



AFFORDABLE HOUSING TRUST

Town of Medway

Affordable Housing Trust Fund

Affordable Housing Committee

JOINT MEETING MINUTES

August 23, 2017

45 Holliston Street

Medway, MA 02053

Board Members:

Ann Sherry, Chair

Judi LaPan

John Maguire

Present

Absent

✓

✓

✓

Glenn Trindade

John Parlee

Present

Absent

✓

✓

Committee Members

Bob Ferrari, Chair

Michael Leone

Judi LaPan

✓

✓

✓

John Parlee

Sue Rorke

Alison Slack

✓

✓

✓

Also Present:

Douglas Havens, Community Housing Coordinator

Amy Sutherland, Recording Clerk

The Chairman Sherry opened the Affordable Housing Trust meeting at 7:30 pm.

The Chairman Ferrari opened the Affordable Housing Committee meeting at 7:31 pm.

Attendance of both the trust and committee was taken.

Acceptance of Minutes:

Affordable Housing Trust:

July 18, 2017:

On a motion made by Glenn Trindade and seconded by John Parlee the Affordable Housing Trust voted unanimously to approve the minutes from July 18, 2017 with the noted revision. (noting the secretary was not present but transcribed from video)

Affordable Housing Committee:

July 18, 2017:

On a motion made by Bob Ferrari and seconded by Alison Slack the Affordable Housing Committee voted unanimously to approve the minutes from July 18, 2017 with the noted revisions.

Glenbrook:

Project Status:

The decision was filed and the comment period will be done on August 30, 2017. A letter will be drafted to Department of Housing and Community Development about having these units be considered for safe harbor.

Affordable Housing Trust Funding Resolution:

The Trust and Committee are in receipt of a letter dated August 15, 2017 from Jennifer Van Campen the Executive Director from MetroWest.

The Trust and Committee discussed recommending support of having an article written for town meeting to seek the necessary funds.

On a motion made by John Parlee and seconded by Glenn Trindade, the Trust authorizes its chair to recommend and request that the CPC and Board of Selectmen endorse and support an article before town meeting authorizing the expenditure of CPC funds, in addition to other such funds and sources as may be determined available, in the total amount of \$1,000,000 for the construction of 48 affordable rental units by Metro West Collaborative Development in accordance with the terms and conditions contained in the decision regarding comprehensive permitting of the project issued by the Zoning Board of Appeals on August 2, 2017, and with such guarantees and remedies determined appropriate by fiduciaries and town counsel.

Resident Andy Rodenhiser was present and spoke in support of also making the Cutler Street possible.

Doug Havens responded that the Cutler Street issue will be placed on the next month's agenda at which time Jennifer Van Campen will be present to explain the financial numbers.

Millstone Village Pricing:

Status:

The Committee and Trust has not received anything further from Mr. Venincasa regarding the request to change the pricing of the affordable units. Mr. Venincasa was informed that any

change needs to be done with the Board of Selectmen. Some of the members did visit the site as requested by Mr. Venincasa at the last meeting.

The Trust and Committee concur that the agreement was made and the affordability of these units need to be maintained.

Committee:

On a motion made by Judi LaPan and seconded by John Parlee, the Committee voted unanimously to recommend that the price for the Affordable Units at Millstone Village remain at \$174,700 per the agreement.

Trust:

On a motion made by Ann Sherry and seconded by John Parlee, the Trust voted unanimously to recommend that the price for the Affordable Units at Millstone Village remain at \$174,700 per the agreement.

A letter will be drafted and signed by both the Chairman of both the Trust and Committee.

Woodside Marketing, Allotment and Sales:

2-6 Kingson:

Status:

This issue is still unresolved and town counsel is involved. It is out of the Trust and Committee's hands at this point.

4-5 Kingson:

This item will be addressed in executive session.

Finances:

WB Mason:

On a motion made by Glenn Trindade and seconded by John Parlee, the Trust voted unanimously to pay the bill for W.B Mason for \$135.95.

Columbia Gas:

On a motion made by Glenn Trindade and seconded by Judi LaPan, the Trust voted unanimously to pay the bill for Columbia Gas bill of \$14.20.

Other Business:

Cutler Property:

The Trust/Committee was made aware that the Cutler property is being maintained by a resident with mowing of the lawn. The Trust and Committee are in agreement that this should not be maintained by a resident but the town. Stephanie Mercandetti will follow-up with DPS.

Budget Reconciliation:

The Committee and Trust were informed that there has been some reclassification to the line item account.

On a motion made by Glenn Trindade and seconded by John Parlee, the Trust voted unanimously to authorize the signing of the budget reconciliation sheet and submit it to the accounting office.

4-5 Kingson:

The Chairman declared the Trust go into executive session to discuss 4-5 Kinston since the discussion in open session would have a detrimental effect on the negotiating position.

On a motion made by Glenn Trindade and seconded by John Parlee, the Trust voted by roll call vote to go into executive session Exemption 6: to consider the purchase, exchange, taking, lease or value of property if such discussion may have a detrimental effect on the negotiating position of the governmental body and the Cahir so declares, as it relates to the conveyance of unit 4-5 Kingson Lane, Medway MA under the terms and conditions required by the existing deed rider on the property which with the exception of first time homeowner requirement so that in all other regards the unit remains eligible for inclusion on DHCD's subsidized housing inventory. The trust meeting will adjourn without returning to open session.

Roll Call Vote:

Glenn Trindade	aye
Judi LaPan	aye
John Macquire	aye
John Parlee	aye
Ann Sherry	aye

Committee Adjournment:

On a motion made by Bob Ferrari and seconded by Alison Slack, the Affordable Housing Committee voted by roll call vote to adjourn their meeting at 8:12 pm.

Roll Call:

Alison Slack	aye
Bob Ferrari	aye
Judi LaPan	aye
John Parlee	aye

The Affordable Housing Committee left meeting building and was not part of the executive session.

Respectfully Submitted,

Amy Sutherland
Recording Secretary
Approved October 18, 2017

