

Board Members
Khalid Abdi
Katherine Tonelli
Caryn Smith
Cristina St. Pierre
Amie Rotondi
Derek Kwok, Health Director
Justin Tucker, Night Board Secretary



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TOWN OF MEDWAY
COMMONWEALTH OF MASSACHUSETTS

BOARD OF HEALTH
MINUTES

Date/Time of Meeting: Monday, August 7th 2023
Location of Meeting: Medway Public Library – 26 High Street
Committee Members Roll Call and in Attendance: Khalid Abdi ☒ Katherine Tonelli ☒ Caryn Smith ☒
Cristina St. Pierre ☒ Amie Rotondi ☒
Visitors Present:
Town Employees Present: Derek Kwok
Call to Order: 5:38pm
Minutes Review: July 17th *APPROVED WITH REVISIONS*

Agenda Item 1: Mr. Kwok stated that he made the adjustment in the language of the draft to go from \$2.90 for a single cigar to \$2.50 and from \$5.80 to \$5.00 for 2 or more cigars. The Board decided to have the regulation effective January 1, 2024 as this would allow time for retailers to participate in the training required for their permit renewal requests starting in November.
Proposed Regulation of The Medway Board of Health Restricting the Sale of Tobacco Products

Ms. Smith made the motion to approve the proposed regulation of the Medway Board of Health restricting the sale of tobacco products, seconded by Ms. St. Pierre, approved by all.

Agenda Item 2: Mr. Kwok presented three training options to the Board of Health. The new tobacco regulations require two employees from each retailer to be trained, and then they would train the rest of the employees in the store. This way, they would be guaranteed to have at least two people trained in case someone leaves employment.
Tobacco Retailer Training Courses Approved by the Board of Health

Ms. Tonelli made a motion to approve the tobacco retailer training courses as listed, seconded by Ms. Smith, approved by all.

Agenda Item 3: Mr. Kwok stated that the certified mail was sent out, and he stopped by to see the coup, which looked great. Mr. Kwok recommended approval.
1 Richardson Road (Farm Animal Permit)

Ms. Smith made a motion to approve, seconded by Ms. Tonelli, approved by all.

Agenda Item 4: Mr. Kwok stated he continues to reach out about Conservation's comments that they want on the plan, which have not yet been included.
181 Holliston Street (Title 5 Septic Repair)

Ms. Smith made a motion to table the item, seconded by Mr. Abdi, approved by all.

Agenda Item 5: Mr. Kwok stated he reviewed the plan and everything looks good.
11 Short Street (New Septic System)

Mr. Abdi made a motion to approve, seconded by Ms. Tonelli, approved by all.

Agenda Item 6: Mr. Kwok stated that everything is in morder.
8 Cedar Farm Road (D-Box Replacement)

Mr. Abdi made the motion to approve, seconded by Ms. St Pierre, approved by all.

Agenda Item 7:
63 Ellis Street
(Irrigation Well)

Mr. Kwok stated everything has been submitted and checked out.

Ms. Tonelli made the motion to approve, seconded by Mr. Abdi, approved by all.

Agenda Item 8:
2 Ardmore Circle
(Title 5 Septic Repair)

Mr. Kwok stated he spoke to the designer about changes that need to be made to the plan. The designer will be making the changes and resubmitting the plan, so Mr. Kwok recommended tabling the item.

Ms. Smith made a motion to table, seconded by Ms. St. Pierre, approved by all.

Discussion:

1. **Animal Regulations:** The Board reviewed and discussed the changes to the language of the regulations that were made by legal services. Animal permits will now be a public hearing when they come in front of the Board of Health agenda. Mr. Kwok stated that they will no longer be sending out letters to abutters. The applicants will be provided with lists of abutters and templates for letters to send out on their own and will have to provide evidence they sent notification letters with their permit. Applicants will also need a signature of approval from Building and Conservation Departments on their permits. Mr. Kwok stated this is likely for approval of any structure which is large enough to require a building permit. Mr. Kwok stated he may post the regulations at the town hall for two weeks for public review. Mr. Kwok also stated he would share the regulations with the animal control officer and the Agricultural Control Commission. The Board stated they would then vote on the regulations at the next meeting.
2. **Arbovirus Report:** Mr. Kwok stated the number of positive West Nile samples have gone up, but that is to be expected as summer progresses. There were no positive West Nile cases in horses or other mammal species. Mr. Kwok stated he would post information about mosquito and tick spraying on the website.
3. **Board of Health Data Request from 7/17 Meeting:** Mr. Kwok stated that police had administered Narcan 4 times last year and only once so far this year as of January. EMS and Fire have administered Narcan 22 times in 2022 and 12 times since January 1, 2023. They have responded to 87 psych calls in 2022 and 43 psych calls from January through today. Mr. Kwok informed that these are calls that were made with mental health concerns as the reason for the call. Ms. Rotondi asked how many calls were made for the same individual as well as the data on if Narcan was administered for youth versus adults. Mr. Kwok stated that there are opioid settlement funds from the state starting to come in. There are programs that the town will look into implementing with the funds. Mr. Kwok informed that programs will start being reviewed in October. The Board discussed better ways to collect more specific data from the schools about student absences based on mental health. The Board requested more specific information from the schools such as the number of students who were seen by the nurse for mental health needs, as well as students who are out in residential or substance abuse programs or any other mental health programs.

**Committee Member
Roll Call to
Complete Meeting:**

Khalid Abdi ☒ Katherine Tonelli ☒ Caryn Smith ☒
Cristina St. Pierre ☒ Amie Rotondi ☒

Next Meeting Date: Monday, August 21st, 2023

Adjourn: 7:00 pm

Respectfully submitted by Justin Tucker