



**Town of Medway
Affordable Housing Trust Fund
&
Affordable Housing Committee**

Wednesday, August 2, 2023 at 7:00 p.m.

VIA Zoom

Pursuant to the provisions of Chapter 2 of the Acts of 2023, under which public bodies retain the option of holding open meetings and hearings remotely, and in accordance with the Medway Select Board's remote participation policy as amended at its July 2, 2021 meeting, all persons participated remotely in this meeting via Zoom. Information for participating via Zoom was posted at the end of the meeting's Agenda on the town website.

	Present	Absent		Present	Absent
<u>Trust Members:</u>					
Ann Sherry, Chair	X				
Judi LaPan	X		Glenn Trindade	X	
Jack Wolfe	X				
Alexandra Johnson		X			

	Present	Absent		Present	Absent
<u>Committee Members:</u>					
Judi LaPan, Chair	X		Glenn Trindade	X	
Jack Wolfe	X				
Alexandra Johnson		X			

Also Present:

Barbara Saint Andre, Director, Community & Economic Development
Doug Havens, Affordable Housing Coordinator
Jeremy Thompson, Planning and Economic Development Coordinator

The Affordable Housing Trust was called to order and was opened. The Affordable Housing Committee was called to order and opened.

The members of the Trust and Committee that were present remotely identified themselves.

Introduction of New Planning and Development Coordinator:

The new Planning and Economic Development Coordination is Jeremy Thompson. He provided his background to both the Trust and Committee.

Chair Sherry discussed that she would like to see Mr. Thompson working with the Trust/Committee to implement the goals of the Housing Production Plan. It would be beneficial to have assistance in working with the Planning and Economic Development Board (PEDB) in working on meeting the local needs for housing along with creating new options for housing, which may include working on housing choice legislation or increasing housing incentives at both a local and regional level.

The town is currently at 11.4% for the affordable housing percentage. The total housing units are 4,819.

Appointment:

Committee:

On a motion made by Jack Wolf, seconded by Judi LaPan, the Affordable Housing Committee voted by roll call to appoint Glenn Trindade to the Community Preservation Committee.

Roll Call Vote:

Glenn Trindade	Aye
Judi LaPan	Aye
Jack Wolfe	Aye

The Trust/Committee were informed that Committee Chair, Judi LaPan sent an email to the Select Board about a resident interested in serving. This will be on the Select Board agenda for August 14, 2023.

MINUTES:

July 12, 2023:

Affordable Housing Trust:

On a motion made by Glenn Trindade, seconded by Jack Wolfe, the Trust approved by roll call the minutes from July 12, 2023 with revisions.

Roll Call Vote:

Ann Sherry	Aye
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Judi LaPan	Aye
Jack Wolfe	Aye
Glenn Trindade	Aye

Affordable Housing Committee:

On a motion made by Judi LaPan, seconded by Jack Wolfe, the Trust approved by roll call the minutes from July 12, 2023 with revisions.

Roll Call Vote:

Judi LaPan.	Aye
Jack Wolfe	Aye
Glenn Trindade	Aye

Glenbrook Way Phase 2:

The Trust/Committee was informed that completion of Phase 2 of the project has been delayed due to lack of availability of electrical switching gear.

Doug Havens will be trying to reach out to Medway residents to apply for these units.

Trust member Trindade informed the Trust/Committee that he has spoken with MetroWest Collaborative Development, which is interested in developing another Medway parcel. A parcel of land, donated to the town by Charles River Bank was discussed.

39 Main St.:

There have been only 8 applications (4 of which have been approved) for these affordable units. Another 4 are being preliminarily reviewed. It was opined that it has been difficult to find qualified households to rent these units since the rent is so high.

Update on 7-5 Kingson Lane:

(Member Wolfe recused himself from the discussion item.)

The Trust/Committee discussed 7-5 Kingson Lane. There has been some work done on the railings. There has also been installation of new carpet, miscellaneous safety concerns have been addressed and the sink has been replaced.

Member Trindade left the meeting and there was no quorum of the committee. The Committee meeting was therefore adjourned.

(Member Wolfe returned back to the meeting.)

Housing Production Plan:

The Trust/Committee would like to work with Jeremy Thompson, identifying and implementing achievable aspects of the Housing Production Plan.

Subsidized Housing Inventory:

The Trust/Committee members are in receipt of the Executive Office of Housing and Livable Communities' (EOHLC) Subsidized Housing Inventory (SHI).

Member Wolfe has mentioned at a previous meeting that the Trust/Committee should invite the state Secretary of Executive Office of Housing and Livable Communities Edward Augustus to a future meeting. A letter with an invitation to meet will be drafted.

Next Meeting: September 6, 2023

Adjourn:

Affordable Housing Trust:

On a motion made by Judi LaPan, seconded by Jack Wolfe, the Trust adjourned the meeting.

Roll Call Vote:

Ann Sherry	Aye
Judi LaPan	Aye
Jack Wolfe	Aye
Glenn Trindade	Aye

NEXT MEETING: September 6, 2023

The meeting adjourned at 8:08 p.m.

Respectfully Submitted,

Amy Sutherland
Recording Secretary

Edited by
Barbara J. Saint Andre
Director, Community and Economic Development