



**Town of Medway**  
**Affordable Housing Trust Fund**  
**155 Village Street - Medway, MA 02053**  
**508-321-4922**

**Board Members:**

*Michael Heineman, Chair*  
*Ann Sherry, Vice-Chair*  
*Judi LaPan*

*John Maguire*  
*Karen Soter*  
*Glenn Trindade*

**Community Housing  
Coordinator:**  
*Douglas Havens*

**MEETING NOTICE**

**Wednesday – February 6, 2013 – 7:00 PM**

Medway Senior Center, 76 Oakland Street

**AGENDA**

- I. Call to Order
- II. Consideration of Outstanding Minutes – 1/2/13
- III. Report of Executive Director
  - i. Williamsburg Status
  - ii. Neelon Street – PEDB In-Lieu Memo
  - iii. Kingson Lane - Future Resale Marketing Strategies
  - iv. 15 Barber Street/Habitat -30 B Memo
- IV. Discussion of Affordable Housing Committee Activities
- V. AH Development Strategies
  - i. Existing Town Land
  - ii. CPC Restrictions
  - iii. Budget
- VI. Introduction of New Business
- VII. Adjourn

**Scheduled Affordable Housing Trust Board Meetings:**

March 6, 2013  
April 3, 2013  
May 1, 2013  
June 5, 2013  
July 10, 2013  
August 7, 2013  
September 4, 2013  
October 2, 2013  
November 6, 2013  
December 4, 2013

The Affordable Housing Committee

Usually Meets on the 2<sup>nd</sup> Wednesday of the Month



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*Douglas Havens*

**MEETING NOTICE**

**Wednesday – March 6, 2013 – 7:00 PM**

Medway Senior Center, 76 Oakland Street

**AGENDA**

- I. Call to Order
- II. Consideration of Outstanding Minutes – 1/2/13\* (2/6/13 Meeting cancelled)
- III. Introduction: Cutler Street Project – Joel D’Errico, Principal\*
- IV. Report of Executive Director
  - i. Williamsburg Status
  - ii. Neelon Street – PEDB In-Lieu Memo\*
  - iii. Kingson Lane
  - iv. 15 Barber Street/Habitat -30 B Memo\*
  - v. Summer Street/CPC Land use Restrictions
  - vi. Marketing\*
  - vii. Annual Report\*
- V. Affordable Housing Committee Report
- VI. AH Development Strategies – (Please refer to the 2011 *Housing Production Plan*)
- VII. Introduction of New Business
- VIII. Adjourn

**Scheduled Affordable Housing Trust Board Meetings:**

April 3, 2013  
May 1, 2013  
June 5, 2013  
July 10, 2013  
August 7, 2013  
September 4, 2013  
October 2, 2013  
November 6, 2013  
December 4, 2013

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3/28/13 Agenda



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**Community Housing**

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**MEETING NOTICE**

**Thursday – March 28, 2013 – 7:00 PM**  
Medway Senior Center, 76 Oakland Street

**AGENDA**

- I. Call to Order
- II. CPC/AHT Appropriation & Report\*
- III. Consideration of Outstanding Minutes – 3/6/13 \*
- IV. Report of Executive Director
  - a. Projects/Proposals Status
    - i. Neelon Lane\*
    - ii. Cutler Street\*
  - b. Kingson Lane – Commission\*
- V. Affordable Housing Committee Update -  
LIP Process/Memo to File\*
- VI. AH Development Strategies –
  - a. RFP Process \*
  - b. Design review\*
- VII. Introduction of New Business  
2012 Annual Housing Institute \*  
– Massachusetts Housing Partnership (MHP), Department of Housing and Community Development (DHCD), Citizens' Housing and Planning Association (CHAPA), Metropolitan Area Planning Council (MAPC), Mel King Institute for Community Building.
- VIII. Adjourn

**Scheduled Affordable Housing Trust Board Meetings 7 PM:**

May 1, 2013  
June 5, 2013  
July 10, 2013  
August 7, 2013  
September 4, 2013  
October 2, 2013  
November 6, 2013  
December 4, 2013

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**Community Housing**

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*Douglas Havens*

**MEETING NOTICE**

**Tuesday – April 30, 2013 – 7:00 PM**  
Medway Senior Center, 76 Oakland Street

**AGENDA**

- I. Call to Order
- II. Consideration of Outstanding Minutes – 3/28/13 \*
- III. CPC/AHT Appropriation, Budget & Report\*
- IV. Community Housing Coordinator Report\*
  - a. Meetings
  - b. Trustee “Handbook”
  - c. Upcoming Events & Trainings
- V. Projects & Proposals: Status/Action
  - i. Williamsburg\*
  - ii. Neelon Lane
  - iii. Cutler Street
    - 1. BoS Meeting\*
    - 2. Clarification of Letter of Support \*
- VI. Affordable Housing Committee
  - a. Local Initiative Project Guidelines
  - b. “In Lieu” Zoning Bylaw Amendments
- VII. AH Development Strategies –
  - a. Main Street – Old Library/Fire House
  - b. Housing Production Plan/AHT Action Plan\*
- VIII. Introduction of New Business
- IX. Adjourn

\* = Materials Provided

**Scheduled Affordable Housing Trust Meetings 7 PM:**

June 5, 2013  
July 10, 2013  
August 7, 2013  
September 4, 2013  
October 2, 2013  
November 6, 2013  
December 4, 2013

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**BOARD OF TRUSTEES MEETING – NOTICE & AGENDA**

**Wednesday – July 10, 2013 – 7:00 PM**  
Medway Senior Center, 76 Oakland Street

**AGENDA**

- I. Call to Order
- II. Consideration of Outstanding Minutes \*
- III. Community Housing Coordinator Report
  - a. 40B – Updated Guidelines
  - b. PROPOSED: LIP Forum for Town Officials\*
  - c. Project Inventory\*
- IV. Projects & Proposals: Status/Action
  - i. Williamsburg;
  - ii. Charles River Park; Neelon Lane
  - iii. Fox Run Farms; Morningside
  - iv. 123 Main Street
  - v. Lovering
- V. Affordable Housing Committee
  - a. Member Search
  - b. Local Initiative Project- Medway Application Guidelines – DRAFT\*
  - c. Zoning Bylaw Amendments
    - i. In Lieu Issues
    - ii. Production Schedule Clarification
  - d. New Housing Production Plan
- VI. Introduction of New Business/Review of Correspondence
- VII. \*\*\* EXECUTIVE SESSION \*\*\* - Consideration of Potential Sites<sup>†</sup>
- VIII. Adjourn

Scheduled Affordable Housing Trust Meetings 7 PM:

August 7, 2013  
September 4, 2013  
October 2, 2013  
November 6, 2013  
December 4, 2013

The Affordable Housing Committee

Meets on the 2<sup>nd</sup> Wednesday of the Month

\* = Materials in Advance

<sup>†</sup> = Materials to be Handed Out