



**Town of Medway  
Affordable Housing Committee  
Affordable Housing Trust**

**JOINT MEETING MINUTES**

**Wednesday, July 31, 2019**

**76 Oakland Street**

**Medway, MA 02053**

	Present	Absent		Present	Absent
<b><u>Board Members:</u></b>			<b><u>Committee Members</u></b>		
Ann Sherry, Chair	X		Bob Ferrari, Chair	X	
Judi LaPan	X		Judi LaPan	X	
Glenn Trindade	X		Alison Slack	X	
John Parlee	X		John Parlee	X	

Chairman Sherry opened the meeting of the Affordable Housing Trust at 7:00 p.m.

Chairman Ferrari opened the meeting of the Affordable Housing Committee at 7:00 p.m.

Resident, Mr. Jack Wolfe was present at the meeting since he is interested in serving on the Affordable Housing Committee/Trust. He did meet with the Chairman of the Affordable Housing Trust. Mr. Wolfe provided his personal background to the members.

Chairman Sherry would like to recommend Mr. Wolfe for appointment on June 17, 2019.

**Approval of Minutes: May 2, 2019: Affordable Housing Trust:**

**On a motion made by Glen Trindade and seconded by John Parlee, the Affordable Housing Trust voted unanimously to approve the minutes from May 2, 2019 with noted revisions.**

**Affordable Housing Committee:**

**On a motion made by Bob Ferrari and seconded by Alison Slack, the Affordable Housing Committee voted unanimously to approve the minutes from May 2, 2019 with noted revisions.**

**Cutler RFP Status:**

Doug Havens communicated that the first draft of the appraisal was received. Some of the comments are being included. This document will be ready within a week and presented to the Committee/Trust at the next meeting.

Chairman Sherry would like the power to review the RFP with Doug and Barbara Sainte Andre.

The property continues to be maintained by the Town of Medway DPS. It will be sold "As Is".

### **Millstone Village:**

Doug Havens informed the Trust/Committee that the letter to Millstone Village regarding the air conditioners has not gone out since four of the eight units have air conditioning.

The Committee/Trust is still not pleased that the applicant communicated that all amenities will be the same. The developer did not keep his word.

The town needs to make sure that there is language in place so that this does not happen again.

The Trust/Committee would still like a letter written and sent to various Boards/Committees to inform them of the what happened and how this should be changed in the future. Doug will forward a copy of the letter to the members. He will also be working with State representatives to address this.

### **Glen Brook:**

The Town Meeting voted for commitment of funds for Glen Brook, Phase II in the amount of \$1,000,000. The Trust needs to vote to recognize Mass Docs since we are the lenders. Doug will prepare a motion to vote on for the next meeting.

### **39 Main Street:**

There have been two hearings for 39 Main Street. The applicant met with the Design Review Committee. Conservation Commission did a site visit and there were no issues. It is the goal to get the approval so that the Town keeps safe harbor by August 2019.

### **176 Main Street:**

Doug Haven recommends that the Trust provide the Chairman the approval to sign the LAU Application.

**On a motion made by John Parlee and seconded by Glenn Trindade, the Trust voted unanimously to support and authorize Chairman Sherry to sign the LAU application for 176 Main Street.**

The marketing agent for this is Susan Jacobson from the Town of Norfolk. The price to market one unit is approximately \$5,000.00, nearly the same as for multiple units, since the Affirmative Fair Housing Marketing Plan (AFHMP) advertising expense is the same.

The Trust/Committee discussed that there needs to be tracking of the cash flow from the CPA money.

Doug informed the Committee/Trust that he is working on a grant application which would be applied to a Capital Project in Town. Grants are made up to \$250,000. The project would related to the installation of a sidewalk from Glenbrook to Rt. 126 in Bellingham. The application is due July 20, 2019.

**FINANCES:**

**On a motion made by Glenn Trindade and seconded by John Parlee, the Affordable Housing Trust voted unanimously to pay the presented bill for Eversource in the amount of \$45.70.**

**On a motion made by Glenn Trindade and seconded by John Parlee, the Affordable Housing Trust voted unanimously to pay the presented bill for Legal Counsel in the amount of \$600.00.**

**NEXT MEETING:**

- Wednesday, July 31, 2019

**ADJOURN:**

**On a motion made by Glenn Trindade, and seconded by John Parlee, the Affordable Housing Trust adjourned the meeting at 7:45 pm.**

**On a motion made by Bob Ferrari, and seconded by Alison Slack, the Affordable Housing Committee adjourned the meeting at 7:45 pm.**

Respectfully Submitted,

Amy Sutherland  
Recording Secretary