Development Department

Susan Affleck-Childs, Planning & Economic Development Coordinator
Fran Hutton-Lee, Administrative Assistant

Assessor's Office

William Naser, Principal Assessor
Andrew Smyth, Deputy Assessor
Terri Balabanis, Administrative Secretary

Health Department

Stephanie Bacon, Health Agent

Council on Aging

Missy Dzieczek, Director
Kathryn Bullock, Program Coordinator
Pauline Russo, Outreach Worker

Judy Notturmo, Volunteer Coordinator, Van Driver
Deb GrandPre, Bus Driver
Peter Ciolek, Bus Driver
Dave Houghton, Bus Driver
Louise Duane, Transportation Coordinator
Linda Hastings, Nurse

Library

Margaret Perkins, MLS, Acting Director
Katherine Buday, Technical Services Librarian
William Hoffman, Circulation Librarian
Lorie Brownell, Library Assistant
Sandra Dobday, Library Assistant
Paula Labella Belanger, Library Assistant
Tamara Page, Library Assistant
Susan Allison, Substitute Library Assistant
Frances Hollister, Substitute Library Assistant
Andrew Busa, Community Area Steward

Veterans' Department

John Givner, Veterans' Director, MetroWest Veterans' Services District

Night Board Secretaries

Shirley Bliss, Community Preservation Committee
Sandra Trufant, Zoning Board of Appeals
Amy Sutherland, Planning and Economic Development Board
Jeanette Galliardt, Board of Selectmen, Finance Committee
Ashley McQuade, Affordable Housing Trust, Affordable Housing Committee
Michelle Reed*, Capital Improvement Committee

Report of the Medway Planning & Economic Development Board

OVERVIEW – The mission of the Medway Planning and Economic Development Board and Office is to develop policies, program initiatives and zoning provisions to guide the future development of Medway in ways that are consistent with the vision and values outlined in the 2009 Medway Master Plan. We do that by providing planning support, planning advisory services and coordination of town officials, boards, and committees on issues involving land use, zoning, economic development, affordable housing, open space and land preservation, land management, development/redevelopment, smart growth, sustainable development and public transportation.

The Town's adoption of a new charter in the spring of 2008 resulted in an expansion of the Board's role to now include ***economic development*** and to that end we are working to try to meet the mandate of the new charter and provide leadership to expand the Town's economic development efforts.

The Board endeavors to serve the Town of Medway with the highest degree of consideration for Medway's citizens by preserving the community's land/natural resources while also working to facilitate economic development investment in Medway.

State law provides that municipal planning boards review and approve subdivisions, recommend street acceptance to Town Meeting, update the Zoning Map and recommend amendments to the *Zoning Bylaw*, and conduct Scenic Road public hearings. Pursuant to the *Zoning Bylaw*, the Board also serves as the special permit granting authority for Adult Retirement Community Planned Unit Developments (ARCPUD), Open Space Residential Developments (OSRD), and rehabilitation projects in the Adaptive Use Overlay Districts (AUOD). The *Zoning Bylaw* also authorizes the Board to review and act on all applications for site plan approval.

Planning staff is available for one-to-one meetings with prospective developers, consultants, and residents as they consider development options for their property. The Board is also available for informal/pre-application discussions with prospective developers; those are scheduled to occur during a regular Board meeting.

BOARD COMPOSITION – The Board is comprised of five elected members and an Associate Member who is appointed jointly by the Board of Selectmen and the Planning and Economic Development Board. At the May 2012 election, Medway's voters re-elected Thomas Gay to a three year term through May 2015. Following the general election, the Board selected its officers for the next 12 months. Andy Rodenhiser was re-elected to the position of Chairman, Bob Tucker was re-elected to serve as Vice-Chairman, and Tom Gay was re-elected to serve as Clerk. Karyl Spiller-Walsh and Chan Rogers rounded out the group. During 2012, there was no Associate Member.

MEETINGS - The Planning and Economic Development Board meets regularly on the second and fourth Tuesday evening of each month at 7 pm in Sanford Hall at Medway Town Hall. During 2012, the Board held 29 regular and 3 special meetings including site visits or joint meetings with other boards or committees. Public hearings were conducted for proposed site plans, open space residential developments (OSRD), subdivisions, and proposed amendments to the Medway Zoning bylaw

2012 KEY ACCOMPLISHMENTS

- Continued to assist with the implementation of the Green Communities Program.
- Continued to amend the Medway Zoning Bylaw – Changes proposed and approved by the Medway Town Meeting during 2012 include amendments to the sign regulation, open space residential development, affordable housing, and flood plain protection provisions. A series of new definitions was added. Those amendments were certified by the Massachusetts Attorney General's office in July and August 2012.
- Supported the Economic Development Committee in its efforts to secure FY 13 funding to support a half time Economic Development Director and associated programming costs.
- Worked toward resolving street acceptance issues for the Claybrook II and The Meadows subdivisions.

COLLABORATION – The Board continued its efforts to communicate and collaborate with other Town boards, committees and departments. Either a Board member or staff serves as a liaison to the following Town boards/committees - Community Preservation Committee, Design Review Committee, Conservation Commission, Water and Sewer Board, Board of Selectman, Economic Development Committee, Open Space Committee, Affordable Housing Committee, and the Medway Community Farm Liaison Committee. We also continue to work to strengthen relations with other Town boards and departments which are impacted by the Board's activity. These include the Treasurer/Collector's office, Assessor's office, Building Department, Department of Public Services, Zoning Board of Appeals, and the Fire and Police Departments.

SUBDIVISIONS – In 2012, applications were filed for several "new" residential developments

- Definitive Subdivision Plan for Bay Oaks – 4 lots at 104 Fisher Street
- Definitive Subdivision Plan for Norwood Acres – 2 lots at 61 Summer Street
- Definitive Subdivision Plan for Charles River Village – 13 dwellings at 6 Neelon Lane

The following provides a status report on previously approved subdivisions as of December 31, 2012.

- **Applegate Farm** (Applegate Way) – 22 lots at the northeast corner of Coffee and Ellis Streets. Infrastructure construction continued.
- **Pine Meadow II** (Pine Meadow Road/Lantern Lane) - 7 lot subdivision off of Fisher Street approved in 2005. Infrastructure construction is completed. The owners await an improvement in the real estate market before house construction will commence.
- **Hartney Acres** (Newton Lane) – 8 lot subdivision east of Nobscott Road. House construction is completed.
- **Rolling Hills** (Harmony Lane) – 3 lot private way subdivision on the south side of Milford Street. No construction has occurred on the roadway or infrastructure.
- **Daniels Wood II** (Daniels Road extension) – No construction has occurred for the house lot or roadway.
- **Speroni Acres** (Little Tree and Rustic Roads) – The Board continues to work with the developer's engineer about needed modifications to the stormwater management facilities.
- **Fox Run Farm 40B development** (Morningside Drive) – There was no construction at the site during 2012.

During 2012, the Board reviewed four applications for *Subdivision Approval Not Required (ANR) Plans*. These were located at: 23R and 34 Hill Street, 13 & 15 Chestnut Street, 9 & 11 Cedar Farms Road, and 25 Main Street.

SITE PLANS – The Site Plan section of the *Zoning Bylaw*, as approved by the 2005 Town Meeting, simplified the site plan process by combining the plan review responsibility and permit granting authority to rest solely with the Planning Board. The Board makes itself available for informal, site plan pre-application meetings with businesses and developers interested in developing, expanding, or opening a business in Medway. During 2012, the following site plan activity occurred:

Thayer Homestead, 2B Oak Street – Pre-application discussions

Lawrence Waste Services, 49 Alder Street – Site Plan application and decision for a 7,000 square foot building.

Tri Valley Commons, 72 Main Street – Pre-application discussions and site plan application filing for a 34,000 sq. ft. retail shopping center.

45 Milford Street – Site plan modification to provide for alternative window and door alignment on the Milford Street frontage

A123 Systems, West Street – Site plan application and decision.

OPEN SPACE RESIDENTIAL DEVELOPMENTS (OSRD) – Construction has been completed at the **Village at Pine Ridge**, a 20 unit, townhouse condominium community located off of Candlewood Drive. This OSRD project includes the permanent preservation of 14.4 acres of open space to be open to the general public as walking trails and natural wildlife areas; the land will be deeded to the Town through the Conservation Commission, but maintained by the future Pine Ridge condominium association. Several units remain to be sold.

In May 2009, the Board issued an OSRD Special Permit and approved a Concept Plan for the proposed **Williamsburg Condominium** development, to consist of nine duplex buildings (for a total of 18 residential dwellings including three affordable dwellings) located on a 13.86 acre site at 66A, 70, 70R and 72 West Street in the Agricultural Residential II zoning district. The site includes wetlands, a tributary of Hopping Brook, upland meadows, wet meadows, a pine grove, a vernal pool and several stone walls. Planned site improvements include construction of a sixteen foot wide one-way private way/driveway approximately 1,134 foot long, approximately 1,200 linear feet of interior sidewalks/pathways, connection to Town sewer and water services, associated stormwater drainage facilities, and 8.7 acres of permanently preserved open space to be accessible to the public with three designated visitor parking spaces. Site access and egress will be from West Street. 8.63 acres of the 13.86 acre site will be preserved as open space. In September 2009, a new owner of the property filed the application for the required Definitive OSRD plan which includes detailed engineering. That plan was approved and construction commenced during 2010. The infrastructure is completed and construction has been concluded on 4 of the 9 buildings.

Charles River Village - The prospective owner of property at 6 Neelon Lane submitted an application in August 2010 for an OSRD special permit on the proposed development of a 13 unit single family cottage style condominium community. The subject property abuts the Charles River and will include 4+ acres of open space accessible to the public and 2 “affordable” dwelling units. The Board approved an OSRD special permit in March 2011. That decision was

appealed by an abutter to the project. During 2012, the lawsuit was withdrawn and the applicant filed for approval of the Definitive Plan.

ADULT RETIREMENT COMMUNITY PLANNED UNIT DEVELOPMENTS (ARCPUD) –

An ARCPUD is a planned residential development for residents 55 years of age and older, also known as an active adult retirement community. Although the Board approved two ARCPUD projects in 2007 and 2008 for a total of 205 dwelling units, neither one has been constructed due to the economy. Both special permits have expired.

ADAPTIVE USE OVERLAY DISTRICT (AUOD) SPECIAL PERMITS – An Adaptive Use Special Permit provides for the commercial and mixed use of residentially zoned property, in scale with the surrounding homes, on portions of Main Street/Route 109 between Mechanic Street and Elm Street and in the area around Medway Village. This special provision of the *Zoning Bylaw* encourages improvements to existing residentially zoned dwellings while promoting the highest and best use of these highly visible parcels. The goal is to facilitate economic investment and expand Medway's tax base by allowing for building renovation and new construction to convert residential property to limited business uses with sensitivity to the neighborhood's residential character.

During 2010, an Adaptive Use Overlay District special permit was issued for the redevelopment of the property at **146 Main Street**. The approved project was to include extensive reconstruction of the existing structure and the construction of an approximately 7,000 sq. ft addition to be used for professional office space. During 2011, the applicant submitted a plan modification; the scope of work has been reduced and will focus primarily on the reconstruction of the existing structure. Construction was expected to commence in 2012. It now appears that construction will begin in 2013.

STREET ACCEPTANCE – The process of accepting subdivision roads as public ways is quite involved. The Board facilitates this process with the Board of Selectmen and Town Meeting. The Board and the Board of Selectmen have established a policy to accomplish street acceptance for at least one of the long-standing unaccepted subdivisions per year. During 2012, the focus was on the Claybrook II and The Meadows subdivisions. We anticipate those streets will be accepted in May 2013. In late December, we also were fortunate in securing legislative approval for special legislation to streamline the street acceptance process. This should be most helpful as we move forward with other street acceptance initiatives.

SCENIC ROAD WORK PERMITS – Medway has designated 25 roadways as official Medway Scenic Roads. To protect the scenic/rural quality of these roadways, efforts are made to preserve the trees and stone walls that are located in the right of way of these Town streets. Whenever construction occurs on a scenic roadway that would result in the removal of trees or the destruction of stone walls that are located in the Town's right of way, the Medway Planning & Economic Development Board and the Tree Warden are required to conduct a public hearing and issue a Scenic Road Work Permit. During 2012, there were no applications for scenic road work permits.

PLANNING INITIATIVES

- The Town began a planning initiative to evaluate the Oak Grove/bottle cap lots area with funding support provided by Mass Development. The project was put on hold in April 2011 to conduct extensive title research on the backgrounds of the Oak Grove parcels.

Title research continued through 2012. The feasibility study was completed in 2012 and will be rolled out in early 2013.

- Medway participated in a parking study conducted by the Metropolitan Area Planning Council (MAPC). A series of parking improvement recommendations were provided in December 2011 which were reviewed during 2012 and used to develop proposed amendments to the zoning bylaw.
- Medway was selected by the Metropolitan Area Planning Council to participate in the Local Energy Action Program which provided technical assistance to the Town in developing a comprehensive energy action plan.

PERSONNEL – The Planning and Economic Development office is staffed by Susy Affleck-Childs who works full time as the Planning and Economic Development Coordinator and by Administrative Secretary Fran Hutton Lee whose time is split between the Planning/Economic Development and Building Departments. Amy Sutherland serves as a part-time recording secretary for Planning and Economic Development Board. During 2012, the office provided staff support and professional services to the Design Review Committee, Open Space Committee, the Economic Development Committee, Energy Committee and the Community Farm Liaison Committee.

Gino Carlucci, of PGC Associates, the Town's consulting planner, has increasingly aided the Board in developing strategies to improve the quality of the Town's residential and commercial development. His help has been instrumental in assisting the Board to develop proposals to amend the Medway Zoning bylaw. He participates in various regional planning and economic development organizations and chairs the Southwest Area sub-region of the Metropolitan Area Planning Council. Gino is a staunch advocate for Medway throughout the region and always represents us well.

Tetra Tech Rizzo (TTR), based in Framingham, serves as the Town's engineering consultant; we are ably assisted by professional engineer Dave Pellegrini. TTR assists the Board by conducting the technical engineering reviews for all development projects, focusing on road construction and stormwater management. TTR also conducts site inspections during infrastructure construction of subdivisions and other development projects and is the Board's eyes on the ground to ensure that roadway and infrastructure construction are completed in accordance with approved plans.

The Board is also grateful to Town Counsel Barbara Saint Andre of Petrini and Associates for her ready advice and assistance as we attempt to craft creative zoning initiatives and manage the legal details of subdivisions, special permits, and street acceptance. A high commitment to protecting the Town's best interests is inherent in all her work and we appreciate that diligence and care.

We sincerely appreciate Susy, Fran, Amy, Gino, Dave and Barbara for their steadfast service to Medway's Planning and Economic Development Board and office.

LOOKING TO 2013 - PRIORITIES

- Complete Street Acceptance for the Claybrook II and The Meadows subdivisions
- Begin work on Street Acceptance for 2-3 other subdivisions

- Resume work on Oak Grove/bottle cap lots planning project
- Continue efforts to improve the zoning bylaw
- Review site plan for a commercial development proposal at 72 Main Street/Tri Valley Commons
- Begin implementation of Medway's Local Energy Action Program (LEAP)
- Support the Economic Development Committee's efforts to expand the Town's economic development services
- Publish an updated zoning bylaw and map
- Conclude the Town's 43D grant by establishing an on-line permit application process.

CLOSING COMMENTS – Although it has continued to be a very challenging economic period for development, we believe Medway is on the cusp of a reinvention that will invigorate and excite the possibilities for future generations of Medway's residents.

This Board continues to believe that good results come from good planning. With that philosophy, we hope that Medway will continue to contribute and support us as elected officials and support the fundamental soundness of good planning and engineering practices. With each passing year and the build-out of more of Medway's land, it becomes even more imperative that Medway be vigilant in its efforts to grow smartly. This is how we endeavor to serve.

We will work toward a vision that establishes and promotes a more diversified tax base for Medway, thereby creating a more stable community for us to live in. We will do that by utilizing proper planning techniques, giving attention to design elements that make our community attractive, respecting residents' opinions and perspectives, and balancing the community's vision with private property rights. Past Planning Boards built the platform from which the current Planning and Economic Development Board works. They developed and promoted the adoption of zoning bylaw amendments to expand the available supply of commercially zoned land and a broader range of business types. Other zoning changes allowed for alternative housing options such as adult retirement communities and open space subdivisions. Compared to conventional subdivisions, these types of residential development offer a wider array of housing options and preserve open space. Those bylaw changes are starting to bear fruit as reflected in the various developments described in this report.

I would like to recognize the hard work of the allied committees with whom we work closely - the Design Review Committee, Open Space Committee, Economic Development Committee and the Affordable Housing Committee and Trust. I encourage you to read their individual annual reports for highlights of their activities during 2012.

It has been my privilege and pleasure to serve Medway during 2012 with my fellow Board members Tom Gay, Chan Rogers, Karyl Spiller-Walsh and Bob Tucker. I admire their dedication and thank them for providing their time, talents and thoughtful perspectives. I specifically want to thank Bob Tucker for his support and always being available to pitch in when I wasn't able to participate. I would also like to recognize Planning and Economic Development Coordinator Susy Affleck-Childs for her efforts on our behalf and for her comprehensive vision of what community planning and economic development can be in a small community.

On behalf of the full Board, I want to thank the citizens of Medway for affording us the opportunity to help guide the growth and development of this wonderful community we call HOME!

Respectfully submitted,

Andy Rodenhiser, Chairman
4/2/2013

Report of the Affordable Housing Committee

During the past year, the Affordable Housing Committee's activities have been focused on supporting the efforts of the Affordable Housing Trust (AHT) especially with regard to the development of guidelines for developers of Comprehensive Permit (40B) Projects in Medway. Such development projects include housing opportunities for low and moderate income individuals and/or families as well as members of the Town's workforce. In this regard, the AHC is serving in a research and advisory capacity working closely with the newly appointed Community Housing Coordinator who, in turn, implements the directives of the Affordable Housing Trust and acts as its liaison to the AHC.

Members of the Affordable Housing Committee have attended conferences and workshops concerning changes in statewide housing policy and smart growth considerations as applied to the development of "workforce" housing opportunities in Medway. The AHC has helped to publicize the availability of affordable housing opportunities through articles in community-wide newspapers. The Affordable Housing Committee also maintains a cooperative working relationship with the Planning and Economic Development Board through close consultation concerning recommended changes in the Affordable Housing Zoning By-laws.

Respectfully submitted,

Robert D. Ferrari, Chair

Report of the Affordable Housing Trust

OVERVIEW: The Medway Affordable Housing Trust (AHT) works to increase the Town's housing stock affordable to workforce households, that also meets standards set by the Massachusetts Department of Housing and Community Development for inclusion on the state's Subsidized Housing Inventory. It does so by facilitating the development, sale, use and preservation of affordable rental and ownership opportunities as directed by federal, state and local authority.

The most common permitting vehicles allowing for affordable developments to be inventoried are regulated by MGL 40 B which covers: "comprehensive permits" - issued to projects seeking public subsidy or zoning relief, and "special permits" - for projects conforming with the Town's various inclusionary zoning provisions. The Town Boards with review authority for 40 B projects are the Zoning Board of Appeals and the Planning and Economic Development Board.

AHT's activities are guided by the 2011 *Affordable Housing Trust Action Plan*, an outgrowth of Medway's 2010 *Housing Production Plan*. Funds supporting AHT's mission are drawn from the Community Preservation Committee's account for affordable housing as approved by vote at Town Meeting and from fees associated with affordable housing development and sales.

ACTIVITIES: The Trust was quite active in 2012, conducting business while simultaneously deciphering its appropriate role in a financial landscape made topsy-turvy by a fitfully recuperating real estate market.

One unit, previously unrecognized by the Department of Housing and Community Development, was added to the Town's Subsidized Housing Inventory listing. The inventory recognizes 5.06% of the Town's housing as "affordable" toward the state's goal of 10%. This percentage is likely to decrease in the foreseeable future as market rate initiatives typically outpace affordable developments in the early stages of economic turnarounds.

Paradoxically, at a time when the need for affordable housing is greater than ever, it's a buyer's market and some affordable units linger on the market for unprecedented lengths of time – occasionally beyond the mandated limit for restricted pricing. Apparently, at the same time that sharp decreases in the difference between restricted and market rate prices have lured the upper tier of affordable buyers away from purchasing deed restricted homes, lower income tiers have failed to advance toward becoming homeowners due to ruined credit or job insecurity.

In general, Affordable Housing Trust accomplishments can be categorized under four headings:

GOVERNANCE: The Trust is governed by a Board of Trustees appointed by the Town Selectmen. The intent of the Trust's charter was clarified and language approved at Town Meeting that no longer required the Town Administrator to serve on the Board.

The Board currently consists of six members, including a Selectman, and is supported by the Community Housing Coordinator, Doug Havens, a part-time staff member. Ralph Caton and James Gillingham, both valued and charter Board members, retired mid-year

and James Maguire, Judi LaPan and Karen Soter graciously agreed to join and were appointed to serve with myself and the other continuing Trustees, Ann Sherry (Vice Chair) and Glenn Trindade.

INSTITUTIONAL DEVELOPMENT: The Community Housing Coordinator (CHC), and members of the Affordable Housing Trust and Committee continue to inform and learn about affordable housing development as they promote the Trust's integration into the community, town government and the affordable housing sector at-large.

- Work with Medway department heads and attendance at state-wide workshops and recurring regional peer meetings alert the CHC to opportunities, best practices and recent developments.
- Increased interaction with members of the state's Department of Housing and Community Development has established regular communication lines and increased a mutual understanding of local housing needs and state governmental priorities.
- Medway hosted the founding of a Mass Housing Partnership (MHP) initiative whereby the housing administrators of similarly sized and proximate communities meet regularly as a small group with MHP's technical consultant to review issues and strategies.
- The Trust continues to enjoy the advice and active support of the Affordable Housing Committee in multiple endeavors.

HOUSING DEVELOPMENT: Proposed affordability developments were limited and moderately scaled to a degree expected under contemporaneous market conditions.

- Two proposals requesting funding were entertained by the Board with one failing to convincingly project financial sustainability and the other failing to attract attention to its preliminary funding application despite significant technical support from the Board.
- Three developments previously permitted under inclusionary zoning provisions spanned the gamut with one remaining dormant, another stirring, and the last about to produce its first affordable unit. In an effort led by PEDB, factors defining "in lieu" cash satisfaction of affordable production requirements were clarified in response to a developer's request.
- One Board initiative to convert an existing property into multiple ownership units was thwarted primarily by factors involving the complexities of public purchasing regulations. This incident has prompted a review of issue with state regulators to be pursued in 2103.

AFFORDABILITY PRESERVATION: A significant portion of the Board's resources were expended in the preservation of the affordability status of units already enrolled on the state's Subsidized Housing Inventory.

- Title reviews of the town's affordable housing units monitored under MGL 40B were conducted to determine compliance with financing guidelines. This effort

confirmed reports of an instance of over financing, resulting in Town Counsel's notification to the lender of resale restrictions.

- Despite activities supplementing Department of Housing and Community Development's marketing efforts, one existing unit of housing failed to attract an income eligible buyer and reverted to market value sale price. It continues to be included in the state's count that determines the town's protection from undesired development.
- Another unit was diverted from short sale and marketed as an affordable unit. Upon sale, its affordable status will be preserved in perpetuity.
- A marketing plan was implemented to create a ready list of potential buyers for affordable housing units entering the market.

The Trustees are pleased to be able to serve the Town in this important endeavor and look forward to a productive year as market conditions continue to improve and household incomes stabilize. As opportunities increase to interact with the Town's other Boards and Committees in the pursuit of decent affordable housing for new households and members of our workforce, the Trust stands ready to serve as facilitator and consultant to all parties involved: officials, developers and citizens.

I extend our gratitude to retiring Board members and thank our new members for stepping forward and enhancing our efforts.

Respectfully submitted,

Michael Heineman, Esq.
Chair

Report of the Medway Open Space Committee

The committee is now in our 5th year. The OS Master Plan was filed and approved by the state in 2010. The Master Plan provides an overview of goals/projects and accomplishments and can be located on the committee's website. The committee is currently focusing on **5 key areas**:

Identify, review and help the town to acquire Open Space

Develop sustainable and maintainable open space initiatives

Access to the Charles River - There are currently 2 access points with trails to the river: Village Street and the Amphitheater Trail. A canoe launch with handicap access and parking is being developed jointly with the town and the state with a 2013 projected completion date.

Multi-use Recreational areas - Fields, Trails and Playgrounds. Choate Park currently offers multi-use facilities with, playing fields, playground, walking trails, and volleyball and basketball court. The committee would like to have similar multi-use development at Oakland and Idylbrook Fields.

Trails/signage and access - The committee is working on having signs and information at the towns current trails: Choate Pond Trail; Choate/High School Trail; Loop and pond trail Idylbrook; Iarussi Way walking loop from Lovering Street; River Trail Amphitheater
To be developed: Community Farm Walking Trail - Tentative Completion Date Spring 2013
Briggs Farm Trail - Extension of Choate/HS trail to Adams Street; Oakland Park

For more information or to contact the committee – www.townofmedway.org

Respectfully submitted by:

Tina Wright

Chair, Medway Open Space Committee

Report of the Board of Appeals

The Board of Appeals is empowered by MGL Chapters 40A and 40B to hear and decide Appeals and Petitions for Variances, Findings, Special Permits, and Comprehensive Permits. Public hearings are normally scheduled for the first and third Wednesdays of each month. The Board consists of five permanent members and two associate members, each appointed by the Board of Selectmen for a three-year term. As the year ended, the two seats for associate members were vacant.

The Board suggests that petitioners who intend to file any type of request for a hearing should consult the aforementioned MGL chapters, and the Medway Zoning Bylaw, which may be viewed on the town website: www.townofmedway.org. Application forms are available on the Zoning Board of Appeals page on the Town Website.

Respectfully submitted,

Joseph Musmanno, Chairman

TOWN OF MEDWAY
MARRIAGES RECORDED IN THE TOWN OF MEDWAY

2012

FEB

04	PETER E. PARCHESKY COLEEN R. SIMMONS	MEDWAY MEDWAY	MEDWAY R. Malmberg, Minister
21	BEVERLY A. LYNN EDWARD F. HIGGINS	MEDWAY MEDWAY	MEDWAY Maryjane White, JP
25	ALISHA M. PERDUE DANIEL E. LYNN, III	MEDWAY MEDWAY	WESTBOROUGH S. Golebiewski, JP

APR

02	ELIAS G. CORDOVA ILIRJANA KOLDASHI	FRANKLIN MEDWAY	MEDWAY Maryjane White, JP
14	MARIAH WHITE JOSEPH G. HUNSAKER	MEDWAY OGDEN, UT	BELMONT R. Kennedy, Clergy
21	BRIAN M. DONOVAN RICHARD D. WELCH	MEDWAY MEDWAY	BOSTON A. McLaughlin, Solemn.

MAY

19	BRETT M. FAGAN HOLLYANN E. AUCLAIR	MEDWAY MEDWAY	GLOUCESTER T. Burke, Clergy
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JUN

09	ROBERT J. POTHEAU MICHELE L. WEBER	MEDWAY MEDWAY	BOSTON W. Wallace, Solemn.
28	TAJINDER S. MULA CHRISTINE MULA	MEDWAY MEDWAY	FRANKLIN C. Patalano, JP

30	NICOLE M. CHAMPAGNE ERICH R. HABERMAN	MEDWAY MEDWAY	SUDBURY D. Gage, Minister
JUL			
01	KRISTIN L. IGOE NICHOLAS E. GUARINO	FRAMINGHAM MEDWAY	WELLESLEY R. Fitzgerald, Priest
06	ALEXANDER L'ESPERANCE III JULIE A. SALTZMAN	RHODE ISLAND MEDWAY	FRANKLIN C. Patalano, JP
13	JOHN W. RICH LIEN TL CHAO	MEDWAY MEDWAY	MEDWAY Maryjane White, JP
14	PAUL A. HACKETT ROBIN M. SHEA	CALIFORNIA CALIFORNIA	SUDBURY M. Backer, JP
AUG			
18	KEVIN C. OVERSHINER BRITTANY P. SIDWAY	MEDWAY MEDWAY	SOMERVILLE M. Howe, JP
18	SAMANTHA N. RODENHISER MICHAEL P. SMITH	MEDWAY HOPEDALE	WRENTHAM Maryjane White, JP
SEP			
08	KEITH E. HUBBARD MARY F. DOBAS	MEDWAY MEDWAY	NEWTON D. Sheehan, Priest
10	EUGENE J. COYLE CHRISTINA L. BOGNOT	MEDWAY MEDWAY	MEDWAY Maryjane White, JP
14	KRISTA R. DEOLYMPPIO PAUL T. ANDERSON	MEDWAY MEDWAY	DANVERS P. Geaney, JP
15	JAMES B. REIFFARTH, JR. WENDY J. GENTILI	MEDWAY MEDWAY	MASHPEE R. Schavrien, Solemn.
22	STEVEN F. LAVALLE EMILY S. SAWTELLE	MEDWAY MEDWAY	SHERBORN D. Thayer, JP

28	MICHAEL J. CARRETTA AMANDA L. ROSS	MEDWAY MEDWAY	MEDWAY T. Moran, Priest
OCT			
05	MARISSA DIGIANDOMENICO JAMES R. SPAULDING	WELLESLEY MEDWAY	FRAMINGHAM M. Ganong, Solemn.
05	CALEB S. BRADFORD CORINN M. SANTILLI	RHODE ISLAND MEDWAY	BOLTON G. Santilli, Minister
06	JASON J. BOSWORTH ASHLEY N. MCCUSKER	HOLLISTON HOLLISTON	FRAMINGHAM M. DeAngelis, Priest
11	CARL L. TAYLOR ORA N. FAISON	BOSTON MEDWAY	BOSTON A. Geaurntas, JP
17	ROBERT C. FINELLI JACALYN A. MERCURI	MEDWAY MEDWAY	MILLIS B. Phillips, JP
20	JESSICA L. KEEFE RICHARD W. SCALZO	MEDWAY MEDWAY	SOUTHBOROUGH J. Flynn, Priest

NOV

DEC

TOWN OF MEDWAY

DEATHS RECORDED IN THE TOWN OF MEDWAY

2012

MONTH	NAME	RESIDENCE	AGE
JAN			
05	CAROL ARLENE TRUSCOTT	MEDWAY	67
08	JUDITH A. MORSE	MEDWAY	70
10	GLORIA M. BERGERON	MEDWAY	77
11	ELVA MAGANA	MEDWAY	96
11	DAVID A. DECHELLIS	MEDWAY	53
12	NORMAN P. CLARK	MEDWAY	65
15	WILLIAM J. MULLIN	MEDWAY	92
17	MARY B. DILLEN	MEDWAY	77
22	BERNARD J. GATTOZZI	MEDWAY	91
31	KENNETH W. NAWN	MEDWAY	71
31	CHESTER E. MOSHER	MEDWAY	49
FEB			
02	HASAN MOINI HUSAIN	MEDWAY	41
12	ERNESTINE ANDERSON	MEDWAY	82
13	CAROLINE K. BELYEA	MEDWAY	103
16	MARIA T. DOWNING	MEDWAY	87
18	EVELYN C. WHEELOCK	UXBRIDGE	94
20	CAROL ANN HASKELL	FRANKLIN	72
24	CATHERINE OLSON	MEDWAY	71
27	ROSALIE A. SWEENEY	MEDWAY	97
29	FRANCIS GERARD MAZZOLA	FRANKLIN	74
MAR			
03	BERTHA M. FEGER	BELLINGHAM	96
05	HAROLD R. BLENKHORN	MEDWAY	65
13	WARREN J. MCKAY	MEDWAY	88
13	KENNETH PAUL LANE	MEDWAY	62
15	DIANE E. PIACENTINI	MEDWAY	74
17	ROBERT HOROWITZ	MEDWAY	82
18	EDWARD M. ELFLAND	MEDWAY	78
20	EDITH E. JOHNNENE	MEDWAY	90
23	JOANNE MARIE GAZIANO	MEDWAY	60

24	FRANCIS T. MALOOF	MEDWAY	64
APR			
04	RICHARD E. LEVESQUE	HOPEDALE	78
08	CHARLES H. GRANT	MEDWAY	88
17	ALDINE M. MACDONALD	MEDWAY	87
18	ANTONIO GONSALVES	MEDWAY	88
25	DOROTHY ROSE HUNT	MEDWAY	89
MAY			
07	ALAN C. GOULD	MEDWAY	57
10	JOAN E. MURPHY	MEDWAY	78
14	WOLFGANG WILHELM GUENTHER	MEDWAY	91
18	EDWARD C. REARDON	MILFORD	87
20	EMAAR I. SAIFULLAH	MEDWAY	15
23	DONALD ALBERT MCGOWAN	MILLIS	84
JUN			
07	DOROTHY M. CARR	MEDWAY	91
08	ANESTA CORINNE CAREY	FRANKLIN	85
08	ADELAIDE A. HAWKINS	MEDWAY	78
10	BARBARA M. NIEDBALA	MEDWAY	83
10	ELEANOR ANN GARRON	FRANKLIN	87
10	JAMES CARSON FARNSWORTH	MEDWAY	55
16	HUGH J. MCLAUGHLIN, JR.	MEDWAY	68
17	BERNARD J. ASHLEY	MEDWAY	74
19	CLAIRE CAMILLE PARDY	MEDWAY	66
JUL			
01	MIRIAM JACKSON	MEDWAY	94
04	JOHN F. HIGGINS	MEDWAY	50
10	LORRAINE M. WELCH	BURLINGTON	73
11	BEVERLY A. TOBIN	MEDWAY	80
18	JOHN D. COADY	MEDWAY	79
18	YOLANDA HUTCHINSON	FRANKLIN	86
27	MARY C. CASTIGNETTI	MEDWAY	86
28	LOUISE C. BROUSSEAU	MEDWAY	91
29	DAVID W. CONLEY	FRANKLIN	85
30	ELLEN M. BEDARD	MEDWAY	72

AUG

05	THELMA W. KEPHART	MEDWAY	90
06	CHRISTOPHER R. COBB	MEDWAY	49
12	VIRGINIA M. CANTRELL	MEDWAY	90
12	EDITH M. SABBAG	FRANKLIN	92
14	HELEN G. POTTER	FRANKLIN	72
15	LILLIAN M. POLLARD	FRANKLIN	91
18	PATRICIA M. MURPHY	MEDWAY	87
20	ANNIE L. BINA	BELLINGHAM	89
21	NORMA C. HOUGHTON	MEDWAY	90

SEP

01	LOUIS F. FERIOLI	FRANKLIN	86
01	MARGARET M. NORMAN	MEDWAY	97
04	DANIEL O'NEILL	MEDWAY	60
12	LOUIS E. MAIETTA	MILFORD	86
13	SUZANNE S. BAILEY	MILFORD	83

OCT

01	MARGARET A. HENRY	MEDWAY	91
02	BARBARA E. ASHMAN	MEDWAY	83
05	FLORA J. SHEPPARD	MEDWAY	75
06	THOMAS M. TOBIN	MEDWAY	83
10	HENRY F. MARTIN, JR.	MEDWAY	60
14	EUGENIA M. SMITH	MEDWAY	80
19	GEORGE E. THOMPSON, JR.	MEDWAY	74
20	BERNARD F. VALENTE	MEDWAY	89
26	LOUISE A. HEFFRON	MEDWAY	64
30	LINDA DELOIS MCCOY	BOSTON	51

NOV

02	DOROTHY TUCHINSKY	MEDWAY	85
04	EMILY J. DODGE	HOLLISTON	85
08	MARY L. MATTHEWS	MEDWAY	77
09	REGINA PASCIUTO	BELLINGHAM	91
11	RITA M. DIMINICO	MEDWAY	84
12	EDWARD V. BROWN	MEDWAY	86
18	JENNIE M. D'AMBROSIO	MEDWAY	78
20	MARION R. TAYLOR	MEDWAY	97

21	THOMAS H. HODGE, JR.	MEDWAY	81
29	JOHN E. BURKE, JR.	MEDWAY	60

DEC

02	JOSEPH M. REILLY	MEDWAY	81
03	KATHLEEN F. MEGNA	MEDWAY	80
04	STERLING WILLIAM BROWN	NORFOLK	86
04	GRACE E. VOZELLA	MEDWAY	95
07	KENNETH L. CUSHMAN, JR.	MEDWAY	65
08	STANLEY PROSNEICK	MEDWAY	94
09	KATHERINE NANCY DEGIACOMO	MEDWAY	98
12	FREDERICK ALLEN TINGLEY	MEDWAY	80
17	RAYMOND J. LEAVITT	MEDWAY	90
18	ELISA IARUSSI	MILFORD	95
20	CAROL A. WAGNER	MEDWAY	50
23	ALICE M. REARDON	MEDWAY	99
24	HAZEL A. HOCKING	MEDWAY	97
24	WILLIAM J. HELLER	MEDWAY	70
25	FRANCES H. LEMAY	MEDWAY	90
26	MARGARET ELLEN WELLS	MEDWAY	63
27	MARY C. BACH	MEDWAY	69
30	CLAIRE A. CASEY	MEDWAY	94
30	MARY ANN E. SIMMONS	MEDWAY	73

TOWN OF MEDWAY
WARRANT FOR JANUARY 17, 2012
SPECIAL TOWN MEETING

NORFOLK ss:

To either of the Constables of the Town of Medway

GREETING:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Town affairs to meet at the **Medway High School, 88 Summer Street, on Tuesday, January 17, 2012** at 7:00 PM, then and there to act on the following articles:

The meeting was called to order by Moderator Mark Cerel at 7:00 P.M.

ARTICLE 1: (Citizens' Petition – Purchase 126.9 Acres of Land)

To see if the Town will purchase and/or direct the Selectmen to purchase a parcel of vacant land containing approximately 126.9 acres which said acreage is based on an engineering plan entitled "OSRD CONCEPT SKETCH 'B' FAIRWAY LANE, MEDWAY, MASSACHUSETTS," drawn by Faist Engineering, Inc. The subject lot has frontage at 98 Winthrop Street, 13 Ohlson Circle, 21 Fairway Lane, and 11 Woodland Road. The parcels are numbered and shown as follows:

<u>MAP</u>	<u>BLOCK</u>	<u>LOCATION</u>	<u>AREA</u>	<u>BOOK</u>	<u>PAGE</u>
5	308	13 Ohlson Circle	85,031 sq. ft.	18196	542
5-4	308	21 Fairway Lane	13,416 sq. ft.	13071	203
7-4	4E	11 Woodland Rd	415,998 sq. ft.	22145	114
8-4	3+8	0 Woodland Rd	3,049,200 sq. ft.	6607	537
8	9	0R Woodland Rd	544,500 sq. ft.	9472	202

Said purchase price to be \$3,600,000.00 with terms and payment schedule to be determined by the owner of said property and the Board of Selectmen.

HENRY L. WICKETT JR., ET AL.

VOTED: To lay on table

Majority

ARTICLE 2: (Free Cash Appropriation: Fund Oak Grove Title Exams)

To see if the Town will vote to appropriate the sum of \$21,000 from Fiscal Year 2011 Certified Free Cash for the purpose of funding title research, mapping, and land survey work pertaining to the Oak Grove/Bottle Cap Lots area in Medway, or to act in any manner relating thereto.

**BOARD OF ASSESSORS/
PLANNING AND ECONOMIC DEVELOPMENT BOARD**

VOTED: To appropriate the sum of \$21,000.00 from FY 2011 Certified Free Cash for the purpose set forth in the warrant.

VV

Majority

ARTICLE 3: (Free Cash Appropriation: Repay Deputy Collector Agency Account)
To see if the Town will vote to appropriate the sum of \$24,932 from Fiscal Year 2011 Certified Free Cash and to transfer said amount to the Fiscal Year 2012 Deputy Collector Agency Account, or act in any manner relating thereto.

BOARD OF SELECTMEN

VOTED: To appropriate sum of \$24,932.00 from FY 2011 certified free cash to the FY 2012 Deputy Collector Agency Account.

VV

Unanimous

ARTICLE 4: (Free Cash Appropriation: Fund IT Maintenance and Repair Account)
To see if the Town will vote to appropriate the sum of \$10,000 from Fiscal Year 2011 Certified Free Cash to fund the Information Technology Maintenance and Repair Account, or to act in any manner relating thereto.

BOARD OF SELECTMEN

VOTED: To appropriate \$10,000.00 from FY 2011 Certified free cash to the Information Technology Maintenance and Repair Account

VV

Unanimous

ARTICLE 5: (Budget Transfer: Claybrook II Street Acceptances)
To see if the Town will vote to transfer the sum of \$17,500 for the purpose of funding expenses related to street acceptance for the Claybrook II subdivision, said funds to be transferred from the remaining unused funds appropriated under Article 5 of the June 2011 Town Meeting for the Birch Hill Road Acceptance Account, and the remainder transferred from the Town's Fiscal Year 2012 Legal Expense Account, or to act in any manner relating thereto.

VOTED: To transfer \$15,566.81 from the Town's Fiscal Year 2012 Legal Expense Account and \$1933.19 the remaining unused funds appropriated under Article 5 of the June 2011 Town Meeting for the Birch Hill road Acceptance Account.

VV

Majority

PLANNING AND ECONOMIC DEVELOPMENT BOARD

**The meeting was adjourned at 7:41 P.M,
Voters in attendance 109**

WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

NORFOLK SS.

To the Constables of the City/Town of MEDWAY

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at

PRECINCTS 1,2,3, AND 4

SAINT JOSEPH'S PARISH HALL
141 HOLLISTON ST

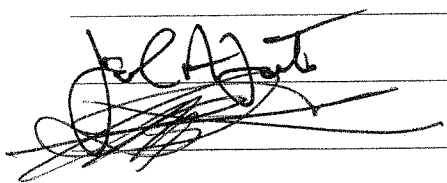
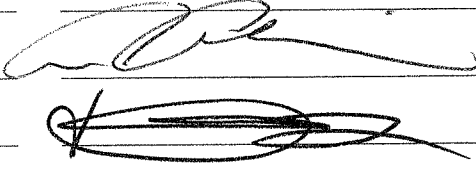
on TUESDAY, THE SIXTH DAY OF MARCH, 2012, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

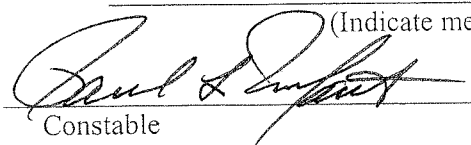
PRESIDENTIAL PREFERENCEFOR THIS COMMONWEALTH
STATE COMMITTEE MAN.....SENATORIAL DISTRICT
STATE COMMITTEEWOMAN.....SENATORIAL DISTRICT
TOWN COMMITTEE.....MEDWAY

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this _____ day of _____, 2012
(month)

Selectmen of: _____
(City or Town)

(Indicate method of service of warrant.)
 2-13, 2012
Constable (month and day)

PRESIDENTIAL PRIMARY
MARCH 6, 2012
REPUBLICAN

	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTAL
PRESIDENTIAL PREFERENCE					
Ron Paul	23	14	26	28	91
Mitt Romney	263	197	218	251	929
Rick Perry	0	0	0	0	0
Rick Santorum	20	22	26	30	98
Jon Huntsman	0	0	1	2	3
Michele Bachmann	1	0	1	0	2
Newt Gingrich	11	14	5	19	49
No Preference	1	1	0	0	2
write-ins	0	0	2	0	2
Blanks	0	0	0	0	0
Total	319	248	279	330	1176
STATE COMMITTEE MAN					
Edward Bergin McGrath	217	155	187	207	766
write-ins	1	0	2	1	4
Blanks	101	93	90	122	406
total	319	248	279	330	1176
STATE COMMITTEE WOMAN					
Janet Leombruno	213	152	186	200	751
write-ins	1	0	0	1	2
Blanks	105	96	93	129	423
Total	319	248	279	330	1176
TOWN COMMITTEE					
Group					
Jeanne E. Johnson	160	133	149	171	613
Harry T. Johnson Jr	160	132	155	180	627
Inna Keller	161	112	126	147	546
Michael E. Creed	155	120	129	158	562
Paula J. Creed	154	117	128	161	560
Ralph E. Sutherland	146	114	128	153	541
Barbara A. Faron	152	115	124	151	542
Michael L. Faron	155	114	125	150	544
Timothy J. Harris	151	119	125	161	556
Joyce D. Covell	149	112	127	148	536
Eugene Capozzoli	147	109	132	154	542
Kent T. Scott	155	119	129	172	575
Michael R. Buxbaum	145	112	132	154	543
Maryjane White	182	159	154	196	691
Lisa Ann Mitchell	146	111	124	141	522
Andrew A. Espinosa	168	123	148	181	620
William R. Wright	156	118	130	181	585
John A. Mill III	156	138	142	165	601
Paul E. Harcovitz	152	120	125	149	546
write-ins	3	15	4	1	23
Blanks	8212	6368	7229	8476	30285
Total	11165	8680	9765	11550	31,111

PRESIDENTIAL PRIMARY					
6-Mar-12					
DEMOCRAT					
PRESIDENTIAL PREFERENCE	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTAL
Barack Obama	33	71	90	85	279
No Preference	9	4	20	14	47
Write-ins	1	4	0	1	6
Blanks	1	3	7	2	13
Total	44	82	117	102	345
STATE COMMITTEE MAN					
Philip C. Jack	34	61	88	78	261
write-in	0	1	1	0	2
Blanks	10	20	28	24	82
Total	44	82	117	102	345
STATE COMMITTEE WOMAN					
Karen E. Spilka	38	69	105	89	301
write-ins	0	2	1	0	3
Blanks	6	11	11	13	41
Total	44	82	117	102	345
TOWN COMMITTEE					
Group					
Robert D. Ferrari	26	57	78	65	226
Chistopher Harrison Duryea	26	55	69	55	205
Linda J. Muir-Robinson	25	52	75	62	214
Wallace Arthur	25	54	70	56	205
Lois Arthur	25	54	69	56	204
Barbara Horowitz	25	55	79	64	223
Judith L. Lane	56	56	72	63	247
Gerald S. Merchant Jr.	24	54	71	56	205
Kathleen L. Yorkis	28	55	76	64	223
Alison T. Slack	27	54	73	61	215
Susan Rorke	26	54	72	61	213
Catherine M. Baronie	25	55	69	61	210
Jeffrey S. Trust	24	56	69	56	205
Caren M. Carew	25	56	70	57	208
Raphaela P. Rozanski	26	57	85	60	228
Carla C. Cataldo	28	53	76	60	217
Paul G. Yorkis	27	57	78	63	225
Florence M. Mucci	26	59	84	65	234
Angelo Mucci	24	57	80	63	224
Matthew Pacheco	27	55	74	55	211
Pace G. Willisson	24	54	68	56	202
Wendy E. Rowe	26	55	78	66	225
John D. Havens	25	55	68	56	204
Mary Anne J. Padien	25	55	69	57	206
Karen L. Mazzarelli	26	53	71	61	211
Samantha Catherine Washburn-Baronie	26	54	72	59	211
Marvin J. Dainoff	24	56	68	57	205
Marilyn Hecht Dainoff	25	56	68	59	208
Nancy S. Lennon	31	55	74	64	224
Joseph P. Hoban	24	56	85	60	225
Abigail A. Padien-Havens	25	55	69	58	207
Elizabeth Regan	0	5	5	4	14
John Robinson	0	6	5	4	15
wrtie-in	2	4	2	0	8
Blanks	743	1146	1804	1706	5399
Total	1571	2870	4095	3570	12,106

March 6, 2012

Green-Rainbow

PRESIDENTIAL PREFERENCE	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTAL
Kent Mesplay	0	0	1	0	1
Jill Stein	1	1	1	1	4
Harley Mikkelson	0	0	0	0	0
No Preference	0	0	0	0	0
write-ins	0	0	0	0	0
Blanks	0	0	0	0	0
Total	1	1	2	1	5
STATE COMMITTEE MAN					
write-ins	0	1	0	0	1
Blanks	1	0	2	1	4
Total	1	1	2	1	5
STATE COMMITTEE WOMAN					
Write-ins	0	1	0	0	1
Blanks	1	0	2	1	4
Total	1	1	2	1	5
TOWN COMMITTEE					
Write-ins	0	0	0	0	0
Blanks	10	10	20	10	50
Total	10	10	20	10	50

**TOWN OF MEDWAY
WARRANT FOR MAY 14, 2012
SPECIAL TOWN MEETING**

NORFOLK ss:

To either of the Constables of the Town of Medway

GREETING:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Town affairs to meet at the **Medway High School, 88 Summer Street**, on **Monday, May 14, 2012** at 7:00 PM, then and there to act on the following articles:

The meeting was called to order at 7:00 PM

ARTICLE 1: (Utility Revaluation)

To see if the Town will vote to transfer the sum of \$24,000 from the Assessing Department's Fiscal Year 2012 Valuation Assessment Expense Account to fund expenses related to the utility revaluation, or to act in any manner relating thereto.

VV

**ASSESSORS' DEPARTMENT
(Unanimous)**

ARTICLE 2: (Budget Transfer to Assessor Revaluation Article)

To see if the Town will vote to transfer the sum of \$5,000 from the Fiscal Year 2012 Board of Assessors' Salary Account and any other Assessors' Department budget surplus to the Assessors' Revaluation Article, or to act in any manner relating thereto.

VV

**ASSESSORS' DEPARTMENT
(Unanimous)**

ARTICLE 3: (Appropriation: OPEB Trust Account)

To see if the Town will transfer the sum of the unexpended balance from the Norfolk County Retirement expense account to the Other Post-Employment Benefits (OPEB) trust account in the amount of \$24,954, or act in any manner relating thereto.

BOARD OF SELECTMEN

VV

(Unanimous)

ARTICLE 4: (Appropriation: Tropical Storm Irene)

To see if the Town will vote to transfer from receipts reserved for appropriation the amount of \$24,846.93 to pay for the restoration of the fire panels at the police station and middle school damaged during Storm Irene, and related expenses, said monies to be paid from the insurance proceeds received by the town for said storm damage, or take any other action relative thereto.

BOARD OF SELECTMEN

VV

(Unanimous)

ARTICLE 5: (Prior Year Bills)

To see if the Town will vote to transfer from the Information Services Department Expenses Account the sum of \$37.24, and the sum of \$472.50 from the Ambulance Enterprise Expense Account for the purpose of paying unpaid bills of prior years of the Town, or act in any manner relating thereto.

BOARD OF SELECTMEN

VV

(Unanimous)

The meeting was adjourned at 7:15 PM

TOWN OF MEDWAY
WARRANT FOR MAY 14, 2012
ANNUAL TOWN MEETING

NORFOLK ss:

To either of the Constables of the Town of Medway

GREETING:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Town affairs to meet at the **Medway High School, 88 Summer Street, on Monday, May 14, 2012 at 7:30 PM**, then and there to act on the following articles:

The meeting was called to order by Moderator Mark Cerel at 7:30 PM

At the opening of the town meeting Chairman of the Board of Selectmen, John Foresto acknowledged and thanked Fire Chief Paul L. Trufant for his 46 years of service to the Medway Fire Department..

ARTICLE 1: (Appropriation: FY13 Operating Budget)

To see if the Town will vote to fix the salary and compensation of all elected officers of the Town, provide for a Reserve Fund, and determine what sums of money the Town will raise and appropriate, including appropriation from available funds, to defray charges and expenses of the Town including debt and interest, for the Fiscal Year ending June 30, 2013, or to act in any manner relating thereto.

BOARD OF SELECTMEN

Omnibus Budget attached

VOTED: To fix the Town Clerk's salary at \$62,962.00 with \$1,000.00 for maintaining the annual Town Clerk certification as provided for in General laws Chap 41 section 19K.

VV

(Unanimous)

ARTICLE 2: (Appropriation: Town Clerk Salary)

To see if the Town will vote to remunerate the Town Clerk an additional sum of \$3,881 in Fiscal Year 2013, or act in any manner relating thereto.

BOARD OF SELECTMEN

VV

(Majority)

ARTICLE 3: (Free Cash Appropriation: Capital Items)

To see if the Town will vote to appropriate the sum of \$1,517,255 for fiscal Year 2013 from Certified Free Cash for the purpose of funding the following capital items, or act in any manner relating thereto:

Project	Department	Cost
VARIOUS ROAD/SIDEWALK IMPROVEMENTS	Roads	\$600,000
REPLACE HIGH BAND RADIO SYSTEM	DPS	\$140,000
EMERGENCY GENERATOR REPLACEMENT - BURKE	School	\$40,150
REPLACE EMERGENCY GENERATOR	Facilities	\$70,000
ENGINEERING DESIGN- SANFORD STREET BRIDGE	Roads	\$40,000
POLICE SERVER VIRTUALIZATION	Police	\$8,000
TECHNOLOGY EQUIPMENT	IT	\$101,955
INSTALL FOUR POST LIFT	DPS	\$28,000
REPLACE 2 HVAC RTUS	Library	\$21,000
LIBRARY INITIATIVES	Library	\$23,150
REPAIR WALKWAYS TO CENTER STREET LOT - MEMORIAL SC	School	\$42,000
SYSTEMS VIRTUALIZATION	IT	\$100,000
PURCHASE EXCAVATOR EQUIPMENT	DPS	\$120,000
FIRE DEPARTMENT COMMAND VEHICLE	Fire	\$48,000
REFURBISH OAKLAND BASKETBALL CT	Parks	\$15,000
OPEN SPACE/PARKS RECREATIONAL USE STUDY	Parks	\$30,000
COMMUNITY SIGNAGE PROJECT	Planning	\$20,000
PARK & FIELD IMPROVEMENTS	Parks	\$70,000
Free Cash Total		<u>\$1,517,255</u>

**CAPITAL IMPROVEMENT
PLANNING COMMITTEE**

VV

(Unanimous)

ARTICLE 4: (General Fund Appropriation: Capital Items)

To see if the Town will vote to raise and appropriate, borrow pursuant to any applicable statute, or transfer from available funds the amount of \$349,045 for the purpose of funding the following capital items, or act in any manner relating thereto:

Project	Department	Cost
TECHNOLOGY EQUIPMENT	IT	\$158,045
GIS	Planning	\$55,000

FURNITURE REPLACEMENT – MCGOVERN SC	School	\$78,000
ONE-TON DUMP TRUCK	DPS	\$58,000
Total		\$349,045

**CAPITAL IMPROVEMENT
PLANNING COMMITTEE**

VV

(Unanimous)

ARTICLE 5: (Free Cash Appropriation: Non Capital Item)

To see if the Town will vote to appropriate the sum of \$37,290 for fiscal Year 2013 from Certified Free Cash for the purpose of funding the following items, or act in any manner relating thereto:

Project	Department	Cost
ECONOMIC DEVELOPMENT CONSULTING	EDC	\$37,290

BOARD OF SELECTMEN

VV

(Unanimous)

ARTICLE 6: (Free Cash Appropriation: Capital Improvement Stabilization Account)

To see if the Town will vote to establish a Capital Improvement Stabilization Account, in accordance with M.G. L. Chapter 40, Section 5B, and to appropriate the sum of \$200,000 from Fiscal Year 2011 Certified Free Cash to fund it, or to act in any manner relating thereto.

**BOARD OF SELECTMEN
2/3 Majority**

VV

ARTICLE 7: (Operational Reserve Transfer: Capital Improvement Stabilization Account)

To see if the Town will vote to transfer the sum of \$250,000 from the Operational Reserve Account to the Capital Improvement Stabilization Account, or act in any manner relating thereto.

BOARD OF SELECTMEN

VV

2/3 Majority

ARTICLE 8: (FY13 Capital Budget: Bonding Expenditure)

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds the sum of \$900,000 for Fiscal Year 2013 for the purpose of purchasing a ladder truck for the Fire Department or to act in any manner relating thereto.

**CAPITAL IMPROVEMENT
PLANNING COMMITTEE**

VV

2/3 Majority

ARTICLE 9: (FY13 Capital Budget: Water Enterprise)

To see if the Town will vote to raise, borrow or appropriate the sum of \$35,000 for Fiscal Year 2013 from Water Enterprise Fund Retained Earnings for the purpose of funding the following item, or act in any manner relating thereto.

PURCHASE WATER SUPT TRUCK

Water

\$35,000

**CAPITAL IMPROVEMENT
PLANNING COMMITTEE**

VV

(Majority)

ARTICLE 10: (FY13 Capital Budget: Sewer Enterprise)

To see if the Town will vote to raise, borrow or appropriate the sum of \$200,000 for Fiscal Year 2013 from the Sewer Enterprise Fund for the purpose of funding the following items, including associated engineering, personnel, maintenance, and legal services costs, or act in any manner relating thereto.

SEWER COLLECTION SYSTEM IMPROVEMENTS

Sewer

\$200,000

**CAPITAL IMPROVEMENT
PLANNING COMMITTEE**

VV

2/3 Majority

ARTICLE 11: (Appropriation: FY13 Water Enterprise Fund)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,850,237 for the maintenance of the Water Department Enterprise fund as follows, or to act in any manner relating thereto:

Direct Costs

	Amount
Salaries	\$524,265
Expenses	536,350
Long Term Debt – Principal	565,000
Long Term Debt – Interest	224,622
Direct Costs Total	\$1,850,237

Indirect Costs

And further to raise and appropriate or transfer from available funds the sum of \$225,067 for indirect costs consisting of health insurance, workers' compensation, Medicare, liability insurance, administrative and operational services.

Indirect Costs Total	\$225,067
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Total	\$2,075,304
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And further that the above listed appropriations be funded as follows:

Fees for Service [User Fees]	\$2,075,304
	\$2,075,304

WATER SEWER COMMISSION

VV

(Unanimous)

ARTICLE 12: (Appropriation: FY13 Sewer Enterprise Fund)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$808,334 for the maintenance of the Sewer Department Enterprise fund as follows, or to act in any manner relating thereto:

Direct Costs

	Amount
Salaries	\$165,094
Expenses	467,815
Long Term Debt – Principal	135,600
Long Term Debt – Interest	39,825
Direct Costs Total	\$808,334

Indirect Costs

And further to raise and appropriate or transfer from available funds the sum of \$71,306 for indirect costs consisting of health insurance, workers' compensation, Medicare, liability insurance, administrative and operational services.

Indirect Costs Total	\$71,306
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Total	\$879,640
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And further that the above listed appropriations be funded as follows:

Fees for Service [User Fees]	\$879,640
Total	\$879,640

WATER SEWER COMMISSION

VV

(Unanimous)

ARTICLE 13: (Appropriation: FY13 Solid Waste Enterprise Fund)

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of \$1,245,987 to operate the Solid Waste/Recycling Department Enterprise Fund as follows, or to act in any manner relating thereto.

Direct Costs

	Amount
Salaries	\$287,487
Expenses	958,500
Direct Costs Total	\$1,245,987

Indirect Costs

And further to raise and appropriate or transfer from available funds the sum of \$99,658 for indirect costs consisting of health insurance, workers' compensation, Medicare, liability insurance, administrative and operational services.

Indirect Costs Total	\$99,658
-----------------------------	-----------------

Total	\$1,345,645
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And further that the above listed appropriations be funded as follows:

Trash Recycling Fees/Bag Revenues	\$1,345,645
Total	\$1,345,645

PUBLIC SERVICES DEPT.

VV

(Unanimous)

ARTICLE 14: (Appropriation: FY13 Ambulance Enterprise Fund)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$281,187 to operate the Ambulance Enterprise Fund as follows, or act in any manner relating thereto.

Direct Costs

	Amount
Salaries	\$163,432
Expenses	117,755
Direct Costs Total	\$281,187

Indirect Costs

And further to raise and appropriate or transfer from available funds the sum of \$67,199 for indirect costs consisting of health insurance, workers' compensation, Medicare, liability insurance, administrative and operational services.

Indirect Costs Total	\$67,199
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Total	\$348,386
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And further that the above listed appropriations be funded as follows:

Insurance and Fees for Service	\$348,386
Total	\$348,386

FIRE DEPARTMENT

VV

(Unanimous)

ARTICLE 15: (Appropriation: Community Preservation Committee)

To see if the Town will vote to act on the report of the Community Preservation Committee for the Fiscal Year 2013 Community Preservation budget and to appropriate, or reserve for later appropriations, monies from the Community Preservation Fund annual revenues or available funds for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of community

preservation projects and all other necessary and proper expenses for the Fiscal Year 2013, or act in any manner relating thereto.

COMMUNITY PRESERVATION COMMITTEE

VOTED: To appropriate or reserve from Community Preservation annual revenues or available funds the amounts recommended by the Community Preservation Committee for committee administrative expenses, debt service, Community Preservation projects and other expenses in Fiscal Year 2013, with each item to be considered a separate appropriation.

<u>PURPOSE</u>	<u>RECOMMENDED AMOUNT</u>	<u>SOURCE</u>
APPROPRIATION		
CPC Administrative		
Expenses	\$20,000.00	Annual Revenues
Historical Commission		
Historical District	\$15,000.00	Annual Revenues
Markers for Town Historic Districts and Prominent Historical locations		
Evergreen Cemetery	\$10,000.00	Annual Revenues
Cemetery Preservation		
Thayer Homestead	\$2,000.00	Annual Revenues
Historical Classification Consultant		
Community Housing	\$30,000.00	Annual Revenues
Transfer to Affordable Housing Trust		
	\$22,500.00 for Community Housing Coordinator	
	\$ 7,500.00 for Legal Fees	
RESERVES		
Open Space	10% of Available Funds-\$70,595.00	
Community Housing	10% of Available Funds-\$40,595.00	
	(\$70,595.00 less \$30,000.00)	
Historical Preservation	10% of Available Funds-\$43,595.00	
	(\$70,595.00 less \$27,000.00)	
VV	(Unanimous)	

ARTICLE 16: (Appropriation: Thayer Project Funds)

To see if the Town will vote to expand the scope of services authorized by vote of the Town under Article #1 at the November 14, 2011 Special Town Meeting, which appropriated \$150,000 from the Community Preservation Fund Account, to include architect services for the preparation of construction bid documents for the Thayer Development Concept prepared by Davis Square and Associates for the renovation of the Town-owned Thayer property at 2B Oak Street and authorize the Board of Selectmen, in consultation with the Community Preservation Committee, to enter into contracts with professionals to perform said work, or take any other action relative thereto.

BOARD OF SELECTMEN

VV

(Majority)

ARTICLE 17: (Lease: Roadway Operation and Maint. Equipment)

To see if the Town will vote to authorize the Board of Selectmen to enter into a lease arrangement for the procurement of equipment purposed for roadway operation and maintenance, or to act in any manner relating thereto.

PUBLIC SERVICES DEPARTMENT

VV

2/3 Majority

ARTICLE 18: (Revolving Accounts: Annual Authorization)

To see if the Town will vote to re-authorize the following revolving funds pursuant to Chapter 44, section 53E½ of the Massachusetts General Laws for Fiscal Year 2013 as follows:

FUND	REVENUE SOURCE	AUTHORITY TO SPEND	USE OF FUND	SPENDING LIMIT
Parks and Recreation	Permit Fees	Board of Parks Commissioners	Self supporting recreation and parks services	\$100,000
Council on Aging	Donations/fees paid by riders and GATRA reimbursement	Council on Aging	Pay for dial-a-ride van service for seniors and disabled; shuttle service to Norfolk commuter rail station, and other necessary transportation services	\$82,790
Library Printer/Copier	Public printer use and copy machine revenues	Board of Library Trustees	Printer and copy machine expenses.	\$1,000
Library Meeting Room	Meeting room use fees	Board of Library Trustees	Meeting room maintenance, repairs and upgrades	\$500

BOARD OF SELECTMEN
(For the Various Departments Indicated)

VV

(Unanimous)

ARTICLE 19: (Appropriation: Medway 300th)

To see if the Town will vote to raise and appropriate, borrow pursuant to any applicable statute, or transfer from available funds the amount of \$10,000.00, under Massachusetts General Laws Chapter 44, Section 53I, for the purpose of appropriating funds for the celebration of Medway's 300th anniversary of its incorporation, herein called "Medway 300", or act in any manner relating thereto.

BOARD OF SELECTMEN

VV

(Unanimous)

ARTICLE 20: (Appropriation: Library – Books and Materials)

To see if the Town will vote to raise and appropriate, borrow pursuant to any applicable statute, or transfer from available funds the amount of \$20,000.00 for the purpose of funding the purchase of books and materials for the Library, or act in any manner relating thereto.

BOARD OF SELECTMEN

VV

(Unanimous)

ARTICLE 21: (Approve Settlement: Sewer Ext. Project Claim)

To see if the Town will vote to approve, pursuant to Article II, Section 2.6 of the General Bylaws, the proposed settlement of Medway Trotter v Town of Medway, including settlement payment amount of \$105,000, a claim arising out of the industrial park sewer extension project, subject to the approval of all needed settlement documents by Town Counsel, or act in any manner relating thereto.

BOARD OF SELECTMEN

VV

(Unanimous)

ARTICLE 22: (Land Acquisition: Adams St Property)

To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, gift, eminent domain or otherwise and to accept the deed to the Town of a fee simple interest in all or a portion of the parcel described below, now owned by Robert A. Briggs upon such terms and conditions as the Board of Selectmen shall determine to be appropriate, the land to be used for purposes allowed by the so-called Community Preservation Act, Massachusetts General Laws Chapter 44B, to be under the management and control of Board of Selectmen said parcel of land being described as follows:

The land located on the southerly side of Adams Street, known as 0 Adams Street, Medway, Norfolk County, MA, shown on Medway Assessors Map 5-11, 5-10, and 5-7 as Parcel 5-34 & 34A consisting of 47.88 acres more or less, and

specifically excluding the parcel on the northerly side of Adams Street identified as Parcel 5-34; and the land located on Adams Street known as 25R Adams Street, shown as Parcel 5-337B on Map 5-11, consisting of 8.5 acres, more or less; as well as a right of first refusal on Seller's 1/3 interest in two parcels of land, the first located on Adams and Winthrop Street, known as 25 Winthrop Street, shown as Parcel 5-339 on Assessors Map 5-11 and 5-14, consisting of 47 acres, more or less; and the second located on the easterly side of Winthrop Street, known as 38 Winthrop Street, being a portion of what is shown as Parcel 5-32,35 on Assessors Map 5-11, 5-12, 5-6, and 5-5, believed to be 8-10 acres, more or less.

And, further to see if the Town will vote: a) to appropriate from the Community Preservation Fund the sum of \$1,775,000 for the purchase of the property and up to \$10,000 for any expenses related thereto, including legal fees; b) authorize the Board of Selectmen to convey a permanent deed restriction in accordance with General Laws chapter 44B, section 12 and General Laws chapter 184, sections 31-33; and c) authorize the Board of Selectmen and Town officers to take all related actions necessary or appropriate to carry out this acquisition, including the submission, on behalf of the town, of any and all applications deemed necessary for grants and/or reimbursements from any state or federal programs and to receive and accept such grants or reimbursements for this purpose, and/or any other purposes in any way connected with the scope of this Article, or act in any manner relating thereto.

BOARD OF SELECTMEN

VV

2/3 Majority

ARTICLE 23: (Eminent Domain: Brentwood Drainage Project)

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, or take by eminent domain pursuant to General Laws, Chapter 40, §14, and Chapter 79, and any other lawful authority, the fee or other interest in real property necessary for the Brentwood Stormwater Drainage project located in the area bounded by and adjacent to Main Street, Holliston Street and Coffee Street; on such terms and conditions as the Board of Selectmen shall determine to be appropriate, and further to authorize the Board of Selectmen and town officers to take all actions to carry out the purposes of this article; and further to raise and appropriate, borrow or transfer from available funds a sum of money for said purpose and related expenses; or to act in any manner relating thereto.

BOARD OF SELECTMEN

VV

(Majority)

ARTICLE 24: (Land Transfer: Lovering St)

To see if the town will vote to transfer to the Board of Selectmen to the extent necessary, and authorize the Board of Selectmen to convey a portion of the Town's property at 35 Lovering Street, as shown on a plan entitled "Plan of Land in Medway" dated March 7, 2012, contingent upon approval of said conveyance by the Department of Environmental Protection; provided that said conveyance shall retain a water easement over the land being conveyed, and on such further terms as the Board of Selectmen shall deem to be in the best interests of the Town, and to authorize the Board of Selectmen and other town officials to do all acts necessary to carry out the purposes of this article, or take any other action related thereto.

DEPT. OF PUBLIC SERVICES

VV

2/3 Majority

ARTICLE 25: (Amend General By-laws: Community Preservation Committee Composition)

To see if the Town will vote to amend Article XXV of the General By-laws, Community Preservation Committee, by deleting the current Section 25.2 and inserting in its place a new Section 25.2 as follows:

"Section 25.2

The membership of the Community Preservation Committee shall consist of the following:

One member of the Affordable Housing Committee, as designated by the Affordable Housing Committee;

One member of the Open Space Committee, as designated by the Open Space Committee;

One member of the Planning and Economic Development Board, as designated by the Planning and Economic Development Board;

One member of the Historical Commission, as designated by the Historical Commission;

One member of the Conservation Commission, as designated by the Conservation Commission;

One member of the Park and Recreation Commission, as designated by the Park and Recreation Commission;

Three citizens at large, appointed by the Board of Selectmen for staggered terms;

All members to be appointed for a term of three years."

or take any other action relative thereto.

COMMUNITY PRESERVATION COMMITTEE

VV

(Majority)

ARTICLE 26: (Amend General By-laws: Affordable Housing Trust Composition)

To see if the Town will vote to amend Article II, Section 2.18 of the General By-laws, the Affordable Housing Trust Fund, by amending Section 2.18(e) by deleting the second sentence, and deleting the word “remaining” in the third sentence; and by amending Section 2.18(f) by deleting the first sentence, and deleting the word “other” in the second sentence; and by amending Section 2.18(g) by deleting the words “who shall not be the Town Administrator”; or take any other action relative thereto.

BOARD OF SELECTMEN

VV

(Majority)

ARTICLE 27: (Charter Amendment: Appointment of Water and Sewer Commission)

To see if the town will vote pursuant to Section 3-1-9 of the Town Charter to determine that the Water and Sewer Commission shall be appointed by the Board of Selectmen, provided that this vote shall not take effect until the matter is submitted to the voters at the next annual town election held at least 90 days after the Town Meeting vote, in the form of a ballot question, and a majority of votes is cast in the affirmative, or to act in any manner relating thereto.

BOARD OF SELECTMEN

RV

**76 in favor
62 opposed**

ARTICLE 28: (Charter Amendment: Appointment of Board of Health)

To see if the town will vote pursuant to Section 3-1-9 of the Town Charter to determine that the Board of Health shall be appointed by the Board of Selectmen, provided that this vote shall not take effect until the matter is submitted to the voters at the next annual town election held at least 90 days after the Town Meeting vote, in the form of a ballot question, and a majority of votes is cast in the affirmative, or to act in any manner relating thereto.

BOARD OF SELECTMEN

RV

**79 in Favor
63 opposed**

ARTICLE 29: (Petition General Court: Street Acceptance Process)

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for a special act providing that legislation be adopted in the form set forth below; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court; and provided further that the Board of Selectmen be authorized to approve amendments which shall be within the scope of the general public objectives of the petition:

SECTION 1. Notwithstanding the provisions of Chapters 82 and 79 of the General Laws or any other general or special law to the contrary, the Town of Medway may employ the procedure hereinafter set out for municipal acceptance of roads constructed within a subdivision in accordance with a definitive subdivision plan which has been approved under the Subdivision Control Law. The Town of Medway Planning and Economic Development Board, on request of the Medway Board of Selectmen, the developer of the subdivision, or on its own initiative, shall prepare a written certification that a subdivision road or roads has been constructed in accordance with the Planning and Economic Development Board's rules and regulations and the approved definitive plan. The Planning and Economic Development Board shall submit its certification, together with original mylars of an acceptance plan, in required form for recording at the Registry of Deeds, and an "as-built" plan, to the Medway Board of Selectmen. The Board of Selectmen shall hold a public hearing, after first giving written notice by first-class mail, postage prepaid, to the owner of record of each property abutting the road or roads, as appears from municipal records, and giving notice by publication in a newspaper of local circulation at least seven days prior to the hearing. The sole purpose of the public hearing shall be to determine whether it is in the public interest to accept the road or roads as a public way. If the Medway Board of Selectmen determines, after the public hearing, that it is in the public interest to accept the road or roads, they shall so-vote, by a majority vote, and place an article on the warrant for the next annual or special town meeting for acceptance of the road or roads. Upon a two-thirds vote of Town Meeting to accept the road or roads, the Board of Selectmen shall cause to be prepared for recording at the Norfolk County Registry of Deeds an Order of Acceptance setting forth the vote of the Town Meeting. The Order of Acceptance, together with the original acceptance plan, shall be recorded within thirty days following the Town Meeting vote and, upon recordation, shall operate to vest ownership in fee to the road or roads, together with ownership of all utility, drainage access, and other easements shown on the plan, as well as all pipes, structures, and other improvements located therein, in the Town of Medway with no additional notice or other action required. No owner or interest holder of land abutting a road so-accepted or subject to an easement shown on said plan shall have any claim for compensation against the Town on account of said acceptance.

SECTION 2. This act shall take effect upon its passage.

or take any other action relative thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

(Unanimous)

ARTICLE 29: (Amend Zoning Bylaw: Section I)

To see if the Town of Medway will vote to amend the Medway Zoning Bylaw by deleting Sub-Section C. Purpose and Intent in its entirety from SECTION I. AUTHORITY AND PURPOSE.

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

2/3 Majority

ARTICLE 30: (Amend Zoning Bylaw: Section II)

To see if the Town will vote to amend SECTION II of the Medway Zoning Bylaw by adding the following definitions in alphabetical order:

Common Driveway: A privately owned driveway , paved or not, providing vehicular access between two or more buildings and a street. A common driveway does not serve as legal frontage for a lot.

Contractor's Yard: An area on a premises used for any of the following outside activities associated with the operation of a building, construction, plumbing, wiring, landscaping, excavating or other similar contracting or sub-contracting business:

- 1) the storage of equipment, supplies and materials;
- 2) the fabrication of sub-assemblies;
- 3) the parking of wheeled equipment;
- 4) the parking of 2 or more motorized vehicles with six (6) wheels or more;
- 5) the parking of 1 or more "commercial motor vehicles" as defined by the Massachusetts Registry of Motor Vehicles in 540 CMR 4.02.

Frontage: That portion of a lot which fronts on a street or streets from which physical access to the principal building on the lots can be provided. Frontage is measured as the distance between the points of intersection of the side lot lines with the front lot line. In the case of a corner lot bounding more than one street, the measurement on both streets may be used to determine if the lot meets the minimum frontage requirement of the particular zoning district. With a corner lot, the frontage is measured from the side lot line to the midpoint of the arc that constitutes the corner rounding at the intersection of the two streets.

Lot Area: The total area of a lot, not including the area of any street rights-of way.

Lot Coverage: That portion of the lot that is covered by buildings/structures including accessory buildings. Lot coverage shall be determined by dividing the area of the footprint of all building on a lot by the total lot area.

Lot Frontage: The length of a lot line(s) measured at the street right-of-way line

Lot Line, Front: A lot line separating a lot from a street right-of-way

Lot Line, Rear: A line separating a lot from other lots or from land in a different ownership, being the boundary of a lot which is opposite or approximately opposite the front lot line.

Lot Line, Side: Any lot line other than a front or rear lot line.

Lot Line, Street: A lot line separating a lot from a street right-of-way

Retail Sales: Establishments engaged in the buying, receiving, selling and renting of goods or merchandise to the general public and which may include the rendering of associated services incidental to the sale of such goods or merchandise. Said merchandise being offered shall be stocked and displayed primarily within the building.

Retail Sales, Outdoors: Retail sales establishments where the display of products occurs primarily outside of a building or structure, including but not limited to automotive and recreational vehicles, boats, garden supplies, farm equipment, motor homes, burial monuments, building and landscape materials, and lumber yard.

Services: Establishments engaged primarily in providing assistance, as opposed to providing products, to individuals or businesses and other enterprises, including but not limited to business, social, personal and educational services.

Setback: The distance between a structure and any lot line.

Vehicle Fuel Station: Any building, land area, or other premises, or portion thereof, used for the retail dispensing or sale of fuel for motor vehicles.

Vehicle Repair: Any building, land area, or other premises, or portion thereof, used for the maintenance, painting, servicing, repair, or leasing of motor vehicles.

And by deleting the existing definition for *Automotive Service Station*

And by deleting the existing definition for *Lot Line* and replacing it with the following:

Lot Line: A line of record bounding a lot that divides one lot from another lot or from a way or any public space.

And by deleting the existing definition of *Street* and replacing it with the following:

Street:

- 1) A public way or a way which the Town Clerk certifies is maintained and used as a public way.
- 2) A way shown on a Definitive Subdivision Plan approved and endorsed under the Subdivision Control Law and recorded at the Norfolk County Registry of Deeds that is constructed or secured through a covenant or suitable performance guarantee.
- 3) A way already physically in existence on the ground when the Subdivision Control Law became effective in Medway and having, in the opinion of the Planning and Economic Development Board, adequate width, construction, and

grades for the needs of vehicular traffic for the existing and future buildings and uses abutting thereon or to be served thereby.

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

2/3 Majority

ARTICLE 31: (Amend Zoning Bylaw: Section V, Sub-Section E)

To see if the Town of Medway will vote to amend the Medway Zoning Bylaw, SECTION V. USE REGULATIONS, Sub-Section E. Agricultural Residential District I as follows:

Paragraph 1. c) by adding 6) *Kennel when authorized by a special permit of the Zoning Board of Appeals*

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

2/3 Majority

ARTICLE 32: (Amend Zoning Bylaw: Section V: Sub-Section F)

To see if the Town of Medway will vote to amend the Medway Zoning Bylaw, SECTION V. USE REGULATIONS, Sub-Section F. Agricultural Residential District II as follows:

Paragraph 1. c) by adding 6) *Kennel when authorized by a special permit of the Zoning Board of Appeals*

Paragraph 4. by inserting "*single family*" between the word *any* and *dwelling*.

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

2/3 Majority

ARTICLE 33: (Amend Zoning Bylaw: Section V, Sub-Section G)

To see if the Town of Medway will vote to amend the Medway Zoning Bylaw, SECTION V. USE REGULATIONS, Sub-Section G. Commercial I as follows:

1. b) Delete this item in its entirety and replace it with *Retail Sales*
- j) Special Permit Uses – Zoning Board of Appeals
- 4) Delete *Automobile Service Station* and replace it with *Vehicle Fuel Station*
- Add 8) *Kennel*
- Add 9) *Vehicle Repair*
- k) Special Permit Uses – Planning and Economic Development Board
- Add 2) *Local Convenience Retail with Associated Vehicle Fuel Station*
2. c) Delete *Minimum lot width* and replace it with *Minimum continuous frontage*

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

(Majority)

ARTICLE 34: (Amend Zoning Bylaw: Section V, Sub-Section I)

To see if the Town of Medway will vote to amend the Medway Zoning Bylaw, SECTION V. USE REGULATIONS, Sub-Section I. Commercial District III as follows:

1. b) Delete this item in its entirety and replace it with *Retail Sales*
- Add 1. g) *Home Based Businesses subject to the provisions of SECTION V. USE REGULATIONS Sub-Section AA. Home Based Businesses*
- Add 1. h) *Kennel when authorized by a special permit from the Zoning Board of Appeals*
3. c) Delete *Minimum lot width* and replace it with *Minimum continuous frontage*

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

(Majority)

ARTICLE 35: (Amend Zoning Bylaw: Section V, Sub-Section J)

To see if the Town of Medway will vote to amend the Medway Zoning Bylaw, SECTION V. USE REGULATIONS, Sub-Section J. Commercial District IV as follows:

1. b) Delete this item in its entirety and replace with *Retail Sales*
- Add 1. g) *Home Based Businesses subject to the provisions of SECTION V. USE REGULATIONS Sub-Section AA. Home Based Businesses*
- Add 1. h) *Kennel when authorized by a special permit from the Zoning Board of Appeals*
3. c) Delete *Minimum lot width* and replace it with *Minimum continuous frontage*

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

(Unanimous)

ARTICLE 36: (Amend Zoning Bylaw: Amend Section V, Sub-Section K)

To see if the Town of Medway will vote to amend the Medway Zoning Bylaw, SECTION V. USE REGULATIONS, Sub-Section K. Commercial District V as follows:

1. b) Delete this item in its entirety and replace with *Retail Sales*
- Add 1. m) *Kennel when authorized by a special permit from the Zoning Board of Appeals*
2. c) Delete *Minimum lot width* and replace it with *Minimum continuous frontage*

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

2/3 Majority

ARTICLE 37: (Amend Zoning Bylaw: Section V, Add Sub-Section L and amend Sub-Sections E, F, I and J)

To see if the Town will vote to amend the Medway Zoning Bylaw to add Sub-Section L. Accessory Family Dwelling Units to SECTION V. USE REGULATIONS as follows:

1. *Purpose* - To facilitate assistance within families in providing for the tasks of daily living such as, but not limited to, activities necessary to maintain good health, meal preparation, child care, household and yard maintenance tasks, transportation or other activities of daily living.
2. The special permit must be recorded prior to the issuing of an occupancy permit. Upon transfer or conveyance of the property, the special permit shall become null and void
3. An accessory family dwelling unit in a single-family dwelling is subject to the following conditions:
 - a) The single-family dwelling or accessory family dwelling shall be occupied by the owner of the premises. For the purpose of this section, the “owner” shall be one or more individuals who hold legal or beneficial title to the premises and for whom the premises is the primary residence.
 - b) The accessory family dwelling unit only may be occupied by the following family members: mother/father, mother-in-law/father-in-law, son/daughter, son-in-law/daughter-in-law, sister/brother, sister-in-law/brother-in-law, grandmother/ grandfather, step-mother/step-father, step-son/step-daughter, step-sister/step-brother, step-grandmother/ step-grandfather. A notarized statement of the relevant relationship shall be provided to the Inspector of Buildings prior to the issue of a certificate of occupancy for the accessory family dwelling unit.
 - c) There shall not be more than one bedroom in the accessory family dwelling unit.
 - d) The accessory family dwelling unit shall have an exterior design such that the premises has the character of a single-family dwelling.
 - e) There shall be no additional driveway or curb cut providing access to the accessory family dwelling unit. At least one off-street parking space shall be provided for the accessory family dwelling unit.
 - f) A certificate of occupancy for the accessory family dwelling unit is required, and shall be issued to the owner only, and is not transferable. A certificate of occupancy for an accessory family dwelling unit shall expire not more than three years after the date of issue. Upon transfer of ownership of the premises, the certificate of occupancy for the accessory family dwelling unit shall be null and void.
 - g) Only one accessory family dwelling unit may be allowed per premises.

And to revise Sub-Section E. Agricultural Residential I and Sub-Section F. Agricultural Residential II by deleting paragraph 2 in each sub-section its entirety and replacing it as follows:

2. Accessory Family Dwelling Units may be authorized by special permit from the Zoning Board of Appeals subject to the provisions of Sub-Section L. Accessory Family Dwelling Units.

And to revise Sub-Section I. Commercial District III and Sub-Section J. Commercial IV by inserting a new paragraph 3 in each sub-section as follows:

3. Accessory Family Dwelling Units may be authorized by special permit from the Zoning Board of Appeals subject to the provisions of Sub-Section L. Accessory Family Dwelling Units.

And to renumber the existing paragraph 3 in Sub-Sections I. and J. to paragraph 4.

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

2/3 Majority

ARTICLE 38: (Amend Zoning Bylaw: Section V, Sub-Section M)

To see if the Town of Medway will vote to amend the Medway Zoning Bylaw, SECTION V. USE REGULATIONS, Sub-Section M. Industrial District I as follows:

Add 1. l) *Contractor's Yard*

Add 1. m) *Vehicle Repair*

Add 1. n) *Outdoor storage of materials and parking of vehicles and equipment associated with the operation of a business located in a structure on the premises*

Add 1. o) *Kennel when authorized by a special permit from the Zoning Board of Appeals*

2. c) Delete *Minimum lot width* and replace it with *Minimum continuous frontage*

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

2/3 Majority

ARTICLE 39: (Amend Zoning Bylaw: Section V, Sub-Section N)

To see if the Town of Medway will vote to amend the Medway Zoning Bylaw, SECTION V. USE REGULATIONS, Sub-Section N. Industrial District II as follows:

- Add 1. j) *Outdoor storage of materials and parking of vehicles and equipment associated with the operation of a business located in a structure on the premises*
- Add 1. k) *Kennel when authorized by a special permit from the Zoning Board of Appeals*
- 2. c) Delete *Minimum lot width* and replace it with *Minimum continuous frontage*

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

2/3 Majority

ARTICLE 40: (Amend Zoning Bylaw: Section V, Sub-Section O)

To see if the Town of Medway will vote to amend the Medway Zoning Bylaw, SECTION V. USE REGULATIONS, Sub-Section O. Industrial District III as follows:

- Add 1. i) *Outdoor storage of materials and parking of vehicles and equipment associated with the operation of a business located in a structure on the premises*
- Add 1. j) *Kennel when authorized by special permit from the Zoning Board of Appeals*
- 2. c) Delete *Minimum lot width* and replace it with *Minimum continuous frontage*

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

2/3 Majority

ARTICLE 41: (Amend Zoning Bylaw: Section V, Sub-Section Q)

To see if the Town of Medway will vote to amend the Medway Zoning Bylaw, SECTION V. USE REGULATIONS, by amending Sub-Section Q. Floodplain/Wetland

Protection Districts to read as follows:

Q. FLOOD PLAIN/WETLAND PROTECTION DISTRICTS

1. *Purpose:* In addition to the purpose in Section I of this Bylaw, the purposes of this district are:
 - a) To provide that lands in the Town of Medway subject to seasonal or periodic flooding as described hereinafter shall not be used for residences or other purposes in such a manner as to endanger the health or safety of the occupants thereof, or the public generally, or to burden the public with costs ***associated with the response and cleanup of flooding conditions*** resulting from the unwise individual choices of land use.
 - b) To protect, preserve and maintain the water table and water recharge areas within the town so as to preserve present and potential water supplies for the public health and safety of the Town and the Metropolitan area.
 - c) To assure the continuation of the natural flow pattern of the watercourses within Medway and to preserve natural floodwater storage areas so as to protect persons and property against the hazards of flood inundation ***and reduce damage to public and private property resulting from flooding waters.***
 - d) ***To avoid the loss of utility services which if damaged by flooding would disrupt or shut down the utility network and impact areas of the community beyond the site of flooding.***
2. ***Flood Plain/Wetland Protection District: The Flood/Plain/Wetland Protection District is hereby established as an overlay district. The Flood Plain/Wetland Protection District includes:***
 - a) All special flood hazard areas designated as Zone A ***or AE*** on the ***Norfolk County*** Flood Insurance Rate Map (FIRM) ***issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Norfolk County FIRM that are wholly or partially within the Town of Medway are panel numbers 25021C - 0136E, 0137E, 0138E, 0139E, 0141E, 0142E, 0413E, and 0144E with a preliminary date of June 12, 2009 and an effective date of July 17, 2012. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Norfolk County Flood Insurance Study (FIS) with an effective date of July 17, 2012. The FIRM and FIS report are incorporated herein by reference and are on file with the***

Town Clerk, Planning *and Economic Development* Board, *Conservation Commission, Building Department* and *Board of Assessors*.

- b) All that land bordering any natural water body that lies within a horizontal distance of twenty-five (25) feet from the mean high water line except as otherwise defined on the Flood Plain/Wetland Protection District Map.
- c) All water bodies encircled by boundary lines of the District.
- d) All that land along the following named brooks and their tributaries: Stall Brook, Hopping Brook, Chicken Brook and certain unnamed brooks and streams that lie within a horizontal distance of twenty-five (25) feet of the thread of said brooks and streams except as otherwise defined on the Flood Plain/Wetland Protection District Map.
- e) All those wetlands which may be described as upland swamps or marshes which lie at the source of the brooks or their tributaries or which lie in surface depressions without drainage outlets, as defined on the Flood Plain/Wetland Protection District Map.

3. ***Base Flood Elevation and Floodway Data***

- a) ***Floodway Data. In Zones A and AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.***
- b) ***Base Flood Elevation Data. Base flood elevation data is required for subdivision proposals or other developments greater than 50 lots or 5 acres, whichever is the lesser, within unnumbered A zones.***

4. ***Use Regulations:***

- a) The Flood Plain/Wetland Protection District ***is an overlay district to all other districts established by this Bylaw. The underlying permitted uses are allowed provided that they meet the following additional requirements as well as those of the Massachusetts State Building Code dealing with construction in flood plains.***
 - 1) No new building or structure shall be erected or constructed;
 - 2) No existing building or structure shall be moved, altered or enlarged so as to increase its ground coverage by more than a total of twenty (20) percent; and

- 3) No dumping or filling or relocation of earth materials shall be permitted except as may be required for the uses permitted in paragraphs b. (7) and (8) below.
- 4) No storage of road salt, fertilizer, manure or other organic or chemical leachable material shall be permitted.

b) In addition, the following uses shall be permitted in the Flood Plain/Wetland Protection District subject specifically to paragraphs 4 , a) 1, 2, 3 and 4 above, above as applicable provided that prior approval of the Conservation Commission under the provisions of the General Laws, Ch. 131, S. 40 has been given.

- 1) Uses directly related to the conservation of water, plants and wildlife.
- 2) Outdoor recreation activities and facilities, including unpaved play areas, nature study, boating, fishing and hunting where otherwise legally permitted.
- 3) Wildlife management areas, landings, foot, bicycle and/or horse paths and bridges, provided such uses do not affect the natural flow pattern of any water course.
- 4) Grazing and farming, including truck gardening and harvesting of crops.
- 5) Forestry and nurseries.
- 6) Small non-residential structures of less than 100 square feet of floor area used in connection with recreation or the growing, harvesting, storage or sale of crops raised on the premises.
- 7) Creation of ponds with a total water surface area at normal elevation not in excess of 40,000 square feet.
- 8) Removal of salt and other accumulated debris from a water course which tends to interfere with natural flow patterns of the water course.
- 9) Access driveways to land outside the Flood Plain/Wetland Protection District not otherwise accessible.
- 10) ***Buildings lawfully existing prior to the adoption of these provisions.***

c) ***All development in the district including structural and non-structural activities, whether permitted by right or by special permit must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws and with the following:***

- 1) ***Sections of the Massachusetts State Building Code (780 CMR) which address floodplain and coastal high hazard areas;***
- 2) ***Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00);***
- 3) ***Inland Wetlands Restriction, DEP (currently 310 CMR 13.00).***

4) *Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5).*

Any variances from the provisions and requirements of the above referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.

d) *Other Use Regulations*

- 1) *In Zone AE, along watercourses that have a regulatory floodway designated on the Norfolk County FIRM, encroachments are prohibited in the regulatory floodway which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.*
- 2) *All subdivision proposals must be designed to assure that:*
 - a. *such proposals minimize flood damage;*
 - b. *all public utilities and facilities are located and constructed to minimize or eliminate flood damage; and*
 - c. *adequate drainage is provided to reduce exposure to flood hazards.*
- 3) *Existing contour intervals of site and elevations of existing structures must be included on plan proposal.*

5. *Lot Area Allowance:* If any area of a lot in a single family residence district is overlaid by the Flood Plain/Wetland Protection District, said portion may be used to meet the area regulations of that district provided that no building or structure may be erected on the portion remaining outside the Flood Plain/Wetland Protection District unless appropriate space on that portion is available for siting a building or structure, for installation of adequate sewage disposal facilities in accordance with Article XI of the State Sanitary Code and for meeting the setback, frontage and other dimensional requirements in this Bylaw , but in no case less than 10,000 square feet.

A lot with a dwelling existing thereon at the time of the adoption of this Bylaw shall not be deemed a non-conforming lot because any portion of it lies within the Flood Plain/Wetland Protection District.

If any portion of a lot in a commercial or industrial district is overlaid by the Flood Plain/Wetland Protection District, any use of the lot shall require a special permit from the Board of Appeals.

6. *Boundary Line Plot Plan:* Whenever an application is made for a building permit which the Building Inspector believes may be affected by a Flood Plain/Wetland Protection District boundary, the Inspector shall require the applicant for such permit to provide as part of such application a plan, certified by a registered land surveyor, of the lot on which such building is intended to be built showing the

exact location of the District boundary as described on the Zoning Map, "Flood Plain/Wetland Protection District, Medway, Mass. 1975" and in paragraph 2 herein. In the case of a building permit for an interior improvement to a building or structure where the outside dimensions and the total ground coverage are not to be increased, the boundary line location shall not be required.

7. *Determination of Flooding and Suitability:* If any land in the Flood Plain/Wetland Protection District is proven to the satisfaction of the Board of Appeals as being in fact not subject to flooding or not unsuitable because of drainage conditions for a use or structure which would otherwise be prohibited by this section, and the Board of Appeals determines that the use of such land for such use or structure will not interfere with the general purposes for which the District has been established, and will not be detrimental to the public health, safety and/or welfare, the Board of Appeals may grant a special permit for such use or structure which will comply with all respects with all other provisions of the underlying District or Districts within which the land is located, provided that any and all necessary permits, orders or approvals required by local, State or Federal law are obtained. The Board of Appeals shall refer each question to the Planning Board, Conservation Commission and Board of Health and shall not act until these agencies have reported their recommendations or 45 days have elapsed after such referral and no report have been received.
8. *Special Permit Requirements:* Any other Bylaw or regulation to the contrary notwithstanding, no construction requiring any utility, including electric, water, gas and telephone lines or waste disposal or drainage facilities shall be permitted within the District unless the Board of Appeals shall determine that all utilities are located, elevated and constructed so as to minimize or eliminate flood damage and that methods of disposal of sewage, refuse and other wastes and methods of providing drainage are adequate to reduce flood hazards.
9. If the Conservation Commission shall determine it necessary to require engineering, hydrological, or general site review in order to make an informed decision on the applicability of wetlands regulations to a given site, it may require the applicant to undertake the needed investigation. No such study shall be initiated until the applicant has provided written guarantee to the Commission that he/she will assume responsibility for its costs and terms of payment. The selection of a consultant for the study shall be subject to the approval of the Commission.

Any permit or Order of Condition issued under this requirement shall be released to the applicant only after receipt from the consultant of acknowledgment of payment or other satisfactory arrangement.

This requirement shall apply only to those projects or sites which the Conservation Commission shall determine to have a potentially significant impact upon the environment.

10. *Notification of Watercourse Alteration – In a riverine situation, the Conservation Agent shall notify the following of any alteration or relocation of a watercourse:*

- a) *Adjacent Municipalities*
- b) *NFIP State Coordinator*
Massachusetts Department of Conservation and Recreation
251 Causeway Street, Suite 600 - 700
Boston, MA 02114-2104

Or any successor agencies/addresses

- c) *NFIP Program Specialist*
Federal Emergency Management Agency, Region 1
99 High Street, 6th Floor
Boston, MA 02110

Or any successor agencies/addresses

11. *In this sub-section, the words used shall be defined as follows:*

AREA OF SPECIAL FLOOD HAZARD is the land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year. The area may be designated as Zone A, AO, AH, A1-30, AE, A99, V1-30, VE, or V.

BASE FLOOD means the flood having a one percent chance of being equaled or exceeded in any given year.

DEVELOPMENT means any manmade change to improved or unimproved real estate, including but not limited to building or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations.

DISTRICT means floodplain district.

FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) administers the National Flood Insurance Program. FEMA provides a nationwide flood hazard area mapping study program for communities as well as regulatory standards for development in the flood hazard areas.

FLOOD HAZARD BOUNDARY MAP (FHBM) means an official map of a community issued by FEMA where the boundaries of the flood and related erosion areas having special hazards have been designated as Zone A or E.

FLOOD INSURANCE RATE MAP (FIRM) means an official map of a community on which FEMA has delineated both the areas of special flood hazard and the risk premium zones applicable to the community.

FLOOD INSURANCE STUDY means an examination, evaluation, and determination of flood hazards, and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of flood-related erosion hazards.

FLOODWAY means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation.

LOWEST FLOOR means the lowest floor of the lowest enclosed area (including basement or cellar). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor, **PROVIDED** that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of NFIP Regulations 60.3.

NEW CONSTRUCTION means, for floodplain management purposes, structures for which the "start of construction" commenced on or after the effective date of a floodplain management regulation adopted by a community. For the purpose of determining insurance rates, **NEW CONSTRUCTION** means structures for which the "start of construction" commenced on or after the effective date of an initial **FIRM** or after December 31, 1974, whichever is later.

ONE-HUNDRED-YEAR FLOOD - see **BASE FLOOD**.

REGULATORY FLOODWAY - see **FLOODWAY**

SPECIAL FLOOD HAZARD AREA means an area having special flood and/or flood-related erosion hazards, and shown on an **FHBM** or **FIRM** as Zone A, AO, AI-30, AE, A99, AH, V, VI-30, VE.

STRUCTURE means, for floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home. **STRUCTURE**, for insurance coverage purposes, means a walled and roofed building, other than a gas or liquid storage tank, that is principally above ground and affixed to a permanent site, as well as a manufactured home on foundation. For the latter purpose, the term includes a building while in the course of construction, alteration, or repair, but does not include building materials or supplies intended for use in such construction, alteration, or repair, unless such materials or supplies are within an enclosed building on the premises.

SUBSTANTIAL DAMAGE means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damaged

condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

***SUBSTANTIAL IMPROVEMENT** means any repair, reconstruction, or improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure either (a) before the improvement or repair is started, or (b) if the structure has been damaged and is being restored, before the damage occurred. For the purposes of this definition, "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure.*

***ZONE A** means the 100-year floodplain area where the base flood elevation (BFE) has not been determined. To determine the BFE, use the best available federal, state, local, or other data.*

***ZONE A1-30 and ZONE AE** (for new and revised maps) means the 100-year floodplain where the base flood elevation has been determined.*

***ZONES B, C, AND X** are areas identified in the community Flood Insurance Study as areas of moderate or minimal flood hazard. Zone X replaces Zones B and C on new and revised maps.*

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

2/3 Majority

ARTICLE 42: (Amend Zoning Bylaw: Section V, Sub-Section R)

To see if the Town of Medway will vote to amend the Medway Zoning Bylaw, SECTION V. USE REGULATIONS, Sub-Section R. Sign Regulation as follows:

9. b) 10) Delete reference to *eight (8)* square feet and replace it with *six* square feet

9. e) 1) Delete reference to *eight (8)* square feet and replace it with *six* square feet

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOAR

VV

2/3 Majority

ARTICLE 43: (Amend Zoning Bylaw: Section V, Sub-Section T)

To see if the Town of Medway will vote to amend the Medway Zoning Bylaw, SECTION V. USE REGULATIONS, Sub-Section T. Open Space Residential Development (OSRD) by amending paragraphs 1 – 11 to read as follows:

T. OPEN SPACE RESIDENTIAL DEVELOPMENT (OSRD)

1. *Purpose and Intent – An OSRD is an alternative to a conventional/grid subdivision. An OSRD is specifically designed to accommodate, preserve and feature a site's important physical features.* The primary purposes for OSRD are:

- a) To allow for greater flexibility and creativity in the design of residential development;
- b) To protect community water supplies;
- c) To minimize the total amount of disturbance on the site;
- d) To encourage the permanent preservation of open space, agricultural land, forestry land, wildlife habitat, other natural resources including aquifers, water bodies and wetlands, *other natural landscape features* and/or historical and archeological resources.
- e) To encourage a more efficient form of development that consumes less open land and conforms more closely to existing topography and natural features than a conventional *grid* subdivision;
- f) To further the goals and policies of the Medway Master and/or Open Space Plans;
- g) To facilitate the construction and maintenance of housing, streets, utilities, and public service in a more economic and efficient manner.
- h) To preserve and enhance the community character;
- i) To preserve and protect *farmland*
- j) To protect the value of real property;
- k) To *promote a variety of* housing types that will diversify the community's housing stock including the provision of affordable housing for persons of low and moderate incomes.

(Item k) added May 14, 2007)

It is not the intent of this sub-section that an OSRD will have more building lots or dwelling units than would otherwise be possible with a conventional subdivision plan.

2. *Eligibility*

- a) *Zoning Classification* - Only those tracts located in the AR-I and AR-II Districts shall be eligible for consideration as an OSRD.
- b) *Contiguous Parcels* - To be eligible for consideration as an OSRD, the tract shall consist of a parcel or set of contiguous parcels. For the purposes of

this section, parcels that are directly opposite each other across an existing street, and each have a minimum of 25 feet of frontage on the same 25-foot section of roadway, may be considered as if contiguous. Provided, however, that parcels or sets of parcels on opposite sides of a street must each have practical development potential as evidenced by either meeting the dimensional requirements of the residential zoning district in which it lies, or, in the opinion of the Planning Board, has sufficient access and area to be subdivided in accordance with the Planning Board's Rules and Regulations for the Review and Approval of Land Subdivisions.

(Revised June 15,
2009)

- c) *Land Division* - To be eligible for consideration as an OSRD, the tract may be a subdivision or a division of land pursuant to M.G.L. c. 41, s. 81P, provided, however, that an OSRD may also be permitted where intended as a condominium on land not so divided or subdivided.
- d) *Tract Size* – An OSRD shall be on a site that is a minimum of **10** acres in area. The Planning and Economic Development Board may approve an OSRD on a tract of land that is less than **10** acres if such property directly abuts the Charles River, Chicken Brook or Hopping Brook and that portion of the property that abuts any of these waterways is included in the open space.

Item d) added June 15, 2009)

3. *Special Permit* **General Requirements**

- a) The Planning Board may authorize an OSRD pursuant to the grant of a special permit. Such special permits shall be acted upon in accordance with the provisions outlined below.
- b) The Planning Board shall adopt *OSRD Rules and Regulations* which shall more fully define the application requirements including the size, form, number and contents of the *Site Context and Analysis Plan*, *Concept Plan*, and *Yield Plan*, identify supporting information needed, and establish reasonable application, review and inspection fees, and performance bond requirements.
- c) Upon approval by the Planning Board, an OSRD may include a Local Convenience Retail use of no more than 7,500 square feet of gross building area.
- d) Upon approval by the Planning Board, an OSRD may include a Community Center or Building erected solely for the use of the residents

(Item c) added 6-2-08)

of the OSRD and their guests for educational, recreational and social purposes. (Item d) added 6-2-08)

4. *Pre-Application*

- a) *Pre-Application Review* -The purpose of the pre-application review is to ***allow the developer to secure feedback from the Planning and Economic Development Board, to*** minimize the applicant's costs of engineering and other technical experts, and to commence negotiations with the Planning and Economic Development Board at the earliest possible stage in the *site design process*. The applicant is required to ***submit a pre-application and to*** schedule a pre-application review at a regular business meeting of the Planning and Economic Development Board. The Planning and Economic Development Board shall invite the Conservation Commission, Open Space Committee, Board of Health, and Design Review Committee to ***review the pre-application materials and*** attend the informal pre-application review.
- b) *Pre-Application Documents – It is the intention that the majority of the required pre-application information can be derived primarily from existing data/ information sources.*
 - 1) *Preliminary Site Context Map*
 - 2) *Preliminary Site Analysis Map illustrating features of the site and nearby surrounding areas including water resources (such as aquifers, streams and riparian areas, DEP Zone II's, wetlands, floodplains and certified and potential vernal pools), BioMap areas, Priority Habitats and Estimated Habitats of Rare and Endangered Species, other protected open space and any other features that the applicant believes may be significant*
 - 3) *Aerial and/or ground photos of the site and environs*
 - 4) *Neighborhood Density Analysis - Calculation of the density of existing residential dwellings within 2500 feet of the site's perimeter and the density of all existing subdivisions which are adjacent to the subject property*
 - 5) *Conventional Subdivision Sketch Plan showing the maximum number of lots into which the parcel could reasonably be expected to be divided pursuant to the existing by-right zoning, conventional subdivision rules and regulations and other land use restrictions such as wetlands protection, etc.*
 - 6) *Map(s) and documentation (which may consist of photographs) of any stone walls, historic structures, significant trees, important landscapes, scenic views or other natural resources/features of the site.*
- c) At the pre-application review, the applicant shall:

- 1) **present** the **Preliminary Site Context** and **Preliminary Site Analysis maps** prepared with input from a Registered Landscape Architect
- 2) **identify potential development areas and open space areas and amenities including potential trails, trail connections, parking areas, etc.**
- 3) seek preliminary feedback from the Planning and Economic Development Board and/or its agents **and other Town boards/committees**
- 4) present a preliminary concept for handling stormwater runoff
- 5) discuss potential mitigation measures pursuant to paragraph 13. B) herein
- 6) and set a timetable for submittal of a formal application.

At the applicant's request and expense, the Planning and Economic Development Board may engage **outside consultants** as technical experts to review the applicant's **preliminary** plans and facilitate submittal of a formal application for an OSRD special permit.

d) Site Visit – As part of a request for a pre-application review, the applicant shall grant permission to Planning and Economic Development Board, Open Space Committee **and Conservation Commission** members and agents to visit the site, either as a group or individually, so that they may become familiar with the site and its surrounding area.

(Paragraph 4. Replaced in its entirety – June 13, 2011)

5. **Four-Step Design Process** - At the time of the application for an OSRD Special Permit, an applicant is required to demonstrate to the Planning and Economic Development Board that the following *Four-Step Design Process* was performed with the assistance of a Registered Landscape Architect (RLA) and **was used to determine** the proposed layout of streets, house lots and/or dwelling units and open space. **A narrative and accompanying illustrations documenting the findings and results of each of the four steps shall be provided.**

a) **Identify Conservation & Potential Development Areas**

- 1) Identify and delineate **Conservation Areas**: This includes:
 - a. **Primary Conservation Areas** such as wetlands, riverfront areas, and floodplains regulated by state or federal law, and verified by the Medway Conservation Commission through an Abbreviated Notice of Resource Area Delineation (ANRAD)

- b. *Secondary Conservation Areas* including unprotected elements of the natural landscape such as steep slopes, mature woodlands, prime farmland, meadows, wildlife habitats and cultural features such as historic and archeological sites and scenic views)
- 2) Identify and delineate *Potential Development Area(s)*. To the maximum extent feasible, the *Potential Development Area(s)* shall consist of land outside identified *Primary and Secondary Conservation Areas*.

The specific features of the parcel that are proposed to be preserved shall be identified. The Planning and Economic Development Board may require that certain features (including but not limited to specimen trees, stone walls, etc.) within the Potential Development Area be preserved.

- b) *Locate Dwelling Unit Sites* - Locate the approximate sites of individual houses and/or attached dwelling units within the *Potentially Developable Area(s)* and include the delineation of private yards and shared amenities, so as to reflect an integrated community, with emphasis on consistency with the Town's historical development patterns. The number of homes enjoying the amenities of the development should be maximized.
- c) *Align the Streets and Trails* - Align streets in order to access the house lots or dwelling units. Additionally, new streets and trails should be laid out to create internal and external connections to existing and/or potential future streets, sidewalks, existing or proposed new open space parcels and trails on abutting public or private property.
- d) *Draw in Lot Lines*

(Paragraph 5 was replaced in its entirety – June 13, 2011)

6. OSRD *Special Permit* Application

- a) Contents – An application for an OSRD Special Permit shall include:
 - 1) *Conventional Subdivision Sketch Plan showing the maximum number of lots into which the parcel could reasonably be expected to be divided pursuant to the existing by-right zoning, conventional subdivision rules and regulations and other land use restrictions such as but not limited to wetlands protection, etc.*
 - 2) *Site Context and Analysis Map* – The Site Context and Analysis *Map* shall illustrate the tract's existing conditions and its

relationship with adjoining parcels and the surrounding neighborhood. Using existing data sources and field inspections, it should indicate the important natural resources or features within the site as well as on adjoining lands. Such resources include, but are not limited to, wetlands, streams and riparian areas, floodplains, steep slopes, ledge outcroppings, woodlands, hedgerows, farmland, unique or special wildlife habitats, historic or cultural features (including old structures and stone walls), unusual geologic formations and scenic views.

3) ***OSRD Concept Plan*** - The **OSRD Concept Plan** shall be prepared by a Registered Landscape Architect, or by a multi-disciplinary team of which one member must be a Registered Landscape Architect. The **OSRD Concept Plan** shall show the Proposed Development Area (s) and the proposed Open Space Parcels and shall address the general features of the land, give approximate configurations of the lots, building footprints, open space, stormwater management facilities, utilities and roadways, pedestrian ways, ***guest parking areas, community center and convenience retail*** and include the information listed in Preliminary Plan section of the *Subdivision Rules and Regulations*. The *Concept Plan* shall incorporate the results of the Four-Step Design Process, according to Paragraph 5 above, and the Design Standards according to Paragraph 10 below, - ***A narrative and accompanying illustrations documenting the findings and results of each of the four steps shall be provided.***

4) *Yield Plan* - See Paragraph 7 herein.

5) *Design Plan* - The Design Plan shall include a preliminary design scheme for the development including, at a minimum, sample façade designs for the buildings and a preliminary landscaping ***design*** identifying typical features such as fences, stone walls, light posts, or other items in addition to vegetation that are being considered.

6) ***Open Space Documents***

- a) ***The Open Space Plan shall indicate areas planned in the required Open Space parcel(s) for passive open space and for active open space including but not limited to trails, trail structures, bike paths, associated parking, sports fields, playgrounds, seating, docks, launches, piers, etc.***
- b) ***The Open Space Plan shall also indicate open areas within the Development Parcel that would benefit the residents of the development.***
- c) ***A narrative describing the proposed management plan for the ownership and on-going maintenance, care and upkeep of the Open Space parcel(s).***

d) *A narrative that describes how the proposed open space parcel(s) fits into Medway's Open Space and Recreation Plan and/or serves to extend an existing open space area.*

7) *Mitigation Plan* – Proposed mitigation measures in compliance with Sub-Section 13 (b)

8) *Narrative Statement* that describes how the proposed OSRD meets the general purposes and evaluation criteria of this bylaw and why it is in the best interest of the Town to grant the OSRD Special permit rather than approve a conventional subdivision plan.

9) *Neighborhood Density Analysis - Calculation of the density of existing residential dwellings within 2500 feet of the site's perimeter and the density of all existing subdivisions which are adjacent to the subject property*

10) *List of Anticipated Waivers from the Subdivision Rules and Regulations*

11) *Other Information* – The submittals and permits of this section shall be in addition to any other applicable requirements of the Subdivision Control law or any other provisions of this Zoning Bylaw, including, but not limited to the Affordable Housing provisions of Section X.

(Paragraph 6 replaced in its entirety – June 13, 2011)

b) *Application Review Process* – Upon receipt of an application for an OSRD Special Permit, the Planning and Economic Development Board shall, within fourteen (14) days of the filing of the completed application, distribute copies of the application, accompanying plans, and other documentation, to the Board of Health, Conservation Commission, Open Space Committee, Building Inspector, Department of Public Services, Police Chief, Fire Chief, Design Review committee, and the Town's consulting engineer and consulting planner for their consideration, review, and report. The applicant shall furnish the copies necessary to fulfill this requirement. Reports from other boards and officials shall be submitted to the Planning and Economic Development Board within thirty-five (35) days of receipt of the reviewing party of all the required materials. Failure of these reviewing parties to make recommendations after having received copies of all such required materials shall be deemed a lack of opposition thereto. In the event that the public hearing by the Planning and Economic Development Board is held prior to the expiration of the 35-day period, the Planning and Economic Development Board shall continue the public hearing to permit the formal submission of reports and recommendations within

the 35-day period.

7. *Maximum Number of Dwelling Units/Yield Plan*

- a) The maximum possible number of OSRD dwelling units shall be derived after preparation of a *Yield Plan*. The *Yield Plan* shall indicate the tract's total area (TA), *its easement area (EA)*, *its potential development area (PDA)* and its wetland and riverfront area (WRA). WRA shall include those portions of the tract that are classified as wetland and/or are located within the 200' riparian zone of a perennial stream as determined by the Medway Conservation Commission. *EA shall include those portions of the tract that are already subject to utility easements but shall not include any pedestrian access easements. WRAs located within the EA shall not be counted twice. PDA equals TA – EA.*

(Revised June 15, 2009)

The following formula shall be used to determine the maximum possible number of OSRD dwelling units that may be permitted. The resulting amount shall be rounded down to the nearest whole number.

$$\text{Maximum \# of OSRD Dwelling Units} = \frac{\text{PDA} - (.5 \times \text{WRA}) - (.1 \times \text{PDA})}{\text{Zoning District Minimum Lot Area}}$$

- b) *The Board, in issuing the OSRD Special Permit, is not required to authorize the maximum possible number of OSRD dwelling units as derived from the Yield Plan calculations.*

8. *Adjustment of Dimensional Requirements* - The Planning and Economic Development Board may authorize modification of *the applicable zoning district requirements including but not limited to* lot size, shape, *frontage* and other bulk requirements for lots within an OSRD, subject to the following limitations:

- a) Lots having reduced area or frontage shall not have frontage on a street other than a street created by a subdivision involved, provided, however, that the Planning and Economic Development Board may waive this requirement where it is determined that such reduced lot(s) are consistent with existing development patterns in the neighborhood.
- b) Lot frontage shall not be less than fifty feet (50').

- c) Each lot shall have a front setback of at least twenty-five feet (25') unless a reduction is otherwise authorized by the Planning and Economic Development Board.
- d) Each lot shall have a minimum of fifty percent (50%) of the minimum required lot area for the zoning district in which it is located.
- e) In order to allow flexibility and creativity in siting building locations while also promoting privacy, buildings shall be separated as follows:

Type/Size of Building	Average Separation Distance (feet)
Single family detached dwelling units with 2500 ft ² or less of habitable space	20
Two or three attached dwelling units with an average of 2500 ft ² or less of habitable space each	
Single family detached dwelling units with more than 2500 ft ² of habitable space	30
Four or five attached dwelling units with an average of 2500 ft ² or less of habitable space each	
Four or five attached dwelling units with an average of more than 2500 ft ² of habitable space each	35

The average separation distances shall be calculated based on the buildings that can be connected with an imaginary line that does not cross a roadway. Thus, on a through road, the separation distances on each side of the road shall be calculated separately. On a cul-de-sac, all of the buildings that can be connected by an imaginary line on both sides and around the bulb of the cul-de-sac shall be counted. On a loop road, the buildings on the exterior and interior of the loop will be calculated separately. Detached accessory buildings such as garages up to 2 bays and 1 story sheds of a size not requiring a building permit shall not be considered in calculating the distances between buildings.

- f) Garage doors facing the street shall be set back a minimum of five feet (5') more than the front wall of the principle building. No more than fifty percent (50%) of the garage doors within an entire OSRD shall face the street from which it is accessed. These requirements may be waived by the Planning and Economic Development Board for corner lots where the garage door faces a different street than the front of the dwelling unit or for other extraordinary circumstances that the Planning and Economic Development Board deems to be in the Town's best interests.

(Paragraph 8 replaced in its entirety – June 13, 2011)

- 9. **Open Space Requirements** - A minimum of fifty percent (50%) of the tract shown on the development plan for **parcels of 25 acres or less** shall be open space. **For parcels of more than 25 acres, a minimum of sixty percent (60%) of the tract shown on the development plan shall be open space.** For purposes of this

section, open space shall be considered to be land left in its natural state and/or land used for any of the purposes described in item (c) below. Open space is to be owned and managed as outlined in item (e) below. Any proposed open space, unless conveyed to the Town or its Conservation Commission, shall be subject to a recorded restriction enforceable by the Town, providing that such land shall be perpetually kept in an open state, that it shall be preserved exclusively for the purposes set forth herein, and that it shall be maintained in a manner which will ensure its suitability for its intended purposes.

- a) In the minimum required open space area (equal to 50% *or 60%* of the total area of the proposed OSRD parcel), the percentage of land that is a *resource area* (as defined and regulated by the Medway General Wetlands Protection Bylaw (ARTICLE XXII)) shall not exceed the percentage of the total tract that is a *resource area*; provided, however, that in any proposed open space beyond the minimum required, the applicant may include a greater percentage of *resource area*.

(Revised May 14, 2007 & June 15, 2009)

- b) The open space shall be contiguous. Open Space will be considered as contiguous if it is separated by a roadway or an accessory amenity. The Planning Board may waive this requirement for all or part of the required open space where it is determined that allowing non-contiguous open space will promote the goals of this bylaw and/or protect the identified Primary and Secondary Conservation Areas. ***In either case, the open space shall be integrated into the development and/or abutting areas in a manner that maximizes its visibility and function to residents and the general public.***

- c) The open space shall be used for wildlife habitat and conservation and the following additional purposes: historic preservation, education, outdoor education, recreation, parks, agriculture, horticulture, forestry, a combination of these uses, and shall be served by suitable access for such purposes. ***For developments in which 60% of the tract is open space,*** the Planning Board may permit up to 10% of the open space to be paved or built upon for structures accessory to the dedicated use or uses of such open space (*i.e., bike paths, playgrounds, or other recreation facilities*). ***For developments with less than 60% of open space, use of the space shall be limited to pedestrian trails, picnic areas or other passive uses. Open space along the water may be used for water-based recreation purposes such as canoe launches, fishing piers, etc.*** The open space shall be accessible to the public, unless the Planning Board waives this requirement because it deems that it is in the best interests of the Town to do so. The Planning Board may require a minimum number of off-street parking spaces to facilitate such public access ***depending on the nature and use of the open space area.***

(Revised June 15, 2009)

- d) While protecting resources and leaving land in its natural state is a primary goal, the Planning Board also encourages the use of open space to provide active and passive recreation in the form of commons, parks and playgrounds to serve the needs of the development and surrounding neighborhoods.
- e) The following shall not qualify toward the required minimum open space area:
- 1) Surface stormwater management systems serving the OSRD such as retention and detention ponds.
 - 2) Sub-surface drainage, septic and leaching systems per Title 5
 - 3) Seventy-five percent (75%) of the land area subject to any type of utility easement
 - 4) Land within thirty feet (30') of any dwelling unit
 - 5) Local Convenience Retail buildings or Community buildings or other buildings housing common facilities and any associated parking.
 - 6) Median strips, landscaped areas within parking lots or landscaped areas on individual home lots.
 - 7) Strips of land equal to or less than fifteen feet (15') wide, unless, in the opinion of the Planning and Economic Development Board, they serve as necessary pedestrian connectors to a public way, trail, or another open space parcel.
 - 8) Buffer areas in the Development Area as required in Subsection 10 (i)

(Revised June 13, 2011)

- f) Ownership of the Open Space - The open space shall, at the Planning Board's discretion, be conveyed to:
- 1) The Town or its Conservation Commission, upon its agreement;
 - 2) A nonprofit organization, the principal purpose of which is the conservation of open space and any of the purposes for such open space set forth above, upon its agreement;
 - 3) A corporation or trust owned jointly or in common by all owners of lots within the OSRD. If such corporation or trust is utilized, ownership thereof shall pass with conveyance of the lots in perpetuity. Maintenance of such open space and facilities shall be permanently guaranteed by such corporation or trust that shall provide for mandatory assessments for maintenance expenses to each lot. Each such trust or corporation shall be deemed to have assented to allow the Town to perform maintenance of such open space and facilities, if the trust or corporation fails to provide adequate maintenance, and shall grant the town an easement for this purpose. In such event, the Town shall first provide fourteen (14) days written notice to the trust or

corporation as to the inadequate maintenance, and, if the trust or corporation fails to complete such maintenance, the town may perform it. Each individual deed, and the deed of trust or articles of incorporation, shall include provisions designed to effect these provisions. Documents creating such trust or corporation shall be submitted to the Planning Board for approval, and shall thereafter be recorded.

- g) The Planning and Economic Development Board shall make the final determination regarding the open space parcels. This shall include the location, size, shape, configuration and use of all proposed open space. Following such a determination, the Board may consider this to be an inappropriate contribution of open space and may require additional land to satisfy this requirement.

(Item 9. g) revised June 13, 2011)

10. *General Design Standards* – The following General Design Standards shall apply to all OSRDs and shall govern the development and design process:

- a) The landscape shall be preserved in its natural state, insofar as practicable, by minimizing tree and soil removal. Any grade changes shall be in keeping with the general appearance of the neighboring developed areas. The orientation of individual building sites shall be such as to maintain maximum natural topography and cover. Topography, tree cover, and natural drainage ways should be treated as fixed determinants of road and lot configuration.
- b) Streets shall be designed and located in such a manner as to maintain and preserve natural topography, significant landmarks, and trees; to minimize cut and fill; and to preserve and enhance views and vistas on or off the subject tract.
- c) ***Dwelling units and associated accessory buildings, parking, drainage facilities, landscaping, lighting, etc. shall be located to maximize views of the open space for residents of the development, abutting properties and passersby to the fullest extent practicable.***
- d) The development shall relate harmoniously to the terrain and the use, scale, and architecture of existing buildings in the vicinity that have functional or visual relationship to the proposed buildings. Proposed buildings shall relate to their surroundings in a positive manner.
- e) All open space (*landscaped and usable*) shall be designed to add to the visual amenities of the area by maximizing its visibility for persons passing the site or overlooking it from nearby properties.

- f)* The removal or disruption of historic, traditional or significant uses, structures, or architectural elements shall be minimized insofar as practicable, whether these exist on the site or on adjacent properties.
- g)* Mix of Housing Types - The OSRD may consist of any combination of single-family, two-family and multifamily residential structures. A multifamily structure shall not contain more than 5 dwelling units.
- h)* Common/Shared Driveways - Common or shared driveways may be allowed at the discretion of the Planning Board.
- i)* Each OSRD dwelling unit shall have reasonable access to the open space, but does not need to directly abut the open space.
(Added May 14, 2007)
- j)* A minimum fifteen foot (15') wide buffer area consisting of natural vegetation, earthen materials and/or additional landscaping and/or fencing, acceptable to the Planning and Economic Development Board, shall be located on the perimeter of the Development Area where it abuts existing neighborhoods unless a reduction is otherwise authorized by the Planning and Economic Development Board. A determination to reduce the size of the buffer area shall be based on the proximity or lack thereof of abutting residences, the extent and screening effectiveness of any existing vegetation which may serve to buffer abutting properties, and/or the need to use the buffer area for access or utility easements.
(Revised June 13, 2011)
- k)* Parking – A minimum of three (3) off-street parking spaces shall be required for each dwelling unit. The Planning and Economic Board may require additional off-street parking areas for use in common by residents and their guests. Locations for additional guest parking shall be shown on the Concept Plan.
(Revised June 13, 2011)
- l)* Sidewalks shall be provided along the entire frontage of the OSRD tract along existing Town ways, including the frontage of any lots held in common ownership with the parcels within five (5) years prior to the submission of the OSRD Special Permit application. In those instances where sidewalk construction is not feasible or practical, the Planning Board shall require that the applicant support sidewalk construction elsewhere in the community. This may be accomplished either by constructing an equivalent length of sidewalk elsewhere in the community as recommended by the Department of Public Services or by making a payment in lieu of sidewalk construction to the Town of Medway's Sidewalk Special Account in an amount determined by the Planning Board at the recommendation of the Town's Consulting Engineer.

(Added
June 15, 2009)

m) Pedestrian circulation measures shall be provided to facilitate movement within the Development Area as well as between it and the Open Space and the abutting existing neighborhood(s). (Added June 13, 2011)

n) Trails shall be provided to facilitate public access to the Open Space unless the Planning and Economic Development Board finds that it is not in the best interests of the Town to locate a trail on a particular parcel.

(Added June 13, 2011)

o) ***Dead-end streets may be permitted in an OSRD but shall not exceed 1,000 feet in length unless a secondary emergency access/egress is included that provides acceptable access and egress for police, fire, ambulance, and other emergency vehicles.***

11. *Decision of the Planning Board* - The Planning Board may grant an OSRD Special Permit if it determines that a proposed OSRD has less detrimental impact on the tract than a conventional subdivision development proposed for the tract, after considering the following factors:

- a) Whether the OSRD achieves greater flexibility and creativity in the design of residential development than a conventional plan;
- b) Whether the OSRD promotes ***the*** permanent preservation ***and where possible, enhancement*** of open space, agricultural land, forestry land, other natural resources including water bodies and wetlands, ***significant natural features and scenic views***, and historical and archeological resources;
- c) Whether the OSRD promotes a more efficient form of development that consumes less open land and better conforms to existing topography and natural features than a conventional subdivision;
- d) Whether the OSRD reduces the total amount of disturbance on the site;
- e) Whether the OSRD furthers the goals and policies of Medway's Open Space and/or Master Plan;
- f) Whether the OSRD facilitates the construction and maintenance of streets, utilities, and public services, in a more economical and efficient manner; and

- g) Whether the **OSRD Concept Plan** and its supporting narrative documentation complies with all sections of this Zoning By-Law.
- h) Whether the design of buildings within the OSRD is consistent or compatible with traditional New England architectural styles as further described in the Planning Board's *Design Review Guidelines*.
- i) Whether the OSRD is compatible or in harmony with the character of adjacent residential neighborhoods.
- j) Whether the OSRD will have a detrimental impact on abutting properties and residential neighborhoods.
- k) Whether the impact of the OSRD on abutting properties and residential neighborhoods has been adequately mitigated.
- l) Whether the OSRD protects and enhances community character

(Items

11 (h) – 11 (l) added May 14, 2007)

m) Whether the development will provide for and maintain convenient and safe emergency access to all buildings, structures and open space facilities.

n) Whether the development will not cause unreasonable traffic congestion or unsafe conditions within and outside the development.

An OSRD Special Permit decision shall include the approved **OSRD Concept Plan**. The OSRD Special Permit Decision shall specifically state that the OSRD Definitive Plan shall substantially comply with the approved **OSRD Concept Plan**. The applicant shall record the OSRD Special Permit Decision/*Concept Plan* at the Norfolk County Registry of Deeds.

(Added June 2, 2008)

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

2/3 Majority

ARTICLE 44: (Amend Zoning Bylaw: Section V, Sub-Section Y)

To see if the Town of Medway will vote to amend the Medway Zoning Bylaw, SECTION V. USE REGULATIONS, Sub-Section Y. Business/Industrial District as follows:

1. l) Special Permits from Zoning Board of Appeals

- 1) Delete *Automobile Service Station*. Replace with *Vehicle Repair*
- o) Add *Outdoor Retail Sales*
- p) Add *Kennel*
2. c) Delete *Minimum lot width* and replace it with *Minimum continuous frontage*

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

2/3 Majority

ARTICLE 45: (Amend Zoning Bylaw: Section V, Sub-Section A)

To see if the Town of Medway will vote to amend the Medway Zoning Bylaw by deleting the seventh paragraph in Sub-Section A. General Requirements in SECTION V. USE REGULATIONS which reads:

“No kennel is allowed in any district unless permitted by a special permit granted by the Zoning Board of Appeals.

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

2/3 Majority

ARTICLE 46: (Amend Zoning Bylaw, Section V, Sub-Section X)

To see if the Town of Medway will vote to amend the Medway Zoning Bylaw, SECTION V. USE REGULATIONS, Sub-Section X. Affordable Housing, by deleting the sub-section in its entirety and replacing it as follows:

X. AFFORDABLE HOUSING

1. *Purpose and Intent* – The purpose of Sub-Section X., hereafter referred to as this sub-section, is to further the Master Plan goal of encouraging the provision of various housing types in Medway for persons of various age and income levels and to:

- a) increase the supply of housing in the Town of Medway that is available to and affordable by low and moderate income households;
- b) encourage the construction or renovation of a diversity of housing types in Medway to meet the needs of low and moderate income households;
- c) promote a reasonable mix and geographic distribution of affordable housing units throughout the community;
- d) produce housing units eligible for listing as Local Initiative Units on the *Subsidized Housing Inventory* under M.G.L. c. 40B, Sections 20-23;
- e) provide more opportunities to enable Town of Medway employees to live in the community;
- f) ***-Provide a mechanism to offset the decreases in the Town's percentage of affordable housing that are directly caused by increases in the Town's overall housing stock.***

2. Definitions

Affordable Housing Restriction - A covenant agreement, deed restriction, or other legal instrument, acceptable in form and substance to the Town of Medway, that effectively restricts occupancy of an Affordable Housing Unit to a *Qualified Purchaser* or *Qualified Renter*, and which provides for administration, monitoring and enforcement of the restriction during the term of affordability. An

Affordable Housing Restriction shall run with the land or dwelling unit in perpetuity from the time of a unit's initial occupancy, so as to be binding on and enforceable against any person claiming an interest in the property. An *Affordable Housing Restriction* shall be enforceable under the provisions of M.G.L. c.184, Section 32, and be approved by the Massachusetts Department of Housing and Community Development (DHCD).

Affordable Housing Trust Fund – An account established and operated by the Town for the exclusive purpose of creating or preserving affordable housing units in the Town of Medway.

Equivalent Affordable Housing Unit Value – An amount equal to the difference between the median sale price for market rate single family homes sold in Medway during the thirty six months preceding the date of application, as determined by the Medway Board of Assessors based on deeds recorded at the Norfolk Registry of Deeds for arms-length transactions, and the purchase price of a home that is affordable to a qualified purchaser as determined by DHCD, assuming a household size of **four** ; or one person per bedroom plus one additional person with the number of bedrooms being the average number in the development, whichever is less. For developments other than single-family detached structures (e.g. duplexes or multifamily condominiums) the Planning Board may

substitute the median sale price of the applicable type of market rate dwelling unit for the median sale price of single family homes in the preceding formula.

DHCD – The Massachusetts Department of Housing and Community Development or a successor agency.

Local Initiative Program (LIP) – A program administered by *DHCD* to develop and implement local housing initiatives to produce low and moderate income housing, pursuant to state regulations which may be amended from time to time.

Maximum Affordable Purchase Price or Rent - A selling price or monthly rent that does not exceed the maximum purchase price or rent guidelines of the program used to qualify dwelling units for inclusion on the *Subsidized Housing Inventory*.

Qualified Purchaser: A Low- or Moderate-Income Household that purchases and occupies an Affordable Housing Unit as its principal residence.

Qualified Renter: A Low or Moderate-Income Household that rents and occupies an Affordable Housing Unit as its principal residence.

Subsidized Housing Inventory: The Massachusetts Department of Housing and Community Development Chapter 40B Subsidized Housing Inventory pursuant to state regulations as may be amended from time to time.

(NOTE - Certain other terms used in this sub-section are defined in SECTION II. Definitions of the Medway Zoning Bylaw.)

3. *Applicability* – In all zoning districts, the provisions of this sub-section shall apply to the following:

a) that results in a net increase of **six** or more dwelling units whether by new construction or by the alteration, expansion, reconstruction, or change of existing residential or non-residential space, whether on one or more contiguous parcels. Such may be developed pursuant but not limited to the following:

- 1) *The development of lots shown on a subdivision plan approved under the General Laws chapter 41 section 81U.*
- 2) *The development of lots on a plan endorsed as not requiring approval under the subdivision control law under the General Laws chapter 41 Section 81P (ANR)*
- 3) Sub-Section T. (OSRD) of SECTION V. USE REGULATIONS of the Medway Zoning Bylaw.
- 4) Sub-Section W. (AUOD) of SECTION V. USE REGULATIONS of the Medway Zoning Bylaw.

- 5) Any other Residential or Mixed-Use Development which may be allowed by right or authorized by special permit in the future under the Medway Zoning Bylaw pursuant to M.G.L., c. 40A, sec 9.
- b) The construction of a residential development may not be segmented to avoid compliance with these provisions. Segmentation shall mean one or more divisions of land that cumulatively result in *a net* increase of *six* or more lots or dwelling units above the number existing thirty-six months earlier on any parcel or a set of contiguous parcels that were in common ownership on or after the effective date of the adoption of this section by Town Meeting.
- c) *These provisions shall not apply to:*
- 1) *The construction of six or more single-family dwellings on individual lots, if said six or more lots were in existence prior to the effective date of the adoption of this sub-section.*
 - 2) *Adult Retirement Community approved pursuant to an ARCPUD Special Permit under Section V. USE REGULATIONS, Sub-Section U.*
 - 3) *Assisted Living Residence Facility approved pursuant to a Special Permit under Section V. USE REGULATIONS, Sub-Section G. Commercial District I*

4. *Mandatory Provision of Affordable Housing Units*

- a) *In each development project subject to the provisions of paragraph 3 herein, at least ten percent (10%) of the lots or dwelling units shall be established as affordable housing units.*
- b) *In the instance when the provision of affordable units produces a requirement for a percentage of an affordable lot or unit, the percentage shall be rounded up to the next whole number. For example, a development proposing a total of eight lots or units requires .8 affordable housing units; accordingly, the number of required affordable housing units is rounded up from .8 to 1. A development proposing a total of fourteen lots or units requires 1.4 affordable housing units; therefore the number of required affordable housing units is rounded up from 1.4 to 2. See Figure 1.*
- c) *In those housing developments using an Affordable Housing Special Permit to meet this requirement, the affordable housing units will be provided using one or more of the methods specified in paragraph 7 herein.*
- d) *In those developments where there is no Affordable Housing Special Permit sought to meet this requirement, the affordable housing units*

shall be constructed or rehabilitated on the locus of the development as provided in paragraph 7 a) herein.

5. *Density Bonus – Affordable Housing Special Permit*

- a) To facilitate meeting the objectives of this sub-section, the Planning Board shall have the authority to ***issue an Affordable Housing Special Permit to adjust any zoning*** requirements for any development subject to these provisions as follows, but only to the extent needed to increase the total number of ***market rate*** lots or dwelling units on-site by a number equal to ***one-half of*** the number of affordable ***housing*** units required, pursuant to paragraph 7 a) or 7 c) below. For example, if two affordable ***housing*** units are required, an additional ***one*** market rate units may be constructed. ***In the instance when the density bonus allows for a percentage of a market rate unit, the percentage shall be rounded up to the next whole number. For example, if the density bonus provides for +1.5 market rate units, the actual number of bonus market rate units is rounded up from 1.5 to 2. See Figure 1.***
- b) *Dimensional Requirements* - The minimum lot area and frontage per dwelling unit and the standard front, rear and side setbacks normally required in the applicable zoning district may be adjusted by the amount necessary to allow for the increase in the total number of dwelling units. ***Provided, however, that the layout of lots shall meet one of the following requirements:***
 - 1) ***No individual lot shall be reduced in area or frontage to less than 80% of the required minimum in the applicable zoning district, and the lot(s) on which an affordable dwelling unit are located shall represent the median lot(s) in area and frontage; or***
 - 2) ***The area and frontage of all lots within the subdivision shall not vary from each by more than 10%.***
- c) *Type of dwelling unit* – The type of dwelling unit normally required in the applicable zoning district may be varied to allow for the increase in the total number of dwelling units. ***This may include:***
 - 1) ***single family dwellings***
 - 2) ***duplexes***
 - 3) ***three-family dwelling units***
 - 4) ***multi-family dwelling units***
 - 5) ***mixed-use development dwelling units***
 - 6) ***such other types of dwelling units as may be allowed and approved pursuant to the Zoning Bylaw***

- d) Where the Planning Board allows for a density increase, the Planning Board shall make affirmative findings that the density increase was appropriate in light of the public benefits offered by the applicant and as consistent with M.G.L, c. 40A, s. 9 and this sub-section.
- e) When the requirements of this *sub*-section are being met by providing the affordable **housing** units off-site pursuant to paragraph 7 b) or 7 c) below, the Planning Board shall have the authority to reduce the minimum requirements of the zoning district as outlined in 5. a), **b) and c) to accommodate the bonus market rate units**. For example, if two affordable **housing** units are required, **and will be provided off-site**, an additional one market rate unit may be constructed **on site**.
- f) No density bonus is provided when the requirements of this section are met with a *Payment in Lieu of Direct Provision of Affordable Housing Units* pursuant to 7 d) below.

6. *Voluntary Affordable Housing Bonus* – A new housing development that is not subject to the provisions of paragraph 3 herein but provides the minimum affordable housing requirements specified in paragraph 4. b) herein may **apply for an Affordable Housing Special Permit** as specified in paragraph 5 herein. -

7. *Methods of Providing Affordable Housing Units* - The Planning Board, in its discretion, may approve one or more of the following methods, or any combination thereof, for the provision of affordable housing units for a development that is subject to this sub-section, provided that in no event shall the total number or value of affordable housing units, land area or cash payments provided be less than the equivalent number or value of affordable **housing** units required by this sub-section.

- a) *On-Site* - The affordable housing units may be constructed or rehabilitated on the locus of the development.
- b) *Off-Site* - Affordable housing units may be provided on a locus different than that of the development. . The Planning Board, in its discretion, may allow a developer of non-rental dwelling units to develop, construct or otherwise provide affordable **housing** units equivalent to those required by this sub-section in an off-site location(s) in the Town of Medway, provided the applicant demonstrates to the satisfaction of the Planning Board that the alternative location(s) better meets the needs of the Town with respect to the provision of affordable housing. The location(s) of the off-site affordable housing units shall be approved by the Planning Board and specified in the special permit decision. The Planning Board shall evaluate proposed off-site locations according to the following criteria:

- 1) Whether the off-site **affordable housing** unit(s) help preserve existing housing stock;
- 2) Whether the off-site location promotes geographic diversity of affordable housing units within the community.
- 3) Whether the off-site **affordable housing** unit(s) are compatible with the neighborhood where such would be located.
- 4) The proximity, concentration and zoning of other affordable housing units within the immediate vicinity of the proposed location.

Preservation of existing dwelling units in Medway to be used as affordable housing units may be accomplished through the purchase of deed restrictions and provision of funding for the rehabilitation of such units equal to or greater than the value of on-site development and construction of affordable **housing** units.

All requirements of this sub-section that apply to on-site provision of affordable housing units shall apply to the provision of off-site affordable housing units.

- c) *Donation of Land* - In the event the Planning Board determines that **the required** affordable housing cannot be produced pursuant to a) and b) above, an applicant may make a donation **in fee simple** of **off-site** land to the *Medway Affordable Housing Trust Fund*, established pursuant to M.G.L. chapter 44, section 55Ce, or another legally created account or organization for the development and preservation of affordable housing in Medway as may be approved by the Planning Board. Such donations of land are acceptable only when **the recipient organization agrees to such donation and** the Planning Board, in its sole discretion, determines that:

- 1) the land is suitable for the construction of at least the number of affordable housing units necessary to meet the requirements of this sub-section, either by itself or in combination with the other methods herein; and
- 2) its value is equal to or greater than the number of affordable housing units required times the *Equivalent Affordable Housing Unit Value*;

The Planning Board may require, prior to accepting land as satisfaction of the requirements of this sub-section, that the applicant submit appraisals of the land in question, as well as other data relevant to the determination of equivalent value. The appraiser shall be mutually agreed upon by the Planning Board and the applicant. The expense of the appraisal shall be borne by the developer/applicant.

Any such land donation shall be made prior to the issuance of any building permit for the development or prior to the sale of any lots, if applicable.

- d) *Payment in Lieu of Direct Provision of Affordable Housing Units* – In the event the Planning Board determines that affordable housing cannot be produced pursuant to paragraph 7 a), **b) or c)**, an applicant for a development subject to the provisions of this sub-section may, in lieu of producing affordable **housing** units , contribute an equivalent cash payment to the *Medway Affordable Housing Trust Fund* established pursuant to M.G.L. chapter 44, section 55C, or to another legally created account or organization to be used to develop or preserve affordable housing in Medway as may be approved by the Planning Board.
- 1) For each affordable **housing** unit not provided through one or a combination of the methods specified in paragraph 7 a) through c), the payment shall be an amount equal to the number of affordable **housing** units required by this sub-section multiplied by the calculated *Equivalent Affordable Housing Unit Value* for that development.
 - 2) The methodology used to determine an affordable purchase price shall comply with the *Local Initiative Program* guidelines in effect at the time an application for **the Affordable Housing** special permit is filed.
 - 3) The assumptions used to determine an affordable purchase price, including but not limited to minimum down payment, mortgage interest rate, term, closing and other costs shall be consistent with first-time homebuyer mortgage products available from commercial lending institutions located in or serving Medway at the time of application for a **the Affordable Housing** special permit, all in accordance with the *Rules and Regulations* adopted by the Planning Board and filed with the Town Clerk, and the requirements of *DHCD*.
 - 4) Schedule for payment in lieu of – Payments in lieu of shall be made according to the schedule set forth in paragraph 9 herein.
- e) *Combination of Alternatives - The applicant may offer, and the Board may approve the acceptance of any combination of the alternatives of providing affordable housing units provided that in no event shall the net result of the combination provided be less than the equivalent number or value of affordable housing units required by this sub-section.*
- f) Donations of land and/or buildings or cash contributions made to pursuant to paragraph 7 c. and d. herein shall be used only for purposes of providing affordable housing in Medway for low or moderate income

households. Using these contributions and donations, affordable housing may be provided through a variety of means, including but not limited to the provision of favorable financing terms, subsidized prices for purchase of sites, or affordable units within larger developments.

8. *Provisions Applicable to Affordable Housing Units (On and Off Site)*

a) *Siting of affordable housing units* – All affordable housing units constructed or rehabilitated under the provisions of this sub-section shall be:

- 1) situated throughout the development or the building(s) in a development so as to not be in less desirable locations than market-rate units; and
- 2) shall on average, be no less accessible to public amenities, such as open space, as the market-rate units.

When an Affordable Housing special permit is applied for, the location of the affordable housing units ***to be provided on site*** shall be identified on a plan during the public hearing process and specifically referenced in the decision. ***When an Affordable Housing special permit is not needed, the location of the affordable housing units shall be identified in the plans submitted to the Town for any other required permit.***

b) *Minimum design and construction standards for affordable housing units* – Affordable housing units within market rate developments shall:

- 1) be integrated with the rest of the development and the exterior shall be of compatible design, appearance, character, construction and quality of materials with the market rate units; ***this shall include a garage for each affordable housing unit if the market rate units have a garage.***
- 2) be designed so as to not be obviously identifiable by a visitor as being affordable by their exterior appearance;
- 3) comply in all respects to the minimum design and constructions standards set forth in the Local Initiative Guidelines by DHCD, July 1996, or as amended pertaining to the interior features of affordable dwelling units; and
- 4) have a minimum size of 1500 square feet ***of living area*** and ***at least*** three bedrooms for single family detached houses and ***a minimum size of*** 1200 square feet ***of living area*** and ***at least*** two bedrooms for attached or multifamily units, excluding basement space. Notwithstanding the preceding, in no case shall the

affordable **housing** units be required to be larger or have more bedrooms than the market rate units of the development. Existing units that are purchased and resold or rented as affordable **housing** units with an appropriate deed restriction to satisfy the affordable housing requirement may be smaller.

- c) *Rights and Privileges* – The owners and tenants of market-rate dwelling units and the owners and tenants of the affordable housing units shall have the same rights and privileges to access any amenities available in the development.
- d) *Marketing Plan for Affordable Housing Units* - The selection of qualified purchasers or qualified renters shall be carried out under a marketing plan submitted by the applicant and approved by the Planning Board after consultation with the Medway Affordable Housing Committee **and/or the Medway Affordable Housing Trust**. The duration and design of the marketing plan shall reasonably inform all those seeking affordable housing, both within and outside the Town, of the availability of such units. The marketing plan shall include a description of the lottery or other process to be used for selecting buyers or tenants. The marketing plan must describe how the applicant will accommodate local preference requirements, if any, established by the Board of Selectmen, in a manner that complies with the nondiscrimination in tenant or buyer selection guidelines of the program qualifying dwelling units for inclusion on the *Subsidized Housing Inventory*.
- e) Developers may sell affordable units to the Town of Medway, the Medway Housing Authority, **the Medway Affordable Housing Trust** or to any non-profit housing development organization identified by the Medway Affordable Housing Committee as serving the Town of Medway, in order that such entity may carry out the steps needed to market the affordable housing units and manage the choice of buyers.
- f) In no event shall the sales price or monthly rent of an affordable housing unit exceed the sales price or monthly rent of a unit that would be eligible for listing on the Subsidized Housing Inventory and each **affordable housing** unit shall be subject to an *Affordable Housing Restriction*.

9. *Timing of Construction*

- a) Affordable housing units on or off site shall be provided coincident to the development of market-rate units, but in no event shall the development of affordable **housing** units be delayed beyond the schedule below. Fractions of units shall not be counted.

MARKET-RATE UNIT %	AFFORDABLE HOUSING UNIT %
--------------------	---------------------------

<i>MARKET-RATE UNIT %</i>	<i>AFFORDABLE HOUSING UNIT %</i>
Up to 30%	None required
30% plus 1 unit	At least 10%
Up to 50%	At least 30%
Up to 75%	At least 50%
75% plus 1 unit	At least 70%
Up to 90%	100%

b) Certificates of occupancy for any market-rate housing units shall be issued at a ratio of certificates of occupancy for required affordable housing units or fees paid in lieu of units in accordance with the schedule above.

c) In the case of cash payments being made in lieu of providing affordable units, the following methods of payment may be used at the option of the applicant:

- 1) the total amount due shall be paid upon the release of any lots or, in the case of a development other than a subdivision, upon the issuance of the first building permit; or,
- 2) the total amount due shall be divided by the total number of market rate units in the development. The resulting quotient shall be payable at, or prior to, the closing of each market rate unit. or,
- 3) a combination of the above methods as may be approved by the Planning Board.

d) In no case shall a building permit for the last market rate dwelling unit in the development be issued prior to the issuance of the building permit for the last affordable *housing* unit.

- 10. *Affordable Housing Special Permit Approval Requirements* - The Planning Board shall consider the following factors in determining whether to approve or deny a special permit under the provisions of this sub-section.

- a) whether the applicant has conformed to the provisions of paragraph 10-8 herein and will deliver the affordable housing units;
- b) whether the proposed development site plan is designed in its site allocation, proportions, orientation, materials, landscaping and other features as to provide a stable and desirable character complementary to and integral with the site's natural features; and
- c) whether the development, density increase or relaxation of zoning standards has a material, detrimental effect on the character of the neighborhood or the Town.

11. *Preservation of Affordability; Restrictions on Resale*

- a) Each Affordable Housing Unit created in accordance with this sub-section shall be subject to an *Affordable Housing Restriction* or regulatory agreement that contains limitations on use, resale and rents. The purpose of these limitations is to preserve the long-term affordability of the unit and to ensure its continued availability for income qualified households in the future. The affordable housing restriction or regulatory agreement shall:
- 1) meet the requirements of the Town of Medway and the program (s) qualifying the affordable dwelling units for inclusion on the *Subsidized Housing Inventory*;
 - 2) be enforceable under the provisions of M.G.L. c.184 and shall be in force in perpetuity, or for the maximum period allowed by law. The affordable housing restriction shall meet the requirements of the *Local Initiative Program*; and
 - 3) be recorded at the Norfolk County Registry of Deeds.
- b) The applicant shall comply with the mandatory provision of Affordable Housing Units and accompanying restrictions on affordability, including the execution of the *Affordable Housing Restriction* or regulatory agreement. The Building Inspector shall not issue an occupancy permit until the deed restriction is recorded.
- c) All documents necessary to ensure compliance with this sub-section shall be subject to the review and approval of the Planning Board and Town Counsel.
- d) *Resale price* – Sales beyond the initial sale to a qualified income purchaser shall include the initial discount rate between the sale price and the unit's appraised value at the time of resale. This percentage shall be recorded as part of the affordable housing restriction or regulatory agreement. For example, if a unit appraised for \$300,000 is sold for \$225,000 because of these provisions, it has sold for seventy-five percent (75%) of its appraised value. If, several years later, the appraised value of the unit at the time of proposed resale is \$325,000, the unit may be sold for no more than \$243,750, or seventy-five percent (75%) of the current appraised value. Notwithstanding the foregoing, the resale price of an affordable unit shall in no event exceed that amount which will require a household earning eighty percent (80%) of the most recent area median income number, as published by the U.S. Department of Housing and Urban Development and adjusted for the household size that corresponds with the number of bedrooms in the affordable unit, to spend a maximum of thirty percent (30%) of the household's annual income on housing costs. Housing costs shall include principal, interest, property tax, insurance payments, and association or condominium fees.

- e) *Right of first refusal to purchase* - The purchaser of an Affordable Housing Unit produced as a result of this sub-section shall agree to execute a deed rider prepared by the Town, granting, among other things, the municipality's right of first refusal for a period not less than the maximum period allowable under guidelines set by *DHCD* for Local Initiative Units, to purchase the property or assignment thereof, in the event that, despite diligent efforts to sell the property, a subsequent qualified purchaser cannot be located.

12. *Rules and Regulations* – Upon approval of these provisions by Town Meeting, the Planning Board shall adopt and maintain *Affordable Housing Rules and Regulations*, after holding a public hearing on the same, that contain the necessary policies, procedures and requirements to implement the provisions of this sub-section including but not limited to submission requirements and procedures, minimum requirements for a marketing plan, local preference criteria, criteria for approval of off-site locations, methods of setting the maximum affordable sale price or rent, verification of maximum household income, and any other documentation required to qualify the affordable housing units for listing on the Chapter 40B *Subsidized Housing Inventory*.
13. *Conflict with other Bylaws* – The provisions of this sub-section of the Zoning Bylaw shall be considered supplemental to other portions of the Zoning Bylaw. To the extent that a conflict exists between this sub-section and other parts of the Zoning Bylaw, the more restrictive provisions shall apply.
14. *Severability* – If any provision of this sub-section of the Zoning Bylaw is declared to be invalid by a court of competent jurisdiction, the remainder of the Zoning Bylaw shall not be affected thereby and shall continue to be in full force and effect.

(Sub-Section X. Affordable Housing was added June 2, 2008)

FIGURE 1 - The Chart Below is for Informational Purposes Only and pertains to affordable housing units constructed on-site pursuant to SECTION V. Sub-Section X. Affordable Housing, Paragraph 7 a) only.

A	B	C	D	E
<i>Net increase in Number of Lots or Dwelling Units</i>	<i>Required # of Affordable Dwelling Units to be Provided Based on 10% of A (rounded up)</i>	<i># of Additional Market Rate Units Allowed as a Density Bonus Based on +.5 market rate unit for every 1 required affordable</i>	<i>Total # of Market Rate and Affordable Dwelling Units</i>	<i>Overall Affordable % Achieved Based on the number of affordable units as a % of the total #</i>

		<i>unit (rounded up)</i>	<i>(A + C)</i>	<i>of units (B/D)</i>
6	<i>.6 rounds up to 1</i>	<i>+.5 rounds up to 1</i>	7	14.3%
7	<i>.7 rounds up to 1</i>	<i>+.5 rounds up to 1</i>	8	12.5%
8	<i>.8 rounds up to 1</i>	<i>+.5 rounds up to 1</i>	9	11.1%
9	<i>.9 rounds up to 1</i>	<i>+.5 rounds up to 1</i>	10	10%
10	1	+1	11	9.1%
11	<i>1.1 rounds up to 2</i>	+1	12	16.7%
12	<i>1.2 rounds up to 2</i>	+1	13	15.4%
13	<i>1.3 rounds up to 2</i>	+1	14	14.3%
14	<i>1.4 rounds up to 2</i>	+1	15	13.3%
15	<i>1.5 rounds up to 2</i>	+1	16	12.5%
16	<i>1.6 rounds up to 2</i>	+1	17	11.8%
17	<i>1.7 rounds up to 2</i>	+1	18	11.1%
18	<i>1.8 rounds up to 2</i>	+1	19	10.5%
19	<i>1.9 rounds up to 2</i>	+1	20	10%
20	2	+1	21	9.5%
21	<i>2.1 rounds up to 3</i>	<i>+1.5 rounds up to 2</i>	23	13%
22	<i>2.2 rounds up to 3</i>	<i>+1.5 rounds up to 2</i>	24	12.5%
23	<i>2.3 rounds up to 3</i>	<i>+1.5 rounds up to 2</i>	25	12%
24	<i>2.4 rounds up to 3</i>	<i>+1.5 rounds up to 2</i>	26	11.5%
25	<i>2.5 rounds up to 3</i>	<i>+1.5 rounds up to 2</i>	27	11.1%
26	<i>2.6 rounds up to 3</i>	<i>+1.5 rounds up to 2</i>	28	10.7%
27	<i>2.7 rounds up to 3</i>	<i>+1.5 rounds up to 2</i>	29	10/3%
28	<i>2.8 rounds up to 3</i>	<i>+1.5 rounds up to 2</i>	30	10%
29	<i>2.9 rounds up to 3</i>	<i>+1.5 rounds up to 2</i>	31	9.7%
30	3	<i>+1.5 rounds up to 2</i>	32	9.4%
35	<i>3.5 rounds up to 4</i>	+2	37	10.8%
40	4	+2	42	9.5%
45	<i>4.5 rounds up to 5</i>	<i>+2.5 rounds up to 3</i>	48	10.4%
50	5	<i>+2.5 rounds up to 3</i>	53	9.4%

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

2/3 Majority

ARTICLE 47: (Amend Zoning Bylaw, Section V, Sub-Section AA)

To see if the Town of Medway will vote to amend the Medway Zoning Bylaw, SECTION V. USE REGULATIONS, Sub-Section AA. Home Based Businesses as follows:

Delete the first sentence in Paragraph 1 - Purpose in its entirety and replace as follows:

1. *Purpose – The purpose of these standards is to allow limited conduct of a home-based business in a residential or mixed-use zoning district while ensuring that the residential character of the premises is preserved.*

Or to act in any manner relating thereto.

PLANNING AND ECONOMIC DEVELOPMENT BOARD

VV

2/3 Majority

ARTICLE 48: (Corporate Personhood Resolution)

To see if the Town will vote to enact the following corporate personhood resolution, or act in any manner relating thereto.

Whereas in 2010 the United States Supreme Court issued its decision in *Citizens United v. Federal Election Commission*, holding that independent spending on elections by corporations and other groups could not be limited by government regulations; and **Whereas** this decision rolled back the legal restrictions on corporate spending in the electoral process, allowing for unlimited corporate spending to influence elections, candidate selection, and policy decision; and

Whereas in reaching its decision, a majority of the Supreme Court, relying on prior decision, interpreted the First Amendment of the Constitution to afford corporations the same free speech protections as natural persons; and

Whereas in his eloquent dissent, Justice John Paul Stevens rightly recognized that “corporations have no consciences, no beliefs, no feelings, no thoughts, no desires. Corporations help structure and facilitate the activities of human beings, to be sure, and their ‘personhood’ often serves as a useful legal fiction. But they are not themselves members of ‘We the People’ by whom and for whom our Constitution was established”; and

Whereas the Court’s decision in *Citizens United* severely hampers the ability of federal, state and local governments to enact reasonable campaign finance reforms and regulations regarding corporate political activity; and

Whereas corporations should not be afforded the entirety of protections or “rights” of natural persons, such that the expenditure of corporate money to influence the electoral process is a form of constitutionally protected speech; and

Whereas several proposed amendments to the Constitution have been introduced in Congress that would allow governments to regulate the raising and spending of money by corporations to influence elections; **Now Therefore Be It**

Resolved that at the Annual Town Meeting in May of 2012, the citizens of Medway attending do hereby oppose the Supreme Court’s interpretation of the Constitution in *Citizens United* regarding the constitutional rights of corporations, and support amending the Constitution to provide that corporations are not entitled to the entirety of protections or “rights” of natural persons, specifically so that the expenditure of corporate money to influence the electoral process is no longer a form of constitutionally protected speech, and calls on Congress to begin the process of amending the Constitution.

And Further Be It

Resolved that the Annual Town Meeting in May of 2012, the citizens of Medway attending do hereby encourage the Massachusetts General Court to adopt Senate Bill 772, A Resolution Restoring Free Speech, sponsored by Senator Jamie Eldridge.

And Further Be It

Resolved that the vote taken regarding this resolution shall be communicated by the Board of Selectmen of the Town of Medway to all the members of the Massachusetts General Court within ten days following the Annual Town Meeting.

CITIZENS' PETITION

VV

(Majority)

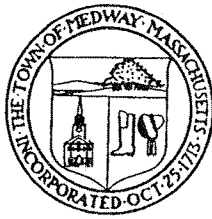
**The meeting adjourned at 9:45 PM
Voters in attendance 160**

**A True Copy
Attest: Maryjane White
Town Clerk Medway**

	A	B	C	D
1	Article 1	line	Dept./Account	
2		300	Education	24,555,310.00
3		122	Selectmen	311,379.00
4		125	Human Resources	179,944.00
5		132	Finance Committee	105,044.00
6		135	Town Accountant	237,859.00
7		141	Assessors	211,038.00
8		145	Treasurer/Collector	309,991.00
9		151	Law	180,666.00
10		155	MIS/technology	252,113.00
11		161	Town Clerk	105,260.00
12		162	Elections	16,257.00
13		163	Bd of Registrars	4,705.00
14		171	Conservation	\$ 23,360.00
15		175	planning Board	\$ 127,302.00
16		176	ZBA	2,250.00
17		177	Energy Committee	1,250.00
18		189	capital improvement	50.00
19		195	Annual Town Report	575.00
20		700	debt service	3,167,221.00
21			unclassified	6,679,482.00
22		422	DPS	781,912.00
23		424	Street lighting	43,500.00
24		421	road repair	130,199.00
25		192	Bldg maint exp and sal	134,055.00
26		293	traffic signals	1,650.00
27		294	tree moth agent	3,000.00
28		423	snow and ice	425,877.00
29		491	Cemetery Commission	100.00
30		220	Fire Dept	439,264.00
31		210	police	2,012,539.00
32		215	Police/Fire Comm.	234,257.00
33		292	Animal Control	43,836.00
34		241	building insp	161,318.00
35		510	board of health	76,926.00
36		541	council on aging	129,150.00
37		543	veterans services	73,000.00
38		650	Park Dept	139,036.00
39		610	library	216,618.00
40		654	sunshine group	40,487.00
41		545	disability comm	500.00
42		670	memorial comm	600.00
43		691	historical commission	325.00
44	TOTAL			41,559,205.00

A True Copy
Attest: MaryJane White
Town Clerk Medway

	A	B	C	D
1	Article 1	line	Dept./Account	
2		300	Education	24,555,310.00
3		122	Selectmen	311,379.00
4		125	Human Resources	179,944.00
5		132	Finance Committee	105,044.00
6		135	Town Accountant	237,859.00
7		141	Assessors	211,038.00
8		145	Treasurer/Collector	309,991.00
9		151	Law	180,666.00
10		155	MIS/technology	252,113.00
11		161	Town Clerk	105,260.00
12		162	Elections	16,257.00
13		163	Bd of Registrars	4,705.00
14		171	Conservation	\$ 23,360.00
15		175	planning Board	\$ 127,302.00
16		176	ZBA	2,250.00
17		177	Energy Committee	1,250.00
18		189	capital improvement	50.00
19		195	Annual Town Report	575.00
20		700	debt service	3,167,221.00
21			unclassified	6,679,482.00
22		422	DPS	781,912.00
23		424	Street lighting	43,500.00
24		421	road repair	130,199.00
25		192	Bldg maint exp and sal	134,055.00
26		293	traffic signals	1,650.00
27		294	tree moth agent	3,000.00
28		423	snow and ice	425,877.00
29		491	Cemetery Commission	100.00
30		220	Fire Dept	439,264.00
31		210	police	2,012,539.00
32		215	Police/Fire Comm.	234,257.00
33		292	Animal Control	43,836.00
34		241	building insp	161,318.00
35		510	board of health	76,926.00
36		541	council on aging	129,150.00
37		543	veterans services	73,000.00
38		650	Park Dept	139,036.00
39		610	library	216,618.00
40		654	sunshine group	40,487.00
41		545	disability comm	500.00
42		670	memorial comm	600.00
43		691	historical commission	325.00
44	TOTAL			41,559,205.00



TOWN OF MEDWAY
WARRANT FOR TOWN ELECTION

NORFOLK SS

To either of the Constables of the Town of Medway
GREETINGS:

In the name of the Town you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in town elections to vote at

PRECINCTS 1, 2, 3, AND 4 AT SAINT JOSEPH'S PARISH CENTER 145 HOLLISTON ST ON
TUESDAY MAY 22, 2012 AT 7:00 A.M. FOR THE FOLLOWING PURPOSES:

To cast their votes in the Annual Town Election for the following offices
BOARD OF SELECTMEN, 3 YRS.....VOTE for two
TOWN CLERK 3 YRS.....VOTE for one
BOARD OF PUBLIC HEALTH 3 YRS..... VOTE for one
SCHOOL COMMITTEE 3 YRS..... VOTE for one
PARK COMMISSION 2 YRSVOTE for one
PARK COMMISSION...3 yr..... VOTE for one
LIBRARY TRUSTEE 3 YRS..... VOTE for two
WATER/SEWER COMMISSION.....3YRS.....VOTE for one
PLANNING AND ECONOMIC DEVELOPMENT BOARD 3yrs..... VOTE for one
HOUSING AUTHORITY 5 YRS..... VOTE for one

Non-Binding questions

- 1. Shall the practice of mailing the annual town meeting warrant to all households in town be discontinued and be replaced with the practice of posting the warrant on the town's website with printed copies available at the public library, senior center, police station, town hall, at town meeting and otherwise available on request?**
Estimated annual cost savings \$3,000.00
- 2. Should the town consolidate school and town maintenance functions under the jurisdiction of a single department?**

The polls will be open from 7:00 A.M.-8:00 P.M.

Hereof fail not and make return of the warrant with your doings thereon at the time and place of said meeting.

GIVEN UNDER OUR HANDS THIS 7th DAY OF May 2012

TOWN ELECTION
22-May-12

BOARD OF SELECTMEN (2)	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTAL
Dennis P. Crowley	115	147	180	200	642
Richard D'Innocenzo	101	102	126	170	499
Bruce Hamblin	19	48	56	42	165
Cranston Rogers	40	45	40	34	159
Scattering	1	1	1	0	3
Blanks	30	41	31	26	128
Total	306	384	434	472	1596

TOWN CLERK					
Maryjane White	127	163	188	195	673
Scattering	1	1	0	1	3
Blanks	25	28	29	40	122
Total	153	192	217	236	798

BOARD OF HEALTH					
John A Mill III	2	15	5	3	25
Scattering	12	8	9	48	102
Blanks	139	169	203	511	1022
Total	153	192	217	562	1149

SCHOOL COMMITTEE					
Dawn Norton- Rice	47	46	50	53	196
Scattering	59	12	4	9	577
Blanks	106	134	163	174	577
Total	165	192	217	236	1022

PARK COMMISSION 3YR					
Robert I. Reagan	110	129	155	159	553
Scattering	1	1	0	1	3
Blanks	42	62	62	76	242
Total	153	192	217	236	798

PARK COMMISSION 2YR					
Ross Rackliff	110	127	152	151	540
Scattering	1	1	0	1	3
Blanks	42	64	65	84	255
Total	153	192	217	236	798

LIBRARY TRUSTEE					
Edward J. Duggan	107	123	164	148	542
Diane Burkhardt	103	126	156	156	541

Scattering	2	3	0	2	7
Blanks	94	132	114	166	506
Total	306	384	434	472	1596

WATER/SEWER COMMISSION

Cranston R. Rogers	108	122	151	155	536
Scattering	1	2	0	1	4
Blanks	44	68	66	80	258
Total	153	192	217	236	798
					1596

HOUSING AUTHORITY

Helen T. O'Donnell	116	139	165	173	593
Scattering	1	1	0	1	3
Blanks	36	52	52	62	202
Total	153	192	217	236	798

PLANNING AND ECONOMIC BOARD

Thomas Gay	116	138	161	172	587
Scattering	1	1	0	1	3
Blanks	36	53	56	63	208
Total	153	192	217	236	798

NON-BINDING QUESTION 1

"Shall the practice of mailing the annual town meeting warrant to all households in town be discontinued and be the practice of posting the warrant on the town's website with printed copies available at the public library, senic police station, town hall, at town meeting and otherwise available upon request?"

Estimated annual cost savings \$3,000.00

YES	103	111	121	141	476
NO	41	73	76	69	259
Blanks	9	8	20	26	63
Total	153	192	217	236	798

NON-BINDING QUESTION 2

"Should the town consolidate school and town maintenance functions under the jurisdiction of a single department?"

YES	105	112	144	129	490
NO	34	68	51	75	228
Blanks	14	12	22	32	48
	153	192	217	236	798

Registered Voters 8867

COMMONWEALTH OF MASSACHUSETTS

WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH
NORFOLK SS

To the Constables of the City/Town of MEDWAY

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in the Primary to vote at

PRECINCT 1,2,3, AND 4

ST JOSEPH'S PARISH CENTER HOLLISTON ST
(

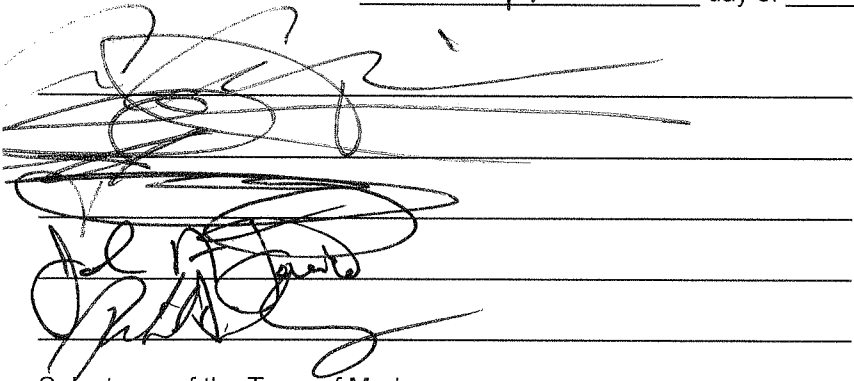
on **Thurs, THE sixth DAY OF September , 2012**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

SENATOR IN CONGRESS.....FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS.....FOURTH DISTRICT
COUNCILLOR.....SECOND DISTRICT
SENATOR IN GENERAL COURT.....SECOND MIDDLESEX & NORFOLK DIST
REPRESENTATIVE IN GENERAL COURT.....TENTH NORFOLK & TENTH WORCESTER
REGISTER OF DEEDS.....NORFOLK DISTRICT
CLERK OF COURTS.....NORFOLK COUNTY
COUNTY COMMISSIONER.....NORFOLK COUNTY

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 19th day of July 2012


Selectmen of the Town of Medway

Method of Posting


Constable

7-26-12
Date

		State Primary			
		Sept. 6, 2012			
		Democratic			
	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTAL
SENATOR IN CONGRESS					
Elizabeth A. Warren	103	178	200	165	646
Write-ins	1	0	5	5	11
Blanks	16	17	22	14	69
Total	120	195	227	184	726
REPRESENTATIVE IN CONGRESS					
Rachel E. Brown	8	16	18	12	54
Joseph P. Kennedy III	101	165	200	161	627
Herb Robinson	7	7	4	7	25
Write-ins	0	0	0	0	0
Blanks	4	7	5	4	20
Total	120	195	227	184	726
COUNCILLOR					
Brian M. Clinton	16	24	28	42	110
Robert L. Jubinville	45	81	93	56	275
Patrick J. McCabe	13	19	22	25	79
Bart Andrew Tierney	16	34	42	29	121
Write-ins	0	0	0	0	0
Blanks	30	37	42	32	141
Total	120	195	227	184	726
SENATOR IN GENERAL COURT					
Karen E. Spilka	108	176	209	161	654
Write-ins	0	2	1	1	4
Blanks	12	17	17	22	68
Total	120	195	227	184	726
REP IN GENERAL COURT					
John V. Fernandes	94				94
Write-ins	0				0
Blanks	26				26
Total	120				120
REP IN GENERAL COURT PREC. 2,3,4					
Peter E. Padula		72	97	74	243
Jeffrey N. Roy		111	118	96	325
Write-ins		0	2	1	3
Blanks		12	10	13	35

Total		195	227	184	606
CLERK OF COURTS					
Walter F. Timilty Jr.	94	157	198	143	592
Write-ins	0	0	0	0	0
Blanks	26	38	29	41	134
Total	120	195	227	184	726
REGISTER OF DEEDS					
William P. O'Donnell	90	164	196	141	591
Write-ins	0	0	0	0	0
Blanks	30	31	31	43	135
Total	120	195	227	184	726
COUNTY COMMISSIONER					
John M. Gillis	63	90	126	91	370
Francis W. O'Brien	83	135	174	131	523
Write-ins	1	0	0	1	2
Blanks	93	165	154	145	557
Total	240	390	454	368	1452

		State Primary			
		6-Sep-12			
		Republican			
	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTAL
SENATOR IN CONGRESS					
Scott P. Brown	138	201	205	250	794
Write-ins	0	1	0	2	3
Blanks	1	13	12	7	33
Total	139	215	217	259	830
REPRESENTATIVE IN CONGRESS					
Sean Bielat	109	173	172	196	650
Elizabeth Childs	11	20	23	28	82
David L. Steinhof	8	10	7	9	34
Write-ins	0	0	0	0	0
Blanks	11	12	15	26	64
Total	139	215	217	259	830
COUNCILLOR					
Earl H. Sholley	102	151	153	191	597
Write-ins	0	0	0	0	0
Blanks	37	64	64	68	233
Total	139	215	217	259	830
SENATOR IN GENERAL COURT					
Write-ins	20	47	52	47	166
Blanks	119	168	165	212	664
Total	139	215	217	259	830
REP IN GENERAL COURT					
Write-ins	10				10
Blanks	129				129
Total	139				139
REP IN GENERAL COURT PREC. 2,3,4					
Richard A. Eustis		181	171	224	576
John S. Jewell		3	5	6	14
C. Stolle Singleton		28	35	25	88
write-ins		0	0	0	0
Blanks		3	6	4	13
Total		215	217	259	691
CLERK OF COURTS					
Write-ins	7	30	29	33	99

Blanks	132	185	188	226	731
Total	139	215	217	259	830
REGISTER OF DEEDS					
Write-ins	5	28	25	29	87
Blanks	134	187	192	230	743
Total	139	215	217	259	830
COUNTY COMMISSIONER					
Write-ins	5	20	19	29	73
Blanks	273	410	415	489	1587
total	278	430	434	518	1660
Reg. Voters					
Prec 1 2195					
Prec. 2 2241					
Prec. 3 2270					
Prec.4 2363					
Total 9069					

COUNTY COMMISSIONER					
Write-ins	0	0	1	0	1
Blanks	0	0	1	0	1
Total	0	0	1	0	2

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH**

NORFOLK SS.

To the Constables of the City/Town of MEDWAY

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in the State Election to vote at

 PRECINCTS 1,2,3, AND 4
ST. JOSEPH'S PARISH CENTER HOLLISTON ST

on **TUESDAY, THE SIXTH DAY OF NOVEMBER, 2012**, from 7: :00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices and questions:

ELECTORS OF PRESIDENT AND VICE PRESIDENT.FOR THIS COMMONWEALTH
SENATOR IN CONGRESSFOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS.FOURTH DISTRICT
COUNCILLORSECOND DISTRICT
SENATOR IN GENERAL COURTSECOND MIDDLESEX AND NORFOLK
DISTRICT
REPRESENTATIVE IN GENERAL COURTTENTH NORFOLK & TENTH
WORCESTER DISTRICT
CLERK OF COURTS.NORFOLK COUNTY
REGISTER OF DEEDSNORFOLK COUNTY
COUNTY COMMISSIONERS (if applicable)NORFOLK COUNTY

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

SUMMARY

This proposed law would prohibit any motor vehicle manufacturer, starting with model year 2015, from selling or leasing, either directly or through a dealer, a new motor vehicle without allowing the owner to have access to the same diagnostic and repair information made available to the manufacturer's dealers and in-state authorized repair facilities.

The manufacturer would have to allow the owner, or the owner's designated in-state independent repair facility (one not affiliated with a manufacturer or its authorized dealers), to obtain diagnostic and repair information electronically, on an hourly, daily, monthly, or yearly subscription basis, for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

The manufacturer would have to provide access to the information through a non-proprietary vehicle interface, using a standard applied in federal emissions-control regulations. Such information would have to include the same content, and be in the same form and accessible in the same manner, as is provided to the manufacturer's dealers and authorized repair facilities.

For vehicles manufactured from 2002 through model year 2014, the proposed law would require a manufacturer of motor vehicles sold in Massachusetts to make available for purchase, by vehicle owners and in-state independent repair facilities, the same diagnostic and repair information that the manufacturer makes available through an electronic system to its dealers and in-state authorized repair facilities. Manufacturers would have to make such information available in the same form and manner, and to the same extent, as they do for dealers and authorized repair facilities. The information

would be available for purchase on an hourly, daily, monthly, or yearly subscription basis, for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

For vehicles manufactured from 2002 through model year 2014, the proposed law would also require manufacturers to make available for purchase, by vehicle owners and in-state independent repair facilities, all diagnostic repair tools, incorporating the same diagnostic, repair and wireless capabilities as those available to dealers and authorized repair facilities. Such tools would have to be made available for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

For all years covered by the proposed law, the required diagnostic and repair information would not include the information necessary to reset a vehicle immobilizer, an anti-theft device that prevents a vehicle from being started unless the correct key code is present. Such information would have to be made available to dealers, repair facilities, and owners through a separate, secure data release system.

The proposed law would not require a manufacturer to reveal a trade secret and would not interfere with any agreement made by a manufacturer, dealer, or authorized repair facility that is in force on the effective date of the proposed law. Starting January 1, 2013, the proposed law would prohibit any agreement that waives or limits a manufacturer's compliance with the proposed law.

Any violation of the proposed law would be treated as a violation of existing state consumer protection and unfair trade-practices laws.

A YES VOTE would enact the proposed law requiring motor vehicle manufacturers to allow vehicle owners and independent repair facilities in Massachusetts to have access to the same vehicle diagnostic and repair information made available to the manufacturers' Massachusetts dealers and authorized repair facilities.

A NO VOTE would make no change in existing laws.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

SUMMARY

This proposed law would allow a physician licensed in Massachusetts to prescribe medication, at a terminally ill patient's request, to end that patient's life. To qualify, a patient would have to be an adult resident who (1) is medically determined to be mentally capable of making and communicating health care decisions; (2) has been diagnosed by attending and consulting physicians as having an incurable, irreversible disease that will, within reasonable medical judgment, cause death within six months; and (3) voluntarily expresses a wish to die and has made an informed decision. The proposed law states that the patient would ingest the medicine in order to cause death in a humane and dignified manner.

The proposed law would require the patient, directly or through a person familiar with the patient's manner of communicating, to orally communicate to a physician on two occasions, 15 days apart, the patient's request for the medication. At the time of the second request, the physician would have to offer the patient an opportunity to rescind the request. The patient would also have to sign a standard form, in the presence of two witnesses, one of whom is not a relative, a beneficiary of the patient's estate, or an owner, operator, or employee of a health care facility where the patient receives treatment or lives.

The proposed law would require the attending physician to: (1) determine if the patient is qualified; (2) inform the patient of his or her medical diagnosis and prognosis, the potential risks and probable result of ingesting the medication, and the feasible alternatives, including comfort care, hospice care and pain control; (3) refer the patient to a consulting physician for diagnosis and prognosis regarding the patient's disease, and confirmation in writing that the patient is capable, acting voluntarily, and making an informed decision; (4) refer the patient for psychiatric or psychological consultation if the physician believes the patient may have a disorder causing impaired judgment; (5) recommend that the patient notify next of

kin of the patient's intention; (6) recommend that the patient have another person present when the patient ingests the medicine and to not take it in a public place; (7) inform the patient that he or she may rescind the request at any time; (8) write the prescription when the requirements of the law are met, including verifying that the patient is making an informed decision; and (9) arrange for the medicine to be dispensed directly to the patient, or the patient's agent, but not by mail or courier.

The proposed law would make it punishable by imprisonment and/or fines, for anyone to (1) coerce a patient to request medication, (2) forge a request, or (3) conceal a rescission of a request. The proposed law would not authorize ending a patient's life by lethal injection, active euthanasia, or mercy killing. The death certificate would list the underlying terminal disease as the cause of death.

Participation under the proposed law would be voluntary. An unwilling health care provider could prohibit or sanction another health care provider for participating while on the premises of, or while acting as an employee of or contractor for, the unwilling provider.

The proposed law states that no person would be civilly or criminally liable or subject to professional discipline for actions that comply with the law, including actions taken in good faith that substantially comply. It also states that it should not be interpreted to lower the applicable standard of care for any health care provider.

A person's decision to make or rescind a request could not be restricted by will or contract made on or after January 1, 2013, and could not be considered in issuing, or setting the rates for, insurance policies or annuities. Also, the proposed law would require the attending physician to report each case in which life-ending medication is dispensed to the state Department of Public Health. The Department would provide public access to statistical data compiled from the reports.

The proposed law states that if any of its parts was held invalid, the other parts would stay in effect.

A YES VOTE would enact the proposed law allowing a physician licensed in Massachusetts to prescribe medication, at the request of a terminally-ill patient meeting certain conditions, to end that person's life.

A NO VOTE would make no change in existing laws.

QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

SUMMARY

This proposed law would eliminate state criminal and civil penalties for the medical use of marijuana by qualifying patients. To qualify, a patient must have been diagnosed with a debilitating medical condition, such as cancer, glaucoma, HIV-positive status or AIDS, hepatitis C, Crohn's disease, Parkinson's disease, ALS, or multiple sclerosis. The patient would also have to obtain a written certification, from a physician with whom the patient has a bona fide physician-patient relationship, that the patient has a specific debilitating medical condition and would likely obtain a net benefit from medical use of marijuana.

The proposed law would allow patients to possess up to a 60-day supply of marijuana for their personal medical use. The state Department of Public Health (DPH) would decide what amount would be a 60-day supply. A patient could designate a personal caregiver, at least 21 years old, who could assist with the patient's medical use of marijuana but would be prohibited from consuming that marijuana. Patients and caregivers would have to register with DPH by submitting the physician's certification.

The proposed law would allow for non-profit medical marijuana treatment centers to grow, process and provide marijuana to patients or their caregivers. A treatment center would have to apply for a DPH registration by (1) paying a fee to offset DPH's administrative costs; (2) identifying its location and one additional location, if any, where marijuana would be grown; and (3) submitting operating procedures, consistent with rules to be issued by DPH, including cultivation and storage of marijuana only in enclosed, locked facilities.

A treatment center's personnel would have to register with DPH before working or volunteering at the center, be at least 21 years old, and have no felony drug convictions. In 2013, there could be no more than 35 treatment centers, with at least one but not more than five centers in each county. In later years, DPH could modify the number of centers.

The proposed law would require DPH to issue a cultivation registration to a qualifying patient whose access to a treatment center is limited by financial hardship, physical inability to access reasonable transportation, or distance. This would allow the patient or caregiver to grow only enough plants, in a closed, locked facility, for a 60-day supply of marijuana for the patient's own use.

DPH could revoke any registration for a willful violation of the proposed law. Fraudulent use of a DPH registration could be punished by up to six months in a house of correction or a fine of up to \$500, and fraudulent use of a registration for the sale, distribution, or trafficking of marijuana for non-medical use for profit could be punished by up to five years in state prison or by two and one-half years in a house of correction.

The proposed law would (1) not give immunity under federal law or obstruct federal enforcement of federal law; (2) not supersede Massachusetts laws prohibiting possession, cultivation, or sale of marijuana for nonmedical purposes; (3) not allow the operation of a motor vehicle, boat, or aircraft while under the influence of marijuana; (4) not require any health insurer or government entity to reimburse for the costs of the medical use of marijuana; (5) not require any health care professional to authorize the medical use of marijuana; (6) not require any accommodation of the medical use of marijuana in any workplace, school bus or grounds, youth center, or correctional facility; and (7) not require any accommodation of smoking marijuana in any public place.

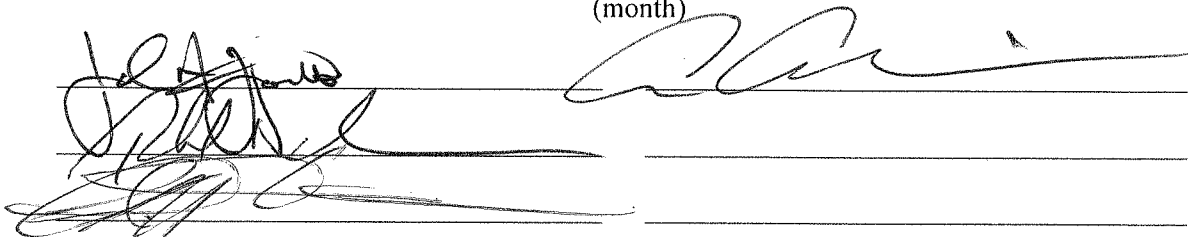
The proposed law would take effect January 1, 2013, and states that if any of its part were declared invalid, the other parts would stay in effect.

A YES VOTE would enact the proposed law eliminating state criminal and civil penalties related to the medical use of marijuana, allowing patients meeting certain conditions to obtain marijuana produced and distributed by new state-regulated centers or, in specific hardship cases, to grow marijuana for their own use.

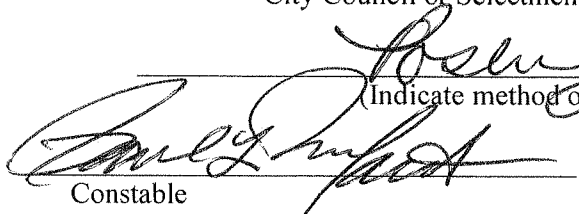
A NO VOTE would make no change in existing laws.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 15th day of October, 2012.
(month)



City Council or Selectmen of: Medway
(City or Town)


(Indicate method of service of warrant.)
10/9, 2012.
Constable (month and day)

Warrant must be posted by **October 30, 2012**, (at least *seven days* prior to the **November 6, 2012**, State Election).

	State Election				
	Nov. 6, 2012				
ELECTORS OF PRESIDENT AND VICE PRESIDENT	Prec.1	Prec.2	Prec. 3	Prec. 4	Total
Johnson and Gray	11	18	23	18	70
Obama and Biden	810	943	921	953	3627
Romney and Ryan	927	830	834	935	3526
Stein and Honkala	3	7	8	11	29
write-ins	3	2	5	3	13
blanks	4	7	11	8	30
Total	1758	1807	1802	1928	7295
SENATOR IN CONGRESS					
Scott P. Brown	1090	1036	1055	1157	4338
Elizabeth A. Warren	659	761	739	756	2915
write-ins	0	3	2	1	6
blanks	9	7	6	14	36
Total	1758	1807	1802	1928	7295
REPRESENTATIVE IN CONGRESS					
Sean Bielat	846	738	742	849	3175
Joseph P. Kennedy III	825	972	952	968	3717
David A. Rosa	41	47	52	60	200
write-ins	1	5	2	1	9
blanks	45	45	54	50	194
Total	1758	1807	1802	1928	7295
COUNCILLOR					
Robert L. Jubinville	685	824	789	817	3115
Earl H Sholley	858	747	773	852	3230
write-ins	4	6	3	2	15
blanks	211	230	237	257	935
Total	1758	1807	1802	1928	7295
SENATOR IN GENERAL COURT					
Karen E. Spilka	1177	1287	1291	1343	5098
write-ins	41	27	27	30	125
blanks	540	493	484	555	2072
Total	1758	1807	1800	1928	7295
REP IN GENERAL COURT PREC.1					
John V. Fernandes	1156				1156
write-ins	32				32
blanks	570				570

Total	1758				1758
REP IN GENERAL COURT PREC.2-4					
Richard A. Eustis		981	1008	1147	3136
Jeffrey N. Roy		731	682	673	2086
write-ins		3	4	3	10
blanks		92	108	105	305
Total		1807	1802	1928	5537
CLERK OF COURTS					
Walter F. Timilty Jr.	1129	1253	1261	1297	4940
writie-ins	31	21	21	20	93
blanks	598	534	520	611	2353
Total	1758	1807	1802	1928	7275
REGISTER OF DEEDS					
William P. O'Donnell	1135	1264	1274	1313	4986
Write-ins	30	17	14	13	74
blanks	593	526	514	602	2235
Total	1758	1807	1802	1928	7295
COUNTY COMMISSIONER					
John M. Gillis	817	840	839	904	3400
Francis W. O'Brien	823	966	940	1014	3743
write-ins	40	21	25	21	107
Blanks	1836	1787	1800	1917	7340
Total	3516	3614	3604	3856	14,590
Ques 1 motor vehicle					
YES	1430	1444	1458	1551	5883
NO	190	203	193	206	792
blanks	138	160	151	171	622
Total	1758	1807	1802	1928	7295
Ques 2 suicid					
YES	837	853	813	897	3400
NO	896	908	927	973	3704
BLANKS	25	46	62	58	191
Total	1758	1807	1802	1928	7295
Ques 3 Marijuan					
Yes	1095	1132	1138	1173	4538
No	631	609	606	689	2535
Blanks	32	66	58	66	222
Total	1758	1807	1802	1928	7295
Ques 4 Judge					

yes		1039	1034	1159	3232
No		443	419	411	1273
Blanks		325	349	358	1032
Total		1807	1802	1928	5537
Registered voters					
Prec. 1 -- 2257					
Prec.2---2313					
Prec. 3--2321					
Prec.4---2427					
Total- 9318					

**TOWN OF MEDWAY
WARRANT FOR 2012
FALL TOWN MEETING**

NORFOLK ss:

To either of the Constables of the Town of Medway

GREETING:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Town affairs to meet at the Medway High School Auditorium, 88 Summer Street, on Tuesday, November 13, at 7:00 PM, then and there to act on the following articles:

The meeting was called to order by Moderator Mark Cerel at 7:00 PM.

Chairman of the Board of Selectmen, Andy Espinosa gave a presentation on the state of the town.

ARTICLE 1: (Amendment Annual Authorization: Council on Aging Revolving Account)

To see if the Town will vote to increase the spending limit of the Council on Aging Revolving Account for Fiscal Year 2013 authorized at the 2012 Annual Town meeting as pursuant to Chapter 44, section 53E1/2 of the Massachusetts General Laws by \$13,210 as follows, or to act in any manner relating thereto.

COUNCIL ON AGING

FUND	REVENUE SOURCE	AUTHORITY TO SPEND	USE OF FUNDS	NEW SPENDING LIMIT
Council on Aging	Donations/fees paid by riders and GATRA reimbursement	Council on Aging	Pay for dial-a-ride van service for seniors and disabled; shuttle service to Norfolk commuter rail station and other necessary transportation services	\$96,000

VV

(Unanimous)

ARTICLE 2:

(Appropriation: Ambulance Enterprise Debt Service)

To see if the Town will vote to transfer the sum of \$44,460 from Ambulance Enterprise Fund Retained Earnings for the purpose of funding Fiscal Year 2013 debt service, or to act in any manner relating thereto.

VV (Consent Calendar)

TREASURER
(Unanimous)

ARTICLE 3:

(Appropriation: Sewer Enterprise Fund Debt Service)

To see if the Town will vote to transfer the sum of \$2,300 from the Sewer Enterprise Fund Retained Earnings for the purpose of funding the debt service associated with the September 15, 2012 General Obligation Municipal Purpose Bond , or to act in any manner relating thereto.

VV (Consent Calendar)

TREASURER
(Unanimous)

ARTICLE 4:

(Appropriation: General Fund Debt Service)

To see if the Town will vote to raise and appropriate the sum of \$56,350 for the purpose of funding debt service associated with the September 15, 2012 General Obligation Municipal Purpose Bond, or to act in any manner relating thereto.

VV (Consent Calendar)

TREASURER
(Unanimous)

ARTICLE 5:

(Free Cash: Fire Turnout Gear)

To see if the Town will vote to transfer the sum of \$25,000 from Certified Free Cash for the purpose of purchasing 10 sets of Fire Turnout Gear in Fiscal Year 2013, or to act in any manner relating thereto.

VV

FIRE DEPARTMENT
(Unanimous)

ARTICLE 6:

(Free Cash: Fire Training)

To see if the Town will vote to transfer the sum of \$20,000 from Certified Free Cash for the purpose of funding additional Fire Training in Fiscal Year 2013, or to act in any manner relating thereto.

FIRE DEPARTMENT

VV

(Unanimous)

ARTICLE 7:

(Free Cash: PAMET Software)

To see if the Town will vote to transfer the sum of \$22,000 from Certified Free Cash for the purpose of purchasing the PAMET software module for Fiscal Year 2013, or to act in any manner relating thereto.

FIRE DEPARTMENT

VV

(Unanimous)

ARTICLE 8:

(Borrowing: Board of Health Water Pollution Abatement Projects)

To see if the Town will vote to borrow the sum of \$200,000 for the purpose of financing the following water pollution abatement facility projects: to repair, replace and/or upgrade residential septic systems, or residential connections to existing municipal sewer, pursuant to agreements with the Board of Health and residential property owners, including, without limitation, all costs thereof as defined in Section 1 of Chapter 29C of the General By-laws, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow \$200,000 under General Laws Chapter 29C and/or Chapter 44, section 7 of the Massachusetts General Laws, or any other enabling law, or to act in any manner relating thereto.

BOARD OF HEALTH

VV

(2/3 Majority)

ARTICLE 9:

(Revise: Town Clerk Salary)

To see if the Town will vote to revise the Town Clerk's salary to \$64,221, and transfer from the Fiscal Year 2013 Salary Reserve the sum of \$1,259 for the purpose of funding the increase in the salary of the Town Clerk, or to act in any manner relating thereto.

BOARD OF SELECTMEN

VV

(Unanimous)

ARTICLE 10:

(Salary Reserve Transfer: Collective Bargaining Agreement)

To see if the Town will vote to transfer from the Fiscal Year 2013 Salary Reserve the sum of \$80,326 for the purpose of funding the cost items associated with the Fiscal Year 2013 collective

bargaining agreement between the Town of Medway and the Medway Public Employees' Local Union, collective bargaining agreement between the Town of Medway and the Medway Permanent Firefighters Association, and salary increases for non-union employees, or to act in any manner relating thereto.

BOARD OF SELECTMEN

Salary Reserve Transfer	
	TOTAL
TOWN ADMINISTRATOR	2,852
HUMAN RESOURCES	2,692
TOWN ACCOUNTANT	3,221
ASSESSOR	5,016
TREASURER/COLLECTOR	5,844
MIS/IT	3,222
TOWN CLERK	770
ELECTIONS	165
CONSERVATION	429
PLANNING BOARD	2,961
BUILDING MAINT	2,011
POLICE	1,616
POLICE/FIRE COMMUNICATIONS	5,834
FIRE	9,195
BUILDING INSPECTOR	2,810
PARKS	3,324
DPS	17,877
BOARD OF HEALTH	2,006
COUNCIL ON AGING	2,734
LIBRARY	5,218
CAMP SUNSHINE	529
	80,326

VV (Consent Calendar)

(Unanimous)

ARTICLE 11: (Retained Earnings Transfer: Solid Waste Enterprise Fund)
To see if the Town will vote to transfer from the Fiscal Year 2013 Solid Waste Enterprise Fund Retained Earnings the sum of \$7,045 for the purpose of funding the cost items associated with the Fiscal Year 2013 collective bargaining agreement between the Town of Medway and the Medway Public Employees' Local Union, or to act in any manner relating thereto.

BOARD OF SELECTMEN
(Unanimous)

VV (Consent Calendar)

ARTICLE 12: (Retained Earnings Transfer: Sewer Enterprise Fund)

To see if the Town will vote to transfer from the Fiscal Year 2013 Sewer Enterprise Fund Retained Earnings the sum of \$3,656 for the purpose of funding the cost items associated with the Fiscal Year 2013 collective bargaining agreement between the Town of Medway and the Medway Public Employees' Local Union, or to act in any manner relating thereto.

VV (Consent Calendar)

**BOARD OF SELECTMEN
(Unanimous)**

ARTICLE 13: (Retained Earnings Transfer: Water Enterprise Fund)

To see if the Town will vote to transfer from the Fiscal Year 2013 Water Enterprise Fund Retained Earnings the sum of \$13,193 for the purpose of funding the cost items associated with the Fiscal Year 2013 collective bargaining agreement between the Town of Medway and the Medway Public Employees' Local Union, or to act in any manner relating thereto.

VV (Consent Calendar)

**BOARD OF SELECTMEN
(Unanimous)**

ARTICLE 14: (Retained Earnings Transfer: EMS Fund)

To see if the Town will vote to transfer from the Fiscal Year 2013 Ambulance Enterprise Fund Retained Earnings the sum of \$20,129 for the purpose of funding the cost items associated with the Fiscal Year 2013 collective bargaining agreement between the Town of Medway and the Medway Public Employees' Local Union and collective bargaining agreement between the Town of Medway and the Medway Permanent Firefighters Association, or to act in any manner relating thereto.

VV (Consent Calendar)

**BOARD OF SELECTMEN
(Unanimous)**

ARTICLE 15: (Transfer: Main Street Water Main Replacement Project)

To see if the Town will vote to transfer \$151,220.39 from the unexpended balance under Article 2 of the November 16, 2009, Special Town Meeting, Water Enterprise Capital Budget Borrowing for the Highland Tank Replacement for the purpose of providing supplemental funding to the June 13, 2011, Article 5, Water Enterprise Capital Budget Borrowing for the Main Street Water Main Replacement Project, or to act in any manner relating thereto.

DEPARTMENT OF PUBLIC SERVICES

VV

(Unanimous)

ARTICLE 16: (Transfer Unexpended Balances: HVAC Upgrades Fire Station and Town Hall)

To see if the Town will vote to transfer \$21,000 from Article 3, May 14, 2012 Annual Town Meeting which was for the purpose of replacing 2 HVAC RTUs for the Library and \$5,000 from Certified Free Cash to fund HVAC upgrades at the 44 Milford Street Fire Station and at Town Hall, or to act in any manner relating thereto.

VV

**DEPARTMENT OF PUBLIC SERVICES
(Unanimous)**

ARTICLE 17: (Free Cash Transfer: War Memorials)

To see if the Town will vote to transfer from Free Cash the sum of \$25,000 to the Fiscal Year 2013 Department of Public Services – Parks Contracted Services (Account No. 01422092 5383) budget for the purpose of providing funding for drawings, site preparation, and placement of two granite memorials on Matondi Square at the intersection of Holliston and Village Streets, or to act in any manner relating thereto.

VV

**MEMORIAL COMMITTEE
(Unanimous)**

ARTICLE 18: (Appropriation: Athletic Field Maintenance)

To see whether the Town will vote to raise and appropriate a sum of money to add to the Fiscal Year 2013 Department of Public Services – Parks Contracted Services (Account No. 01422092 5383) budget for maintenance of High School athletic fields, or to act in any manner relating thereto.

SCHOOL DEPARTMENT
Article 18:VOTED: To raise and appropriate the sum of \$30,000.00 to add to the Fiscal Year 2013 Department of Public Services (Account No. 014220925383) budget for the maintenance of high school athletic fields.
VV (Majority)

ARTICLE 19: (Free Cash Transfer: Trane Debt Service)

To see whether the Town will vote to transfer the sum of \$22,608 from Certified Free Cash to the ESCO Stabilization Fund, or to act in any manner relating thereto.

VV

**SCHOOL DEPARTMENT
(2/3 Majority)**

ARTICLE 20: (Transfer: Medway High School Baseball Field Drainage Repairs)

To see whether the Town will vote to transfer the sum of \$35,925 from the unexpended balance of Article 2, February 12, 2001, Special Town Meeting for the purpose of correcting the original construction, including inadequate drainage, of the baseball field at Medway High School, to act in any manner relating thereto.

VV

(Unanimous)

SCHOOL DEPARTMENT

ARTICLE 21: (Borrowing: Thayer Property Renovation)

To see whether the Town will vote to raise and appropriate, or borrow a sum of money for the rehabilitation of the original structure located at the Town-owned Thayer Property at 2B Oak Street together with construction of a sympathetic addition, including furnishings and payment of any expenses in connection thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow, or to act in any manner relating thereto.

BOARD OF SELECTMEN

Article 21: VOTED: To borrow \$2,500,000.00 for the rehabilitation of the original structure located at the Town-owned Thayer Property at 2B Oak Street together with construction of a sympathetic addition, including furnishings and payment of any expenses in connection thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow, said sum pursuant to the provisions of General Laws Chapter 44B, section 11, chapter 44, section 7(3), (3A) or any other enabling statute, and that the Board of Selectmen is authorized to take any action necessary to carry out this project.

VV

(2/3 Majority)

ARTICLE 22: (Free Cash Transfer: Parks and Recreation Study)

To see whether the Town will vote to transfer from Certified Free Cash a sum of money for the purpose of conducting a Parks and Recreation evaluation study in Fiscal Year 2013 to be used in conjunction with capital funding approved, Article 3, May 14, 2012, Annual Town Meeting, or to act in any manner relating thereto.

BOARD OF SELECTMEN

VOTED: To transfer from certified free cash the sum of \$10,000.00 for the purpose of conducting a Parks and Recreation evaluation study in Fiscal year 2013 to be used in conjunction with capital funding approved under Article 3 of the May 14, 2012 Annual Town Meeting.

VV

(Unanimous)

ARTICLE 23:

(Amendment: Interest Rate on Deferred Property Taxes)

To see if the Town will vote to set the rate of interest that accrues on property taxes deferred by eligible property owners under Chapter 59, section 5, forty-one A (41A) of the Massachusetts General Laws, at five percent (5%); this rate to be effective for deferred taxes starting with Fiscal Year 2014 beginning on or after July 1, 2013, or to act in any manner relating thereto.

BOARD OF ASSESSORS AND TREASURER

VV

(Unanimous)

ARTICLE 24:

(Adjustment: Community Preservation Fund Statutory Set-Aside)

To see if the Town will vote to authorize the Town Accountant, with the approval of the Community Preservation Committee, to adjust the set-aside balances from prior fiscal years within the Community Preservation Fund account to comply with the statutory requirement to set aside for later spending not less than ten percent of the Community Preservation Fund annual revenues for each fiscal year in open space, for historic resources, and for community housing respectively, as required by Chapter 44B, section 6 of the Massachusetts General Laws, or to act in any manner relating thereto.

COMMUNITY PRESERVATION COMMITTEE

CPA Transfer from Retained Earnings to Reserve Accounts	
Community Housing	\$16,582.00
Open Space	\$16,582.00
Historical Preservation	\$16,582.00
Total	\$49,746.00

VV

(Unanimous)

ARTICLE 25:

(Free Cash Transfer: Massachusetts Appeals Court Ruling)

To see if the Town will vote to transfer from Certified Free Cash the sum of \$33,000 to add to the Fiscal Year 2013 Short Term Interest Expense (Account No. 01700002 5916) to fund interest

expense associated with the March 19, 2012 Massachusetts Appeals Court ruling on pole & wire tax over public ways, or to act in any manner relating thereto.

VV

**BOARD OF ASSESSORS
(Unanimous)**

ARTICLE 26: (Amend General By-laws: Settlements)

To see if the Town will vote to amend Article II, Section 2.6 of the Town's General By-laws by deleting the words "one thousand dollars (\$1,000.00)" and inserting in their place the words "twenty-five thousand dollars (\$25,000.00)", or to act in any manner relating thereto.

VV

**BOARD OF SELECTMEN
(Unanimous)**

ARTICLE 27: (Approval: Police Department Mutual Aid Agreement)

To see if the Town will vote to enter into a police department mutual aid agreement among communities in the Metropolitan Boston area pursuant to the provisions of Chapter 40, section 8G of the Massachusetts General Laws, or to act in any manner relating thereto.

VV

**BOARD OF SELECTMEN
(Unanimous)**

Meeting adjourned at 8:24PM

Report of the Board of Assessors

GENERAL SCOPE AND FUNCTION

The Department of the Board of Assessors is comprised of three volunteer appointed Medway citizens, and three full time staff employees: Principal Assessor, Deputy Assessor, and Administrative Assessing Assistant.

The Office of the Board of Assessors is a value-based department. The Assessors are primarily responsible for determining the full and fair cash value of all real and personal property within the municipality.

Other duties of the Assessors include: administer motor vehicle excise tax, compile and submit the annual Tax Rate Recapitulation to the Department of Revenue, abate/exempt/ or defer taxes, defend established values on abatement applications and at Appellate Tax Board hearings, maintain tax assessment maps, and oversee the town's overlay reserve account (an account established to fund abatements, exemptions, and unpaid taxes for the respective fiscal year).

Tax law intends for each taxpayer to pay an equitable share of the tax burden in proportion to the value of the property or asset. This is known as *ad valorem* tax, or according to value tax.

It is important to note that Assessors do not raise or lower taxes, nor do the Assessors set rate of taxation (tax rate). These determinations are made with the assistance of assessment values, but are decisions made outside of the scope of the Assessing Department.

FISCAL YEAR 2012 – Triennial Certification Year (Town wide revaluation)

Fiscal year 2012 was a Triennial Certification year for the Town of Medway.

The Assessing Department is required to do the following during this type of reassessment for this type of fiscal year:

- ♦ Develop a reassessment work plan
- ♦ Review and analyze current assessment levels
- ♦ Review and analyze assessment uniformity and the market
- ♦ Prepare data for DOR Bureau of Local Assessment review

This type of town valuation occurs every three years with two 'interim value years' between each triennial certification year for each municipality in the Commonwealth of Massachusetts. Assessors review market information and adjust values according. Consequently, one of the main duties of the Bureau of Local Assessment is to review and recertify each municipality's property values once every three years to ensure that values are at full and fair market value, and uniform and industry standards are meeting or exceeding required Department of Revenue levels.

- **residential properties** are generally valued and adjusted based upon market sales that occurred in calendar year 2010.
- **commercial & industrial properties** are generally valued and adjusted based upon the following: market rental income, market rental expense, market vacancy rates, and area income capitalization rates.
- **personal property** is generally valued and adjusted based upon: asset description, condition, replacement cost new, year purchased and asset depreciation schedule.

TAX RATE SUMMARY

The total amount to be raised through taxation (tax levy) is calculated after all other sources of revenue and total expenses for the town are known. The levy for fiscal year 2012 was \$28,402,595.23. Listed below is the percentage of the tax levy by property classification. The Department of Revenue approved a Tax Rate of \$17.48 per 1000 of value.

CLASSIFICATION	VALUATION	TAX DOLLARS	LEVY PERCENT
CLASS 1 - Residential	1,406,575,503	\$24,586,939.79	86.56%
CLASS 2 – Open Space	0	0	0.00%
CLASS 3 – Commercial	72,646,525	\$1,269,861.26	4.47%
CLASS 4 – Industrial	56,113,449	\$980,863.09	3.45%
CLASS5 – Personal Property	89,526,950	\$1,564,931.09	5.52%
TOTAL	1,624,862,427	\$28,402,595.23	100.00%

Note: The total dollar amount needed to meet town spending was \$48,715,155.23 for FY2012. The tax levy portion is \$28,402,595.23 or 58%. The other 42% of the amount needed is obtained through state reimbursements and distributions, local receipts, free cash, and other revenue sources.

SUMMARY

The real estate market in Medway for the most part, saw a decrease in values. Residential values had an overall decrease of 2.0%, industrial properties generally decreased by 4.3%, and commercial properties decreased by about 1.1%. Vacancy rates declined compared with the previous year which meant improving rental market conditions.

A public hearing was held on November 21, 2011 in which the Board of Selectman chose to tax all classes of property at the same rate, also known as a single rate.

Property values, tax assessment maps, and FAQ's relating to various functions of the assessing department can be found on the town website (www.townofmedway.org) Please feel free to call, email, or visit the office if you have any questions regarding your property value or the assessment process in general.

I would like to thank the Board of Selectmen, Town Administrator, and members of the Board of Assessors for their assistance and support during fiscal year 2012.

Respectfully submitted,

William G. Naser, MAA
Principal Assessor

Report of the Town Accountant

The annual report for the fiscal year ending June 30, 2012 is hereby submitted showing the receipts and disbursements for the year.

Included is the combined Balance Sheet for All Funds Types and Groups, the Budgeted, Transferred and Actual Amounts expended by individual departments for this fiscal year, and a Combined Statement of Changes in Revenues, Expenditures and Fund Balances as of June 30, 2012.

I wish to thank my assistant, Pam Champagne, for her invaluable help throughout the year.

Respectfully submitted,

Carol Pratt
Town Accountant

ASSETS

	<u>General</u>	<u>Community Preservation</u>	<u>Middle School Renovation Funds</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
Cash and short-term investments	\$ 15,116,259	\$ 3,658,306	\$ 2,986,540	\$ 3,247,636	\$ 25,008,741
Investments					
Receivables:					
Property taxes	1,816,925				1,816,925
Excises	177,390				177,390
Departmental and other	6,350	13,156		456,346	475,852
Due from other governments	24,000			500,000	524,000
TOTAL ASSETS	\$ 17,140,924	\$ 3,671,462	\$ 2,986,540	\$ 4,203,982	\$ 28,002,908

LIABILITIES AND FUND BALANCES

Liabilities:					
Warrants payable	\$ 444,626	\$ 3,000		\$ 97,553	\$ 545,179
Accrued liabilities	2,248,704	309		153,377	2,402,390
Deferred revenues	1,830,767	13,156		43,543	1,887,466
Notes payable			4,000,000	500,000	4,500,000
Notes payable - deficit financing	700,000				700,000
Tax refunds payable	610,815				610,815
Other liabilities	452,408		391,862		844,270
TOTAL LIABILITIES	6,287,320	16,465	4,391,862	794,473	11,490,120
Fund Balances:					
Nonspendable				110,869	110,869
Restricted		3,654,997		3,777,161	7,432,158
Committed	4,847,686				4,847,686
Assigned	3,390,942				3,390,942
Unassigned	2,614,976		(1,405,322)	(478,521)	731,133
TOTAL FUND BALANCES	10,853,604	3,654,997	-1,405,322	3,409,509	16,512,788
TOTAL LIABILITIES AND FUND BALANCES	\$ 17,140,924	\$ 3,671,462	\$ 2,986,540	\$ 4,203,982	\$ 28,002,908

	REVENUES				
	<u>General</u>	<u>Community Preservation</u>	<u>Middle School Renovation Funds</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
Property taxes	\$ 28,305,623	\$ 567,405			\$ 28,873,028
Excises	1,505,055				1,505,055
Penalties, interest and other taxes	306,855				306,855
Charges for services				2,127,411	2,127,411
Intergovernmental	16,115,318	210,657	3,228,375	2,637,275	22,191,625
Licenses and permits	342,510				342,510
Fines and forfeitures	20,559				20,559
Investment income	83,930	14,439		1,572	99,941
Miscellaneous	188,920			246,093	435,013
TOTAL REVENUES	46,868,770	792,501	3,228,375	5,012,351	55,901,997
EXPENDITURES					
Current:					
General government	2,372,081			307,112	2,679,193
Public safety	2,758,287			106,591	2,864,878
Education	29,227,716		9,055,295	3,474,104	41,757,115
Public works	1,497,195			1,095,487	2,592,682
Health and human services	335,703			113,616	449,319
Culture and recreation	279,182	1,855,203		113,929	2,248,314
Employee benefits	5,950,875				5,950,875
Debt service	2,809,755			10,420	2,820,175
Intergovernmental	656,745				656,745
TOTAL EXPENDITURES	45,887,539	1,855,203	9,055,295	5,221,259	62,019,296
Excess (deficiency) of revenues over expenditures	981,231	(1,062,702)	(5,826,920)	(208,908)	(6,117,299)
OTHER FINANCING SOURCES (USES)					
Bond proceeds					
Bond premium	259,738		\$5,000,000.00	238,000	5,238,000
Operating transfers in	438,275			433,000	259,738
Operating transfers out	(169,061)	\$(433,000.00)		(24,847)	871,275
TOTAL OTHER FINANCING SOURCES (USES)	528,952	(433,000)	5,000,000	646,153	(626,908)
Excess (deficiency) of revenues and other sources over expenditures and other uses	1,510,183	(1,495,702)	(826,920)	437,245	5,742,105
FUND EQUITY, at Beginning of Year, as restated	9,343,421	5,150,699	(578,402)	2,972,264	16,887,982
FUND EQUITY, at End of Year	10,853,604	3,654,997	(1,405,322)	3,409,509	16,512,788

Report of the Finance Director/Treasurer/Collector

Fiscal Year 2012 was an exciting year for the Treasurer/Collector's Office. We added ebilling for real estate and personal property taxes for our residents through Unipay. One may select to receive ebills only or ebills and continue to receive the paper bills. Ebills are stored on Unipay so that one may access previous bills when needed. Ebilling saves the Town money. Each ebill that is sent in place of a paper bill saves approximately \$1 of your tax dollars. It is our intention to add other billed types to ebilling in fiscal year 2013 and to encourage the change to ebilling.

In FY 2012, we explored a new product called Epayables which is offered through Bank of America. This product provides a rebate to the Town on all AP payments that are made through this process. We anticipate having this payment method in place for the 2013 fiscal year.

The office continued to focus in FY 12 on the collection of revenues and the clean-up of old receivables. The collection numbers for FY 12 reflect this effort. We worked and continue to work with the Assessors to abate the uncollectable old personal property taxes through the processes permitted under Massachusetts General Laws. These are taxes prior to FY 2007 that were billed to businesses that are mostly insolvent.

In FY 12 the Town improved its bond rating further from AA- to AA. We continued to enjoy low interest rates for borrowing for capital projects during this past fiscal year. Our true interest costs have been approximately 2% for twenty year borrowings. These low rates provide the Town the opportunity to complete large projects, such as the Middle School repair project for less than estimated. In the case of the Middle School project, we abandoned the normal protocol of short term borrowing during construction and permanent bonding after the project's completion. We made this decision in order to lock in the lower interest rates in order to reduce the overall cost to the taxpayer. As a result of this decision, the Town has been able to address additional repair needs at the school with less tax consequences to the taxpayer.

The following represents the changes in the Town's bond rating in the past 7 years:

HISTORICAL BOND RATING						
2006	2007	2008	2009	2010	2011	2012
Baa1	Baa1	Baa1	AA-	AA-	AA-	AA

Other Treasurer/Collector Measures:

BILLINGS:	RE/PP	MVE	OTHER	UB	TOTAL
Est. # of bills sent	20,724	14,000	4,701	N/A	39,425
Est. # of payments posted	21,553	16,660	Included in other totals	4,321	35,631

<u>OTHER:</u>	
Est. # MLCs	650
Revenue from MLCs	\$32,500
Est. # of Calls	7,360
Est. # of office visits	4,681

Real Estate tax collection for FY 2012 is 100.4% while motor vehicle excise tax is 119% of budget. Overall revenue collection is 102.4% of the budgeted amount.

I wish to thank Joanne Russo, our Assistant Treasurer/Collector, Marie Shutt, our Assistant Collector and Paige Eppolito, our HR Assistant/Assistant Treasurer who works for us part-time overseeing payroll processing. I am truly fortunate to work with you. It is their hard work that makes the office run smoothly and efficiently. These staff members process payroll and perform payroll-related tasks, process accounts payable payments, collect revenues, manage the cashbook, reconcile cash and receivables, assist our citizens, attorneys and mortgage companies and a variety of other tasks. The quality of their work has been integral in our achievement of no management letter from our auditors for two consecutive years.

Lastly, I wish to thank Medway's citizens for your support. It is an honor to serve you.

Respectfully submitted,

Melanie M. Phillips
Finance Director/Treasurer/Collector

TREASURER'S CASH REPORT ENDING JUNE 30, 2012

PETTY CASH- \$200

School Lunch		30,006.74
General Fund		2,506,649.41
GF-MuniSavings		255,985.03
EFT		80,820.82
Treasurer-remote		124,737.75
Deputy Collect		33,940.51
Vendor		50.84
Payroll		67.73
Treasurer		288,406.80
On-line Collection		159,636.43
Collector		1,892.65
Planning		33,971.45
CPA		3,658,057.40
Storm Reserve		209,009.99
Planning Review		136,244.32
General Fund		14,108,463.51
Health Reserve		52,118.09
Fiscal Stability		732,130.00
Stabilization Funds		3,508,027.49
Conservation		105,307.13
General Fund		56,843.29
Collector-remote		276,577.66
Collector Cash		296,358.13
Storm Reserve		210,076.43
Eminent Domain		1,062.51

TRUST ACCOUNTS:

Scholarships		888,917.00
Road Bonds		366,829.28
Student Activity		275,814.57
Education Fund		5,035.01
Library Trust		143,583.97
Cemetery Trust		10,668.03
Art & Lottery		4,359.67
Medway 300		36,799.62
Elderly Disabled Fund		398.91
Christmas Parade		9,336.23

TOTAL CASH \$31,847,841.01

Report of the Animal Control Officer

The department received and acted upon 1,785 calls for services this year. This is a slight decrease from last year.

The Animal Control Department continues to have 24-hour coverage with one Full time ACO and 3 Deputies alternating weekends and holidays.

Rabies is still a significant risk in the area, with more bats testing positive this year, I would remind you that it is very important to keep your animals vaccinated even if they are “indoor” animals **and it is the law- WILD ANIMALS CAN AND DO GET INTO YOUR HOUSE.** Please remember that if you feed animals outside, you risk “inviting” unwanted wildlife and feral cats to your house increasing the risk to your family and your animals.

The Department would like to thank everyone who donated blankets, toys and food to the kennel as always, it is greatly appreciated.

During the 12 month period from January 1, through December 31, 2012 detailed Logs were kept reflecting all calls received and acted upon by the Animal Control Department. A total of 1,785 calls, with 927 in Medway and 787 in Millis, with 67 calls to assist neighboring towns, the following is an **overview** of the calls handled in Medway:

INFORMATIONAL:	355
DOGS:	
PICKED UP	26
REPORTED LOOSE	59
REPORTED LOST	19
BARKING	24
BITES	19
ADOPTED/ TURNED OVER	
TO HUMANE SOCIETY	2
EUTHANIZED	0
REPORTS OF CRUELTY	4
QUARANTINES	20
HIT BY CAR REQUIRING	
MEDICAL TREATMENT OR DIED	2
LICENSED IN 2011	1,764
DOG PARK LICENSES 2011	443
CATS:	
PICKED UP	34
REPORTED LOST	29
REPORTED STRAY/ FERAL	10
ADOPTED/ TURNED OVER TO	
HUMANE SOCIETY	28
EUTHANIZED	4
QUARATINES	11
HIT BY CAR REQUIRING	
MEDICAL TREATMENT OR DIED	10
BITES/ SCRATCHES	0
WILD ANIMAL CALLS	77
WILD ANIMAL REFERRALS	35
ROAD KILLS PICKED UP	42
DEER HIT BY CARS	7
LIVESTOCK CALLS	12

Respectfully submitted,
Brenda Hamelin, Animal Control Officer

Report of the Building Department

To the Honorable Board of Selectmen and Citizens of Medway:

The Department provides a central location to obtain permit applications for building, wiring, plumbing, gas and trench permits. The Building Department processes and files applications and schedules all inspections. The Department is available to answer questions, concerns, and is a source of general building and zoning information. In addition, monthly reports are updated and sent to the US Census Bureau regarding housing information.

The Building Department began enforcing the new Stretch Energy Code that became effective January 1, 2012. This code replaces the International Energy Conservation Code.

The inspectors and I would like to thank the residents of Medway for their cooperation and continuing support throughout this past year. I would like to thank Robert Heavey, Plumbing Inspector, for his dedication and many years of service to this Department.

Building Department Personnel

John F. Emidy	Building Commissioner Zoning Enforcement Officer
Scott J. Guyette	Inspector of Wires
James Coakley	Plumbing/Gas Inspector
Michael J. Clancy	Sealer of Weights & Measures
Fran V. Hutton Lee	Administrative Secretary

**The following summarizes the activity and the Permit statistics
for the Building Department in 2012.**

Building Permits	
Type of Permit	Totals for 2012
Single Family Dwelling	7
Two Family Dwelling	0
Multi-Family Dwelling	0
Additions / Renovations	121
Commercial Building	2
Commercial Renovations	9
Commercial Tenant Fit-up	1
Commercial Trailer	1
Signs	8
Roof	90
Windows, Doors, Vinyl Siding	74
Decks, Porches	33

Demolitions	9
Garages	2
Pools, Hot Tubs	10
Wood Stoves / Fireplace Inserts	20
Utility Buildings	15
Miscellaneous	50
Criminal Complaints	6
Foreclosed/Abandoned Bldgs	13
Search Warrant	1
Total Building Permits:	452

Total Building Permit Fees Collected:	\$ 72,844
Total Estimated Cost of Construction:	\$ 6,465,658

Total Gas Permit Fees Collected	\$ 7,490
Total Plumbing Permit Fees Collected	\$ 10,215
Total Wiring Permit Fees Collected	\$ 14,365
Total Trench Permit Fees Collected	\$ 1,050

Total All Permit Fees Collected	\$ 105,964
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Respectfully submitted

John F. Emidy, Building Commissioner

Report of the Board of Health

The Health Department's mission is to preserve and protect public health in the community, by preventing disease and assuring safety and environmental quality. This objective is carried out through routine inspections, complaint investigations and plan reviews. The department also develops regulations and programs to address existing and future public health issues and to promote preventative public health. It is through these efforts that the Health Department is helping to improve the status and quality of life for all members of the community

Description of services include:

- Site suitability of subsurface septic systems
- Permitting/Licensing and inspecting food service establishments, tobacco vendors, summer camps, beaver permitting, air quality, pools/swimming areas, septic haulers/installers, solid waste haulers, septic systems, private & irrigation well installation, tanning & body art/body piercing facilities, and farm animal permits.
- Enforcement of state and local regulations relating to public health and the environment.
- Contract Health and Wellness services through the Visiting Nurse Association (VNA)
- Address and enforce State Sanitary Code housing violations
- Protection of ground water and public drinking wells, and other environmental concerns.
- Participate in mosquito control program-Norfolk County Mosquito Control
- Hazardous waste collection and disposal
- Participate in local and regional emergency preparedness
- Partnership and organization of a Medical Reserve Corp made up of volunteers on which the community can rely on in an emergency situation.
- Complaint investigations as well as any other health concern.
- Public Health Prevention programs and administration, participating in grants as offered to better the community.

Accomplishments for the year include:

- Hiring a Regional Health Coordinator in conjunction with the Towns of Ashland & Hopkinton through receiving a grant from MetroWest Regional Collaborative. Her mission in town is to increase healthy behaviors among the residents by addressing issues of communicable disease, obesity, physical activity, nutrition, elder health and at-risk behaviors.
- Conducted Flu Clinic at Senior Center in October, 80 people were vaccinated.
- Board of Health was awarded a grant from Region II Public Health for a Public Health Trailer which was fully stocked with needed emergency shelter supplies.
- Received a grant from MetroWest Regional Collaborative for an Electronic Food Inspection Tablet, to facilitate a more efficient way of conducting inspections. Board of Health was acknowledged by Karen Spilka and Tim Dodd from the State Office of Administration and Finance regarding our work with this grant and the benefits the equipment will provide with data management. We will soon be receiving this equipment.

- Through the Electronic Food Inspection grant, the Board also received a continuation grant from MetroWest Regional Collaborative for equipment used with Weights and Measures inspections. This equipment will help considerably with efficiency and accurateness.
- Facilitated FY 2013 VNA contract.
- Consistently provided the community with information regarding the West Nile Virus incidences, and provided constant press releases and postings for public information purposes.
- Received a MIIA grant for on-site training for heavy equipment.

After dedicating over fifteen years to public health in the Town of Medway, William Fisher retired from the Board of Health in April 2012. The Board would like to acknowledge all of Bill's hard work and devotion, and wish him well on his future endeavors!

Respectfully submitted,

Stephanie Bacon
Health Agent

Report of the Medway Fire Department

I would like to take this opportunity to congratulate Chief Paul Trufant on his retirement after 47 years of dedicated service to the Department and Town of Medway. His leadership and knowledge will be sorely missed by all. Thank you Chief.

The mission of the Medway Fire Department is to protect and to save lives, property and the environment of the citizens of Medway from emergencies and disasters through fire suppression, emergency medical services, hazardous materials mitigation, fire prevention, and public education.

FY 13 saw a change in leadership of the Department. New challenges have presented themselves. Changes in Federal laws have tightened training requirements and tight budgets of the past have taken their toll on equipment and apparatus. The Department has risen to meet these expanded needs. The Town has been gracious enough to provide additional monies to train our Firefighters and Officers to a nationally recognized standard of Firefighter I & II. Also, funds have been provided to outfit most of our firefighters with the most technologically advanced turn out gear to protect them when they enter a hazardous environment such as a structure fire, technical rescue scenario, or hazardous material incident. In addition to Firefighter I & II training, Firefighters continue to train in areas such as structural firefighting techniques, self-rescue in fire scenarios, ice rescue training, as well as Emergency Medical Training. The department also continued to participate in many civic events, such as Medway Pride day, Medway Little League Parade, Medway Holiday Parade and Fireworks, and the Muscular Dystrophy Association Boot Drive.

The Department also took delivery of a new ambulance that replaced our 2000 Ford. It also acquired a new 4 wheel drive Command Vehicle and by the date of the Town meeting will have taken delivery of a new 100 foot, 2000 Gallon per Minute Ladder Truck to replace our 32 year old ladder truck. We are also implementing new dispatch and reporting software that will allow firefighters to have access to building information from laptop computers that have been installed in our first run apparatus. This software will also give us valuable patient information and information to hazards we face in the performance of our duties. Upgrades to the fire alarm systems were performed in both our stations to better protect our firefighters, visitors, and life the safety equipment that is housed at these stations. The addition of 2 career personnel will help ensure an improved response to our citizens in their time of need.

I would also like to take this time to publically thank the men and women of the Medway Fire Department for their dedicated service to the Department and Town of Medway. In my short tenure the Department has responded to several serious incidents include two working structure fires, a significant gas leak event at the Medway High School, and several serious motor vehicle accidents and Emergency Medical calls. I could not be prouder of the way these men and woman performed at these events. The year also bought sadness as we said good bye to a retired 47 year veteran of the Department, Captain Fred Tingley. Captain Tingley and all of our departed members will be missed but never forgotten.

The members of the department and myself are grateful for the continued support of the citizens of Medway as well as the cooperation of the other boards, commissions and departments of the Town during the year. Without your support my department could not be successful.

Respectfully Submitted,

Chief Jeffrey P. Lynch

The equipment of the Department is as follows:

Station #1

Engine 1	2010	1250 GPM	Excellent Condition
Engine 5	1990	1250 GPM	Good Condition
Rescue	1994		Good Condition
Ladder 1	1981	100' Aerial	Poor Condition
Brush 1	1997		Good Condition

Station #2

Engine 2	2002	1500 GPM	Good Condition
Engine 4	1986	1000 GPM	Good Condition
Brush 2	1995		Good Condition

EMS

A1	2012	Modular	Excellent Condition
A2	2005	Modular	Fair Condition

Command

Car 1	2012 SUV	Excellent Condition
Car 10	2007 Automobile	Good Condition

Report of the Medway Police Department

I am pleased to submit my Annual Report for the Police Department, for the calendar year ending December 31, 2012

During the year the Department applied for and received grants from the Massachusetts Statewide Emergency Telecommunications Board (911 training) for \$30,194 and we also Applied for and received two EMPG grants from The Massachusetts Emergency Management Agency totaling \$6,196 to be used towards the purchase of shelter supplies and equipment for the town. We also received a generous donation of bike helmets from the Project Alex Foundation

During the year, the police department worked with the Fire Department and the DPS to review and update the towns Comprehensive Emergency Management Plan. The plan was reviewed by the Massachusetts Emergency Management Agency (MEMA) and was approved and accepted.

The Department also continued to participate in many civic events such as: Medway Pride Day, Medway Little League Parade, Medway Christmas Parade and Fireworks, Touch- A-Truck, Memorial Day parade, the Military Band Concert and assisting in the planning of the Tercentennial Parade as well as numerous speaking engagements and station tours.

In 2012 Police Department received a citation from the Southern New England AAA in recognition of seven years without any pedestrian fatalities within the Town of Medway.

Officers continued to attend forty hours of mandated in-service training. The training classes consisted of legal updates, first aid, CPR/defib, defensive tactics, use of force and firearms qualification. Officers also continued to attend various specialized training classes throughout the year.

Once again, during the year, we had several occasions, to send out telephone emergency notifications to our residents using Blackboard Connect, the Towns' emergency telephone notification system. I would like to encourage anyone that has not yet signed up to participate in the town's emergency notification system to please do so. To sign up for the Town's emergency notification, please go to the Medway Police Department web site (www.medwaypolice.com) or the town of Medway's web site (www.townofmedway.org) and click on the Blackboard Connect symbol and follow the instructions to sign up for this important service.

On April 1, 2012 Martha Wingate, the Police Departments administrative assistant for the past 27 years passed away. Martha was a very hard working individual who dedicated herself one hundred percent to the Police Department and her job. Martha will be missed by all.

In December of 2012 Ryan Ober was promoted from the Communications Department to a full time police officer. Ryan Ober will be a great asset to the Police Department and we all look forward to working with him. Ryan Ober started the MBTA police academy in January of 2013

and is scheduled to graduate from the academy on July 13 2013.

In conclusion, I want to strongly encourage members of the community to take an active role in crime prevention by partnering with the Police Department. Many times residents see suspicious activity but do not call the police and many times that activity turns out to be a crime.

By reporting suspicious activity, you can help deter and reduce crime and acts of vandalism, keeping your home, family and fellow citizens as safe as possible. So remember, if you see something suspicious pick up the phone and call the police.

In closing, I offer my sincere thanks to the Town Administrator, The Board of Selectmen, all appointed and elected officials, department heads and committee members, as well as the citizens of Medway for their continued support of the Police Department.

I would also offer my thanks to the men and women of the Medway Police Department for a job well done.

Respectfully Submitted

Allen M. Tingley
Chief of Police

Medway Police Department

VISION STATEMENT:

The Medway Police Department will create a safe and comfortable community in which people can live, work and visit. We recognize employees are the department's most valuable resource and will strive to create a positive working atmosphere where dedication and participation are encouraged. We will serve the people of this community by striving for excellence in all we do.

To this end we will:

- Enhance the safety and livability of the community.
- Prevent crime through community involvement, education, proactive enforcement and technological advances.
- Effectively communicate with all members of the community.
- Strive for professionalism and integrity by maintaining high ethical standards.
- Be fiscally responsible.
- Promote interagency communications and cooperation.
- Recruit, train and develop quality personnel.

We are committed to accomplishing the above through adaptability, encouraging creativity and forward thinking, honesty, integrity and holding one another accountable. Lastly, we will never settle for mediocrity or second best.

MISSION STATEMENT:

The mission of the Medway Police Department is to protect and improve the quality of life for all who, live, work, or visit our community by delivering the highest quality of public safety and service.

The men and women of the Medway Police Department are dedicated to accomplishing their mission by:

- Maintaining peace and order through fair and impartial enforcement of laws and quality police service.
- Fostering an environment of cooperation and trust between the police department and the community.
- Valuing our employees as our most important resource.
- Conducting business efficiently and effectively.
- Challenging the future with a spirit of optimism and innovations, in the continuous pursuit of excellence.

The Medway Police Department, through professionalism and integrity, dedicate ourselves to this mission.

Description of Services

A. Prevention of crime

The police department is responsible for generating understanding about the nature and extent of crime and encouraging public support for crime prevention.

B. Deterrents of Crime

Crime can be deterred by proactive police procedures and active citizen involvement. The Police Department is responsible for deploying forces to deter crime and to inspire confidence in its ability to promote a peaceful and crime-free environment.

C. Apprehension of Offenders

Once a crime has been committed, it is the duty of the Police Department to initiate the criminal justice process.

1. Identify and apprehend the offender
2. Obtain necessary evidence
3. Assist in prosecuting the case
4. Use force that is reasonable and necessary to effectively bring an incident under control.

D. Recovery and return of property

The Police Department shall attempt to recover lost and or stolen property, to identify its owners and to ensure its prompt return.

E. Traffic Enforcement

The Police Department shall enforce traffic laws; investigate accidents, and direct safe movement of motor vehicles, bicyclists and pedestrians.

F. Public Service

The public relies upon the policies, assistance and advice of the Police Department in routine emergency situations. The Police Department shall respond for calls for service, aid or advise as necessary and or possible.

G. Use of Personnel

The Police Department shall develop personnel capable of providing the public with professional law enforcement.

H. Use of Resources

- I. The Police Department shall develop objectives which make efficient and effective use of its resources and plan for future public safety needs of the community.

J. Interdepartmental Cooperation

The Police Department shall continue to seek cooperative working relationships with other town departments and outside agencies.

Charge Statistics - 2012

	Arrests Bookings	Complaints	Total
A&B with Dangerous Weapon	5	2	7
A&B Police Officer	2	0	2
Abuse Prevention Order (Violation)	5	4	9
Alcohol (Drinking from Open Container in MV)	1	0	1
Accident Report, fail to file	0	1	1
Assault	0	1	1
Assault & Battery	1	7	8
Attempt to Commit a Crime	1	3	4
Assault with Dangerous Weapon	10	12	22
B&E Daytime for Felony	1	0	1
B&E Nighttime for Felony	1	0	1
Check Fogery of	0	2	2
Check, Utter False	0	2	2
Conspiracy to violate Controlled Substance Law	0	2	2
Credit Card, Receive Stolen	0	2	2
Criminal Harassment	0	1	1
Dangerous Weapon	1	0	1
Defective Equipment	2	1	3
Destruction of Property - \$250, Wanton	5	0	5
Destruction of Property + \$250, Wanton	1	1	2
Destruction of Property, Malicious	1	0	1
Disorderly Conduct	5	1	6
Disturbing the Peace	2	0	2
Domestic Assault	2	0	2
Domestic Assault & Battery	18	5	23
Drag Racing	0	2	2
Distribution of Class D Substance	0	0	0
False Impersonation & Identity Fraud	0	1	1
Forgery of Document	1	0	1
Indecent A+B on a person 14 or Under	0	8	8
Indecent A&B on Person 14 or Over	0	1	1
Indecent Exposure	2	0	2
Kidnapping	0	1	1
Larceny by Check Over \$250	0	7	7
Larceny by Check Under \$250	0	19	19
Larceny From Building	3	2	5

Charge Statistics - 2012

	Arrests Bookings	Complaints	Total
Larceny From a Person	1	0	1
Larceny Over \$250	3	19	22
Larceny under 250	0	3	3
Leaving scene of a property damage accident	0	6	0
License Restriction, Operates MV in Violation	0	1	1
License Revoked Op MV Without	3	7	10
License Revoked Op MV Subsq. Offense	2	0	2
License, Suspended, Operating	2	8	11
Liquor, Person Under 21, Possess	2	0	2
Liquor, Person Under 21, Procure	1	0	1
Marked Lanes Violation	5	9	14
Murder, Attempted	1	0	1
Negligent Operation of a Motor Vehicle	5	6	11
Operating Under Influence Drugs	2	0	2
Operating Under Influence Liquor	12	4	16
Operating Under Influence Liquor – 2nd. Offense	2	2	4
Operating Under Influence Liquor – 3rd. Offense	1	0	1
Operating Under Influence Liquor – 4th. Offense	0	1	1
Poss. Class A Substance Subsequent Offense	1	0	1
Poss. Class B With Intent to Distribute	4	0	4
Poss. Class C With Intent to Distribute	1	0	1
Poss. Class D With Intent to Distribute	3	0	3
Possession Class A Substance	1	1	2
Possession Class B Substance	4	0	4
Possession Class C Substance	1	1	2
Possession Class D Substance	1	0	1
Possession Class E Substance	4	1	5
Possession of Child Pornography	1	0	1
Resisting Arrest	3	1	4
School Disturbance	1	7	8
Shoplifting	2	0	2
State Building Code Violation	0	1	1
Stop for Police, Failure	1	0	1
Threat to Commit Crime	1	6	7

Unauthorized Access To a Computer System	0	8	8
Wanton Destruction/Deface Property	7	10	17
Witness, Intimidate	0	3	3

POLICE INVESTIGATIONS AND ASSISTANCE
CRIMINAL AND NON-CRIMINAL

Alarms – Commercial	102
Alarms – Bank	10
Alarms – Municipal	51
Alarms – Residential	179
Ambulance Assistance	776
Animal Control Calls	249
Annoying/Harassing telephone calls	51
Arrests – Operating Under the Influence Alcohol	4
Arrests- Operating under the influence of Drugs	2
Assault or A&B	16
Assist Elderly	64
Assist Other Police Departments	139
Breaking & Entering	39
Breaking & Entering Motor Vehicle	17
Bylaw Violation – Motor Vehicle	13
Bylaw Violation - Alcohol	1
Bylaw Violation – Loitering	5
Bylaw Violation – Other	15
Bylaw Violation – Solicitor	24
Car Seat Inspections	106
Civil Complaints	53
Disinvitation Letters	19
Disorderly Persons	10
Disturbances	97
Domestic Disputes	72
Fights in Progress	10
Fire Assistance	358
Fireworks Complaints	16
Follow Up Investigations	290
Funeral Escorts	36
Gas Run Offs	3
Gun Shots Reported	21
General Info Requests	209
General Service	117
Harassment	27

Identity Fraud	60
Illegal Dumping	21
Indecent Exposure	2
Keeping the Peace	15
Kidnapping	0
Larceny	74
Larceny – Vehicle	3
Larceny by Check	13
Larceny by Credit Card	21
Larceny from Motor Vehicle	1
Lockouts (Motor Vehicle and Residents)	169
Lost or stolen	105
Missing Children	9
Missing Children Located	4
Missing Persons	18
Missing Persons Located	8
Motor Vehicles Abandoned	4
Motor Vehicles Disabled	166
Motor Vehicle – Erratic Operation	169
Mutual Aid – Fire	28
Mutual Aid – MetroLec	38
Natural Gas Leak	10
Neighborhood Disputes	24
Officer requests	54
Open doors- Businesses/Residential	21
Power Failures	21
Prisoner Transports	30
Property Damage – Private	26
Property Damage – Municipal	4
Runaways	3
RUOK Alerts	24
Radar Requests	35
Road Hazards	35
Safety Officer Requests	11
Section 12 Orders (Mental health issues)	30
Section 35 (Alcohol) warrant of Apprehension	3
Security Checks	1,230
Sex Offender Registration	9
Sexual Assault	15
Shoplifting	1
SRO Activity (School Resource Officer)	154
Sudden Death	7
Suicide Attempts	3
Suicide Threats	17

Suspicious Activity	217
Suspicious Motor Vehicles	222
Summons Service	18
Suspicious Persons	113
Threatening	34
Traffic Control	358
Trees Down/ traffic issues	58
Truancy	5
Unauthorized Use of Motor Vehicle	1
Unwanted Parties	22
Utility Breakdowns	89
Vacation Checks	47
Vandalism	186
Warrants	132
Well Being Checks	99
Wires Down	6
209A Emergency Requests (restraining orders)	12
209A Service's (restraining orders)	42
258E Emergency Requests (harassment Orders)	3
258E Service Harassment orders)	5

Arrest	62
Protective Custody	38
Warrant Arrests	13

Property Stolen:	(Value in Dollars)	\$ 103, 349
Property Recovered:	(Value in Dollars)	\$ 20,283

License to Carry Firearms:	177
Firearms Identification Cards	20
Firearms Identification Cards (Mace)	7
Machine Gun Permits	2
Motor Vehicle Violations	1,103

Motor Vehicle Accidents Investigated (No Injury)	172
Motor Vehicle Accidents Investigated (With Injury)	58
Motor Vehicle Accidents Involving Animals	25
Motor Vehicle Accidents (Fatal)	1
Motor Vehicle Accidents (Leaving the Scene)	42
Motor Vehicle Accidents Reported (Not Investigated)	46
Motor Vehicle Accidents – Pedestrian	5

Respectfully Submitted:
Allen M. Tingley
Chief of Police

Annual Town Report of Police and Fire Communications Department

I am pleased to submit the annual report for Police & Fire Communications Department for the year ending December 31, 2012. We strive to provide a professional and courteous service to the people of Medway in their time of need. We are proud of the service we provide and the working relationship we enjoy with both the Police and Fire Departments.

The Communications Department is, in most cases, the first point of contact when the people of Medway need assistance from the Police and/or Fire Departments. We strive to continue our excellent relationship with both the Police and Fire Departments in order to provide the people of Medway the very best service possible. During the 2012 calendar year, there were over 13,000 incidents logged and processed as calls for service through the communications department. Additionally, 1788 “**911**” calls were received and handled by this department.

The Communications Officers continue to keep up with the ever-changing technology by attending numerous hours of advanced training classes funded by an SETB, (Statewide Emergency Telecommunications Board). As of July 1, 2012 all communications personnel have attended and are certified in EMD (Emergency Medical Dispatch). This training will provide assistance to the people of Medway when Medical Emergency situation arise. In FY 2013 the Communications Department received a \$31,000 Grant from the State 911 Department which will be used for salary and training reimbursement as well as upgrade in some office supplies.

Respectfully submitted,
William Boultenhouse, Lieutenant
Medway Police Department

Report of the Council on Aging

The Council on Aging is located at the Senior Center on Oakland Street. The Council on Aging is comprised of employees and volunteers who are dedicated to serving seniors and assisting them, their families and friends, with aging issues. Healthy aging is our goal at the Center, and we offer numerous exercise classes for people of all ages, including yoga, tai chi, strength training, aerobic chair exercise and zumba. We serve lunch two days a week and breakfast every Thursday. Weekly programs offered at the Center include bridge, cards, crafts, bingo, cribbage, quilting, knitting, watercolors, dominoes, poker and mahjong. We also offer monthly dinners, entertainment, health and educational seminars. Thanks to a grant from the MetroWest Health Care Foundation we continue to have a nurse 5 hours per week that we share with the Franklin COA, so we continue to offer weekly blood pressure screenings and blood sugar monitoring as well as evidence-based health programs. We are open Monday evenings for senior activities, with rooms available for use by local groups and town boards. We are also open Sunday afternoons for bingo, and people come to use the library, exercise equipment and computers.

The Council on Aging continues to contract with GATRA (Greater Attleboro Taunton Regional Transit Authority). With this partnership the town is able to make four morning runs and 3 evening runs to and from the Norfolk MBTA Station, as well as transporting our seniors and disabled residents to medical appointments, grocery shopping and local errands. All of this is paid through the town's assessment to the MBTA and donations.

We have an Outreach Worker who keeps busy visiting home-bound seniors and helping seniors and families with any issues related to aging, which are getting more complicated as people are living longer and staying in their own homes. Our SHINE Volunteer is at the Center every week to help seniors with insurance and prescription concerns. We continue to work with Tri-Valley Services to provide meals on wheels to homebound seniors, homemaker services, respite care and other services for seniors. The Senior Center is also the site for citizens in town to apply for fuel assistance, and AARP prepares tax forms for seniors in the spring.

The Council on Aging runs the Senior Tax Abatement Program which allows 85 seniors in town to volunteer their services to various town departments to receive up to a \$1000.00 abatement on their property tax bill. This year senior volunteers worked at the schools, town hall, senior center, recycling center, library, police and fire department.

The Medway Council on Aging could not function as well as we do without all the wonderful volunteers we have. Contact us if you would like to volunteer. We can always use more!

Respectfully submitted,
Missy Dziczek, Director

Report of the Department of Public Services

Vision Statement:

The Department of Public Services is responsible to the residents and businesses of Medway for the maintenance management of a public infrastructure that has been constructed over the course of the Town's history. This significant infrastructure consists of more than 100 miles of residential and urban roadway network containing; bridges, sidewalks, curbs, traffic signals, street lighting, guardrail fencing, surface and sub-surface storm water systems, sanitary wastewater systems, public water supply systems, and public shade trees. This infrastructure is the backbone of the community and contains many of the resources that all together can well define the overall quality of life in the community.

Mission Statement:

During recent years, the Town of Medway had the foresight to develop a plan whereby several disconnected utility departments would be combined into one unified and cohesive Department of Public Services. After a careful and considered process of review by the Town Administrator and the Board of Selectmen, a strategic reorganization of the Department of Public Services was proposed to Town Meeting. The purpose of the reorganization was to organize the Department into a program management structure that placed a greater emphasis on accountability and planning. An organizational structure has been developed that will provide the Town with an elevated level of customer service within a Department that promotes an effective, accountable and professional workplace.

Essentially, the Department is structured into five management programs that cover each of the major areas of accountability within the organization. Each program is headed by a professional manager who is responsible to the Director of Public Services for the planning and execution of their program's goals and objectives. The extent of the workload and the means by which the Department must accomplish its tasks has evolved dramatically over the ensuing decades. The modern DPS now functions within a limited staffing and budget environment and must therefore integrate technology into the operation to maximize the efficient use of these very limited resources. The DPS of today must also now function under very rigid regulatory oversight by local, state and federal agencies given primacy over the operation of right-of-ways, water, wastewater and stormwater systems as well as codes associated with buildings, work place safety and equipment operation.

Department Description:

The Department is organized into the following five programs: Administration and Finance, Engineering and Facilities, Environmental Services, Highway & Fleet Maintenance and Water & Sewer. The following section of this submittal will aim to describe the staffing level and functions of the Department's five program areas.

Administration & Finance:

The primary function of the staff within this division is to provide administrative and financial support to the numerous and varying Department programs as well as interact and actively participate in overlying Town initiatives. Each operational function of the Department's activities has an extensive administrative component which must be completed in a concise and controlled manner to ensure deadlines are met and that program milestones are achieved. Many of the Department's initiatives have associated financial and regulatory reporting requirements that produce violations or other negative ramifications when deadlines are not met or when reports are delayed or delinquent. It is the A&F Division's charge to ensure that all of the Department's administrative functions are conducted in a professional and timely manner. The positions included within the Administration and Finance Division are:

- Director
- Deputy Director
- Operations Manager
- Program Administrator

This professional staff will be engaged in numerous administrative functions that provide for the organized, timely performance of activities such as:

Utility Billing

Water & Wastewater Administration

Solid Waste & Recycling

Electronic Personnel Time and Attendance Reporting

AP and AR Functions

Personnel / Labor Activities

Storm Response Administration

Procurement (MCPPO)

Budget Preparation and Maintenance

Grant Administration (Chapter 90, TIP, MAPC, MADEP)

Customer Service

Emergency Management

Enterprise Accounting

Permit Management

Departmental Support Needs (Insurance, Training)

Legal Counsel

Communications
Information Technology

The following are substantial initiatives and projects performed during 2012 within the Administration & Finance Division:

FY13 Rate Study
FY13 Service Fees Study
Rain Barrel Program
Public Outreach for Water Conservation, Energy, and Solid Waste/Recycle Programs
Environmental Services Flyer Design
Curbside Chronicle Flyer Design
Lifeline Program Renewals
Senior Trash Program Renewals
Private Trash Program Renewals
Solid Waste Hauler Coordination with BOH
FY13 Demand & Lien Process
Permitting and Licensing
Call Log/Work Order System Form Design & Training
PeopleForms – Creation of multiple forms including Outfall Form, Abatement Form, Address Change Form, and Permitting.
Leak Detection Post Cards
Commercial Recycling Survey
PeoplesGIS - Tie Cards – hand done drawings and linking to GIS
Sewer Betterment Process
Solid Waste/Recycling Tonnage Reports
Novatime – Payroll Implementation
Website Development and Maintenance

Engineering & Facilities:

As a result of the Town making an active commitment toward upgrading and expanding its public infrastructure, numerous simultaneous projects are managed presently and further anticipated in the foreseeable future. The value of these projects is significant and is regularly measured in millions of dollars. The proper management of capital initiatives requires staffing resources that are charged with phased project oversight ranging from planning to beneficial use or a “cradle to grave” management approach. A missed deadline or distracted decision can negatively impact project finances to a significant magnitude. It is for this reason that the assignment of dedicated staff to manage these important projects is critical to their successful completion. Another significant component to this unit is the management of building and grounds maintenance for the Town’s eleven (11) public facilities. Work performed within this function area ranges from minor repairs to

extensive reconstruction and rehabilitation of building structures. The positions included in the Engineering and Facilities Division are:

- Project Manager
- Craftsman
- Part Time Staff (2)

The following are the planned functions of staff within the Engineering & Facilities Division:

- ☐ Capital Projects
 - Administrative
 - Design & Construction Management
- ☐ Planning Department Development Projects
- ☐ System Impact Plan Review
- ☐ Construction Standards
- ☐ Water and Sewer Regulations
- ☐ Facilities Maintenance
- ☐ Procurement
- ☐ Grant Development
- ☐ Consultant Management

The following are substantial initiatives and projects performed during 2012 within the Engineering and Facilities Division:

Elevator test and inspection- state requirement
Generator Testing - all buildings and well locations
MIIA Insurance inspections - All buildings- walk through and punchlist
Install New Security Cameras – Town Hall
Install New LED lighting –Town Hall, Police, Fire
New Roof and Gutters at Station One
Install New Heating and A/C in Office at Station One
Install New Snow/Ice Guards on Roof - Police
New 4-Post Maintenance Lift –Fleet
Remodel Water Department Office
New HVAC Roof Units at Library
Village Street - Well Rehabilitation
Populatic Street- Well Rescreening
Lovering Street -Tank Cleaning and Inspection
New Sidewalks at Village and Lovering Streets
Thayer House Project Support

Environmental Services:

Within the Town structure, there are many programs and initiatives that are caused and supported by ideals associated with the proper stewardship of environmental issues. Included in this subject area is the management of solid waste collection and disposal, resource recycling and reuse, as well as the managed care and maintenance of the Town's parks and fields. The inclusion of the Department of Public Services in the Town's reorganization of function areas has resulted in the operational management of solid waste and recycling programs to be reassigned from the Board of Health to the DPW. This function area shall be charged with regular and bulk trash collection, organic waste disposal, recycling collection, household hazardous waste disposal, and solid waste education and enforcement. While the Department is well positioned to assume this operational responsibility, it will maintain reliance on the Board of Health for assistance with regulatory policy setting and enforcement. Included within the Division of Environmental Services is the managed care of the Town's fifty-five (55) acres of passive and active recreational areas under the jurisdiction of the Board of Park Commissioners. Also held within this unit is the oversight of the Town's Street and Shade Tree program managed by the Department's statutory Tree Warden designee. The positions included within the Environmental Services Division are:

- Operations Manager
- Supervisor
- Heavy Equipment Operator (1)
- Part Time and Seasonal Staff

The following are the planned functions of staff within the Environmental Services Division:

- ☐ Solid Waste Management
 - Board of Health
 - Contract Management
 - PAYT Bag Coordination
 - Curbside Collection
 - Hazardous Waste Disposal
 - Landfill Management
- ☐ Recycling Program
 - Federal & State Guidelines
 - Recycling Center
 - Public Outreach & Education
- ☐ Parks Programs
 - Tree Warden (Street Trees)
 - Field Care and Maintenance
 - Improvement Projects

Environmental Services staff operate and maintain Town open-space properties including:

Choate Park	Cassidy Complex	Oakland Park
Winthrop St. Park	Idylbrook Park	Senior Center grounds
North Street Playground	Garnsey Park (Village St.)	Leigh Memorial
Medway Memorial Square	Sanford Conservation Area	Medway Library grounds
High School Fields (grass)	McGovern School Field	Burke/Memorial School Fields
Middle School Fields	Water Dept. Grounds	Police Dept. grounds
Fire Stations 1 & 2 Grounds	Thayer House	Open Space Trail Network
Grand Army of the Republic War Memorial Park (Village)		

The following are substantial initiatives and projects performed during 2012 within the Environmental Services Division:

Removal of Invasive Trees and Plants at Idylbrook and Choate Parks
Improvements and Cleanup at Amphitheatre
Middle School Field Drain Maintenance
Fence Improvements at Choate Park
Installation of enhanced playground equipment at North Street Playground
Basketball Court improvements at Oakland Park
Charland Field Sod Installation
Fence and Parking Improvements at Dog Park
Participation of MAPC Bike Rack Installation Program
Rain Barrel Program
Improved Functionality at Recycling Center

Highway & Fleet Maintenance:

This Division is responsible for the operation and maintenance of all public ways encompassing approximately one hundred (100) miles of roadway, consisting of approximately 280 lane miles. Maintenance of this transportation network includes all portions of Town right-of-way including roadways, sidewalks, stormwater drainage systems, street lighting, signage and traffic control devices. Daily work is scheduled and assigned based upon a balance between planned projects and customer service response. A majority of the Department's heavy equipment is operated and dispatched from within this unit. As such, its activities are broad in scope and diverse in function. This division is responsible for the management of winter storm operations including the hiring of supplemental contract equipment services in accordance with the Town's snow and ice policy and budget.

Supervisory staff within this division oversee personnel and material resources directed toward the maintenance of the Town's fleet of vehicles and equipment. Activities within the Fleet Maintenance group include service to those units assigned to the Police, Fire,

Ambulance, Council on Aging and Department of Public Services. It is understood that these divisions engage in continual operations and service to the Town twenty-four hours a day. As such, it is imperative that the core equipment utilized by these divisions remain operating at all times. Work is performed in accordance with local, state and federal standards associated with emissions, fuel criteria, safety and operational protocols. Staff hold credentials allowing them to work on a full line of vehicles and equipment ranging from small engine repair, light duty equipment, medium rated vehicles to a full array of heavy equipment consisting of complex mechanical, hydraulic and electrical components. Preventive and regular maintenance is scheduled while emergency/reactive service is prioritized based upon the risk and consequence of equipment failure. Each approach is tracked and monitored utilizing a computerized workorder management system. The positions included in the Highway & Fleet Maintenance Division are:

- ☐ Superintendent
- ☐ Assistant Superintendent
- ☐ Principal Fleet Technician
- ☐ Fleet Technician
- ☐ Heavy Equipment Operator (5)

The following are planned functions of the Highway and Fleet Maintenance Division:

- ☐ Roadway and Sidewalk Operation, Maintenance and Improvements
- ☐ Stormwater System Operation, Maintenance and Improvements
- ☐ Winter Storm Operations
- ☐ Street Sweeping
- ☐ Pothole Repair
- ☐ Traffic Signals, Signs and Street Lighting
- ☐ Fleet Maintenance
 - Personnel Supervision
 - Budget Oversight
 - Planning / Scheduling
 - Certifications
 - Full Range of Skill Sets
- ☐ Departments – Equipment Served:
 - Public Services - 38
 - Police - 16
 - Fire - 13
 - Council on Aging -4
 - Schools – 5

The following are substantial initiatives and projects performed during 2012 within the Highway Program:

Public Way Maintenance Request Workorders -350
All Streets Swept during Spring Months
Berm Repair - 6
Catch Basin Cleaning Program
Crosswalk/Stop Line Painting – 158 Segments
Manholes and Water Box Adjustments - 15
Site Specific Paving Repairs - 22
Pot Hole Repairs - 350
Roadside Mowing/Brush Cutting -57 Road Segments
Sidewalk Maintenance – 24 Locations
Sign Repair and Maintenance – 19 Locations
Street Paving – 9 Streets – 17,225 Linear Feet

The following are substantial initiatives and projects performed during 2012 within the Fleet Maintenance Program:

Over the past year we have 358 workorder entries in our logs. Some samples of our entries are; scheduled services, road calls, heating & cooling system repairs, changing tires, brake jobs, steering and suspension, welding and fabrication.

94 - PM Services

37 - Road Calls

Vehicles Placed in Service

- 2 - F250's equipped with snow plows
- 1 - F350 equipped with snow plow
- 2 - Buses for Council on Aging
- 1 - Police Cruiser
- 1 - Ambulance
- 1 - Backhoe
- 1 - Expedition (Fire Chief)
- 1 - Small Front end Loader with multiple attachments

Maintain 9 Auxiliary Generators

Inspected 43 Subcontractor Vehicles and Equipment associated with Snow Operations.

Complete Overhaul of Street Sweeper

Installation of 10-Ton Maintenance Lift.

Decommissioned 10 Vehicles and Prepared Them for Sale

Prepared 10 Vehicles for Town Fleet Service

Body and Chassis Overhaul – 1-Ton Dump Truck

Water and Sewer:

The Water and Sewer Division is charged with the operation and maintenance of the Town's water supply, water treatment, water distribution and wastewater collection systems. This entails oversight of the system's pumping and treatment facilities located at four (4) drinking-water well sites. Being a groundwater system, the Town treats its raw water with the addition of sodium fluoride for dental health, lime for corrosion control and sodium hypochlorite for disinfection. All of these treatment processes require daily manual monitoring by certified staff as well as with the Department's recently installed Supervisory Control and Data Acquisition (SCADA) system. Drinking water is pumped to two (2) water storage tanks having a combined capacity of 2.8 million gallons.

The wastewater system is comprised of approximately forty-four miles of gravity sewer that discharges into the treatment facility operated by the Charles River Pollution Control District. Through its recent sewer extension project, the Department now operates and maintains a sewer pump station located in the Trotter Drive Industrial Park area.

The geographic disbursement of these complex and dated systems throughout the Town's eleven square miles creates a particular challenge to the relatively small Water and Sewer Division. The general deferment of capital investment in these systems during recent decades is cause for an infrastructure which demands high levels of maintenance and attention. Fortunately in recent years, Master Plans have been conducted which identify infrastructure needs based on the risk and consequence of failure. Through the use of advanced technology and thoughtful prepared scheduling of human and equipment resources, the Water and Sewer Division is able to meet the needs and demands of its diverse systems while providing residences and businesses with the highest level of customer service possible. The positions included in the Water and Sewer Division are:

- ☐ Superintendent
- ☐ Assistant Superintendent
- ☐ System Operator (4)

The following are the planned functions of staff within the Water and Sewer Division:

- ☐ Wastewater Collection
 - Pump Station Operation & Maintenance
 - Sewer Repairs & Inspections
 - Inflow & Infiltration Surveys
 - Charles River Pollution Control District Reporting
- ☐ Water Supply and Distribution

- Treatment
 - ☐ Disinfection
 - ☐ Corrosion Control
 - ☐ Fluoride
- Sampling and Lab Analysis
 - ☐ MASSDEP Reporting
 - ☐ Consumer Confidence Report
- Regulations
 - ☐ Disinfection Byproduct Rule
 - ☐ Groundwater Rule
 - ☐ Lead & Copper / Total Coliform Rules
 - ☐ Unregulated Contaminant Monitoring Rule
 - ☐ Sanitary Surveys
- Meter Reading and Repair
- SCADA
- Leak Detection
- Main Line and Service Pipe Repair
- Customer Service
- Valve Exercising
- Flushing
- Hydrant Maintenance & Inspection

The following are substantial initiatives and projects performed during 2012 within the Water & Sewer Division:

Water Treatment:

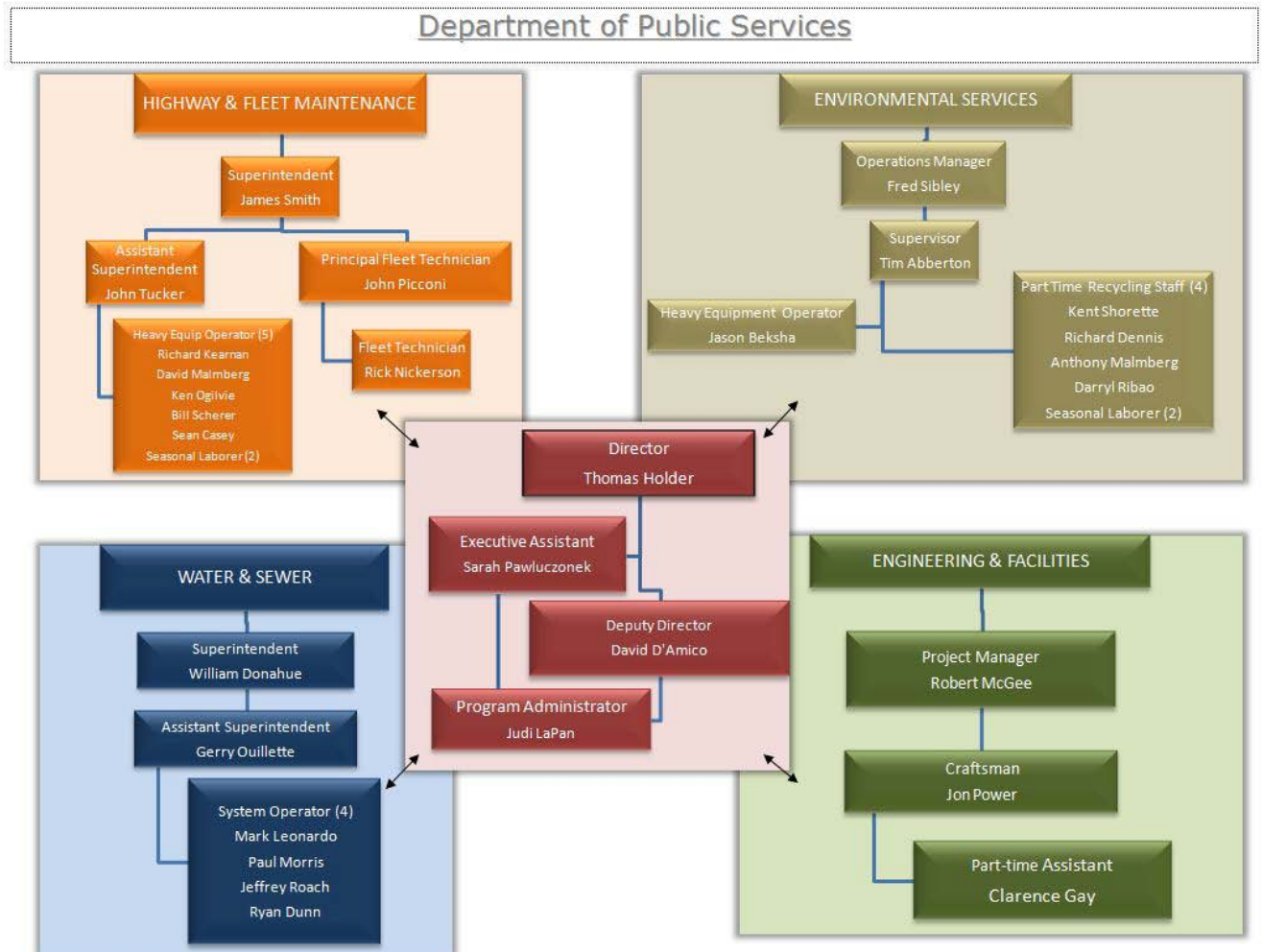
- Mass DEP Sampling – 500 + samples
- Treatment – Daily Sampling, Testing, & Maintenance
- Disinfection – 4440 gallons
- Corrosion Control – 2641 gallons
- Fluoride – 6262 lbs
- Iron Sequestering – 2641 gallons
- SCADA – Upgrades & Monitoring Improvements

Water Distribution:

- Leak Detection – 75 miles
- Cross Connection Control Program –
- Storage Tank Inspections – 12 Monthly – 2 Internal
- Zone I & Zone II Inspections – 2 Biannual
- Main Line Repairs & Inspections – 15
- Service Line Repairs, Connections & Inspections – 100+
- Customer Service Calls- 350+
- Water Main Flushing – 20 miles

- Hydrant Maintenance, Replacement & Repair – 50 Hydrants

Organizational Structure:



FY 2013 MAJOR INITIATIVES AND ACCOMPLISHMENTS

- Continue to work with MEMA to design Brentwood Drainage Improvements
- Implement Phase I of Integrated Water Resources Management Program
- Village & Lovering Street Sidewalk Improvements
- Construct West & Main Street Water Main Replacement
- Recycling Center Bar Code Reader Program
- Perform Annual Roadway/Sidewalk Improvement Plan
- Performed Water/Sewer Cost of Service Study
- Fire Department Station 1 Roof Replacement
- Reach 25% design for Route 109 Reconstruction Project
- Conducted MADEP Sanitary Survey
- Directional Flushing of Water Distribution System
- Participate and Support Gateway and Historic District Sign Projects
- HVAC improvements at Fire Station 1
- Assist with Thayer House Project
- Lovering Street Water Tank – Clean and Inspect
- Oakland Street Well Evaluation
- Town-Wide Catch Basin Cleaning
- LED Lighting Retrofit at Town Hall and Police Station
- Installation of Generator for Town Hall
- Conduct Parks, Open Space & Athletic Field Master Plan
- Rehabilitate Chicken Brook Sewer Interceptor
- Advance design and construction of Village Street Canoe Ramp
- Participate and Support 2013 Clean Sweep & Medway 300 Events

FY 2014 GOALS & INITIATIVES

- Construct Brundages Corner Roadway/Sidewalk/Drainage Improvements
- Perform Annual Roadway and Sidewalk Improvement Plan
- Perform Stormwater system improvements supported by the Integrated Water Resources Management Program and as mandated in MS4 Permit
- Achieve 75% design for Route 109 Reconstruction Project
- Construct Brentwood Drainage Improvements
- Replace Highland Street Water Main
- Design replacement of Adams/Winthrop/Maple/Village Streets Water Mains
- Advance DPS Facility Project
- Implement Parks, Open Space & Athletic Field Master Plan recommendations
- Install Lovering Water Tank Mixing System
- Support Medway 300 Events

Respectfully Submitted,

Thomas Holder | Director
Department of Public Services

Report of the Medway Housing Authority

The Medway Housing Authority held its Annual Meeting on June 13, 2012. The following members were elected: Robert Ferrari, Chairman; Mary O'Leary, Vice Chairman; Helen O'Donnell, Treasurer; Michael Matondi, Assistant Treasurer; Alison Slack, Member.

The Medway Housing Authority manages and maintains subsidized housing located at Kenney Drive, Lovering Heights, Mahan Circle and Maple Lane.

Highlights of 2012 include:

1. Audits revealed no findings.
2. Award of \$110,049 for Site Improvements at the H.U.D. Development.
3. Replacement of Mahan Circle Window Casements completed.
4. Renovation of sidewalks at Maple Lane.
5. Connection to Town Sewerage at Kenney Drive.
6. Approval of Capital Improvement Plan.
7. Contract awarded for installation of new windows at Kenney Drive.

The Authority appreciates the continued cooperation of all the Town Boards. Their help allows us to maintain the level of necessary assistance to all of our tenants. We are especially thankful to Officer Joseph MacDougal for the help and guidance he gives to us.

People interested in living in our units are encouraged to call the Management Office at 508-533-2434 to obtain Eligibility Guidelines. The Authority meets regularly at its Management Office on the second Wednesday of the month at 1:00 p.m. The public is invited to attend its meetings.

Respectfully submitted,

Robert Ferrari,
Chairman

Report of Medway Public Library

Medway Public Library is an indispensable part of the community, recognized as an essential and reliable partner in the delivery of information resources, education, self-advancement, and recreation for all ages.

Medway Library has 5038 registered borrowers. On average, every week we serve 1338 people of all ages, handle over 60 reference requests, host 90 public computer internet users, and circulate 2142 items. We host a diverse mix of Library-sponsored programs, art shows, Scout troops and other community groups, sport signups, theatrical performances, Community Education classes, story times, and meetings of town boards. We also have museum, park, and zoo passes, funded with donations from individuals and local banks, and reservable online for pickup at the Library. The Library's collection contains 82,176 volumes, including books, magazines, audio books, CDs, DVDs, and eBooks. Thanks to our Library certification, Medway residents enjoy borrowing privileges for over six million items in person and through inter-library loan.

The Library's electronic presence includes a wide range of electronic resources and services reached from the Library's medwaylib.org website. These include access to eBooks and downloadable audio books provided by the Minuteman Library Network, and both in-library and remote access to many databases provided not only by Medway Library but also by the Massachusetts Board of Library Commissioners and the Minuteman Library Network. These resources include full text journal articles, reference and job search resources, language learning resources for adults and for children, and area newspapers. The library catalog interface provided by Minuteman offers patrons an easy way to: find materials; reserve books, audio books, CDs, videos, DVDs, eBooks, downloadable audio books, and games; renew items; and pay fines and manage library accounts online. E-commerce allows patrons to use credit cards to pay fines via computer at any time. The Library's strong technology infrastructure gives patrons access to the catalog, interlibrary loan, office software products, online networks, and databases, and connects them with other people around the world.

The Library is equipped with a self-checkout station, a photocopy machine, a high quality public printer, a fax machine, a scanner, and 10 public Internet access computers. Wireless technology, introduced a few years ago, extends services to a new cadre of users equipped with their own laptops and other digital devices.

A new video setup in the Cole Room provided through the Medway Cable Advisory Board has been utilized for meetings and programs approximately 3 times per month so far. This included well-attended free monthly movies hosted by the Friends of the Library, multi-media presentations during programs, and computerized slide shows during business and municipal meetings.

As of November, the Library is now open 40 hours a week, with expanded hours (10AM-8PM) on Wednesdays as well as Mondays. Two full and five part-time staff (including the part-time Acting Director) serve the public. We have two substitute librarians we can call in when the alternative would be closing due to staff absences.

Our summer reading program delighted 157 children. The Medway Cultural Council funded the Wingmasters' Owls program, and a family music night. One hundred twenty-two people attended these programs. We introduced the most-requested baby lapsit storytime as a drop-in program this summer; it was so popular that we have continued it. We also held 12 story times for preschoolers throughout the year. Library staff lead the year's first Senior Center book group meeting, and continued coordinating with the Holliston Public Library's Medway-friendly morning book group in Holliston.

The monthly "Paws to Read" program continues to be very popular, with 18 children filling all the available slots. This program gives children in grades 2-6 the opportunity to spend 15 minutes reading to a trained therapy dog.

Museum, park, and zoo passes went out 258 times July-December. Reserved meeting rooms have already been used 198 times during that span, and volunteers have already spent over 1100 hours helping with book shelving and similar tasks.

Members of the staff have been trained on how to help patrons using eReaders. A Sony eReader has been added to the circulating collection to support patron access to our growing e-book and e-magazine collections.

Our electronic resources continue to grow in popularity. In July-December 2012, ebook and audiobook circulations already reached 1539 checkouts. The total circulation for all of FY12 (July 2011 – June 2012) was just 1979 checkouts.

Changes to make the Library facility more welcoming included changing the old conference room into a lounge, extending the downstairs community area hours until 9:30PM Monday-Thursday, and adding a donated wooden train table and a donated DUPLO block table in the Children's Area. People relax in the lounge throughout the day with books and laptops, and it continues to be used along with the meeting rooms during our extended evening hours.

We have been expanding our promotion of STEM (Science Technology Engineering Math) learning at the Library. Weekly 4-H science activities were held over the summer, a 4-H science club was created and meets monthly at the Library, and a program is scheduled in conjunction with WGBH. The Friends of the Library have been running a monthly LEGO club, with more than 20 children building elaborate constructions. Fantastic constructions were also featured again in this year's Friends-sponsored Fourth Annual Gingerbread Festival, with creations on display in the Library in December before being auctioned off as a fundraiser.

We have begun using a Facebook site along with website to help share news. We continue to reach out increasingly to local news outlets (papers, radio, and online) to get the word out to more people about what the Library offers.

The Library opened early (9AM) on the two days after Hurricane Sandy to provide internet computer service and a comfortable environment to anyone who needed it.

The Library's Fiscal Year 2012 and 2013 budgets allow us to meet the Hours Open Requirement and the Municipal Appropriation Requirement. The FY12 budget required us to spend \$36,000 from donations and State Aid to meet the materials (books, etc.) requirement. The FY13 budget gave us additional one-time funds for facilities improvements and materials, with the stipulation that we spend approximately \$10,000 on service improvements such as new programs. But that means we still need to spend approximately \$16,000 from donations and State Aid to meet the materials requirement in the current fiscal year. The Trustees voted to spend money from donations to open the Library for an additional four hours on Monday mornings and another four hours on Wednesday mornings, to increase Library access due to patron demand. Library use nationwide by people economically impacted by the recession has increased significantly, and we are working hard at finding ways to provide sufficient resources community-wide. We must address the needs of all of our patrons, by adding more services for children and seniors, career assistance programming and materials, and more open hours for access to Internet computers.

Many of our programs are organized and funded by the Friends of the Library. In addition, most of our donations come from the Friends. Donations also come from individual donors, bequests, local businesses, and fundraisers. We are very grateful to everyone who has donated to the Library. Donors of at least \$1,000 are honored on our “Bibliophile” plaque. We are also very grateful for our dedicated staff and volunteers, and for the continued support by our patrons. Please visit and tell us how we can make the Library even more useful and relevant for you.

Medway Library Total Collection Size (FY12)	82,176
Print & Other Serial subscriptions (FY12)	94
Number of Registered borrowers (FY12)	5,038
Circulation Transactions (FY12)	111,376
Digital audiobook downloads (FY12)	709
Ebook downloads (FY12)	1,270
Interlibrary Loans (FY12)	31,867
Attendance in Library (visits)(FY12)	69,556
Number of reference transactions (FY12)	2,652
Number of children’s programs held (FY12)	79
Total attendance at all children programs (FY12)	823
Participation in the summer reading program	157
Total number of persons volunteering(FY12)	48
Number of hours volunteered (FY12)	2,216
Users of public Internet computers during a typical week (FY12)	90
Total number of hours the Library is open per week	40

Respectfully submitted,
Medway Board of Library Trustees & Acting Director Margaret Perkins

Report of the Veterans' Services Department

2012 was the first full year since the inception of the MetroWest Veterans Services District. In 2011 the towns of Medway, Hopkinton, Holliston and Ashland received provisional approval for one year from the Massachusetts Department of Veteran Services (DVS) to operate as a District. In December of 2011, the district began operations with the hiring of the first director.

The mission of the district is to advocate on behalf of all the communities Veterans and their eligible dependents, to provide them with top quality support services in obtaining earned benefits and entitlements from Federal, State and local agencies.

Our Top Priorities:

- To work closely with each town departments with advice and assistance pertaining to veteran's issues.
- Provide direct emergency financial assistance to those veterans and their dependents that are in need.

The district operates 5 days a week and the staff is available to all veterans from the communities of the district. Satellite Office hours have been established in each community as an easier access to services.

Your veterans department strives to be a "one-stop shop" in providing top quality services to veterans and their dependents. Your Veterans Agents provides referrals and assistance regarding available benefits and services, including G.I. Bill benefits under the various G.I. Bill iterations; educational assistance; home purchases; tax exemptions; pensions; reemployment rights; civil service; burials and hospitalizations; and adjudication of claims for federal veterans' benefits against the U.S. Department of Veterans Affairs (VA). As the Burial Agent for each community, we are accountable for the proper interment of the remains of any veteran or adult dependent of a veteran in accordance with current regulations by working with the communities Graves Officer to insure each town is in compliance with applicable general laws, regulations and policies regarding the proper internment and care of veterans graves. We also assist with the placement of the United States Flag on each veteran's grave on Memorial Day each year.

Highlights:

- Hired a part time Veterans Agent
- Received a two year approval from DVS to operate as a district
- Approved by the Veterans Administration as an approved VA Work-Study Location (allows veterans that are full time students to work up to 25 hours per week at the central office which is paid by the VA in addition to any other education benefits received)
- Created a website
- Established media campaign to advertise the creation of the district through local cable shows, newspapers, Veterans organization meetings and conducting outreach at community events
- Designed and populated database to track activities and demographics

- Increased by three-fold the amount of financial assistance provided to needy veterans and families for food, shelter, clothing and medical expenses
- Conducted seventeen home visits to those veterans that did not have the capacity to come to the central or satellite offices

During this year the Massachusetts Legislature passed the Valor Act. One part of this act allows towns to adopt a Tax Work-Off Program for Veterans. The citizens of Holliston approved this program at the fall town meeting. Using Holliston's program as a bench-mark, the district addressed this with the Medway, Hopkinton and Ashland with the goal of getting approvals for all in calendar year 2013.

Ongoing goals calendar year 2013:

- Consolidate approx. 3,000 records to one location
- Creation of a database that will store files electronically, giving the staff the capability to access at remote locations if needed
- Pursue a location within one of the communities for suitable office space to conform to MGL Chapter 115 standards
- Collect data to determine the appropriate staffing levels that will provide quality services to the veterans and their families of the district
- Maximize the use of electronic media where practical, complete the physical and electronic consolidation of records,

From the inception of the district in 2011, the demand for services has increased dramatically. Services such as: financial assistance; submitting compensation claims to the U.S. Department of Veteran Services; and basic inquiries on veteran's benefits. In response, the Veterans Services Department strives to meet those demands with top quality assistance that is timely and mindful of the cost to the taxpayers of the communities we serve.

Respectfully submitted,
 JOHN T. GIVNER
 Director Veteran Services

Report of Community Preservation Committee

Chapter 267 of the Legislative Acts of 2000 created a new statute, Chapter 44B of the General Laws, known as the Community Preservation Act. This local option statute authorizes a municipality which votes to accept it to impose a real estate tax surcharge to raise money for three purposes related to community preservation: open space/recreation, historic preservation and affordable housing. In addition, the statute provides for state government's payment of matching funds to participating municipalities. All funds must be held in a special local municipal account: the Community Preservation Fund, and may only be expended by the municipality for one or more of the three purposes set out in the statute. The statute further requires that a participating municipality establish a local committee, the Community Preservation Committee, to study local preservation needs and to make recommendations for allocation and expenditures to the local legislative body. The Committee's authority is limited to making recommendations; only the local legislative body, in Medway's case: Town Meeting, may actually allocate and expend funds. However, in any given year, at least ten percent of new funds must be allocated and reserved, if not expended, for each of the three statutory purposes.

The Town of Medway was one of the first communities in Massachusetts to accept the Community Preservation Act; voters did so at a Special Town Meeting in April 2001. Pursuant to the statute, the Town also adopted a local bylaw creating the Medway Community Preservation Committee; the Committee presently consists of nine members: representatives from five town boards: Planning, Conservation, Parks, Historical, Affordable Housing and Open Space, and three citizens at large.

CPC members continue to take seriously their role as stewards of Medway's Community Preservation Fund with the result that the fund balance after the most recent land acquisition still exceeds three million dollars; almost half of this amount represents matching state funds received annually since the CPA's local adoption. In making its recommendation to voters, the present CPC has tried to strike a balance between making expenditures for relatively small preservation projects and minor land acquisitions and saving the balance of funds for major projects and land acquisitions which may present themselves in the future. To this end, the CPC has been working actively with the Open Space Committee to identify desirable parcels for acquisition.

As documented in prior years' reports, efforts are ongoing to rehabilitate and identify productive use(s) for the historic Thayer property at 2B Oak Street in West Medway acquired by the Town with Community Preservation funds in 2004. During the last year, the Thayer Redevelopment Committee worked with a design firm to refine the conceptual plan for reuse, which includes rehabilitation of the existing house for an upstairs caretaker's apartment and downstairs small meeting space, and the construction of an addition to both support outdoor functions and activities (public bathrooms, kitchen facility) and serve as an indoor function and community meeting space. The design firm prepared construction bid documents and the Town put the project out to bid; although a number of general contractors expressed interest and picked up bid packages the Town received only two actual bids with both bids exceeding the Town's projected project budget. However, voters at the 2012 Fall Special Town Meeting gave their overwhelming approval for the project when they voted to authorize borrowing against future Community Preservation Fund revenues to finance construction. The Thayer Redevelopment Committee worked with the design firm to revise the construction bid documents to obtain more contractor response and competitive bidding and re-bid the project.

While this re-bid resulted in five general contractor submitting bids, these were several hundred thousand dollars over project, partly because the bids included site work which it had originally been intended to have Medway DPS perform. The Board of Selectmen and Thayer Redevelopment Committee requested the Community Preservation Committee to vote to increase its initial recommendation to the town meeting voters by two hundred, fifty thousand dollars and, after lengthy discussion, the CPC so voted. As of the date of submittal of this report, a special town meeting has been scheduled for voters to consider increasing the borrowing authorization for the project.

Both productive reuse of the property and rehabilitation of the residence at 50 Winthrop Street continues. The Medway Community Farm completed another successful growing season and is seeking to expand its operations. A new roof has been installed on the existing residence and students from Tri-County Vocational High School are completing work on repair and replacement of the systems and other structural elements. It is anticipated that the professional farmer will be able to take up residence later this year.

There continues to be discussion, in light of ongoing difficult financial times, of reducing the current three percent CPA real estate tax surcharge. The CPA continues to strongly oppose this proposal for three reasons. First, until adoption of the CPA, Medway had done little to protect undeveloped land or historic properties due to a perceived lack of funds; by adopting the CPA at the maximum surcharge percentage, the Town has been able to accumulate, on a continuing basis, significant funds for this purpose. Second, only those communities which have adopted the maximum three percent are entitled to receive the maximum amount of state matching funds: beginning with f.y. 2009, the state has collected insufficient funds to provide 100% matching payments to all CPA communities. Because Medway was one of the communities to have adopted the maximum three percent, it has annually received additional distributions of state funds which have significantly increased the state match above the base distribution amount; in f.y. 2013, Medway received an additional distribution of more than \$64,000. Thirdly, since the three percent is merely a surcharge on individual tax bills rather than on the tax rate, the individual assessment is small: in many cases, less than one hundred dollars. As an example, on a property currently assessed at three hundred fifty thousand dollars, the annual CPA assessment is only \$139.20. ($\$350,000 \text{ less } \$100,000 \text{ CPA exemption} = \$250,000 \times \$18.56 \text{ per } \$1,000, \text{ f.y. 2013 municipal tax rate} = \$4,640 \text{ (net tax subject to surcharge)} \times .03 \text{ (CPA surcharge)} = \139.20). This amount is paid in four equal quarterly installments, and amounts to less than \$12 per month. This small individual assessment has already permitted the Town to make some significant property acquisitions and ensures that the Town will be able to continue to do.

Finally on a positive note, long-pending legislation which amends the Community Preservation Act in several ways beneficial to Medway and other suburban communities: increased funding mechanism to ensure a minimum state match annually, and broadened local authority to permit expenditure of CPA funds to rehabilitate and improve existing recreational facilities, was finally approved during the 2012 Legislative Session and was signed into law by the Governor.

We urge the residents of Medway to continue to support the Community Preservation Act as currently adopted.

Respectfully submitted,
Community Preservation Committee

Report of the Historical Commission

The Thayer Home Place Preservation Project, 2B Oak Street

Mark Wilcox continued his service on the Thayer Home Place Development Commission (THPDC) to continue to work on a plan for the use of the Thayer Home Place at 2B Oak Street. The THPDC chose an architectural firm and an Owners Project Manager to develop building plans and provide cost estimates based on the conceptual plans for the property. At the Fall town meeting a sum of money was approved to allow for the bid process for the construction phase to begin.

Historic Districts

The Commission has been working on a guidance recommendation document for the standardization of historic plaques to be used by homeowners in our two historic districts if they wish to place historic plaques on their homes. We finalized this process in 2012 and will roll it out in 2013 through the Town Website. The Commission received an allocation from the HC portion of the CPA Fund to purchase Historic Markers to place at the prominent street boundary entrances to each Historic District. The Markers were designed in collaboration with the Medway Design Review Committee and we will work with the Town DPS in the spring of 2013 to evaluate the placement of each Marker as to abide by the current rights of way and not to impede or obscure sight lines from the road. These markers were commissioned to provide greater awareness of the Historic Districts of Medway, especially during 2013, the 300th Anniversary of Medway.

Evergreen Cemetery

The HC and CPC allocated money to remove a dead tree from the Historical Section of Evergreen Cemetery. This was after notice from the Historical Commission and HC member Mark Wilcox that the tree was in danger of falling and then fell during one of the storms of 2012, damaging more headstones and posing a safety issue to visitors to the cemetery. The tree was removed and efforts are underway to repair a number of damaged gravestones. This repair effort was suspended until the spring of 2013 due to the cold weather.

Demolition Applications

Three applications for demolition were made to the Town by property owners and required public hearings. The hearing for the house at 15 Barber Street, which is in the Medway Village Historic District, was held November 14th, and the house was determined to be a preferably preserved historic structure. A nine-month demolition-delay period was invoked. The hearing for the house at 4 Hillside Court, which resides in the Medway Village Historic District, was held September 19th. It was determined that it was not a preferably-preserved historically significant building, and no delay was imposed. The house at 34 Village St was reviewed on April 11th and was determined to not be a preferably-preserved historically significant building, and no delay was imposed.

Other Projects

Member Mark Wilcox and Rob Pomponio collaborated with former Selectman Kent Scott to produce a series of informative episodes of a TV show called Medway Moments to highlight

interesting facts and historical information and locations around Medway as part of the celebration of Medway's 300th Anniversary.

The operating budget of the HC was \$325 for Fiscal Year 2012.

Personnel: Officers are: Chairman-Robert Pomponio, Ph.D.; Vice-Chairman-Marian Pierre-Louis; Treasurer-Grace Hoag; Clerk-Jeanne Johnson; CPC Representative-Robert Pomponio. Mark Wilcox and Donna Hainey also serve on the Commission. Rich Plant left the Commission, and Paul Russell joined the Commission in early 2012. We thank all members for their service to the Town on this Commission.

Respectfully submitted,
Jeanne Johnson, Clerk

Report of the Medway Cultural Council

Present members of the Council are: Audrey Ritter, Chair; Sue Chase, Treasurer; Sandy Dobday; Michael Finnegan; Cynthia McLaughlin & Robert Wilson.

In June 2012 we convened a public meeting to discuss Medway non-profit groups and invited representatives of each to attend. Among others, we were joined by people from the Friends of the Library, Girl Scouts, Boy Scouts & the Lions Club. A consensus was reached on the need for an on-going list of non-profits and their volunteer opportunities.

October brought the annual influx of grant applications, 23 in all. At the Voting Meeting in November, ten were denied and 13 partially or fully funded. A full list of actions taken may be found in the November 13 minutes, posted on our website, www.medwayculturalcouncil.org.

Programs for 2013:

Medway Players	“Pinheads of the Pacific”	\$300
Medway Pride Day	Band	\$425
Medway Historical Society	Conservation	\$300
Medway Library	Judith Moffatt Program	\$300
Medway Library	Fossils & Dinosaurs	\$300
Medway Library	7 th Mass. Regiment	\$300
Marble Collection	High School Magazine	\$200
Richard Clark	Mark Twain Program	\$350
BVCC Band	Concert	\$400
Massachusetts Audubon	Vernal Pools in NE	\$ 75
Quintessential Brass	Concert	\$400
SE Massachusetts Band	Concert	\$400
Medway Community Farm	Harvest Festival	\$450

Report of the Charles River Pollution Control District

During Fiscal Year 2012, the Charles River Pollution Control District's (District) regional advanced wastewater treatment facility received and treated approximately 1,740 million gallons (4.8 million gallons per day) of raw wastewater, including 6.1 million gallons of septage from the District's member and customer towns before discharge to the Charles River. The volume of waste treated was higher than the previous year due to an increase in heavy precipitation.

The District is anticipating the renewal of its National Pollution Discharge Elimination System (NPDES) permit for discharge of its treated wastewater to the Charles River. Under the draft NPDES permit, the District and the Towns of Franklin, Medway, Millis, and Bellingham will have to maintain an ongoing preventive maintenance program to prevent overflows and bypasses caused by malfunctions or failures of the sewer system and an infiltration and inflow reduction program. This permit also includes more stringent and year-round phosphorous limits.

The District is one of seven municipal wastewater treatment plants selected by the Mass DEP to participate in a pilot program that involves energy auditing, assessments for renewable and clean energy possibilities, and support of implementation for energy related projects. The purpose of this pilot program is to reduce the amount of energy used at municipal wastewater treatment plants by 20%, thereby reducing greenhouse gas emissions and saving municipalities money. The District was granted \$847,583 through the American Recovery and Reinvestment Act to install a 20 kW solar voltaic array and two turbo style blowers. The solar panels will produce energy onsite whereas the turbo blowers will provide oxygen to the secondary treatment system using approximately 30% less power than the existing blowers. The District is anticipating a 20% reduction in energy costs from these energy improvements. At this time, the solar voltaic array is producing energy which is used at the treatment plant and the turbo blowers are the main source of air to the aeration system.

CDM Smith and staff from the District prepared a 20-year capital improvement plan (CIP) to improve the wastewater treatment facility to meet more stringent NPDES permitting requirements and provide a more reliable wastewater treatment facility at its current capacity.

In July 2010, the District was informed of its acceptance on the Massachusetts Department of Environmental Protection (Mass DEP) Bureau of Resource Protection Calendar Year 2010 Intended Use List for State Revolving Funding (SRF). In order to expedite the designs and proceed with the project in a timely manner, the CIP was divided into three phases (A, B and C).

Phase A, which is scheduled for completion by the end of February 2013, includes the replacement of both primary clarifier mechanisms, addition of two screenings washer/compactors, primary scum handling upgrades, and plant lighting and security improvements. Phase B, the capping of the on-site residuals landfill, was completed in August 2012.

Phase C focuses on improving phosphorus removal, replacing the disinfection system, and extending the life of the facility for an additional 20 years. This phase is at 30% design and is expected to be available for bids in October 2013 with construction starting in early 2014. A

District-wide Global Information System was also developed as part of this phase to assist with infiltration and inflow reduction requirements in the draft NPDES Permit.

The District is scheduled to fund Phases A and B with a 20-year SRF loan of approximately \$3.5M for costs associated with bidding, construction, and resident engineering. Phase C costs ineligible for SRF loans will be funded by General Obligation Bond Anticipation Notes of approximately \$1.95M. The total project cost at this time is \$24M, which includes design, construction services, resident engineering, and construction. The total project cost will be updated as the design progresses and bid results are available.

The District currently employs 10 full-time employees and a part-time Executive Secretary and part-time Treasurer. Peter SantaCaterina retired in March of 2012. He began his career as a Maintenance Mechanic and was later promoted to Maintenance Supervisor. The District wishes Pete a great retirement and sincere thanks for 25 years of service.

The District's Fiscal Year 2013 budget is 2.5% higher than the previous years' budget. The District's FY 2013 budget for operations and maintenance is \$3,414,100, while the capital projects budget is \$594,160. Medway's share of the operation and maintenance and capital projects budgets are estimated to be \$273,890 and \$89,330 respectively.

Respectively submitted,

Cheri R. Cousens, P.E.
Executive Director

MEDWAY

2012 REPORT OF THE NORFOLK COUNTY MOSQUITO CONTROL DISTRICT

Our operations apply an Integrated Pest Management (IPM) approach to mosquito control that is rational, environmentally sensitive, and cost effective.

Surveillance

We are engaged in an intensive monitoring process through weekly field collections and data analysis in collaboration with the Massachusetts Department of Public Health (MDPH) to detect for disease-vectoring mosquitoes. Virus isolations assist us in focusing our surveillance to hot zones thereby allowing us to alert nearby towns of a potential epidemic.

Virus Isolations in the town:	WNV in Culex pipiens/restuans complex	8/22/12
	WNV in Culex pipiens/restuans complex	8/22/12

Water Management

Communication with residents and town/state/federal officials, site visits, monitoring, wildlife management, and land surveys while maintaining regulatory compliance is integral to the management of waterways that may contribute to mosquito breeding. Pre- to post-management documentation allows us to assess the efficacy of our work.

Culverts cleared	20 culverts
Drainage ditches checked/hand cleaned	10,300 feet
Intensive hand clean/brushing*	450
Mechanical water management	0

* Combination of brush cutting and clearing of severely degraded drainage systems or streams by hand.

Larval Control

When mosquito larval habitat management is not possible, larval mosquito abatement is the most environmentally friendly and effective method of disease control. An intensive monitoring program, aides in our decision to effectively target culprit locations.

Spring aerial larvicide applications	(April)	0 acres
Summer aerial larvicide applications	(May – August)	0 acres
Larval control - briquette & granular applications by hand		8.2 acres
Rain basin treatments – briquettes by hand (West Nile virus control)		773 basins
Abandoned/unopened pool or other manmade structures treated		0 briquets

Adult Control

Adult mosquito control is necessary when public health and/or quality of life is threatened either by disease agents, overwhelming populations, or both. Our rigorous surveillance program, along with service request data and state of the art GPS and computer equipment, allows us to focus our treatments to targeted areas.

Adult aerosol ultra low volume (ULV) applications from trucks	7,552 acres
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Respectfully submitted,

David A. Lawson, Director

Norfolk County Registry of Deeds
2012 Annual Report to the Town of Medway, MA
William P. O'Donnell, Register
649 High St., Dedham, MA 02026

The Registry of Deeds is the principle office for real property records in Norfolk County. The Registry receives and records hundreds of thousands of documents each year, and is a basic resource for title examiners, mortgage lenders, municipalities, homeowners, and others with a need for land record information.

The Registry operates under the supervision of the elected Register, William P. O'Donnell. In over two hundred years of continuous operation, the Registry's objectives have remained the same; to maintain the accuracy, reliability and accessibility of our communities land records for the residents and businesses of Norfolk County.

Ongoing technology improvements, the security and management of records and increased levels of customer service remain areas of focus for the Norfolk County Registry of Deeds. Some of our recent and ongoing initiatives in 2012 include:

- Register O'Donnell and his staff continue to visit town halls, senior centers and civic groups across Norfolk County. Register O'Donnell visited Medway Town Hall on March 7th.
- The full service telephone and walk-in Customer Service and Copy Center continues to provide residents and businesses of Norfolk County with quality customer assistance in all areas of Registry operations.
- Multiple technological improvements were implemented in 2012 including an upgrade of the Registry's server and the introduction of an improved Registry of Deeds website. The Registry's new website www.norfolkdeeds.org is regularly updated and enhanced to include recent news, resources for homeowners, real estate statistics and answers to frequently asked questions.
- Our ongoing community programs; Suits for Success, the Annual Holiday Food Drive, Cradles to Crayons and Toys for Tots Collection were once again successful thanks to the generosity of Registry employees as well as many residents and businesses across Norfolk County.
- Improvements to the physical and structural appearance of the historic Registry Building continued in 2012 with the installation of new energy efficient windows throughout the facility.
- Electronic recording which allows for documents to be sent for recording via the internet has attracted interest from the real estate business community.

- The internet library of images accessible to the public through the Registry of Deeds online research system at www.norfolkdeeds.org continues to expand. All documents back to the first documents recorded in Norfolk County in 1793 are available for viewing online.

Real estate activity in Medway, MA during 2012 showed increases across most measurement categories with the exception of average sale price, foreclosure deeds and notice to foreclose mortgage filings.

There was a 33% increase in documents recorded by the Norfolk County Registry of Deeds for the Town of Medway during 2012 at 3,818 which was 940 more documents than the 2011 total of 2,878.

The total volume of real estate sales in Medway during 2012 was \$70,980,305.00 which showed a 37% increase over 2011. The average sale price of deeds over \$1,000 (both residential and commercial properties) was down slightly in Medway by 1% in 2012 at \$365,877.86 which showed a \$1,881.53 decrease from the 2011 average.

The number of mortgages recorded on Medway properties in 2012 was up 38% from 2011 at 990, while total mortgage indebtedness increased by 1% to \$248,698,867.00 from the 2011 total of \$247,072,627.00.

The number of foreclosure deeds filed in Medway during 2012 was down by 1 at 12 filings compared to the 2011 total of 11, while the number of notice to foreclose mortgage filings decreased by 6 with 23 filings during 2012 compared to 29 filings in 2011.

Finally, homestead activity was on the rise in Medway during 2012 with 295 homesteads filed representing a 28% increase over the 2011 total of 230.

The modernization and business improvements that have enhanced our ability to provide first rate customer service to residents and businesses of Norfolk County will continue. I have been and always will be committed to an efficient customer service oriented operation here at the Registry. It is a privilege to serve as your Register of Deeds.

Respectfully submitted by,



William P. O'Donnell
Norfolk County Register of Deeds



Medway Public Schools
Medway, MA

MISSION STATEMENT

The Medway Public Schools district, in partnership with the community, creates a safe environment that supports the pursuit of excellence for all through learning. The school community provides equitable opportunities for all students to apply knowledge, develop talents and skills, think independently, work collaboratively, and become informed, responsible, and productive citizens.

EXPECTATIONS THAT SUPPORT STUDENT LEARNING

All educators will:

- Act upon the belief that, with appropriate supports, every student can achieve at high levels.
- Share responsibility for the learning of all students by actively collaborating with colleagues.
- Personalize and differentiate instruction to engage and challenge each learner.
- Model for students the core values of respect, perseverance, integrity, responsibility, and tolerance.
- Provide safe and supportive schools.

All students will:

- Exhibit the core values of respect, perseverance, integrity, responsibility, and tolerance.
- Be active and engaged members of the school community.
- Take appropriate risks and believe that hard work and persistence are the keys to successful learning.
- Collaborate with others to solve problems and accomplish goals.

Parents will:

- Be supportive of and participate actively in PreK-12 school programs.
- Ensure that students come to school on-time, prepared, rested, and ready to learn.
- Partner with teachers to support their children's learning.
- Support their children's efforts to build skills as independent learners.

The community will:

- Provide resources to support a balanced program of academics, arts, athletics, and co-curricular programs.
- Support school and student learning partnerships with community businesses and organizations.

EXPECTED LEARNING OUTCOMES

All students will:

- Meet or exceed grade-level essential learning outcomes/content standards.
- Communicate effectively and appropriately, both orally and in writing.
- Define and solve complex social and academic problems independently and in teams.
- Use technology for communicating and learning.

Adopted by School Committee: **January 20, 2011**

Report of the Superintendent of Schools

The Medway Public School district, in partnership with the community, creates a safe environment that supports the pursuit of excellence for all through learning. The school community provides equitable opportunities for all students to apply knowledge, develop talents and skills, think independently, work collaboratively, and become informed, responsible, and productive citizens.

The Medway Public Schools continue to be classified as high-performing, as measured by aggregate performance on the 2012 MCAS assessments in grades 3-10. Medway Middle School was again named a commendation school by the state Department of Elementary and Secondary Education for exemplary performance on the MCAS tests of 2012. Both Medway High School and Medway Middle School placed in the top 9% of all schools in the state, as measured by MCAS scores.

The district welcomed two new principals this year: Peggy Yanuskiewicz is the new principal of the McGovern School and Dr. Doug Dias is the new principal of Medway High School. The high school also hired a new dean of academics and activities, Michael Rubin.

We were fortunate to have added two new positions to support teaching and learning in the district in 2012: a director of curriculum, instruction, and assessment (Shari Fedorowicz), and a technology integration specialist (Paula Johnson). These new positions have enabled the district to continue to improve student learning by supporting teacher professional development, curriculum review/revision, assessment development, data analysis, and the use of technology as a tool.

The special education department also underwent an administrative reorganization in 2012, with the transition to a new leadership team from the former building-based coordinator model. The assistant director of student services, Kim Woodford, supports out-of-district placements and runs summer extended programs. Kim Condon (grades 6-12) and Carolyn Daniels (K-5) have taken on the roles of educational team supervisors, coordinating services for students with disabilities and ensuring smooth transitions between grade levels.

Major curriculum/instruction initiatives undertaken in 2012-2013 include the following:

- Implementation of new state educator evaluation process using *PD 360/Observation 360* software for teacher professional development and feedback on instruction.
- Implementation of *It's Learning* content management software program to support blended learning at Medway High School and Medway Middle School.
- Transition to Common Core standards through implementation of *Rubicon Atlas* curriculum mapping software PreK-12 for all content areas.
- Pilot of state-developed model curriculum units at all grade levels.
- Pilot of mobile computing at the elementary schools, including iPad and laptop carts.
- Expansion of technology/engineering program at high school and middle school (Project Lead the Way).
- Expanded fine and performing art electives at the middle school.
- Pilot Mandarin program at the middle school.
- Expanded science/technology/engineering program at Memorial School.
- Implementation of new integrated math program in grade nine: Carnegie Learning.
- Focus on improved writing instruction in grades K-4.

The use of technology to support teaching and learning has been dramatically improved through the leadership of Richard Boucher, the town/school director of information systems. Through both town-supported capital improvement and school choice funds, the district was able to install interactive projectors in many core classrooms, expand wireless capacity, and install updated language laboratories at the middle and high schools. These technology improvements will enhance our students' access to 21st century skills.

The middle school repair project is nearly complete and is expected to improve the classroom learning environment and ensure the building has updated systems. The new main entrance and building connections have made the middle school safer and made classroom placement more efficient, freeing space for alternative uses. The school business office will move to space at the front left of the middle school building, enabling the town/school technology and curriculum personnel to move to spaces adjacent to the superintendent's office. Additionally, space not currently used by the middle school has been made available for town use as office space. Finally, a large-group meeting space adjacent to the cable television studio has been created for school committee, school department, and town use.

The school department plans to reorganize the PreK-4 school model for 2013-2014, housing PreK-1 students in an early learning center at McGovern School and grades 2-4 students at Burke/Memorial School. The shift will result in more efficient services, fewer transitions, and better supports for students. An implementation team and subcommittees are hard at work to ensure that the change to the new configuration is smooth.

The school department and school committee remain committed to using available resources to provide the best possible quality of education for the students of Medway. We greatly appreciate the support of town boards, municipal officials, parents, and community members and look

forward to continuing to work in partnership with all constituent groups to provide “excellence for all through learning.”

Respectfully submitted,

Judith A. Evans, Ed. D.
Superintendent

Medway High School

In 2012, Medway High School enrolled 805 students. There were 202 members in the class of 2012, and 91% attended college in the months following graduation.

At the end of the 2011-2012 school year, principal Richard Pearson retired, after serving the children of Medway for eight years. Dr. Douglas Dias, formerly principal of Canton High School, was hired as the new Medway High School principal on July 1, 2012. In a release from the Massachusetts Department of Elementary and Secondary Education, Medway High School was one of nine schools named to the College Board's 2012 AP District Honor Roll for the second time. MHS earned this recognition for expanding access to Advanced Placement (AP) curriculum and maintaining or improving the percent of students scoring 3 or higher. In 2012, 237 MHS students took 16 different AP subject exams with a total of 510 total exams administered. This number of tested students represents almost 40% of eligible students (in grades 10-12).

A major focus this past year was increased use of technology to support teaching and learning. This included:

- Introduction of the web-based college search program *Naviance* for grade 9 to continue development of school counseling initiatives at all grade levels.
- Web-based course change request processing.
- Parent/teacher conference night web-based scheduling. This new process allowed 1,035 conferences between parents and teachers to take place during a two-hour period in October.
- Electronic communication through the use of a principal's web blog (<http://medwayhighprincipal.blogspot.com/>). This blog is used as an additional means of communication between the high school and students, parents, and the community.

The performing arts program in 2012 included the musical *Kiss Me, Kate*, and the Shakespeare comedy *Midsummer's Night Dream*. In addition, the Medway Microfinance Club hosted an A Cappella Night as a fundraiser benefit for women entrepreneurs in Africa.

The Medway High School faculty and staff would like to thank the community for their continued support in making our school one of the best in the state of Massachusetts.

Respectfully submitted,
Dr. Douglas Dias
Principal

Middle School

Medway Middle School currently serves students in grades 5-8. Middle schools seek to provide students with a safe and nurturing learning environment that supports students academically, emotionally, and socially. In the end, the goal is to provide a strong middle level education experience that has provided students with the requisite skills to become independent learners.

Medway Middle School has continued to perform well on the Massachusetts MCAS assessments. Medway Middle School scored at the 91st percentile of all middle schools in Massachusetts and has been identified as a Level 1 school, which is the highest rating given by the state. Again this year, through the efforts of the dedicated faculty and staff, Medway Middle School was commended by Governor Patrick and the Massachusetts Department of Elementary and Secondary Education for “High Progress.” This is the third consecutive year that Medway Middle School has met state or exceeded state goals.

In September 2011, through the support of residents of the town of Medway, the Massachusetts School Building Authority, and the Middle School Building Committee, the approved middle school repair project commenced. This project is expected to be completed by January 2013. This project has included improvements and upgrades to many systems, including: electrical service and delivery system, heating and ventilation, sprinkler system, fire alarm system, windows, repair of existing elevators, and the addition of a third elevator. During this project, the middle school will also be brought to full handicapped accessibility compliance. In addition, other improvements were included in the project including the construction of a new main entrance vestibule and relocation of the school health office to the main office suite. Overall, the phased construction project went smoothly because of the full cooperation of the project management, construction, and architectural companies with school and district administrators. The Middle School Building Committee was chaired by Mr. Tom Anderson.

The completion of the building repair project was paired with the purchase and installation of new technology at the middle school. Led by Director of Technology Rich Boucher, this has included the installation of 50 interactive projectors that are used daily in classrooms at the middle school. A middle school language lab will be installed in early 2013 to provide students studying a world language (French, Spanish, Mandarin) an opportunity to practice their verbal skills and gain specific feedback.

There has been a renewed focus on improving our allied arts programs at the middle school. This began with a review of the current learning environment and pairing building repair items with the future use of classroom spaces. For example, the fitness center was moved to a larger room closer to the Anderson Gym. In addition, improvements to the auditorium will support our

theater program and installation of a ceramics lab will allow for further expansion of our visual arts program.

Finally, two new academic programs were initiated this fall. Students in grades 5 and 6 had the opportunity to study Mandarin for the first time. This pilot program has 90 students enrolled and will continue next year. In addition, chorus was re-introduced as an elective for students in grades 6-8. These programs provide our students with the opportunity to engage in new learning experiences.

The faculty and staff of Medway Middle school would like to thank the Medway Middle School Council, the Medway Secondary Home and School Association, the Medway Foundation for Education, and the Medway community for their continued support.

Respectfully submitted,
Armand Pires, Ph.D.
Principal

Medway Elementary Schools

Elementary students in Medway attend Burke-Memorial and John D. McGovern elementary schools. The Burke-Memorial School offers integrated preschool classes five days per week in morning and afternoon preschool sessions. There are currently 29 students in the preschool programs. There are six full-day classes and two half-day kindergarten classes serving 148 students. Burke-Memorial School also has nine third grade classes and eight fourth grade classes. Currently, grade three has 188 students and grade four has 162 students. The John D. McGovern Elementary School houses 315 children in grades one and two; 153 in the first grade and 162 in the second grade. There are eight second grade classes and seven first grade classes at McGovern School.

Preschool through grade four students participate in all state-required content curriculum and special subject courses. English language arts (including reading, writing, speaking and listening) are taught daily, along with mathematics. The *Everyday Math* program is the core mathematics curriculum in the elementary grades. Science and social studies content is both integrated into the English language arts curriculum and taught as independent subjects. Third and fourth grade students receive hands-on science instruction by a science specialist twice a week. Children also receive weekly lessons in art, music, physical education and technology. Elementary students visit the school libraries weekly. All students in preschool through grade four participate in the Open Circle Social Competency Program, the elementary program designed to support social/emotional growth.

Medway elementary teachers receive ongoing professional development in order to stay current with the state curriculum and other mandates. During the 2012-2013 school year, elementary teachers are receiving training in the common core state standards, the writing workshop model, the new educator evaluation system, and the use of technology to enhance instruction. In

addition, staff members are receiving professional training in bullying prevention, community service learning, and other various special education topics.

Support provided by the Medway Elementary Parent Teacher Organization (MEPTO) is an integral piece of school programming. This year, MEPTO funds purchased 25 iPads, an iPad cart and an Apple computer for each of the elementary schools. Additionally, through fundraising activities, MEPTO offers many extra-curricular activities for the students including field trips, in-house enrichment programs, Junior Great Books, and community events. Medway's community education department offers additional after-school programs in homework help, mathematics enrichment, creative writing, study skills, art, theatre and sports.

Parent nights at the schools include open house and curriculum evenings, reading and math workshops, and MCAS information sessions. Teas/coffees with the principal(s) are scheduled throughout the year. Orientation night/day events are held for students transitioning to McGovern or Memorial School. An additional welcoming event is offered to parents and students entering kindergarten.

The elementary schools' administration and school councils work together to keep lines of communication open among the schools. Teachers work collaboratively across grades and schools to ensure smooth transitions from school to school and to continuously review and update curriculum. Grade level groups also work with special education staff and reading support staff to help provide students with the best possible elementary education.

On behalf of the students and faculty at the Medway elementary schools, we wish to thank the community for their ongoing support.

Respectfully submitted,

Peggy Yanuskiewicz, Principal
John D. McGovern Elementary School
and
Amanda Luizzi, Principal
Burke/Memorial Elementary School

Special Education

Medway Special Education is focused on a first year plan for remodeling its programs and service delivery around a guiding philosophy of presumed competency and inclusion. To that end, we have adopted Thomas Hehir's phrasing as a vision for our work with students: **Minimize Impact; Maximize Participation, Independence and Achievement** --Thomas Hehir.

In addition to the philosophy of presumed competency, Dr. Hehir recently completed a study of MCAS results and Special Education students in the state of Massachusetts at the request of the

State Director of Special Education, Dr. Marti Mitnacht. His results support the move towards an inclusive environment for special education students as a least restrictive environment for learning. When analyzing MCAS data, Dr. Hehir found that the most significant predictor of success on a special education student's achievement as measured by the MCAS was that student's participation in regular education classrooms. To that end, principals and special education administration (director, assistant director and evaluation team supervisors) are guiding student TEAMS to focus on supporting students within the context of the classroom wherever possible and to reduce the number of students receiving replacement content classes outside of the regular education environment.

The least restrictive environment for some of our students is a specialized classroom within the school district rather than in an out of district placement. The district has continued to develop two high school programs (life skills/vocational and emotional support) with good success. This year the special education team brought stakeholders together with Walker Partnership throughout the summer and the fall to articulate an overarching vision and mission for a prek-12 program that allows students with significant emotional challenges to remain in their community and neighborhood schools and optimize their potential for achievement.

Remodeling the special education coordinators model also occurred in 2012. The special education administrative team now includes administrators with significant expertise in related services, preschool and behavior, intensive special needs and cognitive impairment, emotional disturbance, and autism and behavior analysis. This group of administrators is now able to commit resources at meetings, conduct specialized training, support principal evaluations of staff, and hold a high standard of professionalism for all involved in TEAM meetings.

Another component of achieving the vision for students is to ensure that teaching staff are oriented to that vision and receive appropriate professional development. This year, professional development for teachers and paraprofessionals has included:

- Crisis Prevention
- 504 Training
- Transition Planning for students
- Law, Regulation and Team Meetings
- Service Delivery Development
- Supporting Inclusive environments for paraprofessionals
- Social Thinking/Theory of Mind training
- Urgent Care/Sports injuries from Boston Hospital
- Therapeutic Crisis De-escalation
- Cardio Pulmonary Resuscitation
- Best Practices PLC

As we continue to implement the new model within the context of a unifying vision, I will look to school staff, fellow administrators and community members to help. A comprehensive survey was generated and conducted and a multi stakeholder group will analyze and identify themes for improvement to provide the substance for a three-year plan for department/program

improvement. In this way, we secure our promise that special education should be collaborative, inclusive and transparent.

Respectfully submitted,
Kathleen M. Bernklow
Director of Student Services

Athletic Department

Athletics are integral part of the four-year experience at Medway High School. The number of student/athletes who participate in our programs have remained consistent, and there has been an increase in the number of fans who attend our games. This fall, close to 400 boys and girls participated in our programs. The Athletic Department's mission, in partnership with community, is to foster an environment that encourages the pursuit of excellence for all through participation in sports. The athletic community strives to provide an atmosphere for students to learn life-long skills of teamwork, dedication, self-discipline and above all, sportsmanship. We encourage families to be active supporters of our teams' efforts by being positive role models that attend events to encourage all to compete to the best of their abilities. We also expect our supporters to be representatives of the Medway school department, displaying good sportsmanship and fostering a positive environment.

Medway High School athletic teams participate in the Tri-Valley League (TVL) as members of the Massachusetts Interscholastic Athletic Association. We compete with Millis, Medfield, Dover/Sherborn, Westwood, Holliston, Hopkinton, Ashland, Bellingham and Norton. We also schedule some non-league contests with schools of similar characteristics.

The 2012 fall season proved to be a very successful for most of our teams. The volleyball team made it to the district semi-final game. Our girl's soccer team lost in the first round of the play-offs. The boys soccer team was extremely successful winning the Tri-Valley League title, South Sectional Championship, and played in the state final, where they were defeated by a very respectable team. Our cheerleading squad came in second in the TVL and advanced to the regional and the state competitions. The football team completed their tenth consecutive winning season with a record of 6-5. They were very impressive in the decisive victory over TVL Small League Champion – Millis on Thanksgiving Day. Our golf team qualified for the tournament and played in the first round before bowing out. The field hockey team missed qualifying for post season play by one point. Cross country saw an increase in the number of student athletes in the fourth year of the program's return, with a total of 30 participants.

The fall of 2012 brought a new middle school athletic program to our district. Volleyball, field hockey, and cross country were introduced and 60 student athletes participated on the three teams that competed in the newly formed Bay Valley League. The middle school program is expected to expand in the future in both the number of sports offered and the number of participants.

The winter season has begun: the indoor track program continues to grow in popularity with 105 students athletes registered. Not only has the number of athletes increased, but so has the talent and skill levels. The girls ice hockey team has nine girls from Medway, four from Ashland, three from Holliston, and three from Millis. The coop team has qualified for post-season play in all three years since its inception. All four towns' parents continue to work hard together to raise funds that allow this self-funded program to continue to gain momentum. The team competes in South Eastern Mass Girls Ice Hockey League. The boys hockey team is once again predicted to be one of the best in the league this year as they have some very talented players. Last year they played in the TD Garden in the state final game.

The boys and girls basketball programs continue to offer a solid team experience for all. The skill levels continue to improve and our teams should be very successful in the league this year as well. Our cheerleaders will continue to refine their routine and hope to be successful in the league as well as the state competition.

The \$235 athletic fee, along with the gate receipts collected, helps to maintain the programs we offer. At this time, we are able to provide the following: Fall: football (3 levels); girls volleyball (3 levels); girls soccer (3 levels); boys soccer (3 levels); field hockey (2 levels); cheerleading (2 levels); golf (2 levels/coed); cross country/coed. Winter: ice hockey (2 levels); boys basketball (3 levels); girls basketball (3 levels); cheerleading; indoor track (coed); and girl's ice hockey. Spring: girls tennis (2 levels); boys tennis (2 levels); girls track (varsity only); boys track (varsity only); baseball (3 levels); girls softball (2 levels); boy's lacrosse (2 levels) and girls lacrosse (2 Levels).

The middle school athletic fee was \$200 this year which covered the costs of one stipend per sport, transportation and officials.

Respectfully submitted,

Robert Pearl, Certified Athletic Administrator
Athletic Director

Community Education

The Medway Public Schools Community Education Department is a self-sustaining program that provides educational and enrichment services to all citizens of Medway and to the residents of area towns all year long. By incorporating academic, vocational, career enrichment and a myriad of other courses, the department provides both educational and creative opportunities to people of all ages and ability levels. We are pleased to provide these valuable services as our program continues to grow and evolve.

We had a very successful summer with enrichment programs, swimming lessons at the Franklin YMCA and a great tennis program at the high school tennis courts run for us by Skyhooks, Inc. Our summer camp has been extended to full-day and half-day programs in order to meet families' needs.

Driver's education continues to provide an excellent program for our high school students under the direction of the Driver Training Center.

Community education continues to provide intramural (after-school) programs at the middle, Memorial and McGovern schools. Community education implements, oversees and, when necessary, financially supports these programs. These programs have grown tremendously in offerings and in participation. Thank you to the teachers who have given the time, expertise and creativity in providing these valuable programs to the children of Medway.

We traveled to many exciting and special destinations this year. Our trips included: a trip to New York City to see Tony-winning for Best Musical "Memphis" on Broadway; two all-day trips to New York City for sightseeing, shopping and dining; guided tours of the North End and Chinatown; trips to Foxwoods and Mohegan Sun Casinos in Connecticut; and three great trips to see the Boston Red Sox play at Fenway Park.

We are in our fourth year of our very successful *Medway Day Care Center* for staff members' families, and, as space allows, other local families. As director, I am so grateful to the wonderful, hardworking teaching staff on board. They are the backbone of this program. Their experience, care and dedication to the children have been of great comfort and gratification to the families we serve.

I have been re-appointed by the superintendent as the Department of Elementary and Secondary Education's Homeless Education Liaison. I work closely with the Medway House Shelter staff and residents in introducing new students to our district and in making sure their educational needs are met.

The Community Education Department continues to offer a 15% discount on all courses for senior citizens. We also continue to offer scholarships to citizens of Medway who are facing financial hardship, and we have seen a dramatic increase in this need.

I wish to thank all those who continue to help make the community education programs possible. The department has always been very grateful to Dr. Judy Evans, superintendent of schools, for all her support and guidance in helping our community education department to flourish. She is continuing in the tradition of maintaining a tremendous level of support to our department. The school committee has shown their dedication to maintaining the integrity of our department and its programs and for this the department is very grateful. Thank you to the administrators, teachers and secretaries at each of Medway's schools for their assistance on a daily basis. Thank you to the custodial staff for keeping the schools open and clean for our use after school and in the evening. A special thank you to all of our instructors who bring their own distinctive, creative and professional approach to our programs. Their expertise and enthusiasm are important ingredients to our success.

As always, even through these trying times, it is a tremendous pleasure to provide enrichment programs for all. We thank the citizens of the town for their continued involvement, enrollment and input, all of which enable the community education department to continue to be a valuable resource to the townspeople.

Respectfully submitted,
 Margery Monahan
 Director

Enrollment History October 1

Grade	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
K	205	213	222	185	209	153	183	162	142	148
1	214	217	219	224	193	211	154	196	160	153
2	232	216	217	217	223	198	209	163	191	162
3	243	226	212	223	215	228	199	214	158	188
4	237	249	223	209	223	215	231	202	211	162
5	250									
Sub Total	1381	1371	1093	1058	1063	1005	976	937	862	813
5		233	246	218	198	223	213	224	203	213
6	248	239	233	243	218	198	221	209	222	200
7	239	247	233	228	238	212	203	217	209	215
8	184	239	247	235	227	240	205	205	216	210
Sub Total	671	958	959	924	881	873	842	855	850	838
9	209	157	213	219	200	200	216	181	190	206
10	185	205	162	215	218	203	201	219	185	189
11	192	188	211	165	213	211	207	202	221	186
12	187	189	187	206	161	214	211	209	203	219
Sub Total	773	739	773	805	792	828	835	811	799	800
EC & PreK	66	58	64	69	45	57	40	52	61	29
Home Ed	18	15	20	14	21	12	13	14	12	12
TOTAL	2909	2891	2907	2870	2802	2775	2706	2669	2584	2492

Class of 2012

Nayer Essam Abd El Meseh
 Jennifer Elaine Albertelli
 Marina Lisa Alberti
 Emily Theresa Anderson
 Jay Collins Anderson
 Kelsey Rae Anderson
 Matthew Paul Annunziato
 Ryan Joseph Arego
 Colin Sullivan Ashen
 Jillian Marie Atkinson
 Nicole Elizabeth Ayotte
 Alexandra Casey Barros
 Nichole Marie Bigdeliazari
 Julia Margaret Bilotta
 Nicole Emily Bittrolff
 Erica Marie Bliss
 Alex M. Bobotas
 Joseph Franklin Bonarrigo
 Andrew David Bowditch
 Whitney Nioshi Brown
 Nicholas William Bukis
 Ryan Donald Bukis
 Christopher G. Bullen
 Valerie Jo Bussberg
 Joseph James Butler
 Leah Marie Caffrey
 Emma Rose Callahan
 Ben Thomas Carlisle
 Madison Michelle Carney
 Johannah Paige Cassidy
 John Matthew Cassidy
 Mariah Yin Chan
 Gabriela Chaves
 Morgan Michelle Chesley
 Ethan Patrick Connelly
 Abigail Marie Coppinger
 Cassandra Ann Corbett
 Sean Timothy Cronin
 Alexa Rose Cuff
 Ryan M. Cunningham
 Thomas Daniel Danehy
 Brian John Davenport
 Joseph Butler Davenport
 Christopher Edward Davey
 Jared Lucas Davis
 Christen Michael Cabibbo DiGiammerino
 Karlia E. DiVito
 Nichole Laurice Dobachesky
 Hannah Domeier
 Eric Joseph Domenicucci
 Olivia Rae Dougherty

Juila Lynne Gimenez
 Ashlee Ann Giovanella
 Jill Elizabeth Giovanella
 Sean Richard Goodwin
 Bryan Michael Gwozdz
 Scott William Halloran
 Matthew John Harrington
 Allison Jean Hatch
 Kristie Eileen Herman
 Mariah Lynn Hladick
 Kayla M. Hodge
 Matthew Tucker Holland
 Michael Edward Holupka
 Meghan Lee Hooper
 Derek M. Johnson
 Michael C. Kairit
 Emily Rose Kaufman
 Ashley Lidia Keller
 Brittany Alexandra Keller
 Alianna Marie Kendig
 Breanne Mae Kenney
 Patrick Austin Kenney
 Alexandra Marilyn Kessler
 Nicholas Patrick Kingsley
 Zachary Alexander Knowlton
 Corinne Irene Lafayette
 James Edward Lambert
 Rachael Marie Lemmler
 Samantha Paige Lemmler
 Eric R. Lipocky
 Thomas John Lyon
 Julia Anne MacLeod
 Monisha Mahalaha
 Sarika Manavalan
 Amanda Leigh Manbucca
 Anthony Frank Mannarino
 Andrew Jeffrey Marchetti
 Marissa Taylor Martell
 Meaghan Kirby Martin
 Taylor Marie Mascari
 Melissa Anne McGovern
 Kaitlyn Marie McHugh
 John Stockwell McNamara
 Kayla Marie Meek
 Elizabeth Joy Meister
 Lauren June Mercuri
 Kyle Stephen Mitchell
 Danielle Elizabeth Mollung
 Sarah Anne Moreau
 Kara Elizabeth Morgan
 Jarred Paul Morin

Miranda Lee Piantedosi
 Nicholas Pietila
 Brian Joseph Plante
 Angela Elizabeth Price
 Hannah Rogers Prince
 Kristin Marie Purnell
 Brendan Patrick Quinn
 Colby Clinton Rackliff
 Kersten Friedrad Johannes Rapp
 Julia Marie Ravinal
 John Richards
 Samuel Hull Rider
 Erica Cataldo Ritter
 Casey Alexandra Roach
 Daniel Fitzgerald Roake
 Abigail Catherine Robinson
 Megan Marie Rotatori
 José Carlos Salmeron
 Kevin Michael Scarlata
 Nichole Schmalenberger
 Kayla Elizabeth Schmidt
 Ryan M. Schwab
 Robert Alan Shaw
 Rachel L. Shea
 Rebecca Lynn Shea
 Rima Midori Sheehab
 Patrick Joseph Sheehan
 Kristen Marie Sheridan
 Nathaniel Stephen Shires
 Samuel Quinn Shucher
 Stephen Joseph Shulman
 Adam Michael Shumaker
 James Daniel Simcock
 Stephanie M. Simmons
 Robert Joseph Smith
 Katherine Rose Snow
 Matthew Ilias Snow
 Jennifer Lynne Stanley
 Kurt Robert Steffens
 Rachael Beth Steinhauer
 Mark Aric Strauss
 Luke Thomas Sullivan
 Connor McCulloch Swan
 Brennan Kain Szumowski
 William Joseph Tagliaferri
 Samantha Joan Terranova
 Alexander Scott Tight
 Kelly Elizabeth Torchia
 Kristen Taylor Torres
 Jordan Tucker
 Jonathan Turlick

Derek Joseph Dumouchel
Nicole Elizabeth Edmunds
Christopher William Ellsworth
Erin Belle Espinosa
Jenna Nicole Espinosa
Shannon Kelly Esrich
Maria Ellen Fallavollita
Ryan William Fanning
Zachary James Farley
Erica June Fasoli
Steven Gregory Fingar
Nicholas John Fitzgerald
Connor Patrick Flanagan
Stephanie Elsa Gallagher
Matthew J. Giacomuzzi
Stephanie Elizabeth Gilooly

Samantha J. Moro
Colleen Louise Mulcahey
Timothy Robert Mullen
Sidney Karina Murillo
Matthew Robert Murray
Tori Lynn Nelson
Lane Elizabeth Nickerson
Caroline Elizabeth Ryan Nutting
Holly Kate Niemczyk
Kevin Patrick O'Brien
Timothy O'Neill
James Patrick O'Rourke
Samantha Michelle O'Toole
Kevin Landry Ostaszewski
Christopher Michael Paul
Michael Daniel Petinge

Jessica Paige Uminsky
Nicholas James Vaccaro
Emily Grace Wadlinger
Andrew Peter Wallace
Thomas Francis Wallace
Samuel Lawrence Wasnewskey
Joshua Adam Weiner
Coady Hutton Wells
Casey Marie Whelan
Scott Mathison Wieler
Julie Ann Wiles
Michael Joseph Williams
Alan Joseph Wish
Benjamin Gardner Wright
Rachel Jane Yates
Nicole Lee Zinchuk

Annual Report of the Tri-County Regional Vocational Technical School District

The School Committee reorganized in July of 2011, and elected Jonathan Dowse from Sherborn as its Chair, Donald Seymour from Norfolk as its Vice Chair, and Christine Geering from North Attleborough as its Secretary. Monthly meetings continued to be held on the third Wednesday of each month at the school. Subcommittee meetings were held as needed.

Tri-County's secondary program, postsecondary program and continuing education program experienced continued enrollment growth. The ongoing increase in numbers is recognition of our successful three-fold mission: high vocational standards to train the workforce; high academic standards to prepare students for college; and high community service standards to prepare good citizens. These standards are visible in the achievements of our students and in their services throughout our member towns.

In these difficult economic times, the vocational and civic skills of our students are extremely helpful when plumbing, carpentry, electrical and other programs work on public sector buildings and projects to save our towns labor costs. The vocational skills of our students can also be witnessed by a visit to Tri-County to take advantage of services such as Culinary Arts, Cosmetology, Auto Collision and Auto Technology.

The academic skills are visible in our students' achievements such as hosting the state-wide Vocational Mathematics Competition, participating with MIT in the NASA HUNCH (High School Students United with NASA to Create Hardware) program or scoring well in the High Schools That Work Assessment. Their academic skills are also evident when all students have passed MCAS since 2005 or when 68% of the graduating class continues on to further education.

Their citizenship skills are also to be observed throughout the member towns as each one performs his/her annual mandatory community service. Look for them as they undertake projects to improve their local community oftentimes utilizing skills learned in their respective program majors here at Tri-County RVTHS. We were especially proud to be honored for excellence in energy and environmental education at the State House. Tri-County received a First Honors Certificate of Excellence award for clean energy initiatives which range from the installation of a photovoltaic training structure and the formation of the TC Green Club to the creation of an organic vegetable garden by the Student Council.

Recognition belongs not only to Tri-County's students and staff but to its School Committee as well. Through the ongoing efforts of various subcommittees, the Tri-County School Committee has been able to accomplish several significant milestones. Tri-County received preliminary approval for a Massachusetts State Building Authority science grant to renovate our science labs. In addition, and most impressively, with the guidance of the School Committee, Tri-County has been able to operate school on a required minimum contribution budget. In other words, for the last four years, Tri-County has not asked member towns to contribute anything more than what the State has determined each town must contribute for the education of its students at Tri-County. The Committee recognizes the economic stress prevalent in our member towns and works collaboratively for the betterment of all.

Graduation

Two hundred seven students graduated in a notable afternoon ceremony on Sunday, June 3, 2012. Superintendent-Director, Stephen Dockray, presided over the ceremony. School Committee members, Jonathan Dowse and Victor Knust Graichen, presented diplomas to the graduates. Adele Sands, Director of Student Services, presented scholarships and awards totaling \$57,750 to deserving seniors. The grand total of scholarships and awards for the class of 2012 was \$615,000.

Guidance & Special Education Services

In September, 2011, Tri-County welcomed 1006 students to the new school year. The respective number of students from member towns was as follows: Franklin – 210, Medfield – 12, Medway – 64, Millis – 38, Norfolk – 37, North Attleborough – 258, Plainville – 99, Seekonk – 64, Sherborn – 4, Walpole – 63, and Wrentham – 80.

During the 2011-2012 school year, the Guidance department continued its programs to provide information to students, parents, sending schools and district communities. The Guidance department provided counseling for students in career pathways and postsecondary education. Tri-County continues to work with the Department of Elementary and Secondary Education on its development of *Your Plan For College*, a no-cost, comprehensive college and career planning portal designed to help Massachusetts students manage their educational and career pathways.

Tri-County was again named *2012 Top of Class* by *Your Plan For College* and was honored by membership into its 2011-2012 Circle of Champions. Tri-County earned this distinction by performing in the top ten percent of Massachusetts high schools that engaged students and parents through *Your Plan for College* during the 2011-12 school year. Tri-County's faculty and staff were recognized for helping students better prepare for college and careers.

Tri-County hosted Career Days for over 2,000 Grade 8 students from the regional districts. The Guidance department, with assistance of personnel from the Massachusetts Educational Financing Authority (MEFA), presented programs on college preparation.

The Special Education department has been working diligently to develop a more comprehensive service delivery structure. General education and special education faculty have met together for professional development in order to establish new methods of instruction, including co-teaching.

The Special Education Parent Advisory Council met monthly and discussed topics such as college admissions. Dana Walsh, School Social Worker, also spoke on school anxiety and teen mental health during a well attended meeting.

Academics

Tri-County Regional Vocational Technical High School continues to earn wide-spread recognition for academic and vocational success by combining rigorous and challenging academic courses with modern vocational studies. The initiatives implemented through *High Schools That Work* allow Tri-County to be recognized as a forerunner in vocational education. Implementation of the newest technology as well as innovative vocational technical programs ensures student success. Their success is measured in the classroom and ultimately in a chosen career path whether it is higher education, entrance in their vocational trade or military careers.

All students completed the Mass Core Curriculum requirement which is the Department of Elementary and Secondary Education recommended academic program for college and career readiness.

More than 60 seniors from the Class of 2012 were awarded John and Abigail Adams Scholarships. These scholarships are awarded to students who achieve two advanced scores or one advanced and one proficient score on the Grade 10 English Language Arts, Mathematics, and Biology MCAS exams.

In the spirit of continuous improvement, Tri-County held a Senior Project Summit designed to review and evaluate all aspects of the Senior Project initiative which has been recognized by HSTW as a promising practice for developing 21st century skills that integrates academic learning with career technical education. The Senior Project allows students to discover how their academic knowledge and career technical skills can be integrated to create three components – a research paper on a topic in their assigned technical field, a related product or service, and a formal presentation.

Another area of recognition was the local Voice of Democracy Contest. The Voice of Democracy Contest was created in 1947 to foster patriotism by allowing students in grades 9 through 12 to voice their opinions on an annual theme. Many of our local students participated by composing essays, stories, and scripts based on a theme. In November 2011, three Tri-County students were chosen as winners of the VFW Post 3402 Voice of Democracy Contest based on recordings of their essay scripts addressing the theme, “Is There Pride in Serving in Our Military?” One student received additional recognition by winning the Norfolk County District 5 competition.

Finally, Tri-County continued its leadership efforts within the vocational math community by hosting the Fifteenth Annual Vocational Mathematics Competition in the Kenneth Custy Gymnasium with thirteen vocational schools from throughout the State competing for top honors. Tri-County’s Mathematics team placed third in the competition made up of 30 teams.

Vocational Technical Programs

Students in the Vocational Technical Programs experienced many successes, both school wide, and in their individual career areas. The grade 10 students from every vocational program completed the 10-hour OSHA training program in November. The training included interactive, specialized training in construction and general industry health and safety standards. All students passed the required exam and received a 10-hour OSHA card.

Tri-County students again achieved success at the State SkillsUSA Competition. The State SkillsUSA T-shirt was designed by a student in our Graphic Communications Program. Also, a senior student won the gold medal for extemporaneous speech in the State SkillsUSA Competition. Both of these students competed in Kansas City at the National SkillsUSA Conference this past June.

Tri-County again received a grant from the U.S. Army to help fund the Robotics Team. J.C Penny and the EMC Corporation also sponsored our Robotics team. The Robotics team, named “Tri Force” was busy this year competing at the *FIRST Robotics* Competition in April at Boston University, at the *Beantown Blitz* Competition at Northeastern University, and at the WPI Robotics Competition.

The CIS students competed at Bristol Community College and came away with many medals and awards in their respective computer literacy categories.

Auto Collision Repair: Students in the Auto Collision Repair program continued to serve the needs of the community and the Tri-County District by repairing vehicles under the supervision of their instructors. Students participated in field trips to emphasize the diverse career opportunities for students pursuing a career in this field. In preparation for the school year 2012-2013, the students prepared an estimate to repair a 1999 Jaguar for the Medway Senior Center. We are proud that the Auto Collision Program met all standards for continued NATEF Certification at the mid-cycle review.

Auto Technology: Auto Technology, one of the most popular programs at Tri-County, continued to maintain school vehicles, and repaired and serviced cars, trucks and motorcycles owned by residents in the eleven-town district. Students participated in the AYES shadowing program by observing employees in local auto repair shops, to learn the many aspects of the career.

Both Collision Repair and Auto Technology continue to be ASE Certified from the National Automotive Technicians Education Foundation. This nationally recognized certification is considered to be the highest achievement known in the Automotive Industry.

Carpentry: The Carpentry students were busy working at several outside community projects this past year. Some notable community based projects included constructing signposts for a third grade class in Medway. The signposts will be displayed at historical sites in the town adorned with artwork done by the children. The Carpentry students also built garden sheds for both the Franklin Community Gardens and the Sherborn Woodhaven Elder Housing Complex. Many seniors received their pre-apprenticeship cards through the Massachusetts Division of Apprenticeship Training. The cards were issued to students who successfully completed all requirements for graduation from a Chapter 74 approved Carpentry program and achieved at least a 3.0 GPA.

Computer Information Systems: Students in the CIS Program again successfully completed many certification exams, such as MOS, IC and A+. Tri-County continued as a Prometric Testing Center, giving our students the opportunity to take these exams on site. The CIS students also partnered with the Engineering students on the Robotics Team, developing the computer codes to allow the robot to function. Two notable projects completed by students in CIS were the development of websites for the Town of Norfolk and the Sons of Italy in Franklin.

Construction Craft Laborer: Now in its third year at Tri-County, the Construction Craft Laborer students continued to participate in field trips at the NELTA Training Center in Hopkinton. Six grade eleven students received Hazard Communication Training and received a certificate of successful completion. Also, the junior class began construction of an outside classroom at the site of the former Tri-County tennis courts.

Cosmetology: The Cosmetology Program continues to operate a full service hair and nail salon for members of the eleven towns in our district. Several Senior Citizen groups enjoyed hair and nail services by the grade 11 and 12 Cosmetology students. The students traveled to Assisted Living Centers in district communities to provide services to the residents. They also participated in Teacher Appreciation Week at an elementary school in Plainville where they offered

manicures to the teachers. The grade 9 and grade 10 students welcomed many guest speakers to promote various career opportunities for both men and women in the beauty industry. The grade 12 students once again were successful in passing the Massachusetts Board of Cosmetology exam and are gainfully employed in salons.

Culinary Arts: Gerry's Place Restaurant and Bake Shop continue to offer lunch and baked goods to the public, Tuesdays through Fridays, when school is in session. Culinary Arts continues to be one of the more popular programs in the school. Many senior citizen groups enjoy lunch at Gerry's Place Restaurant during the school year. Students attended field trips at a variety of venues to learn about the diverse career opportunities in the food and hospitality industry. Students in the Culinary Arts Program received their certification in Serve Safe, OSHA, as well as meeting all standards set forth by the American Culinary Foundation.

Dental Assisting: Students in Dental Assisting took the DANB Infection Control Exam and the Radiography Exam this past year as a requirement of the curriculum. The students in the Dental Assisting Program also volunteered to assist at the Community Health Day in Walpole. Students in grades 11 and 12 participated in a required clinical practicum at local dental offices. Grade 9 and grade 11 students participated in professional development seminars at the Yankee Dental Conference in Boston January 2012.

Early Childhood Careers: The Preschool Program and the Toddler Program were again fully enrolled, serving children from our sending towns. The students participated in a required field placement at local child care centers and public kindergarten classrooms to expand their experiences working with young children. Along with certifications in CPR, First Aid and OSHA, students in Early Childhood Careers achieved certificates for successful completion of the *Strengthening Families* workshop. Graduates of the Early Childhood Careers Program continue to pursue careers in the field of education by becoming gainfully employed in private centers immediately upon graduation or attending a four year college in order to teach in public schools.

Electrical: Students in the Electrical Program are learning all aspects of both residential and industrial application. The grade 9 and grade 10 Electrical students practice their skills in the vocational shop. Juniors and seniors in the program work on live projects in the Tri-County school building and in outside projects. Students in the Electrical program worked with the Carpentry students on a project to renovate a farmhouse on the Medway Community Farm this past school year. Students also gain valuable training in renewable and sustainable technology by practicing installation and monitoring energy conservation at the photovoltaic PV system which was constructed on the Tri-County grounds. Students prepare for the State Journeyman license examination as they successfully complete both the theoretical and shop aspects of the program. Students will accrue up to 300 hours of Electrical Code instruction and 1,500 hours of practical application toward their license requirements upon graduation.

Engineering Technology: The Engineering Technology Program now incorporates Digital Electronics, Principles of Engineering, Computer Integrated Machining, and Architectural Design into their curriculum. With Project Lead the Way Certification, the students are able to transfer their skills from Tri-County to many PLTW affiliated colleges upon graduation. The Engineering Robotics team, known as the Tri-Force Robotics Team, competed once again in the *FIRST Robotics* Competition held at Boston University, in the *Beantown Blitz* Competition, held at Northeastern University, and at the WPI Robotics Competition. The Tri-County engineering students were also chosen as one of only twenty four high school teams to design research for the

International Space Station. The competition included a simulation and ground contest where the teams tested algorithms for the SPHERES satellites to accomplish tasks relevant to future space missions.

Facilities Management: Students in the Facilities Management Program gained skills in the many aspects of managing and maintaining a large industrial complex. They are required to take a CAD course in order to read and interpret blueprints, and perform important maintenance here at the school. They gained experience in renovating classrooms, replacing ceiling tiles, and performing landscaping projects on Tri-County school grounds.

Graphic Communications: The Graphic Communications students continued to provide design and print services for Tri-County as well as for in-district municipalities. Projects included the Town of Wrentham letterhead stationery and the Medfield Public Schools school forms. The Graphic Communications students also created artwork for the Norfolk Historical Society. They continued to provide services to other non-profit organizations in the eleven town district. Design, pre-press, and printing skills are honed by students enrolled in this program. State of the art technology is used to enable students to be competitive as they pursue careers in this high demand industry.

HVAC&R: Students are trained in all aspects of heating, cooling and ventilation of both residential and commercial buildings. This past year, students in the program repaired refrigeration units in the Culinary Arts program and installed split system air conditioning units in the Tri-County school building. Students took the EPA 608 certification exam as an integral part of the curriculum this past school year. With this certification, graduates from the HVAC&R program will be well prepared for high paying employment and further education. Students who complete 2,000 hours as a refrigeration apprentice and achieve a trade certificate upon graduation may sit for the Refrigeration Technician's license exam.

Medical Careers: Once again, all students in the Medical Careers program passed the Certified Nursing Assistant state examination at the end of their junior year. They also received Home Health Aide certification at the end of their senior year. Students also successfully completed the Pharmacy Technician on-line course during their senior year. The grade 10 students received Epi-pen training leading to a certificate. All students in the program were trained in medical office technology skills as well as basic healthcare knowledge. Tri-County continued to enjoy a partnership with HMEA (Horace Mann Educational Associates) this past year, which allowed the students to gain experience working with developmentally delayed young adults. Students also participated in a clinical practicum at local skilled nursing centers and hospitals. The students who graduate from this program have many career opportunities in the highly competitive health field.

Metal Fabrication: The Metal Fabrication Program is in its second year. Students in grade 10 have received many AWS certifications, including GMAW-V, GMAW-O, GTAW-ST and GTAW-SS. Students will also learn the fundamentals of metal fabrication and joining processes. State of the art welding equipment allows students to become adept at oxy-acetylene, shielded metal arc, gas metal arc, flux core arc, and gas tungsten welding processes. Students are also being trained in the fundamentals of forming metals, and performing cutting operations.

Plumbing: The Plumbing students practiced their skills in residential and commercial plumbing in the shop. Plumbing students also participated in outside projects in Medway this past school year. Tri-County continues to have an articulation agreement with the Plumbers and Pipe Fitters

Local Union 4 that allows our students the opportunity for advanced placement in the apprenticeship training program. The Plumbing students in grade 11 completed the Tier I Plumbing course and the seniors completed Tier II. Five graduates have already attained their apprentice licenses.

Continuing Education

The Continuing Education Department at Tri-County offers both day and evening courses. The day program includes two Post-secondary programs, Cosmetology and Practical Nursing. The entire evening program consists of additional Cosmetology and Nursing programs as well as sixty to seventy other course offerings. The majority of adults served are from within the school district; however, students represent cities and towns from all over Central and Eastern Massachusetts, as well as Rhode Island. Tri-County has offered access to Federal Financial Aid in the form of Pell Grants to qualifying students in our Practical Nursing and Adult Cosmetology programs for the past two years with about one-third of our students taking advantage of the PELL grants. This offering continues to improve community access to these programs through this need based support.

Adult Day Cosmetology: There were fourteen graduates from the Adult Day Cosmetology program in 2012. Tri-County students once again were successful competing in SkillsUSA sending 2 students to the national competition. The Adult Day Cosmetology program is a full-time program that follows the high school calendar and runs from September to June. All phases of cosmetology are introduced the first half of the year. The student learns hairstyling, cutting, permanent waves, coloring, manicuring and skin care. This program provides students with the mandated 1,000 hours of schooling and prepares them to pass the State Board of Cosmetology's licensing exam. Registration for the program begins in the spring and details are available by contacting the Continuing Education office at Tri-County.

Evening Cosmetology: In June 2012, ten students from the Evening Cosmetology program participated in the postsecondary graduation exercises held on Friday evening June 22. The program's curriculum mirrors the day program in content but is spread out in more sessions due to the limited hours at night. This program also provides its students with the 1000 mandated hours and prepares the students to pass the licensing exam. This is still a one-year program that begins in September and runs until the end of June. Classes are held Monday thru Friday evenings from 5:00 to 10:30 p.m.

Adult Day Practical Nursing: Graduating twenty-eight students in 2012 the Practical Nursing program continues to flourish. The Nursing program also had a very successful year competing in SkillsUSA, sending several students to the national competition in Kansas City. This is a full-time day program which follows the high school calendar as classes are held from September through June. The Practical Nursing program at Tri-County is designed to prepare graduates for the National Council Licensure Examination for Practical Nurses (NCLEX-PN), which tests for entry-level competency. Successful completion of this examination permits practice as a Licensed Practical Nurse (LPN). Registration for this program requires that prospective students take the TEAS (Test of Essential Academic Skills) exam. The pre-admission tests are administered from October to January. Details are available by contacting the Practical Nursing office at Tri-County.

Adult Evening Practical Nursing: Tri-County's Evening class is entering the second year of the two year program and expects to graduate as many as 15 students from the class in June of 2013.

The evening Practical Nursing program is a part-time, two-year program that is held on Tuesdays, Wednesdays and Thursdays, 4:00-9:30 p.m. After successful completion of the course, the students are eligible to sit for the NCLEX-PN examination for licensure. Successful completion of this examination permits practice as a Licensed Practical Nurse.

Evening Adult Program: The evening Adult Education program at Tri-County consists of approximately sixty to seventy courses which are offered in the fall and spring semesters. Registration for fall courses takes place during August and September. Registration for spring courses takes place in January and February. Continuing Education course information can be found in brochures available to the public via direct mail and local newspapers. The evening program information is also included on the Tri-County RVTHS website at <http://www.tri-county.tc>, or by calling the Continuing Education office.

Student Activities

National Honor Society: The Peter H. Rickard Chapter of Tri-County inducted 12 new members on October 26, 2011, raising the number of members to 24 for the 2011-2012 school year. These students participated in many fund-raising and community service activities during the 2011-2012 school year. Among these activities were campaigns for Pennies for Patients and Cradles to Crayons. NHS members organized these drives, which the entire student body participated, raising money for the Leukemia Society and collecting school supplies for local disadvantaged children.

On April 24, the National Honor Society hosted the annual “Leadership Breakfast” honoring Tri-County students who have served in various leadership roles, both elected and appointed during the school year. On May 30, NHS activities culminated with the organization and presentation of Tri-County’s twentieth Honors Night held in the Kenneth Custy Gymnasium.

Student Government

Student Advisory Committee: The student body elected seven students to membership on the Student Advisory Committee. The principal appointed one of these elected members to attend the monthly school committee meetings, where she reported on student concerns and activities. Students from this group also served on the Tri-County School Council. Three others served on the High Schools That Work Site Committee. These seven students also served as ex officio members of the Student Council. The student body elected two students to represent Tri-County on the Regional State Student Advisory Committee. These students met once a month at Assabet Valley Regional Technical High School with students from other schools in the Central Massachusetts region. One of these students was elected to the State Student Advisory Committee, which met once a month at the Massachusetts Department of Elementary and Secondary Education in Malden.

Class Officers: The sophomore, junior and senior classes elected a President, Vice-President, Secretary, and Treasurer for their respective classes for the 2011-2012 school year. The freshman class elected officers in January after their last exploratory. Under the supervision of the Class Advisors, officers scheduled, organized and conducted monthly after-school meetings to plan activities which included the Freshman class trip, Freshman/Sophomore Semi-Formal, the Junior/Senior Prom and the Senior Week activities. The class officers heard and communicated students’ ideas to the Student Advisory Committee, and also served as ex-officio members of the Student Council.

Student Council: Each class elected four representatives to the Student Council. These students, along with the class officers and Student Advisory Committee members, served as the overall student governing body committed to the principle of student government. The group met weekly after school, and discussed issues and activities affecting the student body. The Student Council served as a liaison between the student body and the school administration and provided a means for student statement in school affairs. Under the supervision of the Student Council Advisors, this group was also accountable for conducting and ensuring fair elections for Class Officers, the Student Advisory Committee, and the at-large Student Council membership. The Student Council served as leaders for the student body, sponsoring and organizing social activities which included Freshman Orientation in August, followed by the Friday night activities for the September school Kick-Off Weekend. Student Council students assisted the Athletic Director in planning Homecoming in November and sponsored the many Spirit Week activities and the addition of the Tri-County vegetable garden. In addition, the Student Council planned and coordinated civic, social, fundraising, and community service activities, provided input to the administration on student handbook revisions and acknowledged administrators and teachers throughout the school year.

Extra Curricular Activities

There are nine extra-curricular activities at Tri-County. These clubs provided students with after school opportunities to explore and enjoy. Tri-County worked to provide a myriad of opportunities for all students during the extended week day and many weekends. The Drama Club performed “Afraid of the Dark”, allowing students to showcase their acting talents; and the Music Club offered students who play instruments a chance to share their abilities. Additionally, the Math Club and Robotics Club participated in interscholastic competitions where students put both their academic and vocational experience to the test.

Summary

Tri-County Regional Vocational Technical High School is proud to provide a quality career education to the residents of its eleven member towns. Tri-County students are highly visible in our sending districts in a variety of roles. They serve as interns, summer employees, and cooperative education students and have completed a number of outside projects within our member communities. Each of these experiences assists our students in demonstrating what they have learned in their vocational programs.

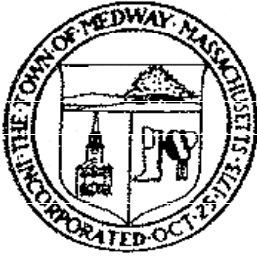
Vocational training is only part of our success. Academic preparation is noted through the growing number of scholarships acquired from local associations and organizations, as well as the increased number of students now attending college upon graduation. Tri-County continues to prepare students as good citizens and this is witnessed through the actions of individual accomplishment of students through the mandated community service graduation requirement, as well as community service projects organized through a number of extra-curricular organizations. Two major school-wide projects this year were the annual *Holiday Gift Drive* and selling energy-efficient light bulbs.

Tri-County is your town’s vocational technical school. Our goal is to prepare our students to be good citizens who serve their community. Many of the programs offered at Tri-County are available to the public and service programs are open to residents. Our facilities continue to be available to town administrators for meeting use.

Projects for member towns which were completed by Tri-County students included: *Franklin*, Carpentry students built a shed for the Franklin Community Gardens; Plumbing students completed plumbing for the Beaver Pond Bath House; *Medway*, Carpentry and Electrical students have been working on the rehabilitation of an old farmhouse for the Medway Community Farm. *Norfolk*, Computer Information Systems students designed a website for the town; Graphics students completed design work for Norfolk Historical Society. *Sherborn*, Carpentry students built a shed for Woodhaven Senior Housing and cabinets for the Fire Department. The Medway Farms project will continue in the fall as well as our Graphics Program providing printing services for several towns.

Tri-County students also completed many projects located here at the school: Plumbing students replaced a backflow protector in the HVAC shop. Electrical students installed GFCI outlets in the Metal Fabrication shop and installed lighting in various areas of the school. Facilities Management students completed demolition in a vocational classroom – removed all built-in cabinets and ceiling tiles, installed new ceiling tiles and painted the walls. These students also installed a balance beam in the outdoor play area of the Early Childhood Careers program and installed shelving in Cosmetology. Construction Craft Laborer students repaired manholes on school premises and removed and replaced the sidewalk in front of school. Carpentry students built and installed shelving in the newly renovated Medical Careers shop, business office and Dental Assisting shop storage area.

Tri-County lives by its mission statement, specifically in the charge to prepare tomorrow's workforce; to provide a solid academic foundation for further education; and to prepare good citizens. Over the past year, this mission statement continued to move from words on a page, to action.



Town of Medway

BOARD OF SELECTMEN

155 Village Street, Medway MA 02053
Tel: 508-533-3264 Fax: 508-321-4988

VOLUNTEER FORM

Town government needs citizens who are willing to give time in the service of their community. If you have an interest in making a contribution by volunteering to serve on a board or committee, please complete the form below and submit it to the Board of Selectmen's Office at Town Hall, 155 Village Street or bos@townofmedway.org.

We appreciate our citizens' efforts on behalf of our community. Thank you for considering volunteering.

DATE:

COMMITTEE(S) OF INTEREST:

NAME:

ADDRESS:

TELEPHONE NUMBER:

E-MAIL:

OCCUPATION:

BACKGROUND/EXPERIENCE:

OTHER:
