



TOWN OF MEDWAY
COMMONWEALTH OF MASSACHUSETTS

*Medway Town Hall
155 Village Street
Medway, MA 02053
Phone (508) 533-3264
Fax (508) 321-4988*

BOARD OF HEALTH

Date: _____

Dear Medway Neighbor:

This letter is being sent to you as the *Regulation of the Medway Board of Health Minimum Standards for the Keeping of Animals* requires me to notify all abutters within three hundred (300) feet of the area where I intend to keep animals or if a variance from the above regulation is requested.

My name is _____, I reside at _____ Medway, MA.
Applicant Name street address

☐ I intend to keep:

_____	_____
<small>amount</small>	<small>animal type</small>
_____	_____
<small>amount</small>	<small>animal type</small>

☐ I requested a variance to: _____
explain variance request

If you **DO NOT** have concerns, no action is needed.

If you **DO** have concerns, you may submit your comments to the Medway Board of Health by:

- 1) Calling the Board of Health office at 508.533.3206
- 2) Emailing health@townofmedway.org, or
- 3) Stopping in at the Board of Health office at 155 Village Street (Town Hall)

You may also attend a public hearing which will be held on _____ at _____.
date time

It is important that if you have any concerns, that you voice them prior to or during the public hearing. **The Board of Health will not re-review an animal permit because of delayed responses.**

A Few Things to Remember:

**Comments on neighbor's animal permit does not necessarily mean denial of permit. Remember, Medway is a right to farm community, and we as a Board try to work with everyone so there is a satisfactory outcome for all parties.*

***This notice is being sent to you fourteen (14) days prior to the public hearing giving you ample time to submit comments or attend.*

****Your comments will be public.*

*****To review the regulations that your neighbor will have to abide by, along with other keeping of animal information, please go to the Medway Board of Health website. <https://www.townofmedway.org/board-health>*