



**Town of Medway  
Affordable Housing Trust Fund  
&  
Affordable Housing Committee**

Wednesday, October 5, 2022 at 7:00 p.m.  
VIA Zoom

**Zoom Meeting Participation**

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, and the Governor's Orders imposing strict limitations on the number of people that may gather in one place, no in-person attendance of members of the public was permitted at this meeting. Information for participating via Zoom was posted at the end of the meeting's Agenda on the town website. All persons participated remotely in the meeting via Zoom.

<b><u>Trust Members:</u></b>	Present	Absent		Present	Absent
Ann Sherry, Chair	X				
Judi LaPan	X		Glenn Trindade		X
Jack Wolfe	X		John Parlee	X	

<b><u>Committee Members:</u></b>	Present	Absent		Present	Absent
Judi LaPan	X				
Jack Wolfe	X		John Parlee	X	

**Also Present:**  
Douglas Havens, Community Housing Coordinator

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The Trust opened the meeting by Roll Call Vote:

**On a motion made by Judi LaPan, seconded by Jack Wolfe, the Trust opened the meeting by Roll Call vote.**

**Roll Call Vote:**

Ann Sherry	Aye
Jack Wolfe	Aye
Judi LaPan	Aye
John Parlee	Aye

The Committee opened the meeting by Roll Call Vote:

**On a motion made by Judi LaPan, seconded by John Parlee, the Committee opened the meeting by Roll Call vote.**

**Roll Call Vote:**

<b>Jack Wolfe</b>	<b>Aye</b>
<b>Judi LaPan</b>	<b>Aye</b>
<b>John Parlee</b>	<b>Aye</b>

**MINUTES: September 7, 2022:**

**Trust:**

**On a motion made by Jack Wolfe, seconded by Judi LaPan, the Trust approved the minutes from September 7, 2022 as revised.**

**Roll Call Vote:**

<b>Ann Sherry</b>	<b>Aye</b>
<b>Jack Wolfe</b>	<b>Aye</b>
<b>Judi LaPan</b>	<b>Aye</b>
<b>John Parlee</b>	<b>Aye</b>

**Committee:**

**On a motion made by Jack Wolfe, seconded by Judi LaPan, the Committee approved the minutes from September 7, 2022 as revised.**

**Roll Call Vote:**

<b>Jack Wolfe</b>	<b>Aye</b>
<b>Judi LaPan</b>	<b>Aye</b>
<b>John Parlee</b>	<b>Aye</b>

**Glenbrook Way:**

The Trust/Committee were provided with an update status on Glenbrook Way.

Representatives Derek Hansen and Caitlin Madden were present to provide an update on the Glen Brook Way 2 project. There have been 2 foundations poured and good progress is being made on the site. There was a closing on August 9, 2022. The project is on track for completion in Fall 2023. The Trust/Committee will be receiving monthly updates The manager on site is Maloney Properties.

The Trust needs to vote to authorize Doug Havens to sign the payment request to release the \$450,000.00 previously approved by the Trustees.

**On a motion made by Jack Wolfe, seconded by Judi LaPan, the Trust voted by roll call vote to sign a voucher releasing the \$450,000.00 grant.**

**Roll Call Vote:**

**Jack Wolfe** aye  
**Judi LaPan** aye  
**Ann Sherry** aye  
**John Parlee** aye

**Master Plan Update:**

The Trust/Committee were informed that the comments from the last meeting were incorporated into the latest Master Plan document. The document was approved by the Board of Selectmen this week. The document will need to be formally accepted by the PEDB. This will then be provided to the Finance Committee and then presented to Town Meeting for adoption.

**Conflict of Interest Training:**

All members were reminded to submit the Conflict-of-Interest Training certificates.

**Williamsburg:**

The Trust/Committee was informed that there was a Select Board meeting when an action was taken for a vote of right of first refusal. This will now go to sale. The price was adjusted downward from the figure generated by applying the Sale price Multiplier method in the standard Deed Restriction since current mortgage rates are beyond the reach of qualifying incomes.

**Woodside Kingston Lane 7-5:**

The Woodside Kingston Lane was offered at Market Rate. The Town will be contacting the seller and Town Counsel since this should be pulled off the marker since it needs to be sold as affordable. Member Wolfe will recuse self from any Woodside/Kingston actions.

**GENERAL BUSINESS:**

- The Chairwomen attended the Annual Chapa Meeting
- There are a series of 5 zoom meetings about the new MBTA Zoning regulations.

**NEXT MEETING:** November 2, 2022

**ADJOURN:**

**TRUST:** On a motion made by Jack Wolfe, seconded by Judi LaPan, the Trust voted by roll call vote to adjourn the meeting.

**Roll Call Vote:**

**Jack Wolfe** aye  
**Judi LaPan** aye  
**Ann Sherry** aye  
**John Parlee** Aye

**Commitee:**

On a motion made by Jack Wolfe, seconded by Judi LaPan, the Trust voted by roll call vote to adjourn the meeting.

**Roll Call Vote:**

**Jack Wolfe** aye

**Judi LaPan   aye**  
**John Parlee   aye**

The meeting adjourned at 7:45 pm.

Respectfully Submitted,

Amy Sutherland  
Recording Secretary