

**Board Members**

Khalid Abdi

Katherine Tonelli

Caryn Smith

Cristina St. Pierre

Amie Rotondi

Derek Kwok, Health Director

Justin Tucker, Night Board Secretary



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# TOWN OF MEDWAY

## COMMONWEALTH OF MASSACHUSETTS

# BOARD OF HEALTH

## MINUTES

**Date/Time of Meeting:** Monday, July 17<sup>th</sup> 2023**Location of Meeting:** Medway Public Library – 26 High Street

**Committee Members Roll Call** Khalid Abdi ☒ Katherine Tonelli ☒ Caryn Smith ☒  
**and in Attendance:** Cristina St. Pierre ☒ Amie Rotondi ☒

**Visitors Present:** Matthew Denman of 2 Curtis Ln.**Town Employees Present:** Derek Kwok**Call to Order:** 5:38pm**Minutes Review:** June 5<sup>th</sup> *APPROVED*; June 20<sup>th</sup> *APPROVED WITH REVISIONS***Agenda Item 1:**

*Proposed Regulation  
of The Medway Board  
of Health Restricting  
the Sale of Tobacco  
Products*

Mr. Kwok had the minimum tobacco sales prices from surrounding towns. Most surrounding towns had a minimum charge of \$2.50 for a single cigar and \$5.00 for 2 or more. Medway is currently at a minimum of \$2.50 for a single and \$5.00 for 2 or more. The Board decided to keep the price the same. The issue was tabled until the next meeting in order to update the language with the decision.

*Mr. Abdi made a motion to table, seconded by Ms. Smith, approved by all.*

**Agenda Item 2:**

*Tobacco Retailer  
Training Courses  
Approved by the  
Board of Health*

Mr. Kwok suggested tabling the item to align with the regulations.

*Ms. St. Pierre made a motion to table, seconded by Ms. Smith, approved by all.*

**Agenda Item 3:**

*2 Curtis Lane  
(Farm Animal Permit  
& Variance Request)*

Mr. Denman was present at the meeting and gave background information to the Board. Mr. Denman stated he applied for the farm animal permit as he has 10 chickens and 2 goats. Mr. Denman was present to request a variance as his shelter is only about 7 ½ feet from his neighbor's property line. Mr. Denman provided the Board with a letter from the abutting neighbor at 195 Holliston St. that states they are ok with the shelter where it is as long as they live on the property. Mr. Denman is requesting a variance to leave the animal shelter where it is. Mr. Kwok stated that he was made aware of the issue by another neighbor who had complained. Mr. Kwok visited the property on June 22nd. Mr. Kwok stated the coop and structure was well kept and clean. Mr. Kwok stated that if the abutting neighbor affected by the setback distance approves, then he is ok with the variance. The Board of Health office has not received any comments from other abutters after sending a letter out regarding the permit 2-3 weeks prior.

*Mr. Abdi made a motion to approve the variance with the condition that the abutting aggrieved neighbor at 195 Holliston St. approves, seconded by Ms. Smith, approved by all.*

**Agenda Item 4:**

*1 Richardson Road  
(Farm Animal Permit)*

Mr. Kwok informed that the permit would be temporary as the residents would like to keep the chickens for their daughter who is moving. The Board of Health has set out the certified mail letters informing the abutters, and the resident had had each abutter sign saying they are ok with the chickens being there. Mr. Kwok suggested tabling the item

until the certified mail has been received by each abutter. The item was tabled until the letters have been sent.

**Agenda Item 5:**  
16 Little Tree Road  
(Farm Animal Permit)

Mr. Kwok recommended approval as everything is in order.

*Mr. Abdi made a motion to approve, seconded by Ms. Smith, approved by all.*

**Agenda Item 6:**  
224 Main Street  
(Farm Animal Permit)

Mr. Kwok stated that only 1 of the 4 abutters sent the certified mail back stating they were ok with the animals. The other 3 abutters never picked up the letter after being notified several times. Ms. O'Brien from the Health Department went and took pictures of each letter at the door of the abutters who did not respond so there is record the letter was at the residences.

*Ms. Tonelli made a motion to approve, seconded by Ms. Smith, approved by all.*

**Agenda Item 7:**  
76 Fisher Street  
(D-Box Replacement)

Mr. Kwok stated that all is in order.

*Mr. Abdi made a motion to approve, seconded by Ms. Smith, approved by all.*

**Agenda Item 8:**  
15 Granite Street  
(D-Box Replacement)

Mr. Kwok stated that all is in order.

*Ms. Smith made a motion to approve, seconded by Ms. Tonelli, approved by all.*

**Agenda Item 9:**  
11 Causeway Street  
(Septic Repair)

Mr. Kwok stated this was a full system repair. Mr. Kwok reviewed and approved the plan.

*Ms. Smith made a motion to approve, seconded by Mr. Abdi, approved by all.*

**Agenda Item 10:**  
181 Holliston Street  
(Septic Repair)

Mr. Kwok stated the plan looks good from the Board of Health standpoint, but there are some issues for Conservation. Mr. Kwok recommended tabling the item.

*Mr. Abdi made a motion to table, seconded by Ms. Smith, approved by all.*

**Agenda Item 11:**  
Cleudimar Neto of  
RKN Landscaping and  
Construction  
(Disposal System  
Installer Permit)

Mr. Kwok stated this was a new installer in town. The installer provided proof that he has installer permits in other communities.

*Mr. Abdi made a motion to approve, seconded by Ms. Tonelli, approved by all.*

**Agenda Item 12:**  
15 Alexandria Drive  
(D-Box Replacement)

Mr. Kwok recommended approval.

*Ms. Smith made a motion to approve, seconded by Ms. Tonelli, approved by all.*

**Agenda Item 13:**  
Public Health  
Excellence Grant  
Program for Shared  
Services

Mr. Kwok stated this was something he's been trying to get into since he started in Medway. They are grants for shared services. The grant provides help from an additional inspector/epidemiologist for a couple of hours a week and is paid through a grant. Mr. Abdi signed the necessary paperwork for approval.

*Ms. St. Pierre made a motion to approve, seconded by Mr. Abdi, approved by all.*

**New Business:**

1. Ms. Smith requested the totals for the number of times that EMS and police administered Narcan for 2022 and for between January 2023 and the present day. Ms. Smith also requested the number of times that they've responded to suicide attempts or emergency mental health calls. Ms. Smith also inquired about how many times students may be out for mental health crisis reasons.
2. Mr. Kwok informed that he would represent Medway as the PHEP Region 2 representative for voting purposes with the approval of the Board.

*Ms. Smith made a motion to approve, seconded by Mr. Abdi, approved by all.*

**Committee Member**  
**Roll Call to**  
**Complete Meeting:**

Khalid Abdi ☒ Katherine Tonelli ☒ Caryn Smith ☒  
Cristina St. Pierre ☒ Amie Rotondi ☒

**Next Meeting Date:** Monday, August 7<sup>th</sup> 2023

**Adjourn:** 6:34pm

*Respectfully submitted by Justin Tucker*